



**Corporation of the Town of Ingersoll  
Council Agenda  
Special Meeting of Council  
Town Centre, Council Chambers  
Thursday, December 12, 2019, 6:00 p.m.**

**Call to Order**

**Disclosures of Pecuniary Interest**

**2020 Budget Consideration**

**1) 2020 Draft Budget Consideration**

- a. [2020 Budget – Draft December 12, 2018](#)
- b. [2020 Draft Budget Presentation](#)

**Upcoming Council Meetings**

**Special Meeting of Council, Budget**  
Wednesday, December 18, 2019, 7:00 p.m.  
Town Centre, Council Chambers

**Regular Meeting of Council**  
Monday, January 13, 2020, 6:00 p.m.  
Town Centre, Council Chambers

**Council Committee Meetings**

Please check the events calendar at [www.ingersoll.ca](http://www.ingersoll.ca) in the event of changes to Committee meeting dates and times

**Harvest Festival**

4<sup>th</sup> Wednesday of the Month  
Cheese and Agricultural Museum  
6:30 p.m.

**Ingersoll BIA**

2<sup>nd</sup> Tuesday of the Month  
Town Centre, JC Herbert Room  
6:30 p.m.

**Safe Cycling Committee**

2<sup>nd</sup> Thursday of the Month  
Town Centre, JC Herbert Room  
6:30 p.m.

**Recreational Trails Committee**

3<sup>rd</sup> Wednesday of the Month  
Town Centre, JC Herbert Room  
6:30 p.m.

**Municipal Heritage Committee**

3<sup>rd</sup> Monday of the Month  
Town Centre, JC Herbert Room  
2:30 p.m.

**Transportation Committee**

4<sup>th</sup> Wednesday of Every Other Month  
Town Centre, Engineering Board Room  
10:00 a.m.

**Cheese and Agricultural Museum  
Advisory Committee**

3<sup>rd</sup> Thursday of the Month  
Cheese Museum  
6:30 p.m.

**Police Services Board**

4<sup>th</sup> Monday of the Month  
Town Centre, JC Herbert Room  
6:00 p.m.

**Adjournment**

**THE CORPORATION OF THE  
TOWN OF INGERSOLL**

**2020 BUDGET - DRAFT**

**December 12, 2019**

**Town of Ingersoll  
2020 Budget - Draft  
December 12, 2019**

**Introduction**

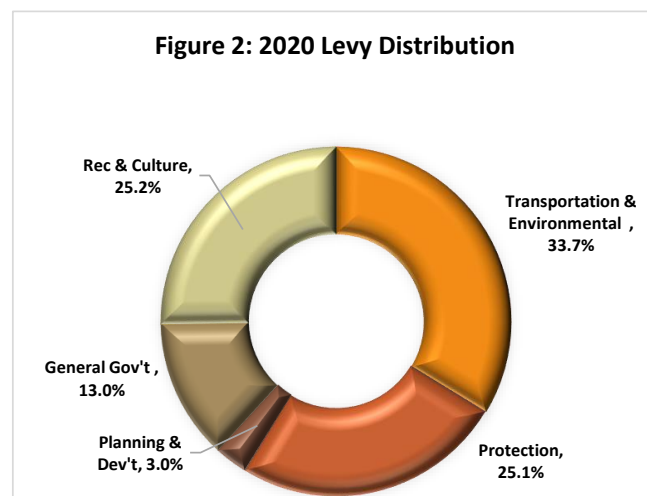
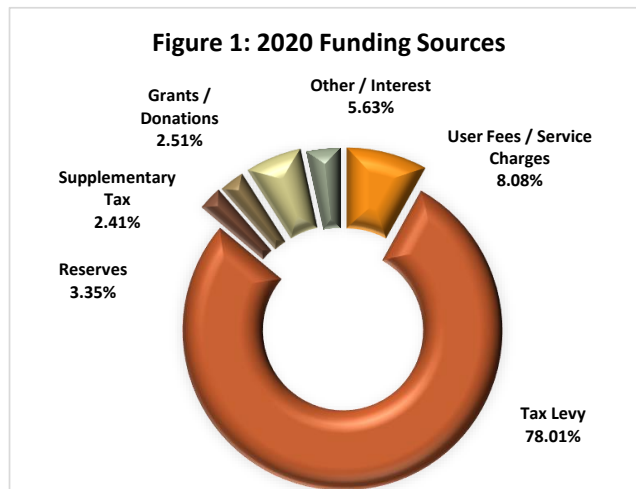
**Operating Budget**

The 2020 draft budget presents a total gross expenditures of \$19.1 million (\$18.3 million -2019). Property taxes remain the Town's largest source of revenue comprising 78% of the total funding sources. The total requirement from taxation in 2020 is \$14.9 million, compared to \$14.5 million in 2019. This represents an increase in the levy of \$381,489 or 2.63%.

The 2020 recommended budget maintains the current level of services, requires no new debenture financing, and is aligned with Council's strategic priorities.

The proposed 2.63% increase translates into a reduction of 0.06% or \$1 for the median single family residential property.

Comments are provided for each division / activity as a basis for the budget deliberations. Comments highlight the key factors and implications of the proposed 2020 budget.



**Town of Ingersoll  
2020 Budget - Draft  
December 12, 2019**

**Introduction Cont'd**

**2020 Operating Budget Highlights**

Provides \$3.5 million in public safety (police, fire and bylaw).

Provides \$2.3 million for road safety, street lights, maintenance and environmental services.

Supports local non profits, community groups and young athletes.

Continues to focus on economic development supporting innovation, attracting and retaining businesses and includes a \$25,000 provision for community improvement grants and incentives.

Grows reserves and reserve funds to support future infrastructure needs.

Provides \$250 thousand in continued funding for the Multi Use Recreational Facility.

Provides \$800 thousand to address growing infrastructure gap.

Continues the Town's effort to stop landfill through a communication strategy, technical expert advise and continuous support to other landfill opponents.

<b>Budget Key Drivers</b>	<b>Increase/(Decrease), \$ (000's)</b>	
Increased investment revenue (higher interest and cash balances)	\$	(100)
Supplemental taxation on new development	\$	(100)
Debt servicing costs (paid off one debenture in 2019)	\$	(88)
Policing and summer jobs grants	\$	(56)
Savings on utilities	\$	(33)
Transfers to reserve / reserve funds	\$	231
OPP 2020 Contract renewal <b>Not controlled by the Town</b>	\$	201
Payroll, Benefits	\$	198
Additional Funding for Community Strategic Plan	\$	50
Maintenance contracts (prevention maintenance for rec. facilities and refrigeration plant)	\$	46
Professional fees (landfill opposition, boundary adjustment)	\$	30
<b>Tax Levy Increase</b>	<b>\$</b>	<b>379</b>

**2020 Capital Budget Highlights**

The proposed capital budget will be \$6.23 million with funding from reserves of \$5.03 million, reserve funds \$0.66 million and others of \$0.54 million.

A ten year Capital Forecast document provides a listing of Capital projects by department and division and provides funding sources for each project. The document also contains detailed information about projected reserves and reserve fund balances at the end of each year.

Town of Ingersoll  
2020 Budget - Draft  
December 12, 2019

**Summary All Departments by Revenue/Expense Grouping**

	Actual	YTD Actual	Budget		Projection	Change
	2018	2019	2019	2020	2021	2019 to 2020 (fav) unfav
<b>REVENUE</b>						
SALE OF GOODS OR SERVICES	(110,085)	(85,652)	(91,755)	<b>(95,255)</b>	(97,725)	(3,500)
PERMITS/LICENSES	(228,578)	(345,174)	(199,595)	<b>(214,595)</b>	(187,600)	(15,000)
ICE RENTAL	(232,637)	(111,700)	(244,965)	<b>(244,965)</b>	(244,965)	0
RENT / LEASES	(214,439)	(185,272)	(194,057)	<b>(207,068)</b>	(208,930)	(13,011)
USER FEES	(270,109)	(263,877)	(263,266)	<b>(268,328)</b>	(269,438)	(5,062)
MEMBERSHIPS	(129,215)	(109,727)	(156,800)	<b>(158,790)</b>	(158,790)	(1,990)
RECOVERIES	(149,280)	(135,433)	(105,964)	<b>(112,704)</b>	(118,704)	(6,740)
COUNTY RECOVERY	(286,693)	(193,382)	(303,748)	<b>(306,788)</b>	(307,048)	(3,040)
TAXATION - LEVY	(14,157,219)	(14,483,928)	(14,524,511)	<b>(14,906,000)</b>	(15,083,676)	<b>(381,489)</b> (1)
TAXATION - SUPPLEMENTARIES & OTHER	(493,126)	(651,906)	(384,983)	<b>(461,387)</b>	(461,387)	(76,404) (2)
INTEREST / DIVIDENDS	(1,098,836)	(687,364)	(669,500)	<b>(769,500)</b>	(769,500)	(100,000) (3)
GRANTS / SUBSIDIES / REBATES	(168,013)	(97,037)	(63,863)	<b>(120,575)</b>	(120,575)	(56,712) (4)
LAND SALES	(244,646)	(50)	0	<b>0</b>	0	--
PROGRAM REVENUES	(215,148)	(158,658)	(271,779)	<b>(241,938)</b>	(236,478)	29,841 (5)
DONATIONS / FUNDRAISING	(208,378)	(181,314)	(124,650)	<b>(120,988)</b>	(120,988)	3,662
	<u>(18,206,403)</u>	<u>(17,690,473)</u>	<u>(17,599,436)</u>	<u>(18,228,881)</u>	<u>(18,395,358)</u>	<u>(629,445)</u>
<b>EXPENSE</b>						
SALARIES, WAGES & BENEFITS	6,591,487	5,612,696	6,996,272	<b>7,194,153</b>	7,365,485	197,881 (6)
ADMINISTRATIVE EXPENSE	97,731	67,926	77,808	<b>78,828</b>	80,151	1,020
OPERATING EXPENSE	175,693	136,085	189,670	<b>199,297</b>	199,290	9,627
COMMUNICATIONS	115,915	85,638	118,141	<b>114,485</b>	115,092	(3,656)
INSURANCE EXPENSE	255,533	217,675	229,836	<b>253,965</b>	261,350	24,129 (7)
UTILITIES - HEAT, HYDRO, WATER	828,095	486,190	916,084	<b>882,434</b>	911,450	(33,650) (8)
SUPPLIES	52,990	41,088	37,705	<b>32,319</b>	33,189	(5,386)
PROGRAM EXPENSES	99,679	96,389	138,123	<b>146,258</b>	142,998	8,135
MEETINGS, CONFERENCES, TRAINING	101,200	94,993	140,795	<b>152,090</b>	141,830	11,295 (9)
FUEL / TRANSPORTATION COSTS	108,099	84,740	112,860	<b>110,842</b>	112,360	(2,018)
PROFESSIONAL FEES	502,952	285,336	607,750	<b>768,000</b>	313,200	160,250 (10)
CONTRACTED SERVICES	203,222	159,095	259,220	<b>267,528</b>	207,208	8,308
PROPERTY TAX REFUNDS & ADJUSTMENTS	697,391	111,250	630,000	<b>620,000</b>	620,000	(10,000)
MARKETING & PROMOTION	92,492	69,938	159,995	<b>134,410</b>	133,272	(25,585) (11)
GRANTS TO VOLUNTEER ORGANIZATIONS	89,036	97,195	87,100	<b>105,200</b>	105,200	18,100 (12)
LAND MAINTENANCE & IMPROVEMENT	62,647	41,681	59,700	<b>60,500</b>	60,500	800
EQUIP REPAIRS & MAINTENANCE	214,417	206,581	221,432	<b>236,719</b>	228,649	15,287 (13)
BLDG REPAIRS & MAINTENANCE	136,516	112,055	135,700	<b>152,200</b>	128,350	16,500 (14)
SNOW REMOVAL AND SANDING	58,950	42,229	47,500	<b>50,300</b>	50,020	2,800
MAINTENANCE CONTRACTS	144,953	124,396	141,099	<b>179,090</b>	179,970	37,991 (15)
LAND SALE EXPENSES	8,213	2,411	0	<b>0</b>	0	0
MATERIALS	399,250	304,816	422,160	<b>426,040</b>	424,260	3,880
EQUIPMENT USAGE	47,689	39,613	90,200	<b>90,200</b>	98,655	0
TRANSFER TO BIA	77,880	0	78,000	<b>78,000</b>	78,000	0
TRANSFERS TO CEMETERY BOARD	133,194	91,359	91,359	<b>93,083</b>	93,083	1,724
	<u>11,295,225</u>	<u>8,611,375</u>	<u>11,988,509</u>	<u>12,425,941</u>	<u>12,083,562</u>	<u>437,432</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(6,911,178)</u>	<u>(9,079,098)</u>	<u>(5,610,927)</u>	<u>(5,802,940)</u>	<u>(6,311,796)</u>	<u>(192,013)</u>
<b>OTHER</b>						
O.P.P. CONTRACT	2,339,704	1,999,650	2,406,319	<b>2,607,746</b>	2,659,900	201,427 (16)
OMPF - ONT MUN PARTNER GRANT	(330,500)	(281,002)	(247,875)	<b>(238,900)</b>	(203,065)	8,975
CAPITAL TAX LEVY REQUIREMENT	0	0	0	<b>0</b>	0	0
TRANSFER FROM RESERVES & RES FUNDS	(347,597)	0	(478,937)	<b>(640,870)</b>	(100,644)	(161,933) (17)
TRANSFER TO RESERVES & RES FUNDS	3,429,884	3,122,990	3,134,990	<b>3,366,270</b>	3,255,885	231,280 (18)
DEBENTURE PAYMENT	901,158	591,256	796,430	<b>708,694</b>	699,720	(87,736) (19)
	<u>5,992,649</u>	<u>5,432,893</u>	<u>5,610,927</u>	<u>5,802,940</u>	<u>6,311,796</u>	<u>192,013</u>
	<u>(918,529)</u>	<u>(3,646,205)</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>

**Town of Ingersoll  
2020 Budget - Draft  
December 12, 2019**

**Summary All Departments by Revenue/Expense Grouping**

**Variance Explanation:**

- (1) Levy required to balance the budget.
- (2) Anticipated increase in supplemental property taxes on new residential, commercial and industrial development.
- (3) As interest rates rise and Town's cash balances grow, the interest revenue is expected to grow over the next year.
- (4) Attributed to new Community Safety and Policing Grant and projected increases in the Summer Jobs Grant for parks and recreation services.
- (5) Declining program revenues for pre-school programs. Adults specialty classes (yoga, Pilates) are now included in the membership thus Adult Program revenues as a separate line item has been removed from the 2020 budget.
- (6) Increase in the cost of health benefits and long term disability premiums for active and retired employees, step increases and annual wage indexing. Added one new full time contract position to assist with the implementation of new records management software.
- (7) Escalating insurance premiums due to high cost insurance claims.
- (8) Declining electricity cost due to conversion to LED lighting.
- (9) Attributed to additional training for staff in Public Works, Fire, Aquatics and Economic Development departments.
- (10) Attributed to needs for funding for Boundary adjustment survey, landfill consultants, Council's Community Strategic Plan and Clarks Rd. transportation study . Landfill expenses are funded from reserves.
- (11) Attributed to a reduction of \$25,000 in the Community Improvements Grant program.
- (12) Directly attributed to an increase in funding for the Seniors Center.
- (13) Escalating costs to maintain the Arena refrigeration plant (\$15k) and the costs of horticultural supplies
- (14) Directly attributed to the proposed Fire station and OPP buildings condition assessments and conversion of both facilities to LED interior and exterior lighting.
- (15) Added costs for a prevention maintenance contract for Arena, Fusion and VPCC.
- (16) Annual increase in the cost of the OPP contract.
- (17) Increase transfers from reserves to continue the opposition to the landfill and to fund the cost of new software implementation and staff requirements in the Clerk's department.
- (18) Additional funds required for Fusion roof replacement and various projects at the Seniors Center.
- (19) Paid off one debenture thus reduction in debt servicing costs.

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<b>Discussion Items / New Concepts</b>	<b>Status</b>
<p>1 Consider eliminating the remaining enhanced position under the OPP contract with estimated annual savings of approximately \$160,000. (Community School Resource Officer).</p> <p>2 Build a new public washrooms in the Downtown area - estimated at \$200K and up.</p> <p>3 Servicing Clark Rd Industrial Lands to finalize the sales - approximately \$750K.</p> <p>4 Outstanding items: None</p>	

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**Tax Impact**

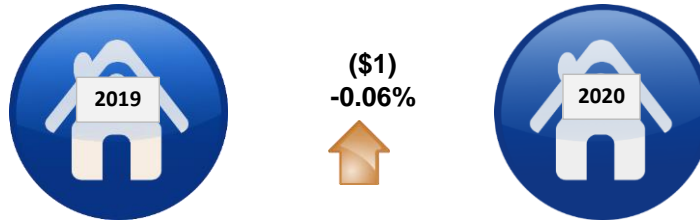
**Overall Impact**

	Total Assessment		Change	
	2019	2020	\$	%
Tax Levy Requirement	\$14,524,511	\$14,906,000	\$381,489	2.63%
Weighted Assessment	1,569,952,151	1,629,587,760	59,635,609	3.80%
<b>Ingersoll Residential Tax Rate</b>	<b>0.00925739</b>	<b>0.00914810</b>	<b>(0.000109)</b>	<b>-1.18%</b>

**Tax Levy Increase:**

Growth Related	\$336,935	2.32%
Existing Ratepayers	\$44,554	0.31%
	\$381,489	

**Impact on Median Single Family Home**



	Assessment		Assessment Change	
	2019	2020	\$	%
Detached Single Family Home	\$218,500	\$221,000	\$2,500	1.14%
Residential Condominium Unit	\$161,000	\$163,000	\$2,000	1.24%
Small Office Building	\$150,000	\$150,000	\$0	0.00%
Standard Industrial Property	\$650,000	\$666,300	\$16,300	2.51%

	Tax Rates		2019 Taxes	2020 Taxes	Change	
	2019	2020			\$	%
<b>Median Single Family Home</b>	<b>0.00925739</b>	<b>0.00914810</b>	<b>\$2,023</b>	<b>\$2,022</b>	<b>(\$1)</b>	<b>-0.06%</b>
<b>Residential Condominium Unit</b>	<b>0.00925739</b>	<b>0.00914810</b>	<b>\$1,490</b>	<b>\$1,491</b>	<b>\$1</b>	<b>0.08%</b>
<b>Small Office Building</b>	<b>0.01760570</b>	<b>0.01739786</b>	<b>\$2,641</b>	<b>\$2,610</b>	<b>(\$31)</b>	<b>-1.19%</b>
<b>Standard Industrial Property</b>	<b>0.02434694</b>	<b>0.02405950</b>	<b>\$15,826</b>	<b>\$16,031</b>	<b>\$205</b>	<b>1.29%</b>

\* The above is strictly Town of Ingersoll municipal taxation and excludes County and Education portion.

	2019 CVA	2020 CVA	2019 vs 2020
Residential	1,042,918,197	1,088,481,909	4.37%
Multi-residential	24,188,000	27,688,600	14.47%
Farmland	1,006,788	852,900	-15.29%
Commercial	136,894,792	137,394,900	0.37%
Industrial	84,821,388	85,887,200	1.26%
<b>Total Taxable</b>	<b>1,289,829,165</b>	<b>1,340,305,509</b>	<b>3.91%</b>



**Town of Ingersoll  
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**Budget Allocation for Municipal Services Based on the Average Residential Tax bill**

A breakdown of the costs of services that make up the median residential property tax bill of \$2,021/yr or \$168 /month. This tax bill represent the Town portion of property tax only and excludes the County and Education taxes.

	Average Tax Bill	
	Annual \$2,021	Monthly \$168
<b>CAPITAL &amp; RESERVES</b>	\$ 442	\$ 36.9
<b>POLICE</b>	\$ 345	\$ 28.8
<b>PUBLIC WORKS</b>	\$ 209	\$ 17.4
<b>PARKS AND ARENA</b>	\$ 157	\$ 13.1
<b>VICTORIA PARK COMMUNITY CENTRE</b>	\$ 130	\$ 10.8
<b>FIRE</b>	\$ 120	\$ 10.0
<b>ENGINEERING</b>	\$ 96	\$ 8.0
<b>DEBT REPAYMENT</b>	\$ 95	\$ 7.9
<b>CLERKS</b>	\$ 79	\$ 6.6
<b>YOUTH CENTRE - FUSION</b>	\$ 63	\$ 5.3
<b>ADMINISTRATION</b>	\$ 50	\$ 4.2
<b>INFORMATION TECHNOLOGY</b>	\$ 40	\$ 3.3
<b>COUNCIL</b>	\$ 39	\$ 3.2
<b>ECONOMIC DEVELOPMENT</b>	\$ 38	\$ 3.2
<b>TREASURY</b>	\$ 34	\$ 2.8
<b>MUSEUMS</b>	\$ 27	\$ 2.2
<b>TAX REFUNDS &amp; SUPPS</b>	\$ 21	\$ 1.8
<b>PUBLIC BUILDINGS</b>	\$ 15	\$ 1.2
<b>PARA TRANSIT</b>	\$ 7	\$ 0.6
<b>CROSSING GUARDS</b>	\$ 7	\$ 0.6
<b>PROPERTY STANDARDS</b>	\$ 4	\$ 0.3
<b>PARKING</b>	\$ 3	\$ 0.3
<b>BUILDING INSPECTION</b>	\$ -	\$ -

**Town of Ingersoll  
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**Summary All Departments by Revenue/Expense Grouping**

	Actual	YTD Actual	Budget		Projection	Change	Change
	2018	2019	2019	2020	2021	2019 to 2020	2019 to 2020
						(fav) unfav	%
<b>COUNCIL</b>	207,807	188,747	245,970	288,873	245,410	42,903	17%
<b>CHIEF ADMINISTRATIVE OFFICER</b>	302,878	422,739	352,130	<b>375,970</b>	409,300	23,840	7%
<b>CLERKS</b>							
ADMINISTRATION	551,725	394,705	570,950	<b>591,840</b>	670,740	20,890	4%
PARATRANSIT	48,748	44,058	59,420	<b>55,840</b>	55,840	(3,580)	-6%
CROSSING GUARDS	52,249	42,675	54,070	<b>55,370</b>	55,940	1,300	2%
<b>PARKING</b>	15,773	6,178	23,500	<b>22,500</b>	22,200	(1,000)	-4%
<b>INFORMATION TECHNOLOGY</b>	292,518	257,855	305,195	<b>320,000</b>	324,780	14,805	5%
<b>TREASURY</b>							
ADMINISTRATION	570,430	503,180	966,694	<b>841,113</b>	897,109	(125,581)	-13%
SUPPLEMENTARIES LESS ADJUSTMENTS	204,265	(540,655)	245,017	<b>158,613</b>	158,613	(86,404)	-35%
TAX LEVY	(14,157,219)	(14,483,928)	(14,524,511)	<b>(14,906,000)</b>	(15,083,676)	(381,489)	2.63%
<b>BUILDING INSPECTION</b>							
INSPECTION	2,133	(137,827.03)	-	-	-	-	0%
PROPERTY STANDARDS	16,855	19,849	25,180	<b>26,720</b>	27,250	1,540	6%
TOWN CENTRE	158,289	167,153	220,878	<b>167,808</b>	157,908	(53,070)	-24%
PUBLIC BUILDINGS - OTHER	40,245	(6,373)	(10,800)	<b>1,400</b>	1,530	12,200	-113%
<b>FIRE</b>							
ADMINISTRATION	1,024,138	849,312	1,069,798	<b>1,081,758</b>	1,091,758	11,960	1%
FACILITY	(2,862)	55,052	18,188	<b>20,746</b>	10,726	2,558	14%
<b>POLICE</b>							
ADMINISTRATION	2,245,514	1,949,691	2,376,865	<b>2,534,896</b>	2,587,100	158,031	7%
POLICE SERVICES BOARD	27,409	19,512	33,985	31,175	31,995	(2,810)	-8%
FACILITY	(1,570)	(61,574)	13,302	<b>32,134</b>	10,305	18,832	142%
<b>ENGINEERING</b>							
ADMINISTRATION	1,867,719	2,006,361	2,161,115	<b>2,167,550</b>	2,278,610	6,435	0%
STREET LIGHTING & TRAFFIC SIGNALS	289,860	164,079	305,200	<b>308,200</b>	317,000	3,000	1%
<b>PUBLIC WORKS</b>							
ADMINISTRATION & EQUIPMENT	367,901	368,329	361,129	<b>365,500</b>	379,286	4,371	1%
BRIDGES & CULVERTS	7,252	7,400	11,640	<b>11,660</b>	14,550	20	0%
ROADSIDE MAINTENANCE	240,869	194,068	265,720	<b>261,880</b>	265,000	(3,840)	-1%
SURFACE MAINTENANCE	237,762	249,248	287,220	<b>283,860</b>	287,350	(3,360)	-1%
ROADS, SIDEWALKS & PARKING LOTS	252,073	205,715	263,280	<b>257,070</b>	259,830	(6,210)	-2%
WINTER CONTROL	439,769	379,154	479,640	<b>501,480</b>	496,550	21,840	5%
ENVIRONMENTAL SERVICES	127,008	66,812	112,982	<b>106,072</b>	108,912	(6,910)	-6%
<b>PARKS AND ARENA</b>							
ADMINISTRATION	151,514	126,696	160,820	<b>165,610</b>	167,975	4,790	3%
ARENA	445,642	464,113	431,326	<b>409,123</b>	410,953	(22,203)	-5%
PARKS	655,438	657,870	735,002	<b>901,266</b>	915,550	166,264	23%
PARKS PROGRAMS	64,003	34,424	76,050	<b>75,140</b>	76,040	(910)	-1%
CAMI PARKS / SUZUKI HOUSE	140,378	111,637	164,246	<b>232,892</b>	234,410	68,646	42%
<b>VICTORIA PARK COMMUNITY CENTRE</b>							
ADMINISTRATION	103,705	82,683	93,675	<b>97,521</b>	97,331	3,846	4%
AQUATICS	148,913	149,220	161,104	<b>167,225</b>	174,268	6,121	4%
FITNESS	34,873	168,130	145,286	<b>169,853</b>	174,703	24,567	17%
GENERAL PROGRAMS	59,964	61,713	81,098	<b>11,710</b>	20,495	(69,388)	-86%
FACILITY	973,903	479,031	578,343	<b>596,577</b>	613,312	18,234	3%
<b>YOUTH CENTRE</b>							
FACILITY	92,446	57,972	102,661	<b>313,976</b>	122,522	211,315	206%
GENERAL PROGRAMS	373,415	297,083	502,800	<b>388,392</b>	397,238	(114,408)	-23%
<b>MUSEUMS</b>							
FACILITY	24,308	23,089	33,560	<b>30,560</b>	30,900	(3,000)	-9%
PROGRAMS	145,345	100,182	161,762	<b>179,762</b>	181,442	18,000	11%
<b>ECONOMIC DEVELOPMENT</b>	238,083	208,439	278,510	<b>296,365</b>	300,945	17,855	6%
	<u>(918,529)</u>	<u>(3,646,205)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 0</u>	<u>\$ -</u>	

**Town of Ingersoll  
COMMITTEES  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: COMMITTEES	Actual	YTD Actual	Budget		Projection	Change 2018 to 2019		
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>SAFE CYCLING</b>								
Bike Parts			500	<b>750</b>	750	250		
Helmets			500	<b>750</b>	750	250		
Commuter Trail Grand Opening			500		--	(500)		
Educational Campaigns			1,000	<b>1,000</b>	1,000	--		
June Bike Month Events			1,500	<b>2,000</b>	2,000	500		
Bike Summit Conference			1,000	<b>1,000</b>	1,000	--		
Can Bike Instructor			500	<b>500</b>	500	--		
	<u>10,687</u>	<u>6,431</u>	<u>5,500</u>	<u><b>6,000</b></u>	<u>6,000</u>	<u>500</u>		
<b>RECREATIONAL TRAILS</b>								
Educational/Advertising Campaign			1,000	<b>1,000</b>	1,000	--		
Ontario Trails Council Conference			1,000	<b>1,000</b>	1,000	--		
Misc signage repairs and updates			1,000	<b>1,000</b>	1,000	--		
	<u>--</u>	<u>--</u>	<u>3,000</u>	<u><b>3,000</b></u>	<u>3,000</u>	<u>--</u>		
	<u>10,687</u>	<u>6,431</u>	<u>8,500</u>	<u><b>9,000</b></u>	<u>9,000</u>	<u>500</u>	5.88%	

**Town of Ingersoll  
 INGERSOLL RURAL CEMETERY BOARD  
 2020 Budget - Draft  
 December 12, 2019**

**BUDGET SUMMARY**

Receipts:	\$43,910.00
Expenditures	\$150,390.00
Grant -	\$106,380.00

---

Total grant requested - \$106,380.00

Town of Ingersoll	87.5%	\$93,082.50
Township of Zorra	12.5%	\$13,297.25

Motion to accept this 2020 budget moved by: Pam Petrie

Seconded by: Brian Gill

"Mover: that a total budget of \$150,390.00 expenditures be approved for 2020 and be submitted to the two municipal councils. Ingersoll's portion is \$93,082.50 Zorra's Portion is \$13,297.25."

Motion carried.

Signed by the Chairman of the Board Mr. Brian Gill.

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Brian Gill/Chairman of the Board.

BG/cf

# INGERSOLL RURAL CEMETERY BOARD

## Ingersoll Rural Cemetery Board

				Mausoleum and Columbarium Box #1 - 603809 Cemetery Lane Ingersoll, Ontario. N5C 3K1		
				<b>INGERSOLL RURAL CEMETERY BOARD</b>		
				<b>Budget 2020</b>		
				<b>Actual</b>	<b>Budget</b>	<b>Budget</b>
				<b>2019</b>	<b>2019</b>	<b>2020</b>
<b>RECEIPTS</b>						
Transfer fees				200	100	100
Storage/Mausoleum					500	
Openings				29550	17500	20000
Sale/maus/crypts				1000		
Sale of Plots				5220	3780	3780 7 plots
Sale of Columbarium niches				3060	10200	10200 10 niches
Interest /Care & Mntce				4964.8	5500	5500
HST collection	on sales			5823.9	3300	4430
Bank Interest				12.97		
Misc.		wood sold		322.01		
HST rebate					5000	
<b>Sub total</b>				<b>\$50,153.68</b>	<b>\$45,880.00</b>	<b>\$43,910.00</b>
<b>GRANTS</b>				<b>\$104,410.00</b>	<b>\$104,410.00</b>	<b>\$106,380.00</b>
Town of Ingersoll		<b>87.50%</b>				<b>\$93,082.50</b>
Township of Zorra		<b>12.50%</b>				<b>\$13,297.50</b>
Total grant required						<b>\$106,380.00</b>
<b>TOTAL BUDGET</b>					<b><u>\$150,290.00</u></b>	<b><u>\$150,290.00</u></b>
				<b>total</b>		
<b>ASSET RESERVE ACCOUNTS</b>						
		Dec.31/18	Nov 30/19			
Term deposit		\$2,000.00	\$2,000.00			
Mausoleum reserve		\$26,073.17	\$29,151.60			
Columbarium reserve		\$9,696.12	\$5,145.64			
<b>Total Reserve accts.</b>		<b><u>\$37,769.29</u></b>	<b><u>\$36,297.24</u></b>			

## INGERSOLL RURAL CEMETERY BOARD

Budget 2019				INGERSOLL RURAL CEMETERY BOARD		
					Budget	Budget
<b>EXPENDITURES</b>				<b>Actual</b>	<b>2019</b>	<b>2020</b>
Wages/salaries				76469.8	89500	89500
Receiver General		employer's remit		5604.56	6000	6000
Protective clothing allowance				200	200	600
Mileage				190.5	200	200
Water Heater rental				166.34	150	200
Telephone allowance/Rogers				400	550	550
Erie Thames / water				482.53	600	600
Furnace oil				3848.14	3500	4000
Ont. Hydro				674.14	1000	1000
Repairs and Mntc/lumber/grass see/top soil				1706.98	1200	1500
Equip repairs				1673.63	4000	4000
Tool / supplies purchased				472.44	200	200
Gasoline/fuel				1473.89	2000	2000
<b>Sundries</b> Treas/Ont. E H Tax				863.39	1000	1000
Worker's comp.				397.76	1300	1300
Insurance				4760.64	4500	5000
Auditors				3616	4000	4000
Director's fees					1800	1800
Rental P/O				173	150	150
Office exps./stationary/computer allw.				637.25	800	800
Postage				95.1	100	100
Advertising				73.72	250	100
Banks chgs.				267.35	380	380
Flowers/labour/materials				886.09	800	800
Office cleaning/mtnce/repairs				1163.5	1200	1200
Tree Purchases						500
Ground Mntce/tree removal				175	3000	3000
Assoc. Fees				10	10	10
Misc.					100	100
Equip. Purchased (3 lawn mowers)				399.98	600	600
Equipment Rental expenses				87.2	200	200
Mausoleum / Garage repairs				10877.12		10000
Equipment Reserve					6000	6000
Columbarium Reserve					15000	
Columbarium Purchase/repairs				20852.72		
HST Paid				5248.62		3000
<b>TOTAL</b>				<b>\$143,947.39</b>	<b>\$150,290.00</b>	<b>\$150,390.00</b>

**Town of Ingersoll  
POLICE  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: POLICE ACTIVITY: POLICE SERVICES BOARD	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020	
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
	--	--	--	--	--	--	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	20,721	14,665	23,440	<b>20,530</b>	20,950	(2,910)	
ADMINISTRATIVE EXPENSE	--	--	100	<b>100</b>	100	--	
COMMUNICATIONS	656	693	745	<b>745</b>	745	--	
INSURANCE EXPENSE	--	--	400	<b>400</b>	600	--	
PROGRAM EXPENSES	1,183	1,217	1,500	<b>1,600</b>	1,500	100	
MEETINGS, CONFERENCES, TRAINING	2,820	1,628	5,200	<b>5,200</b>	5,500	--	
FUEL / TRANSPORTATION COSTS	511	728	800	<b>800</b>	800	--	
MARKETING & PROMOTION	1,520	579	1,800	<b>1,800</b>	1,800	--	
	<u>27,409</u>	<u>19,512</u>	<u>33,985</u>	<u><b>31,175</b></u>	<u>31,995</u>	<u>(2,810)</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>27,409</u>	<u>19,512</u>	<u>33,985</u>	<u><b>31,175</b></u>	<u>31,995</u>	<u>(2,810)</u>	
<b>OTHER</b>							
	--	--	--	--	--	--	
	<u>27,409</u>	<u>19,512</u>	<u>33,985</u>	<u><b>31,175</b></u>	<u>31,995</u>	<u>(2,810)</u>	-8%

**EXPLANATION OF CHANGE:**  
**Revenue** No significant changes  
  
**Expenses** No significant changes

**INCLUDES DEPARTMENTS:**  
3230-4000 Police Services Board

**Town of Ingersoll  
Council  
2020 Budget - Draft  
December 12, 2019**

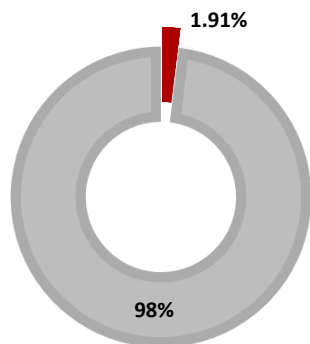
**What We Do**

The role of Council is:

- to represent the public and to consider the well-being and interests of the municipality;
- to develop and evaluate the policies and programs of the municipality;
- to determine which services the municipality provides;
- to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council;
- to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;
- to maintain the financial integrity of the municipality;
- to carry out the duties of council under this (the Municipal Act) or any other Act.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**COUNCIL PORTION OF TOWN'S LEVY**



**Special Projects / Challenges**

- Establish 2020-2022 Council term priorities through a Community Strategic Plan.

Median residential property valued at \$221,000 will pay \$39/year or \$3.2/month for this service.



**Town of Ingersoll  
COUNCIL  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: COUNCIL	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
USER FEES	(970)	(160)	--	--	--	--		
	(4,958)	(160)	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	171,280	148,400	189,160	<b>190,363</b>	196,900	1,203		
ADMINISTRATIVE EXPENSE	192	533	550	<b>550</b>	550	--		
COMMUNICATIONS	3,303	950	4,000	<b>4,000</b>	4,000	--		
PROGRAM EXPENSES	4,986	5,511	5,200	<b>5,360</b>	5,360	160		
MEETINGS, CONFERENCES, TRAINING	23,684	21,810	19,660	<b>21,200</b>	21,200	1,540		
FUEL / TRANSPORTATION COSTS	1,629	1,199	1,800	<b>1,800</b>	1,800	--		
PROFESSIONAL FEES	--	--	5,000	<b>55,000</b>	5,000	50,000	1000%	(1)
MARKETING & PROMOTION	7,691	10,503	20,600	<b>10,600</b>	10,600	(10,000)	49%	(2)
	<u>212,764</u>	<u>188,907</u>	<u>245,970</u>	<u><b>288,873</b></u>	<u>245,410</u>	<u>42,903</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>207,807</u>	<u>188,747</u>	<u>245,970</u>	<u><b>288,873</b></u>	<u>245,410</u>	<u>42,903</u>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>207,807</u>	<u>188,747</u>	<u>245,970</u>	<u><b>288,873</b></u>	<u>245,410</u>	<u>42,903</u>	17%	

**EXPLANATION OF CHANGES:**  
**Revenue** No significant changes

**INCLUDES DEPARTMENTS:**  
0900-4000 Administration

**Expenses**  
(1) Consultants to assist Council with Community Strategic Plan  
(2) No trip to Asia in 2020

**Town of Ingersoll  
Chief Administrative Officer  
2020 Budget - Draft  
December 12, 2019**

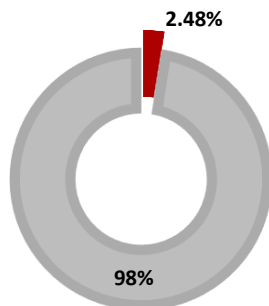
**What We Do**

The role of the CAO is :

- to lead, direct and supervise the implementation of the policies and programs approved by Town Council;
- to provide strategic guidance and advice to Town Council for the effective delivery of programs and services;
- to provide leadership and direction to all departments;
- to develop and maintain communication linkages with officials, groups, agencies, and other stakeholders;
- to provide strategic planning and implementation of economic development goals and objectives;
- to provide emergency management.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**CAO PORTION OF TOWN'S LEVY**



**Special Projects / Challenges**

- Continue the opposition to the proposed landfill through legal and technical assistance and Town's continuous support to other landfill opponents.
  
- The Town has established significant reserves to fund the opposition to the proposed landfill. With the reserves already established and the proposed budget for 2020, the Town will have sufficient funds to see this process through to the submission by Walker to the Minister of the Environment and Climate Change.

Median residential property valued at \$221,000 will pay \$50/year or \$4.2/month for this service.

**Town of Ingersoll  
CHIEF ADMINISTRATIVE OFFICER  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	184,603	157,075	184,180	<b>187,770</b>	191,350	3,590		
ADMINISTRATIVE EXPENSE	--	212	150	<b>150</b>	150	--		
OPERATING EXPENSE	17	140	250	<b>250</b>	--	--		
COMMUNICATIONS	694	179	850	<b>850</b>	850	--		
PROGRAM EXPENSES	800	860	1,500	<b>1,500</b>	1,500	--		
MEETINGS, CONFERENCES, TRAINING	8,144	4,394	5,000	<b>5,500</b>	5,500	500		
FUEL / TRANSPORTATION COSTS	595	192	1,000	<b>1,250</b>	1,250	250		
PROFESSIONAL FEES	327,056	255,999	496,000	<b>610,000</b>	190,000	114,000	23%	(1)
MARKETING & PROMOTION	30,968	3,687	28,200	<b>18,700</b>	18,700	(9,500)	34%	
	<u>552,878</u>	<u>422,739</u>	<u>717,130</u>	<u><b>825,970</b></u>	<u>409,300</u>	<u>108,840</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>552,878</u>	<u>422,739</u>	<u>717,130</u>	<u><b>825,970</b></u>	<u>409,300</u>	<u>108,840</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	(250,000)	--	(365,000)	<b>(450,000)</b>	--	(85,000)	23%	(2)
	<u>(250,000)</u>	<u>--</u>	<u>(365,000)</u>	<u><b>(450,000)</b></u>	<u>--</u>	<u>(85,000)</u>		
	<u>302,878</u>	<u>422,739</u>	<u>352,130</u>	<u><b>375,970</b></u>	<u>409,300</u>	<u>23,840</u>	7%	

**EXPLANATION OF CHANGES:**

**Revenue** No significant changes projected

**INCLUDES DEPARTMENTS:**

0900-4000 Administration

**Expenses**

(1) Based on anticipated legal, technical and PR services related to the opposition to the landfill.

General Legal/ HR	40,000
Boundary Adjustment legal	30,000
North Town Line OP Zone	50,000
Landfill site legal	20,000
Boundary Adjustment (survey, etc.)	50,000
Consulting Landfill Peer Team	200,000
Landfill Lobbying Consultants	220,000
	<u>610,000</u>

(2) Required transfer to fund professional fees related to the Demand the Right campaign.

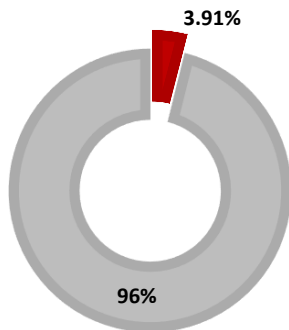
**Town of Ingersoll  
Clerk, Human Resources and Paratransit  
2020 Budget - Draft  
December 12, 2019**

**What We Do**

The Clerk's Department is responsible for: Births, Deaths, Lottery, Marriage, Transient Traders licences, legal agreements, including site plan, subdivision and encroachment agreements. All legal transactions and coordination of legal advice. Title searches. Election administration. Coordination of Council including meeting scheduling, conference scheduling, closed meeting investigator services and Integrity Commissioner Services. Coordination of OMB Hearings, Committee of Adjustment, Grants to organizations, Records Management, Wedding Ceremonies, Human Resources.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**CLERKS PORTION OF TOWN'S LEVY**



**Special Projects**

- The Clerks Department (Human Resources) has initiated a pay equity study in 2018 for which a budget of \$30K had been established. The study began in 2019 but will continue into 2020, the funds that have not been used in 2018 / 2019 are being carried forward.
- The proposed 2020 budget includes the purchase of new records management software (Laserfiche) and electronic agenda software (Icompass). The budget also includes a full time employee to assist with the implementation of two new software packages. The cost to purchase and implement both packages and staff complement will be funded through the Modernization Grant (received in 2019).

Median residential property valued at \$221,000 will pay \$79/year or \$6.6/month for this service.

**Town of Ingersoll  
CLERKS  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: CLERKS ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(9)	(17)	(25)	(25)	(25)	--		
PERMITS/LICENSES	(28,337)	(26,010)	(32,300)	(27,300)	(26,800)	5,000	15%	(1)
RENT / LEASES	(10,187)	(14,716)	--	--	--	--		
USER FEES	(27,504)	(39,226)	(27,100)	(29,100)	(29,050)	(2,000)		
RECOVERIES	(5)	(20,981)	--	--	--	--		
LAND SALES	(244,646)	(50)	--	--	--	--		
	<u>(310,688)</u>	<u>(101,000)</u>	<u>(59,425)</u>	<u>(56,425)</u>	<u>(55,875)</u>	<u>3,000</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	391,421	358,592	441,000	527,660	540,400	86,660	20%	(2)
ADMINISTRATIVE EXPENSE	50,819	23,900	27,355	27,155	27,155	(200)		
OPERATING EXPENSE	7,819	6,701	12,500	10,500	10,500	(2,000)		
COMMUNICATIONS	8,364	7,089	8,500	8,500	8,500	--		
PROGRAM EXPENSES	11,530	5,844	27,750	27,750	27,750	--		
MEETINGS, CONFERENCES, TRAINING	4,866	4,633	8,170	7,310	7,310	(860)		
FUEL / TRANSPORTATION COSTS	656	257	1,200	1,200	1,200	--		
PROFESSIONAL FEES	59,346	816	10,000	10,000	10,000	--		
CONTRACTED SERVICES	17,189	15,895	51,800	77,680	24,600	25,880	50%	(3)
MARKETING & PROMOTION	4,371	3,772	6,000	6,000	6,000	--		
GRANTS TO VOLUNTEER ORGANIZATIONS	53,036	50,795	51,100	48,200	48,200	(2,900)	6%	(4)
LAND SALE EXPENSES	8,213	2,411	--	--	--	--		
	<u>617,630</u>	<u>480,705</u>	<u>645,375</u>	<u>751,955</u>	<u>711,615</u>	<u>106,580</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>306,942.78</u>	<u>379,705</u>	<u>585,950</u>	<u>695,530</u>	<u>655,740</u>	<u>109,580</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	(21,838)	--	(30,000)	(118,690)	--	(88,690)	296%	(5)
TRANSFER TO RESERVES & RES FUNDS	266,620	15,000	15,000	15,000	15,000	--		
	<u>244,782</u>	<u>15,000</u>	<u>(15,000)</u>	<u>(103,690)</u>	<u>15,000</u>	<u>(88,690)</u>		
	<u>551,725</u>	<u>394,705</u>	<u>570,950</u>	<u>591,840</u>	<u>670,740</u>	<u>20,890</u>	4%	

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Directly attributed to decreasing volume of wedding licenses

**Expenses**

(2) Attributed to a full time contract position for the purpose of the implementation of Laserfiche and Icompas software. Step increases and annual wage increases for existing staff

(3) Increased funding for Laserfiche and Icompass software. Both will be funded from reserves

(4) Less funding required for community grant applications

(5) Increased transfers from reserves to fund Laserfiche and Icompass implementation and one full time contract position to assist with these two projects

**INCLUDES DEPARTMENTS:**

1000-4000 Administration  
1000-4005 Committee of Adjustment  
1000-4007 Wedding Ceremonies  
1000-4008 Human Resources  
3600-4000 Animal Control

**Town of Ingersoll  
PARATRANSIT  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: CLERKS ACTIVITY: PARATRANSIT	Actual		YTD Actual		Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2019	2020	2021	(fav)	% if > \$2,500	ref
								unfav	& +/- 5%	
<b>REVENUE</b>										
SALE OF GOODS OR SERVICES	(21,051)	(18,048)	(21,000)	<b>(21,000)</b>	(21,000)		(21,000)	--		
	(21,051)	(18,048)	(21,000)	<b>(21,000)</b>	(21,000)		(21,000)	--		
<b>EXPENSE</b>										
SALARIES, WAGES & BENEFITS	1,467	6,209	12,520	<b>7,640</b>	7,640		7,640	(4,880)	39%	(1)
COMMUNICATIONS	832	716	1,400	<b>1,400</b>	1,400		1,400	--		
CONTRACTED SERVICES	66,646	54,389	66,000	<b>67,000</b>	67,000		67,000	1,000		
MARKETING & PROMOTION	854	793	500	<b>800</b>	800		800	300		
	69,799	62,106	80,420	<b>76,840</b>	76,840		76,840	(3,580)		
<b>NET OPERATING (REVENUE) EXPENSE</b>	48,748	44,058	59,420	<b>55,840</b>	55,840		55,840	(3,580)		
<b>OTHER</b>										
	--	--	--	--	--		--	--		
	48,748	44,058	59,420	<b>55,840</b>	55,840		55,840	(3,580)	-6%	

**EXPLANATION OF CHANGE:**  
Revenue No significant changes

**INCLUDES DEPARTMENTS:**  
1001-4000 Administration

**Expenses**  
(1) Based on staff requirements.

Town of Ingersoll  
CLERKS  
2020 Budget - Draft  
December 12, 2019

DEPARTMENT: CLERKS ACTIVITY: CROSSING GUARDS	Actual		YTD Actual		Budget		Projection	Change 2019 to 2020			
	2018	2019	2019	2020	2019	2020	2021	(fav)	% if > \$2,500	ref	
	unfav	& +/-	5%								
<b>REVENUE</b>	--	--	--	--	--	--	--	--			
<b>EXPENSE</b>											
SALARIES, WAGES & BENEFITS	51,858	42,062	52,370	<b>53,670</b>	54,210	1,300					
OPERATING EXPENSE	391	613	700	<b>700</b>	710	--					
PROGRAM EXPENSES	--	--	100	<b>100</b>	100	--					
MEETINGS, CONFERENCES, TRAINING	--	--	400	<b>400</b>	410	--					
MARKETING & PROMOTION	--	--	500	<b>500</b>	510	--					
	<u>52,249</u>	<u>42,675</u>	<u>54,070</u>	<u><b>55,370</b></u>	<u>55,940</u>	<u>1,300</u>					
<b>NET OPERATING (REVENUE) EXPENSE</b>	52,248.93	42,675	54,070	<b>55,370</b>	55,940	1,300					
<b>OTHER</b>											
	<u>52,249</u>	<u>42,675</u>	<u>54,070</u>	<u><b>55,370</b></u>	<u>55,940</u>	<u>1,300</u>	2%				
<b>EXPLANATION OF CHANGE:</b>											
<b>Revenue</b> No significant changes projected					<b>INCLUDES DEPARTMENTS:</b> 3220-4000 Crossing Guards						
<b>Expenses</b> No significant changes projected											

**Town of Ingersoll  
Information Technology  
2020 Budget - Draft  
December 12, 2019**

**What We Do**

The IT Department is responsible for planning, operations and support of the Town's information technology infrastructure.

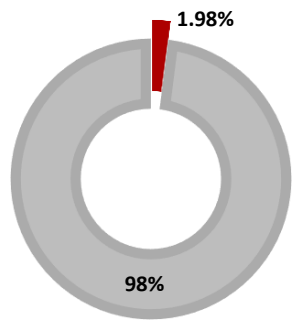
The IT team maintains corporate communication through developing and operation of effective network. One of the most important IT function is managing information security against attacks from viruses, cybercriminals and other threats.

The IT team also develops and maintains tools to collect, store, manage, secure and distribute data to employees.

The IT team provides various forms of user support for various town locations.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**IT PORTION OF TOWN'S LEVY**



**Special Projects**

- Information Technologies will be working on upgrading Town's IT infrastructure.

Median residential property valued at \$221,000 will pay \$40/year or \$3.3/month for this service.



**Town of Ingersoll**  
**INFORMATION TECHNOLOGY**  
**2020 Budget - Draft**  
**December 12, 2019**

DEPARTMENT: IT ACTIVITY: INFORMATION TECHNOLOGY	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500 unfav & +/- 5%	ref
<b>REVENUE</b>	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	168,189	143,139	175,020	<b>181,620</b>	186,400	6,600		(1)
ADMINISTRATIVE EXPENSE	49	--	100	<b>100</b>	100	--		
OPERATING EXPENSE	24,759	24,128	25,500	<b>28,500</b>	28,500	3,000	12%	
COMMUNICATIONS	4,655	2,638	4,200	<b>3,000</b>	3,000	(1,200)		
PROGRAM EXPENSES	294	318	225	<b>230</b>	230	5		
MEETINGS, CONFERENCES, TRAINING	8,421	1,513	8,900	<b>8,600</b>	8,600	(300)		
FUEL / TRANSPORTATION COSTS	1,110	1,171	1,100	<b>1,100</b>	1,100	--		
MARKETING & PROMOTION	58	--	100	<b>100</b>	100	--		
EQUIP REPAIRS & MAINTENANCE	2,697	2,643	3,000	<b>3,000</b>	3,000	--		
MAINTENANCE CONTRACTS	61,418	62,307	67,050	<b>73,750</b>	73,750	6,700	10%	(2)
	<u>272,518</u>	<u>237,855</u>	<u>285,195</u>	<u><b>300,000</b></u>	<u>304,780</u>	<u>14,805</u>	5%	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>272,518</u>	<u>237,855</u>	<u>285,195</u>	<u><b>300,000</b></u>	<u>304,780</u>	<u>14,805</u>	5%	
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	20,000	20,000	20,000	<b>20,000</b>	20,000	--		
	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	<u><b>20,000</b></u>	<u>20,000</u>	<u>--</u>		
	<u>292,518</u>	<u>257,855</u>	<u>305,195</u>	<u><b>320,000</b></u>	<u>324,780</u>	<u>14,805</u>	5%	

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**INCLUDES DI INCLUDES DEPARTMENTS:**

1002-4000 Administration

**Expenses**

(1) Based on anticipated wage and step increases.

(2) Maintenance contracts increased for Public Works Street Patrolling software and other various software packages

**Town of Ingersoll  
Treasury and Debt Payments  
2020 Budget - Draft  
December 12, 2019**

**What We Do**

The Treasury Department provides following services:

Managing all Financial matters of the Town as directed by the Town Council;

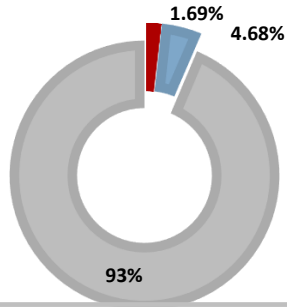
Preparation of Annual Capital and Operating Budgets and Financial Statements;

Property Tax, Billing and Collection, Taxation Policy and advice to Council, related boards and staff;

Financial Services including financial planning and risk management to ensure long-term financial sustainability.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**TREASURY PORTION OF TOWN'S  
LEVY**



Treasury - 1.67%  
Debt Repayment - 4.68%

**Challenges**

- Growing risk of the loss of Town's industrial and commercial assessment base due to the increasing number of appeals and changing economic conditions.

**Enhancements**

- We anticipate an increase in interest revenue due to higher interest rates and growing cash balances.

**Special Projects**

- Treasury will be implementing a new multi-user budgeting software that will be integrated with Town's finance system, allow for multi-year operating and capital budgeting and unlimited what-if funding scenarios. It will eliminate the use of time-consuming spreadsheets , promote efficiency, partnership and ownership.

Median residential property valued at \$221,000 will pay \$34/year or \$2.8/month for this service.

**Town of Ingersoll  
TREASURY  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: TREASURY ACTIVITY: ADMINISTRATION	Actual 2018	YTD Actual 2019	Budget		Projection 2021	Change 2019 to 2020		
			2019	2020		(fav)	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(16,355)	(16,050)	(14,500)	<b>(16,000)</b>	(16,000)	(1,500)		
USER FEES	(18,917)	(26,264)	(18,500)	<b>(18,500)</b>	(18,500)	--		
RECOVERIES	(14,864)	--	(4,200)	<b>(4,200)</b>	(4,200)	--		
INTEREST / DIVIDENDS	(1,098,836)	(687,364)	(669,500)	<b>(769,500)</b>	(769,500)	(100,000)	15%	(1)
	<u>(1,148,972)</u>	<u>(729,678)</u>	<u>(706,700)</u>	<u><b>(808,200)</b></u>	<u>(808,200)</u>	<u>(101,500)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	538,183	444,053	555,550	<b>589,250</b>	613,300	33,700	6%	(2)
ADMINISTRATIVE EXPENSE	10,756	9,526	10,770	<b>10,770</b>	10,770	--		
OPERATING EXPENSE	304	--	100	<b>100</b>	100	--		
COMMUNICATIONS	333	206	420	<b>420</b>	420	--		
INSURANCE EXPENSE	253,800	216,662	228,786	<b>252,915</b>	260,100	24,129	11%	(3)
PROGRAM EXPENSES	2,997	3,038	3,050	<b>3,050</b>	3,050	--		
MEETINGS, CONFERENCES, TRAINING	2,733	597	5,600	<b>2,900</b>	2,900	(2,700)	48%	
FUEL / TRANSPORTATION COSTS	568	169	650	<b>650</b>	650	--		
PROFESSIONAL FEES	31,309	(247)	28,000	<b>28,000</b>	28,000	--		
CONTRACTED SERVICES	21,297	6,172	28,100	<b>3,100</b>	1,000	(25,000)	89%	(4)
MARKETING & PROMOTION	864	816	950	<b>950</b>	950	--		
EQUIP REPAIRS & MAINTENANCE	254	254	250	<b>250</b>	250	--		
TRANSFER TO BIA	77,880	--	78,000	<b>78,000</b>	78,000	--		
TRANSFERS TO CEMETERY BOARD	133,194	91,359	91,359	<b>93,083</b>	93,083	1,724		
	<u>1,074,474</u>	<u>772,605</u>	<u>1,031,585</u>	<u><b>1,063,438</b></u>	<u>1,092,573</u>	<u>31,853</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(74,498)</u>	<u>42,927</u>	<u>324,885</u>	<u><b>255,238</b></u>	<u>284,373</u>	<u>(69,647)</u>		
<b>OTHER</b>								
OMPFF - ONT MUN PARTNER GRANT	(330,500)	(281,002)	(247,875)	<b>(238,900)</b>	(203,065)	8,975		
TRANSFER FROM RESERVES & RES FUNDS	(75,729)	--	(56,746)	<b>(33,919)</b>	(33,919)	22,827	40%	(5)
TRANSFER TO RESERVES & RES FUNDS	150,000	150,000	150,000	<b>150,000</b>	150,000	--		
DEBENTURE PAYMENT	901,158	591,256	796,430	<b>708,694</b>	699,720	(87,736)	11%	(6)
	<u>644,929</u>	<u>460,254</u>	<u>641,809</u>	<u><b>585,875</b></u>	<u>612,736</u>	<u>(55,934)</u>		
	<u>570,430</u>	<u>503,180</u>	<u>966,694</u>	<u><b>841,113</b></u>	<u>897,109</u>	<u>(125,581)</u>	-13%	

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Based on anticipated cash balances and higher interest rates

**Expenses**

(2) Based on anticipated wage and step increase as well as extended health benefits for retirees (added two people into the retiree pool)

(3) Insurance premiums increased due to escalating number of claims (slip and falls)

(4) Directly attributed to the Development Charges Study (a one time project) which was done in 2019

**Other**

(5) Funding for the Development Charges Study no longer needed

(6) Paid off one debenture in 2019 thus reduction in debt servicing costs

**INCLUDES DEPARTMENTS:**

1300-4000 Administration

1300-4001 Retiree Benefits

1500-4000 Transfers to Local Boards

1600-40\*\*

1600-60\*\* Debt Repayment

**Town of Ingersoll  
TAXATION  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: TREASURY ACTIVITY: TAXATION	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
TAXATION - LEVY	(14,157,219)	(14,483,928)	(14,524,511)	<b>(14,906,000)</b>	(15,083,676)	(381,489)	2.63%	(1)
TAXATION - SUPPLEMENTARIES & OTHER	(493,126)	(651,906)	(384,983)	<b>(461,387)</b>	(461,387)	(76,404)	19.85%	
	<u>(14,650,345)</u>	<u>(15,135,833)</u>	<u>(14,909,494)</u>	<u><b>(15,367,387)</b></u>	<u>(15,545,063)</u>	<u>(457,893)</u>		
<b>EXPENSE</b>								
PROPERTY TAX REFUNDS & ADJUSTMENTS	697,391	111,250	630,000	<b>620,000</b>	620,000	(10,000)		
	<u>697,391</u>	<u>111,250</u>	<u>630,000</u>	<u><b>620,000</b></u>	<u>620,000</u>	<u>(10,000)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(13,952,954)</u>	<u>(15,024,583)</u>	<u>(14,279,494)</u>	<u><b>(14,747,387)</b></u>	<u>(14,925,063)</u>	<u>(467,893)</u>		
	<u>(13,952,954)</u>	<u>(15,024,583)</u>	<u>(14,279,494)</u>	<u><b>(14,747,387)</b></u>	<u>(14,925,063)</u>	<u>(467,893)</u>	3.28%	
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
<b>Revenue</b>					1400-99**	County and Education Tax		
(1) Required levy increase to balance the budget.					1401-99**	Municipal Taxation		
<b>Expenses</b>	No significant changes projected							

**Town of Ingersoll  
Public Buildings and Building Inspection  
2020 Budget - Draft  
December 12, 2019**

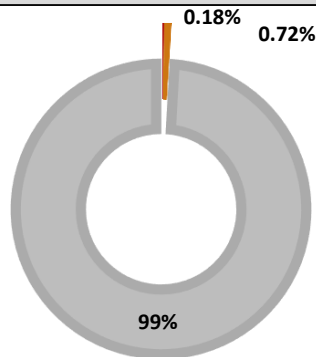
**What We Do**

The Building Department is responsible for:

Building Permits/Inspection/Enforcement, Plumbing and Sewer Permits, Property Standards/By-law Enforcement, Planning (Zoning/Development/Site Plans) and Facilities (Town Centre, and other downtown structures).

**Special Operating Projects / Memos/ Enhancements /Challenges**

**PUBLIC BUILDINGS PORTION OF  
TOWN'S LEVY**



Property Standards - 0.18%  
Public Blds- 0.72%

**Special Projects**

- Building department paper and electronic records clean-up and re-organization.
- Mobile Building Inspection software implementation.
- Continue with Amanda implementation and configuration.

Median residential property valued at \$221,000 will pay \$15/year or \$1.2/month for this service.

**Town of Ingersoll**  
**BUILDING INSPECTION & MUNICIPAL BUILDINGS**  
**2020 Budget - Draft**  
**December 12, 2019**

DEPARTMENT: BUILDING ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020	
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
PERMITS/LICENSES	(185,641)	(301,763)	(157,095)	<b>(177,095)</b>	(150,600)	(20,000)	13%
RENT / LEASES	(14,921)	(9,889)	(13,400)	<b>(11,500)</b>	(11,500)	1,900	
USER FEES	(1,996)	(2,058)	(2,000)	<b>(2,000)</b>	(2,300)	--	
RECOVERIES	(817)	(250)	--	--	--	--	
COUNTY RECOVERY	(84,973)	(87,151)	(95,070)	<b>(98,110)</b>	(98,110)	(3,040)	
	<u>(288,348)</u>	<u>(401,111)</u>	<u>(267,565)</u>	<u><b>(288,705)</b></u>	<u>(262,510)</u>	<u>(21,140)</u>	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	230,334	208,482	235,990	<b>271,490</b>	277,360	35,500	15%
ADMINISTRATIVE EXPENSE	1,300	519	1,300	<b>1,800</b>	1,440	500	
OPERATING EXPENSE	4,632	2,809	3,100	<b>4,000</b>	3,850	900	
COMMUNICATIONS	1,851	1,620	1,998	<b>1,998</b>	2,198	--	
UTILITIES - HEAT, HYDRO, WATER	82,541	53,001	92,800	<b>88,000</b>	88,860	(4,800)	5%
PROGRAM EXPENSES	1,503	1,054	1,150	<b>1,300</b>	1,300	150	
MEETINGS, CONFERENCES, TRAINING	2,960	6,487	9,050	<b>9,050</b>	8,600	--	
FUEL / TRANSPORTATION COSTS	3,892	720	4,500	<b>1,000</b>	500	(3,500)	78%
PROFESSIONAL FEES	3,462	5,918	1,000	<b>4,000</b>	4,000	3,000	300%
CONTRACTED SERVICES	16,299	15,122	22,300	<b>23,700</b>	17,300	1,400	
MARKETING & PROMOTION	849	176	375	<b>375</b>	375	--	
LAND MAINTENANCE & IMPROVEMENT	661	--	650	<b>650</b>	650	--	
EQUIP REPAIRS & MAINTENANCE	14,863	23,652	21,820	<b>23,050</b>	13,310	1,230	
BLDG REPAIRS & MAINTENANCE	17,677	13,861	19,300	<b>17,500</b>	20,500	(1,800)	
SNOW REMOVAL AND SANDING	3,013	2,748	2,500	<b>2,800</b>	2,520	300	
MAINTENANCE CONTRACTS	23,642	7,744	9,580	<b>9,580</b>	10,460	--	
	<u>409,478</u>	<u>343,913</u>	<u>427,413</u>	<u><b>460,293</b></u>	<u>453,223</u>	<u>32,880</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>121,130</u>	<u>(57,198)</u>	<u>159,848</u>	<u><b>171,588</b></u>	<u>190,713</u>	<u>11,740</u>	
<b>OTHER</b>							
TRANSFER FROM RESERVES & RES FUNDS	--	--	(24,590)	<b>(35,660)</b>	(64,025)	(11,070)	45%
TRANSFER TO RESERVES & RES FUNDS	96,391	100,000	100,000	<b>60,000</b>	60,000	(40,000)	40%
	<u>96,391</u>	<u>100,000</u>	<u>75,410</u>	<u><b>24,340</b></u>	<u>(4,025)</u>	<u>(51,070)</u>	
	<u>217,522</u>	<u>42,802</u>	<u>235,258</u>	<u><b>195,928</b></u>	<u>186,688</u>	<u>(39,330)</u>	-17%
<b>SUMMARY OF ALL BUILDING ACTIVITIES:</b>							
INSPECTION			--	--	--	--	
TOWN CENTRE			220,878	<b>167,808</b>	157,908	(53,070)	
PUBLIC BUILDINGS - OTHER			(10,800)	<b>1,400</b>	1,530	12,200	
			<u>210,078</u>	<u><b>169,208</b></u>	<u>159,438</u>	<u>(40,870)</u>	

**Town of Ingersoll  
BUILDING INSPECTION  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: BUILDING ACTIVITY: INSPECTION	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
PERMITS/LICENSES	(185,641)	(301,763)	(157,095)	<b>(177,095)</b>	(150,600)	(20,000)	13%	(1)
USER FEES	(1,996)	(2,058)	(2,000)	<b>(2,000)</b>	(2,300)	--		
	<u>(187,637)</u>	<u>(303,821)</u>	<u>(159,095)</u>	<u><b>(179,095)</b></u>	<u>(152,900)</u>	<u>(20,000)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	160,800	149,718	164,610	<b>193,530</b>	197,570	28,920	18%	(2)
ADMINISTRATIVE EXPENSE	1,040	509	1,000	<b>1,500</b>	1,130	500		
OPERATING EXPENSE	447	485	1,000	<b>1,000</b>	850	--		
COMMUNICATIONS	294	347	300	<b>300</b>	500	--		
PROGRAM EXPENSES	1,503	1,054	1,150	<b>1,300</b>	1,300	150		
MEETINGS, CONFERENCES, TRAINING	2,960	6,487	8,650	<b>8,650</b>	8,600	--		
FUEL / TRANSPORTATION COSTS	3,892	720	4,500	<b>1,000</b>	500	(3,500)	78%	(3)
PROFESSIONAL FEES	3,462	5,918	1,000	<b>4,000</b>	4,000	3,000	300%	(4)
CONTRACTED SERVICES	3,132	580	1,100	<b>2,100</b>	1,100	1,000		
MARKETING & PROMOTION	849	176	375	<b>375</b>	375	--		
EQUIP REPAIRS & MAINTENANCE	--	--	--	<b>1,000</b>	1,000	1,000		
	<u>178,380</u>	<u>165,994</u>	<u>183,685</u>	<u><b>214,755</b></u>	<u>216,925</u>	<u>31,070</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(9,258)</u>	<u>(137,827)</u>	<u>24,590</u>	<u><b>35,660</b></u>	<u>64,025</u>	<u>11,070</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	--	--	(24,590)	<b>(35,660)</b>	(64,025)	(11,070)	45%	(5)
	<u>11,391</u>	<u>--</u>	<u>(24,590)</u>	<u><b>(35,660)</b></u>	<u>(64,025)</u>	<u>(11,070)</u>		
	<u>2,133</u>	<u>(137,827)</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	0%	

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Based on the number of building permits projected to be issued in 2020

**Expenses**

- (2) Attributed to annual wage and step increases for CBO and Building Inspector and hiring a coop student for 20 weeks
- (3) Reduction in mileage claims
- (4) Additional funding for legal costs (funded by reserves)
- (5) Required transfer from reserves to balance the building inspection budget

**INCLUDES DEPARTMENTS:**

3400-4000 Administration

Town of Ingersoll  
**PROPERTY STANDARDS**  
**2020 Budget - Draft**  
**December 12, 2019**

DEPARTMENT: BUILDING ACTIVITY: PROPERTY STANDARDS	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
RECOVERIES	(817)	(250)	--	--	--	--		
	(817)	(250)	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	17,412	20,089	24,880	<b>26,420</b>	26,940	1,540		
ADMINISTRATIVE EXPENSE	260	10	300	<b>300</b>	310	--		
	17,672	20,099	25,180	<b>26,720</b>	27,250	1,540		
<b>NET OPERATING (REVENUE) EXPENSE</b>	16,855	19,849	25,180	<b>26,720</b>	27,250	1,540		
<b>OTHER</b>								
	--	--	--	--	--	--		
	16,855	19,849	25,180	<b>26,720</b>	27,250	1,540		6%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
<b>Revenue</b> No significant changes projected					3400-4006	Administration		
<b>Expenses</b> No significant changes projected								



**Town of Ingersoll  
TOWN CENTRE  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: BUILDING ACTIVITY: TOWN CENTRE	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
COUNTY RECOVERY	(84,973)	(87,151)	(95,070)	<b>(98,110)</b>	(98,110)	(3,040)		
	<u>(84,973)</u>	<u>(87,151)</u>	<u>(95,070)</u>	<u><b>(98,110)</b></u>	<u>(98,110)</u>	<u>(3,040)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	43,274	37,597	46,500	<b>51,540</b>	52,850	5,040	-11%	
OPERATING EXPENSE	1,870	2,324	2,100	<b>3,000</b>	3,000	900		
COMMUNICATIONS	1,557	1,274	1,698	<b>1,698</b>	1,698	--		
UTILITIES - HEAT, HYDRO, WATER	74,215	52,394	91,800	<b>87,000</b>	87,850	(4,800)	5%	
MEETINGS, CONFERENCES, TRAINING	--	--	400	<b>400</b>	--	--		
CONTRACTED SERVICES	13,167	14,541	21,200	<b>21,600</b>	16,200	400		
LAND MAINTENANCE & IMPROVEMENT	661	--	650	<b>650</b>	650	--		
EQUIP REPAIRS & MAINTENANCE	14,485	23,652	21,820	<b>22,050</b>	12,310	230		
BLDG REPAIRS & MAINTENANCE	15,226	13,404	19,000	<b>17,000</b>	20,000	(2,000)		
SNOW REMOVAL AND SANDING	1,090	1,374	1,200	<b>1,400</b>	1,000	200		
MAINTENANCE CONTRACTS	17,717	7,744	9,580	<b>9,580</b>	10,460	--		
	<u>183,262</u>	<u>154,304</u>	<u>215,948</u>	<u><b>215,918</b></u>	<u>206,018</u>	<u>(30)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>98,289</u>	<u>67,153</u>	<u>120,878</u>	<u><b>117,808</b></u>	<u>107,908</u>	<u>(3,070)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	60,000	100,000	100,000	<b>50,000</b>	50,000	(50,000)	50%	(1)
	<u>60,000</u>	<u>100,000</u>	<u>100,000</u>	<u><b>50,000</b></u>	<u>50,000</u>	<u>(50,000)</u>		
	<u>158,289</u>	<u>167,153</u>	<u>220,878</u>	<u><b>167,808</b></u>	<u>157,908</u>	<u>(53,070)</u>	-24%	
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
<b>Revenue</b> No significant changes projected					2000-4025	Town Hall - Shared Cost		
					2000-4030	Town Hall - Non Shared Cost		
<b>Expenses</b>								
(1) Based on anticipated requirements to fund capital projects scheduled for the next 10 years.								

Town of Ingersoll  
**PUBLIC BUILDINGS - OTHER**  
**2020 Budget - Draft**  
**December 12, 2019**

DEPARTMENT: BUILDING	ACTIVITY: PUBLIC BUILDINGS - OTHER	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
		2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
							unfav	& +/- 5%	
<b>REVENUE</b>									
	RENT / LEASES	(14,921)	(9,889)	(13,400)	<b>(11,500)</b>	(11,500)	1,900		
		<u>(14,921)</u>	<u>(9,889)</u>	<u>(13,400)</u>	<u><b>(11,500)</b></u>	<u>(11,500)</u>	<u>1,900</u>		
<b>EXPENSE</b>									
	SALARIES, WAGES & BENEFITS	8,848	1,078	--	--	--	--		
	UTILITIES - HEAT, HYDRO, WATER	8,325	607	1,000	<b>1,000</b>	1,010	--		
	BLDG REPAIRS & MAINTENANCE	2,452	457	300	<b>500</b>	500	200		
	SNOW REMOVAL AND SANDING	1,923	1,374	1,300	<b>1,400</b>	1,520	100		
		<u>30,165</u>	<u>3,516</u>	<u>2,600</u>	<u><b>2,900</b></u>	<u>3,030</u>	<u>300</u>		
	<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>15,245</u>	<u>(6,373)</u>	<u>(10,800)</u>	<u><b>(8,600)</b></u>	<u>(8,470)</u>	<u>2,200</u>		
<b>OTHER</b>									
	TRANSFER TO RESERVES & RES FUNDS	25,000	--	--	<b>10,000</b>	10,000	10,000		
		<u>25,000</u>	<u>--</u>	<u>--</u>	<u><b>10,000</b></u>	<u>10,000</u>	<u>10,000</u>		
		<u>40,245</u>	<u>(6,373)</u>	<u>(10,800)</u>	<u><b>1,400</b></u>	<u>1,530</u>	<u>12,200</u>		113%
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>			
Revenue No significant changes projected						2000-4020 Other Misc. Public Buildings			
Expenses No significant changes projected									

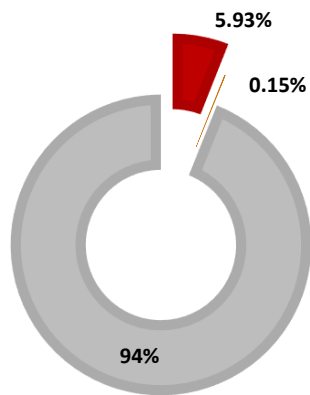
**Town of Ingersoll  
Fire and Parking  
2020 Budget - Draft  
December 12, 2019**

**What We Do**

The Ingersoll Fire & Emergency Services is responsible for providing fire protection services to the Town of Ingersoll and areas outside Ingersoll that are covered by fire protection agreements. These services include fire suppression, public education, and fire prevention programs. The Fire Chief is also tasked with the management of downtown parking enforcement, bylaw enforcement, and facilities management of the fire and police buildings.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**FIRE & PARKING PORTION OF  
TOWN'S LEVY**



Parking- 0.15%  
Fire Services - 5.93%

**Special Operating Projects**

- Continue upgrading the fire hall. During 2020 we are planning to upgrade the exterior lighting with new LED lights and complete building condition assessment (including asbestos inspections).

Median residential property valued at \$221,000 will pay \$120/year or \$10/month for this service.

**Town of Ingersoll  
FIRE-TOTAL ACTIVITIES  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: FIRE ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(18,876)	(19,662)	(20,050)	<b>(20,050)</b>	(20,050)	--		
USER FEES	(22,471)	(23,634)	(18,300)	<b>(19,300)</b>	(19,600)	(1,000)		
RECOVERIES	(2,623)	--	(2,500)	<b>(2,500)</b>	(2,500)	--		
INTERNAL (REVENUE) EXPENSE	(65,952)	--	(72,752)	<b>(82,984)</b>	(82,984)	(10,232)	-14%	
	<u>(112,422)</u>	<u>(43,296)</u>	<u>(113,602)</u>	<u><b>(124,834)</b></u>	<u>(125,134)</u>	<u>(11,232)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	741,400	577,720	800,790	<b>810,090</b>	829,355	9,300		
ADMINISTRATIVE EXPENSE	1,759	1,401	1,758	<b>1,758</b>	2,055	--		
OPERATING EXPENSE	48,049	39,388	49,200	<b>49,200</b>	47,970	--		
COMMUNICATIONS	51,373	38,416	48,020	<b>48,020</b>	48,396	--		
UTILITIES - HEAT, HYDRO, WATER	20,199	12,710	25,050	<b>25,050</b>	25,050	--		
PROGRAM EXPENSES	4,093	1,232	4,555	<b>4,555</b>	1,305	--		
MEETINGS, CONFERENCES, TRAINING	8,599	7,650	10,000	<b>12,500</b>	11,200	2,500		
FUEL / TRANSPORTATION COSTS	7,157	4,659	7,000	<b>7,000</b>	7,000	--		
CONTRACTED SERVICES	34,394	28,117	37,800	<b>37,800</b>	37,800	--		
MARKETING & PROMOTION	3,476	2,515	6,535	<b>6,535</b>	6,537	--		
LAND MAINTENANCE & IMPROVEMENT	--	--	50	<b>50</b>	50	--		
EQUIP REPAIRS & MAINTENANCE	22,699	29,379	19,500	<b>19,500</b>	19,520	--		
BLDG REPAIRS & MAINTENANCE	4,769	4,699	6,250	<b>17,200</b>	5,000	10,950	175%	
MAINTENANCE CONTRACTS	2,507	2,954	5,580	<b>5,580</b>	5,580	--		
	<u>950,472</u>	<u>750,838</u>	<u>1,022,088</u>	<u><b>1,044,838</b></u>	<u>1,046,818</u>	<u>22,750</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>838,050</u>	<u>707,542</u>	<u>908,486</u>	<u><b>920,004</b></u>	<u>921,684</u>	<u>11,518</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	199,000	203,000	203,000	<b>205,000</b>	203,000	2,000		
	<u>199,000</u>	<u>203,000</u>	<u>203,000</u>	<u><b>205,000</b></u>	<u>203,000</u>	<u>2,000</u>		
	<u>1,037,050</u>	<u>910,542</u>	<u>1,111,486</u>	<u><b>1,125,004</b></u>	<u>1,124,684</u>	<u>13,518</u>	1%	
<b>SUMMARY OF ALL FIRE ACTIVITIES:</b>								
ADMINISTRATION			1,069,798	1,081,758		11,960		
FACILITY			18,188	20,746		2,558		
PARKING			23,500	22,500		(1,000)		
			<u>1,111,486</u>	<u><b>1,125,004</b></u>		<u>13,518</u>		

**Town of Ingersoll  
FIRE - ADMINISTRATION  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: FIRE ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020	
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
SALE OF GOODS OR SERVICES	(18,876)	(19,662)	(20,050)	<b>(20,050)</b>	(20,050)	--	
USER FEES	(3,850)	(1,695)	(4,000)	<b>(4,000)</b>	(4,000)	--	
RECOVERIES	(2,623)	--	(2,500)	<b>(2,500)</b>	(2,500)	--	
	<u>(27,849)</u>	<u>(21,357)</u>	<u>(26,550)</u>	<b><u>(26,550)</u></b>	<u>(26,550)</u>	--	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	688,489	533,424	724,820	<b>732,280</b>	749,435	7,460	
ADMINISTRATIVE EXPENSE	1,759	1,401	1,758	<b>1,758</b>	2,055	--	
OPERATING EXPENSE	44,478	35,546	45,050	<b>45,050</b>	43,750	--	
COMMUNICATIONS	51,373	38,416	48,020	<b>48,020</b>	48,396	--	
UTILITIES - HEAT, HYDRO, WATER	20,199	12,710	25,050	<b>25,050</b>	25,050	--	
PROGRAM EXPENSES	4,093	1,232	4,555	<b>4,555</b>	1,305	--	
MEETINGS, CONFERENCES, TRAINING	8,599	7,650	10,000	<b>12,500</b>	11,200	2,500	
FUEL / TRANSPORTATION COSTS	7,157	4,659	7,000	<b>7,000</b>	7,000	--	
MARKETING & PROMOTION	3,476	2,515	6,535	<b>6,535</b>	6,537	--	
EQUIP REPAIRS & MAINTENANCE	22,354	28,821	19,000	<b>19,000</b>	19,020	--	
MAINTENANCE CONTRACTS	1,011	1,296	1,560	<b>1,560</b>	1,560	--	
	<u>852,988</u>	<u>667,669</u>	<u>893,348</u>	<b><u>903,308</u></b>	<u>915,308</u>	<u>9,960</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>825,138</u>	<u>646,312</u>	<u>866,798</u>	<b><u>876,758</u></b>	<u>888,758</u>	<u>9,960</u>	
<b>OTHER</b>							
TRANSFER TO RESERVES & RES FUNDS	199,000	203,000	203,000	<b>205,000</b>	203,000	2,000	
	<u>199,000</u>	<u>203,000</u>	<u>203,000</u>	<b><u>205,000</u></b>	<u>203,000</u>	<u>2,000</u>	
	<u>1,024,138</u>	<u>849,312</u>	<u>1,069,798</u>	<b><u>1,081,758</u></b>	<u>1,091,758</u>	<u>11,960</u>	1.12%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>		
<b>Revenue</b> No significant changes projected					3000-4000	Administration	
<b>Expenses</b> No significant changes projected							

**Town of Ingersoll  
FIRE FACILITY  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: FIRE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
INTERNAL (REVENUE) EXPENSE	(65,952)	--	(72,752)	<b>(82,984)</b>	(82,984)	(10,232)		-14% (1)
	(65,952)	--	(72,752)	<b>(82,984)</b>	(82,984)	(10,232)		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	52,911	44,295	75,970	<b>77,810</b>	79,920	1,840		
OPERATING EXPENSE	3,570	3,841	4,150	<b>4,150</b>	4,220	--		
LAND MAINTENANCE & IMPROVEMENT	--	--	50	<b>50</b>	50	--		
EQUIP REPAIRS & MAINTENANCE	344	558	500	<b>500</b>	500	--		
BLDG REPAIRS & MAINTENANCE	4,769	4,699	6,250	<b>17,200</b>	5,000	10,950		175% (2)
MAINTENANCE CONTRACTS	1,496	1,658	4,020	<b>4,020</b>	4,020	--		
	63,090	55,052	90,940	<b>103,730</b>	93,710	12,790		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<b>(2,862)</b>	<b>55,052</b>	<b>18,188</b>	<b>20,746</b>	<b>10,726</b>	<b>2,558</b>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	(2,862)	55,052	18,188	<b>20,746</b>	<b>10,726</b>	<b>2,558</b>		14%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
<b>Revenue</b>					3000-4100 Facility			
(1) Increased recovery from the OPP facility for cleaning, maintenance and capital project supervision								
<b>Expenses</b>								
(2) Directly attributed to proposed building and asbestos inspections								

**Town of Ingersoll  
PARKING ENFORCEMENT  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: FIRE ACTIVITY: PARKING ENFORCEMENT	Actual 2018	YTD Actual 2019	Budget		Projection 2021	Change 2019 to 2020		
			2019	2020		(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
USER FEES	(18,621)	(21,939)	(14,300)	<b>(15,300)</b>	(15,600)	(1,000)		
	(18,621)	(21,939)	(14,300)	<b>(15,300)</b>	(15,600)	(1,000)		
<b>EXPENSE</b>								
CONTRACTED SERVICES	34,394	28,117	37,800	<b>37,800</b>	37,800	--		
	34,394	28,117	37,800	<b>37,800</b>	37,800	0		
<b>NET OPERATING (REVENUE) EXPENSE</b>	15,773	6,178	23,500	<b>22,500</b>	22,200	(1,000)		
<b>OTHER</b>								
	--	--	--	--	--	--		
	15,773	6,178	23,500	<b>22,500</b>	22,200	(1,000)		-4%

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**INCLUDES DEPARTMENTS:**

1000-4240 Parking

**Expenses** No significant changes projected

**Town of Ingersoll  
Police  
2020 Budget - Draft  
December 12, 2019**

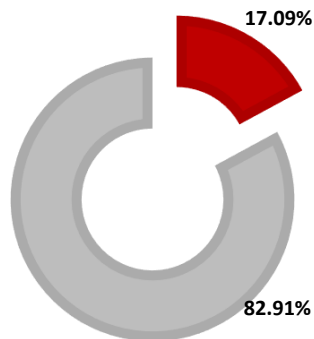
**What We Do**

The Town has entered into a contract with the Ontario Provincial Police (OPP) to provide policing services on a cost recovery basis. Under the contract the Town receives proactive policing services such as routine patrols, RIDE, crime prevention and also services that are reactive in nature based on calls for service specific to the Town.

The Town has a Police Services Board that serves as an advisory body to the OPP as required by the Police Services Act.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**POLICE PORTION OF TOWN'S  
LEVY**



**Enhancements**

- The OPP contract have increased for 2020 by \$201K.
- The 2018/19 fiscal year was the last year the Ministry of Community Safety and Correctional Services offered the CPP and 1,000 Officers grants. In 2019 the Ministry transitioned to a new grant program called "Community Safety and Policing Grant". The Oxford County OPP Detachment applied for the new funding stream on behalf of the County of Oxford Police Services Boards and the funding was approved. The Town's portion of the grant will be \$48,750.

Median residential property valued at \$2221,000 will pay \$346/year or \$28.8/month for this service.



**Town of Ingersoll  
POLICE  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: POLICE ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(15,249)	(16,862)	(11,800)	<b>(13,300)</b>	(13,300)	(1,500)		
USER FEES	(4,474)	(3,167)	(3,000)	<b>(3,000)</b>	(3,000)	--		
GRANTS / SUBSIDIES / REBATES	(79,396)	(38,411)	(23,694)	<b>(65,590)</b>	(65,590)	(41,896)	177%	(1)
	<u>(99,120)</u>	<u>(58,440)</u>	<u>(38,494)</u>	<u><b>(81,890)</b></u>	<u>(81,890)</u>	<u>(43,396)</u>		
<b>EXPENSE</b>								
OPERATING EXPENSE	194	--	200	<b>200</b>	250	--		
PROGRAM EXPENSES	4,736	8,482	8,840	<b>8,840</b>	8,840	--		
	<u>4,929</u>	<u>8,482</u>	<u>9,040</u>	<u><b>9,040</b></u>	<u>9,090</u>	<u>0</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(94,190)</u>	<u>(49,959)</u>	<u>(29,454)</u>	<u><b>(72,850)</b></u>	<u>(72,800)</u>	<u>(43,396)</u>		
<b>OTHER</b>								
O.P.P. CONTRACT	2,339,704	1,999,650	2,406,319	<b>2,607,746</b>	2,659,900	201,427	8%	(2)
	<u>2,339,704</u>	<u>1,999,650</u>	<u>2,406,319</u>	<u><b>2,607,746</b></u>	<u>2,659,900</u>	<u>201,427</u>		
	<u>2,245,514</u>	<u>1,949,691</u>	<u>2,376,865</u>	<u><b>2,534,896</b></u>	<u>2,587,100</u>	<u>158,031</u>	7%	

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Directly attributed to new Community Safety and Policing Grant

**Other**

(2) Annual increase in OPP Contract

**INCLUDES DEPARTMENTS:**

3220-4000 Police Admin

**Town of Ingersoll  
POLICE FACILITY  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: POLICE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
RENT / LEASES	(106,138)	(98,823)	(105,000)	<b>(105,000)</b>	(106,575)	--		
INTERNAL (REVENUE) EXPENSE	65,952	--	72,752	<b>82,984</b>	73,430	10,232	14%	(1)
	<u>(40,186)</u>	<u>(98,823)</u>	<u>(32,248)</u>	<u><b>(22,016)</b></u>	<u>(33,145)</u>	<u>10,232</u>		
<b>EXPENSE</b>								
INSURANCE EXPENSE	549	544	650	<b>650</b>	650	--		
UTILITIES - HEAT, HYDRO, WATER	22,552	15,920	27,150	<b>25,250</b>	27,300	(1,900)		
BLDG REPAIRS & MAINTENANCE	5,275	10,280	7,250	<b>17,750</b>	5,000	10,500	145%	(2)
MAINTENANCE CONTRACTS	240	505	500	<b>500</b>	500	--		
	<u>28,616</u>	<u>27,249</u>	<u>35,550</u>	<u><b>44,150</b></u>	<u>33,450</u>	<u>8,600</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(11,570)</u>	<u>(71,574)</u>	<u>3,302</u>	<u><b>22,134</b></u>	<u>305</u>	<u>18,832</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	10,000	10,000	10,000	<b>10,000</b>	10,000	--		
	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u><b>10,000</b></u>	<u>10,000</u>	<u>--</u>		
	<u>(1,570)</u>	<u>(61,574)</u>	<u>13,302</u>	<u><b>32,134</b></u>	<u>10,305</u>	<u>18,832</u>	142%	

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Increased recovery from the OPP facility for cleaning, maintenance and capital project supervision

**Expenses**

(2) Directly attributed to proposed building and asbestos inspections

**INCLUDES DEPARTMENTS:**

3200-4100 Facility

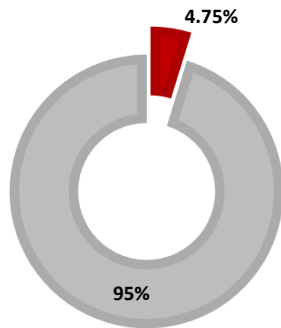
**Town of Ingersoll  
Engineering and Street Lights  
2020 Budget - Draft  
December 12, 2019**

**What We Do**

The Engineering Department is responsible for the following areas:  
Engineering Services, Capital Construction, Asset Management, Planning, Traffic and Street Lights, Active Transportation, Surveying, Drainage, Traffic and Speed Studies, Locates, and Waste Management Services

**Special Operating Projects / Memos/ Enhancements /Challenges**

**ENGINEERING PORTION OF TOWN'S  
LEVY**



**Challenges**

- Difficulty obtaining funding for Infrastructure and applying for OCIF application based funding.
- The Town continue updating the Asset Management Plan with lifecycle policies, financial strategies and levels of service.

**Special Projects**

- Asset Management Plan updates, policies and financing strategy to ensure compliance with the proposed regulation.

Median residential property valued at \$221,000 will pay \$96/year or \$8/month for this service.

**Town of Ingersoll  
ENGINEERING  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: ENGINEERING ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
PERMITS/LICENSES	(1,050)	(750)	(200)	(200)	(200)	--		
USER FEES	(4,717)	(2,684)	(1,500)	(1,500)	(1,500)	--		
RECOVERIES	(96,739)	(94,311)	(67,200)	(74,200)	(80,200)	(7,000)	10%	
	<u>(102,506)</u>	<u>(97,745)</u>	<u>(68,900)</u>	<u>(75,900)</u>	<u>(81,900)</u>	<u>(7,000)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	364,771	319,149	380,670	411,850	418,320	31,180	8%	(1)
ADMINISTRATIVE EXPENSE	10,205	10,183	8,850	10,550	10,550	1,700		
OPERATING EXPENSE	3,073	2,794	6,820	6,620	3,270	(200)		
COMMUNICATIONS	9,285	4,775	11,000	11,000	11,000	--		
PROGRAM EXPENSES	1,685	2,557	3,355	3,580	3,580	225		
MEETINGS, CONFERENCES, TRAINING	9,760	6,824	19,520	20,550	17,850	1,030		
FUEL / TRANSPORTATION COSTS	3,033	1,949	3,100	3,100	3,100	--		
PROFESSIONAL FEES	65,477	6,594	39,500	19,500	34,700	(20,000)	-51%	(2)
CONTRACTED SERVICES	1,078	2,330	2,500	2,500	3,740	--		
MARKETING & PROMOTION	455	789	500	500	1,000	--		
EQUIP REPAIRS & MAINTENANCE	(4,863)	(4,185)	(3,000)	(3,500)	(3,800)	(500)		
EQUIPMENT USAGE	561	345	200	200	200	--		
	<u>464,519</u>	<u>354,106</u>	<u>473,015</u>	<u>486,450</u>	<u>503,510</u>	<u>13,435</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>362,013</u>	<u>256,361</u>	<u>404,115</u>	<u>410,550</u>	<u>421,610</u>	<u>6,435</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	1,505,706	1,750,000	1,757,000	1,757,000	1,857,000	--		
	<u>1,505,706</u>	<u>1,750,000</u>	<u>1,757,000</u>	<u>1,757,000</u>	<u>1,857,000</u>	<u>--</u>		
	<u>1,867,719</u>	<u>2,006,361</u>	<u>2,161,115</u>	<u>2,167,550</u>	<u>2,278,610</u>	<u>6,435</u>	0.3%	

**EXPLANATION OF CHANGE:**

Revenue No significant changes projected

**INCLUDES DEPARTMENTS:**

4000-4000 Administration  
4000-5020 Locates

**Expenses**

(1) Based on wage and step increases

(2) 2019 was higher due to consulting services retained to complete the municipal drain study

Town of Ingersoll  
**STREET LIGHTING & TRAFFIC SIGNALS**  
 2020 Budget - Draft  
 December 12, 2019

DEPARTMENT: ENGINEERING ACTIVITY: STREET LIGHTING & TRAFFIC SIGNALS	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
	--	--	--	--	--	--		
<b>EXPENSE</b>								
UTILITIES - HEAT, HYDRO, WATER	255,788	145,297	280,000	<b>280,000</b>	288,300	--		
EQUIP REPAIRS & MAINTENANCE	34,073	18,782	25,200	<b>28,200</b>	28,700	3,000		12%
	<u>289,860</u>	<u>164,079</u>	<u>305,200</u>	<b><u>308,200</u></b>	<u>317,000</u>	<u>3,000</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>289,860</u>	<u>164,079</u>	<u>305,200</u>	<b><u>308,200</u></b>	<u>317,000</u>	<u>3,000</u>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>289,860</u>	<u>164,079</u>	<u>305,200</u>	<b><u>308,200</u></b>	<u>317,000</u>	<u>3,000</u>		1%

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**Expenses** No significant changes projected

**INCLUDES DEPARTMENTS:**

4000-4400 Street Lights  
 4000-4410 Traffic Signals

**Town of Ingersoll  
Public Works  
2020 Budget - Draft  
December 12, 2019**

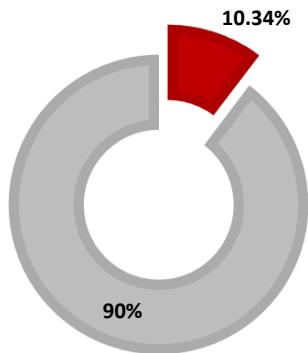
**What We Do**

The Public Works Department is responsible for:

Maintenance of Bridges and Culverts, Roadsides, Sidewalks, Trees, Catch basins/Storm Sewers and Road Top Street Sweeping, Winter Control, Signs, Guiderail, Railway Crossings, Detours, Brush/Yard Waste/Leaf Pick up and Litter Pick up.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**PUBLIC WORKS PORTION OF TOWN'S  
LEVY**



**Special Projects**

- Continue underground storm sewer inspections.
- Upgrading the PW Fleet

Median residential property valued at \$221,000 will pay \$209/year or \$17.4/month for this service.

**Town of Ingersoll**  
**PUBLIC WORKS-TOTAL ALL ACTIVITIES**  
**2020 Budget - Draft**  
**December 12, 2019**

DEPARTMENT: PUBLIC WORKS ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(10,129)	(7,858)	(8,680)	<b>(8,680)</b>	(8,650)	--		
PERMITS/LICENSES	(13,550)	(16,650)	(10,000)	<b>(10,000)</b>	(10,000)	--		
USER FEES	(62)	--	(300)	<b>(300)</b>	(300)	--		
RECOVERIES	(20,236)	(19,111)	(21,000)	<b>(21,000)</b>	(21,000)	--		
COUNTY RECOVERY	(201,720)	(106,231)	(208,678)	<b>(208,678)</b>	(208,938)	--		
	<u>(245,698)</u>	<u>(149,849)</u>	<u>(248,658)</u>	<u><b>(248,658)</b></u>	<u>(248,888)</u>	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	1,066,331	893,862	1,098,021	<b>1,091,635</b>	1,116,090	(6,386)		
ADMINISTRATIVE EXPENSE	1,998	1,976	1,375	<b>1,375</b>	1,485	--		
OPERATING EXPENSE	21,265	11,987	20,700	<b>16,900</b>	22,500	(3,800)	18%	
COMMUNICATIONS	7,433	6,423	9,249	<b>9,408</b>	9,438	159		
UTILITIES - HEAT, HYDRO, WATER	18,192	12,046	21,450	<b>20,500</b>	20,700	(950)		
PROGRAM EXPENSES	527	1,125	1,628	<b>1,628</b>	1,628	--		
MEETINGS, CONFERENCES, TRAINING	12,216	7,746	8,125	<b>11,200</b>	10,500	3,075	38%	
FUEL / TRANSPORTATION COSTS	63,911	51,583	65,075	<b>65,075</b>	66,375	--		
CONTRACTED SERVICES	29,783	29,307	30,000	<b>40,000</b>	40,000	10,000		
MARKETING & PROMOTION	387	2,130	800	<b>800</b>	800	--		
EQUIP REPAIRS & MAINTENANCE	158	1	597	<b>250</b>	250	(347)		
BLDG REPAIRS & MAINTENANCE	12,704	13,454	9,000	<b>9,000</b>	9,000	--		
SNOW REMOVAL AND SANDING	24,387	19,177	19,000	<b>20,000</b>	20,000	1,000		
MAINTENANCE CONTRACTS	10,207	6,394	11,410	<b>11,410</b>	11,410	--		
MATERIALS	399,250	304,816	422,160	<b>426,040</b>	424,260	3,880		
EQUIPMENT USAGE	47,128	39,268	90,000	<b>90,000</b>	98,455	--		
	<u>1,715,876</u>	<u>1,401,294</u>	<u>1,808,590</u>	<u><b>1,815,221</b></u>	<u>1,852,891</u>	<u>6,631</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>1,470,178</u>	<u>1,251,445</u>	<u>1,559,932</u>	<u><b>1,566,563</b></u>	<u>1,604,003</u>	<u>6,631</u>		
<b>OTHER</b>								
TRANSFER FROM RESERVES & RES FUNDS	--	--	(2,601)	<b>(2,601)</b>	(2,700)	--		
TRANSFER TO RESERVES & RES FUNDS	202,457	219,280	224,280	<b>223,560</b>	210,175	(720)		
	<u>202,457</u>	<u>219,280</u>	<u>221,679</u>	<u><b>220,959</b></u>	<u>207,475</u>	<u>(720)</u>		
	<u>1,672,635</u>	<u>1,470,725</u>	<u>1,781,611</u>	<u><b>1,787,522</b></u>	<u>1,811,478</u>	<u>5,911</u>	0.3%	
<b>SUMMARY OF ALL PUBLIC WORKS ACTIVITIES:</b>								
ADMINISTRATION & EQUIPMENT			361,129	<b>365,500</b>		4,371		
BRIDGES & CULVERTS			11,640	<b>11,660</b>		20		
ROADSIDE MAINTENANCE			265,720	<b>261,880</b>		(3,840)		
SURFACE MAINTENANCE			287,220	<b>283,860</b>		(3,360)		
ROADS, SIDEWALKS & PARKING LOTS			263,280	<b>257,070</b>		(6,210)		
WINTER CONTROL			479,640	<b>501,480</b>		21,840		
ENVIRONMENTAL SERVICES			112,982	<b>106,072</b>		(6,910)		
			<u>1,781,611</u>	<u><b>1,787,522</b></u>		<u>5,911</u>		

**Town of Ingersoll**  
**PUBLIC WORKS-ADMINISTRATION & EQUIPMENT**  
**2020 Budget - Draft**  
**December 12, 2019**

DEPARTMENT: PUBLIC WORKS						Change 2019 to 2020			
ACTIVITY:	ADMINISTRATION & EQUIPMENT	Actual	YTD Actual	Budget		Projection	(fav)	% if > \$2,500	
		2018	2019	2019	2020	2021	unfav	& +/- 5% ref	
<b>REVENUE</b>									
SALE OF GOODS OR SERVICES		(2,057)	(796)	(1,500)	<b>(1,500)</b>	(1,500)	--		
PERMITS/LICENSES		(13,550)	(16,650)	(10,000)	<b>(10,000)</b>	(10,000)	--		
USER FEES		(62)	--	(300)	<b>(300)</b>	(300)	--		
RECOVERIES		(20,236)	(19,111)	(21,000)	<b>(21,000)</b>	(21,000)	--		
COUNTY RECOVERY		(173,771)	(95,423)	(180,000)	<b>(180,000)</b>	(180,000)	--		
		<u>(209,677)</u>	<u>(131,980)</u>	<u>(212,800)</u>	<u><b>(212,800)</b></u>	<u>(212,800)</u>	<u>--</u>		
<b>EXPENSE</b>									
SALARIES, WAGES & BENEFITS		482,821	423,373	470,420	<b>476,154</b>	484,900	5,734		
ADMINISTRATIVE EXPENSE		1,998	1,976	1,375	<b>1,375</b>	1,485	--		
OPERATING EXPENSE		14,445	10,817	18,200	<b>14,400</b>	20,000	(3,800)	21% (1)	
COMMUNICATIONS		7,433	6,423	9,249	<b>9,408</b>	9,438	159		
UTILITIES - HEAT, HYDRO, WATER		17,499	11,086	20,700	<b>19,700</b>	19,700	(1,000)		
PROGRAM EXPENSES		527	1,125	1,628	<b>1,628</b>	1,628	--		
MEETINGS, CONFERENCES, TRAINING		12,216	7,746	8,125	<b>11,200</b>	10,500	3,075	38% (2)	
FUEL / TRANSPORTATION COSTS		63,911	51,583	65,075	<b>65,075</b>	66,375	--		
MARKETING & PROMOTION		387	190	300	<b>300</b>	300	--		
EQUIP REPAIRS & MAINTENANCE		158	1	597	<b>250</b>	250	(347)		
BLDG REPAIRS & MAINTENANCE		12,704	13,454	9,000	<b>9,000</b>	9,000	--		
MAINTENANCE CONTRACTS		10,207	6,394	11,410	<b>11,410</b>	11,410	--		
EQUIPMENT USAGE		(234,929)	(253,138)	(266,430)	<b>(265,160)</b>	(253,075)	1,270		
		<u>389,376</u>	<u>281,029</u>	<u>349,649</u>	<u><b>354,740</b></u>	<u>381,911</u>	<u>5,091</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>		<u>179,700</u>	<u>149,049</u>	<u>136,849</u>	<u><b>141,940</b></u>	<u>169,111</u>	<u>5,091</u>		
<b>OTHER</b>									
TRANSFER TO RESERVES & RES FUNDS		188,202	219,280	224,280	<b>223,560</b>	210,175	(720)		
		<u>188,202</u>	<u>219,280</u>	<u>224,280</u>	<u><b>223,560</b></u>	<u>210,175</u>	<u>(720)</u>		
		<u>367,901</u>	<u>368,329</u>	<u>361,129</u>	<u><b>365,500</b></u>	<u>379,286</u>	<u>4,371</u>	1%	

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected at this time

**INCLUDES DEPARTMENTS:**

- 4500-4000 Administration
- 4500-4100 Facility
- 4500-4190 Supervisory
- 4500-4230 Equipment Usage

**Expenses**

- (1) To bring in line with actuals (directly attributed to small tool purchases)
- (2) Additional training on leadership, defensive driving, machine operators



Town of Ingersoll  
BRIDGES & CULVERTS  
2020 Budget - Draft  
December 12, 2019

DEPARTMENT: PUBLIC WORKS ACTIVITY: BRIDGES & CULVERTS	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	5,693	5,347	9,890	<b>9,660</b>	9,900	(230)		
MATERIALS	721	67	1,000	<b>1,000</b>	3,000	--		
EQUIPMENT USAGE	838	1,985	750	<b>1,000</b>	1,650	250		
	<u>7,252</u>	<u>7,400</u>	<u>11,640</u>	<u><b>11,660</b></u>	<u>14,550</u>	<u>20</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>7,252</u>	<u>7,400</u>	<u>11,640</u>	<u><b>11,660</b></u>	<u>14,550</u>	<u>20</u>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>7,252</u>	<u>7,400</u>	<u>11,640</u>	<u><b>11,660</b></u>	<u>14,550</u>	<u>20</u>		0%

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**Expenses** No significant changes projected

**INCLUDES DEPARTMENTS:**

4500-4110 Bridges and Culverts

Town of Ingersoll  
ROADSIDE MAINTENANCE  
2020 Budget - Draft  
December 12, 2019

DEPARTMENT: PUBLIC WORKS ACTIVITY: ROADSIDE MAINTENANCE	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	103,045	103,803	116,520	<b>113,880</b>	116,800	(2,640)		
MATERIALS	76,629	39,304	72,700	<b>77,500</b>	77,700	4,800	7%	(1)
EQUIPMENT USAGE	61,195	50,961	76,500	<b>70,500</b>	70,500	(6,000)	8%	(2)
	<u>240,869</u>	<u>194,068</u>	<u>265,720</u>	<u><b>261,880</b></u>	<u>265,000</u>	<u>(3,840)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	240,869	194,068	265,720	<b>261,880</b>	265,000	(3,840)		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>240,869</u>	<u>194,068</u>	<u>265,720</u>	<u><b>261,880</b></u>	<u>265,000</u>	<u>(3,840)</u>		-1%

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**Expenses**

- (1) Directly attributed to materials estimates provided by the PW staff
- (2) Directly attributed to equipment usage estimates

**INCLUDES DEPARTMENTS:**

- 4500-4120 Mowing, Weed and Spray
- 4500-4121 Tree Trimming
- 4500-4122 Ditching
- 4500-4123 Catch Basins

Town of Ingersoll  
SURFACE MAINTENANCE  
2020 Budget - Draft  
December 12, 2019

DEPARTMENT: PUBLIC WORKS ACTIVITY: SURFACE MAINTENANCE	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	115,021	108,317	121,270	<b>118,510</b>	121,700	(2,760)		
MATERIALS	80,586	84,978	102,200	<b>102,200</b>	101,700	--		
EQUIPMENT USAGE	42,155	55,954	63,750	<b>63,150</b>	63,950	(600)		
	<u>237,762</u>	<u>249,248</u>	<u>287,220</u>	<b><u>283,860</u></b>	<u>287,350</u>	<u>(3,360)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	237,762	249,248	287,220	<b>283,860</b>	287,350	(3,360)		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>237,762</u>	<u>249,248</u>	<u>287,220</u>	<b><u>283,860</u></b>	<u>287,350</u>	<u>(3,360)</u>		-1%
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
<b>Revenue</b> No significant changes projected					4500-4130	Patching & Spray		
					4500-4131	Sweep, Flush, Clean		
					4500-4132	Shoulder		
					4500-4141	Dust Control		
<b>Expenses</b> No significant changes projected								

**Town of Ingersoll  
ROADS, SIDEWALKS & PARKING LOTS  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: PUBLIC WORKS	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020	
ACTIVITY: ROADS, SIDEWALKS & PARKING LOTS	2018	2019	2019	2020	2021	(fav)	% if > \$2,500
						unfav	& +/- 5% ref
<b>REVENUE</b>	--	--	--	--	--	--	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	112,055	92,335	106,900	<b>104,480</b>	107,200	(2,420)	
UTILITIES - HEAT, HYDRO, WATER	693	960	750	<b>800</b>	1,000	50	
SNOW REMOVAL AND SANDING	24,387	19,177	19,000	<b>20,000</b>	20,000	1,000	
MATERIALS	93,774	72,309	113,260	<b>108,340</b>	108,260	(4,920)	
EQUIPMENT USAGE	21,163	20,934	23,370	<b>23,450</b>	23,370	80	
	<u>252,073</u>	<u>205,715</u>	<u>263,280</u>	<b><u>257,070</u></b>	<u>259,830</u>	<u>(6,210)</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>252,073</u>	<u>205,715</u>	<u>263,280</u>	<b><u>257,070</u></b>	<u>259,830</u>	<u>(6,210)</u>	
<b>OTHER</b>	--	--	--	--	--	--	
	<u>252,073</u>	<u>205,715</u>	<u>263,280</u>	<b><u>257,070</u></b>	<u>259,830</u>	<u>(6,210)</u>	2%
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>	
<b>Revenue</b> No significant changes projected						4500-4160	Signs & Guide Rails
						4500-4161	Crossing Signals
						4500-4200	Parking Lots
						4500-4205	Detours
						4500-4220	Sidewalk Repairs
<b>Expenses</b> No significant changes projected							

**Town of Ingersoll  
WINTER CONTROL  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: PUBLIC WORKS ACTIVITY: WINTER CONTROL	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>	--	--	--	--	--	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	144,779	101,318	175,180	<b>177,820</b>	182,090	2,640		
CONTRACTED SERVICES	29,783	29,307	30,000	<b>40,000</b>	40,000	10,000	33%	(1)
MATERIALS	142,959	105,346	127,900	<b>132,100</b>	127,900	4,200		
EQUIPMENT USAGE	107,994	143,183	146,560	<b>151,560</b>	146,560	5,000		
	<u>425,514</u>	<u>379,154</u>	<u>479,640</u>	<u><b>501,480</b></u>	<u>496,550</u>	<u>21,840</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>425,514</u>	<u>379,154</u>	<u>479,640</u>	<u><b>501,480</b></u>	<u>496,550</u>	<u>21,840</u>		
<b>OTHER</b>								
	<u>14,255</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>439,769</u>	<u>379,154</u>	<u>479,640</u>	<u><b>501,480</b></u>	<u>496,550</u>	<u>21,840</u>	5%	
<b>EXPLANATION OF CHANGE:</b>					<b>INCLUDES DEPARTMENTS:</b>			
<b>Revenue</b> No significant changes projected					4500-4150	Plowing, Sand and Salting		
					4500-4151	Snow Removal		
					4500-4152	Snow Fence		
					4500-4153	Winter Standby		
					4500-4221	Sidewalk Winter Control		
<b>Expenses</b>								
(1) Directly attribute to the rising costs of sidewalk plowing contracts								

Town of Ingersoll  
**ENVIRONMENTAL SERVICES**  
 2020 Budget - Draft  
 December 12, 2019

DEPARTMENT:	PUBLIC WORKS	Actual		Budget		Projection	Change 2019 to 2020		
		2018	YTD Actual 2019	2019	2020	2021	(fav)	% if > \$2,500	ref
ACTIVITY:	ENVIRONMENTAL SERVICES						unfav	& +/- 5%	
<b>REVENUE</b>									
	SALE OF GOODS OR SERVICES	(8,072)	(7,061)	(7,180)	<b>(7,180)</b>	(7,150)	--		
	COUNTY RECOVERY	(27,949)	(10,807)	(28,678)	<b>(28,678)</b>	(28,938)	--		
		<u>(36,021)</u>	<u>(17,869)</u>	<u>(35,858)</u>	<b><u>(35,858)</u></b>	<u>(36,088)</u>	--		
<b>EXPENSE</b>									
	SALARIES, WAGES & BENEFITS	102,917	59,370	97,841	<b>91,131</b>	93,500	(6,710)	-7%	(1)
	OPERATING EXPENSE	6,820	1,170	2,500	<b>2,500</b>	2,500	--		
	MARKETING & PROMOTION	--	1,940	500	<b>500</b>	500	--		
	MATERIALS	4,581	2,812	5,100	<b>4,900</b>	5,700	(200)		
	EQUIPMENT USAGE	48,712	19,389	45,500	<b>45,500</b>	45,500	--		
		<u>163,030</u>	<u>84,681</u>	<u>151,441</u>	<b><u>144,531</u></b>	<u>147,700</u>	(6,910)		
<b>NET OPERATING (REVENUE) EXPENSE</b>		<u>127,008</u>	<u>66,812</u>	<u>115,583</u>	<b><u>108,673</u></b>	<u>111,612</u>	(6,910)		
<b>OTHER</b>									
	TRANSFER FROM RESERVES & RES FUNDS	--	--	(2,601)	<b>(2,601)</b>	(2,700)	--		
		--	--	<u>(2,601)</u>	<b><u>(2,601)</u></b>	<u>(2,700)</u>	--		
		<u>127,008</u>	<u>66,812</u>	<u>112,982</u>	<b><u>106,072</u></b>	<u>108,912</u>	(6,910)	-6%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>			
Revenue No significant changes projected						4500-4203	Promo Trees		
						4500-5000	Garbage & Recycling Admin		
						4500-5010	Waste Depot		
						4500-5012	Debris & Litter Pickup		
						4500-5013	Leaf Collection		
<b>Expenses</b>									
(1) Directly attributed to materials estimates provided by the PW staff									

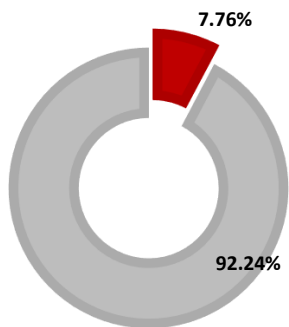
**Town of Ingersoll  
Parks, Arena & Seniors Centre  
2020 Budget - Draft  
December 12, 2019**

**What We Do**

The Park and Arena is responsible for maintaining over 130 acres of parkland, trails, sports fields (baseball & soccer), tennis/basketball courts, playground structures, outdoor washrooms, flower beds, floral hanging baskets etc. Maintaining and operating a single pad arena/auditorium for youth and adult user groups & public skating for all ages.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**PARKS, ARENA & SENIORS  
CENTRE PORTION OF TOWN'S  
LEVY**



**Challenges**

- Aging Parks Shop, Arena and Senior Centre facilities. The Parks Shop, Arena and Suzuki Centre deficiencies are being addressed in 2019, 2020 and 2021 .

- The Fernie, BC refrigeration plant tragedy have prompt the government to impose tighter standards for arena refrigeration plants, more inspections and proper training. These standards continue to impact Towns' budget.

**Enhancements**

- The Fitness department payroll budget is being impacted by an increase of the part time fitness staff hours to provide better service.

**Special Projects**

- Enhance training of aquatics staff to ensure they are properly trained, comfortable and safe to work.

- Continue the Multi Use Rec Facility project and fundraising campaign.

Median residential property valued at \$221,000 will pay \$157/year or \$13.1/month for this service.

**Town of Ingersoll**  
**PARKS AND ARENA TOTAL ACTIVITIES**  
**2020 Budget - Draft**  
**December 12, 2019**

DEPARTMENT: PARKS AND ARENA ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020	
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
SALE OF GOODS OR SERVICES	(20,443)	(1,718)	(8,200)	<b>(7,700)</b>	(10,200)	500	
ICE RENTAL	(232,637)	(111,700)	(244,965)	<b>(244,965)</b>	(244,965)	--	
RENT / LEASES	(16,397)	(20,554)	(15,940)	<b>(16,508)</b>	(16,720)	(568)	
USER FEES	(63,451)	(57,364)	(61,630)	<b>(61,170)</b>	(61,630)	460	
MEMBERSHIPS	--	--	--	<b>(31,517)</b>	(31,517)	(31,517)	
RECOVERIES	(8,200)	--	(8,200)	<b>(8,200)</b>	(8,200)	--	
DONATIONS / FUNDRAISING	(17,107)	(9,334)	--	--	--	--	
	<u>(358,236)</u>	<u>(200,670)</u>	<u>(338,935)</u>	<u><b>(370,060)</b></u>	<u>(373,232)</u>	<u>(31,125)</u>	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	774,945	709,839	838,910	<b>863,975</b>	882,800	25,065	
ADMINISTRATIVE EXPENSE	566	580	625	<b>625</b>	775	--	
OPERATING EXPENSE	16,570	15,758	18,677	<b>19,850</b>	23,434	1,173	
COMMUNICATIONS	6,794	5,440	6,865	<b>6,250</b>	6,250	(615)	
INSURANCE EXPENSE	1,185	469	--	--	--	--	
UTILITIES - HEAT, HYDRO, WATER	234,253	137,568	251,800	<b>248,800</b>	254,960	(3,000)	
SUPPLIES	20,568	4,564	8,900	<b>8,900</b>	9,400	--	
PROGRAM EXPENSES	17,231	15,367	17,800	<b>17,800</b>	17,800	--	
MEETINGS, CONFERENCES, TRAINING	4,637	5,021	10,450	<b>10,950</b>	6,450	500	
FUEL / TRANSPORTATION COSTS	18,677	17,577	20,150	<b>21,150</b>	21,900	1,000	
PROFESSIONAL FEES	--	5,789	1,000	<b>1,000</b>	1,000	--	
CONTRACTED SERVICES	13,125	5,720	13,500	<b>13,500</b>	13,500	--	
MARKETING & PROMOTION	6,783	1,291	10,000	<b>10,000</b>	10,500	--	
GRANTS TO VOLUNTEER ORGANIZATIONS	36,000	46,400	36,000	<b>57,000</b>	57,000	21,000	58%
LAND MAINTENANCE & IMPROVEMENT	54,227	41,649	57,500	<b>58,300</b>	58,300	800	
EQUIP REPAIRS & MAINTENANCE	97,229	84,494	97,015	<b>111,051</b>	111,051	14,036	14%
BLDG REPAIRS & MAINTENANCE	34,686	32,324	43,700	<b>46,500</b>	44,600	2,800	6%
SNOW REMOVAL AND SANDING	13,700	7,065	12,500	<b>12,500</b>	12,500	--	
MAINTENANCE CONTRACTS	25,855	24,286	26,777	<b>36,730</b>	36,730	9,953	37%
	<u>1,377,031</u>	<u>1,161,199</u>	<u>1,472,169</u>	<u><b>1,544,881</b></u>	<u>1,568,950</u>	<u>72,712</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>1,018,795</u>	<u>960,529</u>	<u>1,133,234</u>	<u><b>1,174,821</b></u>	<u>1,195,718</u>	<u>41,587</u>	
<b>OTHER</b>							
TRANSFER TO RESERVES & RES FUNDS	438,210	434,210	434,210	<b>609,210</b>	609,210	175,000	40%
	<u>438,180</u>	<u>434,210</u>	<u>434,210</u>	<u><b>609,210</b></u>	<u>609,210</u>	<u>175,000</u>	
	<u>1,456,975</u>	<u>1,394,739</u>	<u>1,567,444</u>	<u><b>1,784,031</b></u>	<u>1,804,928</u>	<u>216,587</u>	14%
<b>SUMMARY OF ALL PARKS ACTIVITIES:</b>							
ADMINISTRATION			160,820	<b>165,610</b>		4,790	
ARENA			431,326	<b>409,123</b>		(22,203)	
PARKS			735,002	<b>901,266</b>		166,264	
PARKS PROGRAMS			76,050	<b>75,140</b>		(910)	
CAMI PARKS / SUZUKI HOUSE			164,246	<b>232,892</b>		68,646	
			<u>1,567,444</u>	<u><b>1,784,031</b></u>		<u>216,587</u>	



**Town of Ingersoll  
PARKS - ADMINISTRATION  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: PARKS AND ARENA ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020	
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
DONATIONS / FUNDRAISING	(4,747)	(7,094)	--	--	--	--	--
	(4,747)	(7,094)	--	--	--	--	--
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	126,480	105,760	126,620	<b>130,885</b>	133,000	4,265	
ADMINISTRATIVE EXPENSE	148	108	75	<b>75</b>	75	--	
OPERATING EXPENSE	--	--	100	<b>100</b>	100	--	
COMMUNICATIONS	372	1,263	2,475	<b>3,000</b>	3,000	525	
INSURANCE EXPENSE	1,185	469	--	--	--	--	
PROGRAM EXPENSES	11,896	9,513	12,200	<b>12,200</b>	12,200	--	
MEETINGS, CONFERENCES, TRAINING	2,088	377	2,000	<b>2,000</b>	2,000	--	
FUEL / TRANSPORTATION COSTS	57	--	1,250	<b>1,250</b>	1,500	--	
PROFESSIONAL FEES	--	5,789	1,000	<b>1,000</b>	1,000	--	
MARKETING & PROMOTION	4,036	513	5,000	<b>5,000</b>	5,000	--	
EQUIP REPAIRS & MAINTENANCE	--	--	100	<b>100</b>	100	--	
	<u>146,262</u>	<u>123,791</u>	<u>150,820</u>	<u><b>155,610</b></u>	<u>157,975</u>	<u>4,790</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>141,514</u>	<u>116,696</u>	<u>150,820</u>	<u><b>155,610</b></u>	<u>157,975</u>	<u>4,790</u>	
<b>OTHER</b>							
TRANSFER TO RESERVES & RES FUNDS	10,000	10,000	10,000	<b>10,000</b>	10,000	--	
	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u><b>10,000</b></u>	<u>10,000</u>	<u>--</u>	
	<u>151,514</u>	<u>126,696</u>	<u>160,820</u>	<u><b>165,610</b></u>	<u>167,975</u>	<u>4,790</u>	

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**Expenses** No significant changes projected

**INCLUDES DEPARTMENTS:**

5000-4000 Administration

**Town of Ingersoll  
ARENA  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: PARKS AND ARENA ACTIVITY: ARENA	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(7,960)	(1,718)	(6,700)	<b>(6,700)</b>	(9,200)	--		
ICE RENTAL	(232,637)	(111,700)	(244,965)	<b>(244,965)</b>	(244,965)	--		
RENT / LEASES	(7,193)	(11,021)	(5,900)	<b>(5,900)</b>	(5,900)	--		
USER FEES	(9,032)	(8,858)	(8,070)	<b>(8,070)</b>	(8,070)	--		
MEMBERSHIPS	--	--	--	<b>(31,517)</b>	(31,517)	(31,517)		(1)
	<u>(256,822)</u>	<u>(133,296)</u>	<u>(265,635)</u>	<u><b>(297,152)</b></u>	<u>(299,652)</u>	<u>(31,517)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	224,306	185,708	211,790	<b>214,730</b>	219,900	2,940		
ADMINISTRATIVE EXPENSE	371	472	350	<b>350</b>	500	--		
OPERATING EXPENSE	5,884	3,239	7,131	<b>7,304</b>	7,404	173		
COMMUNICATIONS	4,007	2,787	3,140	<b>2,000</b>	2,000	(1,140)		
UTILITIES - HEAT, HYDRO, WATER	110,899	56,450	109,000	<b>111,000</b>	113,910	2,000		
SUPPLIES	(72)	286	400	<b>400</b>	400	--		
MEETINGS, CONFERENCES, TRAINING	1,184	4,044	6,950	<b>6,950</b>	2,450	--		
FUEL / TRANSPORTATION COSTS	2,800	1,271	2,900	<b>2,900</b>	3,400	--		
EQUIP REPAIRS & MAINTENANCE	32,183	35,956	31,595	<b>42,531</b>	42,531	10,936	35%	(2)
BLDG REPAIRS & MAINTENANCE	19,322	13,396	23,000	<b>22,500</b>	22,500	(500)		
SNOW REMOVAL AND SANDING	6,405	3,051	5,900	<b>5,900</b>	5,900	--		
MAINTENANCE CONTRACTS	15,920	11,540	15,595	<b>20,500</b>	20,500	4,905	31%	(3)
	<u>423,254</u>	<u>318,199</u>	<u>417,751</u>	<u><b>437,065</b></u>	<u>441,395</u>	<u>19,314</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>166,432</u>	<u>184,903</u>	<u>152,116</u>	<u><b>139,913</b></u>	<u>141,743</u>	<u>(12,203)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	279,210	279,210	279,210	<b>269,210</b>	269,210	(10,000)		
	<u>279,210</u>	<u>279,210</u>	<u>279,210</u>	<u><b>269,210</b></u>	<u>269,210</u>	<u>(10,000)</u>		
	<u>445,642</u>	<u>464,113</u>	<u>431,326</u>	<u><b>409,123</b></u>	<u>410,953</u>	<u>(22,203)</u>		-5%

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Allocation of membership revenue to the Arena at 20% of the total membership revenue. The breakdown has been provided by Community Services staff

**Expenses**

(2) Directly attributed to refrigeration plant maintenance and inspections

(3) Directly attributed to preventative maintenance contract for HVAC and other equipment

**INCLUDES DEPARTMENTS:**

5000-6020 Arena

**Town of Ingersoll  
PARKS  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: PARKS AND ARENA ACTIVITY: PARKS	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
USER FEES	(29,319)	(28,506)	(27,000)	<b>(27,000)</b>	(27,000)	--		
RECOVERIES	(8,200)	--	(8,200)	<b>(8,200)</b>	(8,200)	--		
	<u>(48,660)</u>	<u>(28,506)</u>	<u>(35,200)</u>	<u><b>(35,200)</b></u>	<u>(35,200)</u>	<u>--</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	369,415	385,607	433,870	<b>453,750</b>	464,300	19,880		(1)
ADMINISTRATIVE EXPENSE	48	--	200	<b>200</b>	200	--		
OPERATING EXPENSE	9,370	10,484	8,946	<b>9,946</b>	13,330	1,000		
COMMUNICATIONS	2,415	1,390	1,250	<b>1,250</b>	1,250	--		
UTILITIES - HEAT, HYDRO, WATER	40,101	25,937	42,100	<b>42,100</b>	43,850	--		
PROGRAM EXPENSES	5,334	5,854	5,600	<b>5,600</b>	5,600	--		
MEETINGS, CONFERENCES, TRAINING	1,365	599	1,500	<b>2,000</b>	2,000	500		
FUEL / TRANSPORTATION COSTS	15,820	16,306	16,000	<b>17,000</b>	17,000	1,000		
MARKETING & PROMOTION	132	778	1,500	<b>1,500</b>	2,000	--		
LAND MAINTENANCE & IMPROVEMENT	54,100	38,798	55,500	<b>56,300</b>	56,300	800		
EQUIP REPAIRS & MAINTENANCE	43,154	34,400	41,300	<b>44,400</b>	44,400	3,100	8%	(2)
BLDG REPAIRS & MAINTENANCE	9,593	13,859	11,100	<b>13,000</b>	11,100	1,900		
SNOW REMOVAL AND SANDING	--	--	1,100	<b>1,100</b>	1,100	--		
MAINTENANCE CONTRACTS	4,251	7,364	5,236	<b>8,320</b>	8,320	3,084	59%	(3)
	<u>555,098</u>	<u>541,376</u>	<u>625,202</u>	<u><b>656,466</b></u>	<u>670,750</u>	<u>31,264</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>506,438</u>	<u>512,870</u>	<u>590,002</u>	<u><b>621,266</b></u>	<u>635,550</u>	<u>31,264</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	149,000	145,000	145,000	<b>280,000</b>	280,000	135,000	93%	(4)
	<u>149,000</u>	<u>145,000</u>	<u>145,000</u>	<u><b>280,000</b></u>	<u>280,000</u>	<u>135,000</u>		
	<u><u>655,438</u></u>	<u><u>657,870</u></u>	<u><u>735,002</u></u>	<u><u><b>901,266</b></u></u>	<u><u>915,550</u></u>	<u><u>166,264</u></u>	23%	

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**INCLUDES DEPARTMENTS:**  
5000-6050 Parks

**Expenses**

- (1) Anticipated annual wage index and step increases
- (2) To bring in line with actual requirements and anticipated repairs of park equipment (benches, playground repairs, netting, fence repairs)
- (3) Added cost of CSS Contract of \$2,700 /yr
- (4) Based on anticipated requirements to fund capital projects identified in the 10 yr. capital forecast

**Town of Ingersoll  
PARKS PROGRAMS  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: PARKS AND ARENA ACTIVITY: PARKS PROGRAMS	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(12,484)	--	(1,500)	<b>(1,000)</b>	(1,000)	500		
USER FEES	(5,101)	--	(6,560)	<b>(6,100)</b>	(6,560)	460		
DONATIONS / FUNDRAISING	(1,218)	(2,240)	--	--	--	--		
	<u>(18,802)</u>	<u>(2,240)</u>	<u>(8,060)</u>	<u><b>(7,100)</b></u>	<u>(7,560)</u>	<u>960</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	45,186	24,631	56,110	<b>54,240</b>	55,000	(1,870)		
OPERATING EXPENSE	1,315	2,036	2,500	<b>2,500</b>	2,600	--		
SUPPLIES	20,640	4,277	8,500	<b>8,500</b>	9,000	--		
CONTRACTED SERVICES	13,079	5,720	13,500	<b>13,500</b>	13,500	--		
MARKETING & PROMOTION	2,615	--	3,500	<b>3,500</b>	3,500	--		
	<u>82,835</u>	<u>36,664</u>	<u>84,110</u>	<u><b>82,240</b></u>	<u>83,600</u>	<u>(1,870)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>64,033</u>	<u>34,424</u>	<u>76,050</u>	<u><b>75,140</b></u>	<u>76,040</u>	<u>(910)</u>		
<b>OTHER</b>								
	<u>(30)</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>64,003</u>	<u>34,424</u>	<u>76,050</u>	<u><b>75,140</b></u>	<u>76,040</u>	<u>(910)</u>		-1%
<b>EXPLANATION OF CHANGE:</b>								
<b>Revenue</b> No significant changes projected								
<b>Expenses</b> No significant changes projected								
						<b>INCLUDES DEPARTMENTS:</b>		
						5000-6051	Garden Fresh Box	
						5000-6100	Winter Lights & Santa Village	
						5000-6110	Festival of Lights	

**Town of Ingersoll  
CAMI PARKS / SUZUKI HOUSE  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: PARKS AND ARENA ACTIVITY: CAMI PARKS / SUZUKI HOUSE	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020			
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5% ref		
<b>REVENUE</b>									
RENT / LEASES	(9,204)	(9,533)	(10,040)	<b>(10,608)</b>	(10,820)	(568)			
USER FEES	(20,000)	(20,000)	(20,000)	<b>(20,000)</b>	(20,000)	--			
	<u>(29,204)</u>	<u>(29,533)</u>	<u>(30,040)</u>	<u><b>(30,608)</b></u>	<u>(30,820)</u>	<u>(568)</u>			
<b>EXPENSE</b>									
SALARIES, WAGES & BENEFITS	9,559	8,134	10,520	<b>10,370</b>	10,600	(150)			
UTILITIES - HEAT, HYDRO, WATER	83,252	55,181	100,700	<b>95,700</b>	97,200	(5,000)			
GRANTS TO VOLUNTEER ORGANIZATIONS	36,000	46,400	36,000	<b>57,000</b>	57,000	21,000	-58%	(1)	
LAND MAINTENANCE & IMPROVEMENT	128	2,851	2,000	<b>2,000</b>	2,000	--			
EQUIP REPAIRS & MAINTENANCE	21,892	14,139	24,020	<b>24,020</b>	24,020	--			
BLDG REPAIRS & MAINTENANCE	5,772	5,069	9,600	<b>11,000</b>	11,000	1,400			
SNOW REMOVAL AND SANDING	7,295	4,014	5,500	<b>5,500</b>	5,500	--			
MAINTENANCE CONTRACTS	5,684	5,382	5,946	<b>7,910</b>	7,910	1,964			
	<u>169,581</u>	<u>141,170</u>	<u>194,286</u>	<u><b>213,500</b></u>	<u>215,230</u>	<u>19,214</u>			
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>140,378</u>	<u>111,637</u>	<u>164,246</u>	<u><b>182,892</b></u>	<u>184,410</u>	<u>18,646</u>			
<b>OTHER</b>									
TRANSFER TO RESERVES & RES FUNDS	--	--	--	<b>50,000</b>	50,000	50,000			(2)
	<u>--</u>	<u>--</u>	<u>--</u>	<u><b>50,000</b></u>	<u>50,000</u>	<u>50,000</u>			
	<u><u>140,377.51</u></u>	<u><u>111,637</u></u>	<u><u>164,246</u></u>	<u><u><b>232,892</b></u></u>	<u><u>234,410</u></u>	<u><u>68,646</u></u>			42%

**EXPLANATION OF CHANGE:**

**Revenue** No significant changes projected

**INCLUDES DEPARTMENTS:**

5000-6030 CAMI Soccer Park  
5000-6040 Suzuki House

**Expenses**

(1) Seniors Center asked for increased funding of \$21,000 (\$10,000 for 2019/2020 fiscal year and \$11,000 for 2020/2021 fiscal year). The Center applied for extra \$10,000 in 2019 but was not approved because additional information requested by Council was not provided in timely manner thus the approved 2019 budget did not include extra funds. In September 2019, the Center sent a letter to the Mayor and Treasurer asking again for an increase in funding and was advised by the Treasurer that all requests over and above the approved budget should come before Council. A Center representative, Council representative and Town Treasurer met in November to review the Center's financial information needed to justify the extra funding. At that meeting two options were discussed: 1) at the December 2019 Council meeting the Center would make a special request for additional \$10,000 funding to be processed in the 2019 fiscal year, or 2) request additional \$21,000 in the 2020 budget which would cover Center's 2019/2020 and 2020/2021 fiscal years. This draft budget includes option 2.

(2) Based on anticipated requirements to fund capital projects identified in the facility assessment and 10 yr. capital forecast.

**Town of Ingersoll  
Victoria Park Community Centre  
2020 Budget - Draft  
December 12, 2019**

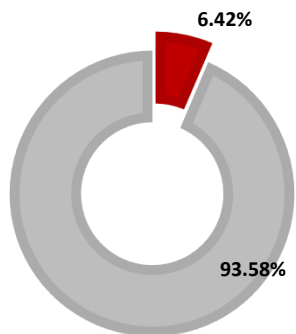
**What We Do**

The Victoria Park Community Centre offers following services:

Recreation, fitness and aquatic programs and leisure activities for all ages i.e. Pre-School Programs (Kinder Kids, Time for Tot's), School Aged Programs (Day Camps, After School Programs), Adult/Youth Fitness (Fitness Memberships, Fitness Classes), Aquatic Programs (Learn to Swim Lessons, Leadership Courses, Aquatic Fitness Classes & Public Swimming).

**Special Operating Projects / Memos/ Enhancements /Challenges**

**VPCC PORTION OF TOWN'S  
LEVY**



**Challenges**

- Aging Victoria Park Community Center. The VPCC deficiencies are being addressed in 2019 and 2020.
- Changes to Ontario's Public Pool regulations came in effect in July 2018, many regulatory requirements for opening, operating and maintaining a public pool have changed. The new requirements for certification, training and number of lifeguards have stricter provisions. To meet these new requirements the Town must increase the number of lifeguards for children under 10 years of age and provide adequate training.
- To ensure that recreational programs offered at VPCC meet needs of the community and keep members engaged and coming back.

Median residential property valued at \$221,000 will pay \$130/year or \$10.8/month for this service.

**Town of Ingersoll**  
**VICTORIA PARK COMMUNITY CENTRE**  
**2020 Budget - Draft**  
**December 12, 2019**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020	
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
SALE OF GOODS OR SERVICES	(2,511)	(1,354)	(2,500)	<b>(3,500)</b>	(3,500)	(1,000)	
RENT / LEASES	(29,769)	(8,019)	(20,341)	<b>(32,215)</b>	(32,290)	(11,874)	-58%
USER FEES	(98,335)	(83,937)	(105,361)	<b>(98,264)</b>	(98,264)	7,097	7%
MEMBERSHIPS	(127,842)	(108,193)	(155,800)	<b>(110,311)</b>	(110,311)	45,489	29%
RECOVERIES	(485)	(781)	(1,614)	<b>(1,354)</b>	(1,354)	260	
GRANTS / SUBSIDIES / REBATES	(14,521)	(13,269)	(6,000)	<b>(22,658)</b>	(22,658)	(16,658)	278%
PROGRAM REVENUES	(203,543)	(155,981)	(262,279)	<b>(232,938)</b>	(227,478)	29,341	11%
	<u>(482,006)</u>	<u>(371,534)</u>	<u>(553,895)</u>	<u><b>(501,240)</b></u>	<u>(495,855)</u>	<u>52,655</u>	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	1,006,246	858,232	1,058,300	<b>1,098,270</b>	1,122,650	39,970	
ADMINISTRATIVE EXPENSE	14,660	14,520	16,575	<b>17,075</b>	17,195	500	
OPERATING EXPENSE	19,823	21,751	25,528	<b>36,082</b>	34,451	10,554	41%
COMMUNICATIONS	12,299	9,208	10,072	<b>10,072</b>	10,073	--	
UTILITIES - HEAT, HYDRO, WATER	163,137	90,941	175,500	<b>156,500</b>	166,400	(19,000)	11%
SUPPLIES	12,437	9,287	12,780	<b>8,269</b>	8,639	(4,511)	35%
PROGRAM EXPENSES	11,406	10,825	15,645	<b>22,815</b>	22,815	7,170	46%
MEETINGS, CONFERENCES, TRAINING	3,299	9,035	8,970	<b>14,780</b>	14,810	5,810	65%
FUEL / TRANSPORTATION COSTS	622	939	1,185	<b>1,817</b>	1,185	632	
CONTRACTED SERVICES	1,845	1,181	1,500	<b>1,848</b>	1,848	348	
MARKETING & PROMOTION	100	811	1,100	<b>2,250</b>	1,100	1,150	
EQUIP REPAIRS & MAINTENANCE	35,054	41,563	44,600	<b>41,468</b>	41,918	(3,132)	7%
BLDG REPAIRS & MAINTENANCE	28,695	24,212	23,500	<b>26,050</b>	26,050	2,550	11%
SNOW REMOVAL AND SANDING	8,700	5,880	6,500	<b>8,000</b>	8,000	1,500	
MAINTENANCE CONTRACTS	15,041	13,925	11,646	<b>28,830</b>	28,830	17,184	-148%
	<u>1,333,365</u>	<u>1,112,312</u>	<u>1,413,401</u>	<u><b>1,474,126</b></u>	<u>1,505,964</u>	<u>60,725</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>851,359</u>	<u>740,778</u>	<u>859,506</u>	<u><b>972,886</b></u>	<u>1,010,109</u>	<u>113,380</u>	
<b>OTHER</b>							
TRANSFER TO RESERVES & RES FUNDS	470,000	200,000	200,000	<b>70,000</b>	70,000	(130,000)	-65%
	<u>470,000</u>	<u>200,000</u>	<u>200,000</u>	<u><b>70,000</b></u>	<u>70,000</u>	<u>(130,000)</u>	
	<u>1,321,359</u>	<u>940,778</u>	<u>1,059,506</u>	<u><b>1,042,886</b></u>	<u>1,080,109</u>	<u>(16,620)</u>	-2%
<b>SUMMARY OF ALL VICTORIA PARK COMMUNITY CENTRE ACTIVITIES:</b>							
ADMINISTRATION			93,675	<b>97,521</b>		3,846	
AQUATICS			161,104	<b>167,225</b>		6,121	
FITNESS			145,286	<b>169,853</b>		24,567	
PROGRAMS			81,098	<b>11,710</b>		(69,388)	
FACILITY			578,343	<b>596,577</b>		18,234	
			<u>1,059,506</u>	<u><b>1,042,886</b></u>		<u>(16,620)</u>	

Town of Ingersoll  
 VPCC - ADMINISTRATION  
 2020 Budget - Draft  
 December 12, 2019

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: ADMINISTRATION	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(1,068)	(883)	--	<b>(1,000)</b>	(1,000)	(1,000)		
USER FEES	(160)	--	(500)	<b>(500)</b>	(500)	--		
RECOVERIES	(485)	(287)	--	<b>(1,354)</b>	(1,354)	(1,354)		
	<u>(1,713)</u>	<u>(1,170)</u>	<u>(500)</u>	<u><b>(2,854)</b></u>	<u>(2,854)</u>	<u>(2,354)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	76,433	60,496	66,200	<b>69,700</b>	71,090	3,500	5%	
ADMINISTRATIVE EXPENSE	14,660	14,520	16,575	<b>17,075</b>	17,195	500		
OPERATING EXPENSE	851	109	1,300	<b>3,000</b>	1,300	1,700		
COMMUNICATIONS	12,169	8,075	10,000	<b>10,000</b>	10,000	--		
SUPPLIES	1,099	392	--	--	--	--		
PROGRAM EXPENSES	70	124	100	<b>100</b>	100	--		
MEETINGS, CONFERENCES, TRAINING	137	137	--	<b>500</b>	500	500		
	<u>105,419</u>	<u>83,853</u>	<u>94,175</u>	<u><b>100,375</b></u>	<u>100,185</u>	<u>6,200</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>103,705</u>	<u>82,683</u>	<u>93,675</u>	<u><b>97,521</b></u>	<u>97,331</u>	<u>3,846</u>		
<b>OTHER</b>								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>103,705</u>	<u>82,683</u>	<u>93,675</u>	<u><b>97,521</b></u>	<u>97,331</u>	<u>3,846</u>	4%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
<b>Revenue</b> No significant changes						5100-4000	Administration	
<b>Expenses</b> No significant changes								



**Town of Ingersoll  
AQUATICS  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: AQUATICS	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
RENT / LEASES	(28,863)	(7,323)	(19,416)	<b>(31,290)</b>	(31,290)	(11,874)	-61%	(1)
USER FEES	(26,580)	(19,162)	(27,000)	<b>(25,000)</b>	(25,000)	2,000		
MEMBERSHIPS	(27,817)	(14,341)	(23,700)	<b>(39,397)</b>	(39,397)	(15,697)	66%	(2)
RECOVERIES	--	(494)	(1,614)	--	--	1,614		
PROGRAM REVENUES	<u>(121,939)</u>	<u>(82,128)</u>	<u>(153,299)</u>	<u><b>(146,359)</b></u>	<u>(146,359)</u>	<u>6,940</u>		
	<u>(210,198)</u>	<u>(123,448)</u>	<u>(225,029)</u>	<u><b>(242,046)</b></u>	<u>(242,046)</u>	<u>(17,017)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	341,569	252,438	364,280	<b>377,030</b>	384,400	12,750		
OPERATING EXPENSE	5,819	9,118	8,678	<b>8,195</b>	8,500	(483)		
SUPPLIES	6,488	3,311	4,500	<b>2,604</b>	2,604	(1,896)		
PROGRAM EXPENSES	4,057	3,724	5,800	<b>12,225</b>	12,225	6,425	111%	(3)
MEETINGS, CONFERENCES, TRAINING	752	3,138	2,490	<b>8,200</b>	8,200	5,710	229%	(4)
FUEL / TRANSPORTATION COSTS	426	939	385	<b>1,017</b>	385	632		
	<u>359,110</u>	<u>272,668</u>	<u>386,133</u>	<u><b>409,271</b></u>	<u>416,314</u>	<u>23,138</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>148,913</u>	<u>149,220</u>	<u>161,104</u>	<u><b>167,225</b></u>	<u>174,268</u>	<u>6,121</u>		
<b>OTHER</b>								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>148,913</u>	<u>149,220</u>	<u>161,104</u>	<u><b>167,225</b></u>	<u>174,268</u>	<u>6,121</u>	4%	

**EXPLANATION OF CHANGE:**

**Revenue**

(1) Based on projected participation in aquatic programs

(2) Allocation of the membership revenue to the Pool at 25% of the total membership revenue. Information has been provided by the Community Services

**Expenses**

(3) Directly attributed to purchasing additional training material ( aquatics manuals, books, CD's)

(4) Directly attributed to the request for additional training for aquatics staff (Specialty Instructors/Speakers/ Wellness )

**INCLUDES DEPARTMENTS:**

5100-6060 Aquatics

**Town of Ingersoll  
FITNESS  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: FITNESS	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
USER FEES	(9,815)	(6,965)	(10,001)	<b>(7,169)</b>	(7,169)	2,832		
MEMBERSHIPS	(100,025)	(93,852)	(132,100)	<b>(39,397)</b>	(39,397)	92,703	-70%	(1)
PROGRAM REVENUES	(6,734)	(13,410)	(10,413)	<b>(15,619)</b>	(15,619)	(5,206)		
	<u>(116,575)</u>	<u>(114,227)</u>	<u>(152,514)</u>	<u><b>(62,185)</b></u>	<u>(62,185)</u>	<u>90,329</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	134,415	126,954	137,620	<b>193,530</b>	198,180	55,910	41%	(2)
OPERATING EXPENSE	1,730	331	2,150	<b>9,750</b>	9,830	7,600	353%	
SUPPLIES	347	658	550	<b>180</b>	550	(370)		
PROGRAM EXPENSES	143	150	400	<b>400</b>	400	--		
MEETINGS, CONFERENCES, TRAINING	1,587	1,883	1,980	<b>1,980</b>	1,980	--		
FUEL / TRANSPORTATION COSTS	98	--	300	<b>300</b>	300	--		
CONTRACTED SERVICES	1,845	1,181	1,500	<b>1,848</b>	1,848	348		
MARKETING & PROMOTION	--	53	300	<b>1,000</b>	300	700		
EQUIP REPAIRS & MAINTENANCE	1,284	1,148	3,000	<b>3,050</b>	3,500	50		
	<u>141,448</u>	<u>132,358</u>	<u>147,800</u>	<u><b>212,038</b></u>	<u>216,888</u>	<u>64,238</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>24,873</u>	<u>18,130</u>	<u>(4,714)</u>	<u><b>149,853</b></u>	<u>154,703</u>	<u>154,567</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	10,000	150,000	150,000	<b>20,000</b>	20,000	(130,000)	87%	(3)
	<u>10,000</u>	<u>150,000</u>	<u>150,000</u>	<u><b>20,000</b></u>	<u>20,000</u>	<u>(130,000)</u>		
	<u>34,873</u>	<u>168,130</u>	<u>145,286</u>	<u><b>169,853</b></u>	<u>174,703</u>	<u>24,567</u>	17%	

**EXPLANATION OF CHANGE:**

**Revenue**

(1) New allocation of membership revenue to the Gym at 25% of the total membership revenue. The breakdown has been provided by Community Services sta

**Expenses** No significant changes

(2) Directly attributed to the increase in part time staff hours

(3) Funding is no longer required for new gym equipment. Continue with a \$20,000 annual transfer to the Gym Equipment Reserve to save up for future gym equipment replacements / upgrades

**INCLUDES DEPARTMENTS:**

5100-6070 Fitness Programs

**Town of Ingersoll  
VPCC - PROGRAMS  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
ACTIVITY: PROGRAMS	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
USER FEES	(61,780)	(57,809)	(67,860)	<b>(65,595)</b>	(65,595)		2,265	
MEMBERSHIPS	--	--	--	<b>(31,517)</b>	(31,517)	(31,517)		(1)
GRANTS / SUBSIDIES / REBATES	(14,521)	(13,269)	(6,000)	<b>(22,658)</b>	(22,658)	(16,658)	278%	(2)
PROGRAM REVENUES	(74,870)	(60,443)	(98,567)	<b>(70,960)</b>	(65,500)	27,607	28%	(3)
	<u>(151,172)</u>	<u>(131,522)</u>	<u>(172,427)</u>	<u><b>(190,730)</b></u>	<u>(185,270)</u>	<u>(18,303)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	198,119	178,347	231,900	<b>181,540</b>	185,740	(50,360)	22%	(4)
OPERATING EXPENSE	1,002	1,601	2,550	<b>2,975</b>	2,550	425		
SUPPLIES	3,955	4,310	7,730	<b>5,485</b>	5,485	(2,245)		
PROGRAM EXPENSES	7,136	6,827	9,345	<b>10,090</b>	10,090	745		
MEETINGS, CONFERENCES, TRAINING	824	1,592	1,200	<b>1,100</b>	1,100	(100)		
FUEL / TRANSPORTATION COSTS	99	--	500	<b>500</b>	500	--		
MARKETING & PROMOTION	--	558	300	<b>750</b>	300	450		
	<u>211,136</u>	<u>193,235</u>	<u>253,525</u>	<u><b>202,440</b></u>	<u>205,765</u>	<u>(51,085)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>59,964</u>	<u>61,713</u>	<u>81,098</u>	<u><b>11,710</b></u>	<u>20,495</u>	<u>(69,388)</u>		
<b>OTHER</b>								
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>59,964</u>	<u>61,713</u>	<u>81,098</u>	<u><b>11,710</b></u>	<u>20,495</u>	<u>(69,388)</u>	-86%	
<b>EXPLANATION OF CHANGE:</b>								
<b>Revenue</b>						<b>INCLUDES DEPARTMENTS:</b>		
						5100-6090	Programs	
(1) New allocation of the membership revenue to the General Program at 20% of the total membership revenue. The breakdown has been provided by Community Services staff								
(2) Rise in Summer Jobs Grants								
(3) Specialty Classes (yoga , Pilates) are now offered with the purchase of membership								
<b>Expenses</b>								
(4) Directly attributed to reduction in Summer Camp seasonal staff requirements								

**Town of Ingersoll  
VPCC - FACILITY  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(1,443)	(471)	(2,500)	<b>(2,500)</b>	(2,500)	--		
RENT / LEASES	(906)	(696)	(925)	<b>(925)</b>	(1,000)	--		
	<u>(2,349)</u>	<u>(1,167)</u>	<u>(3,425)</u>	<u><b>(3,425)</b></u>	<u>(3,500)</u>	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	255,710	239,997	258,300	<b>276,470</b>	283,240	18,170	-7%	(1)
OPERATING EXPENSE	10,421	10,593	10,850	<b>12,162</b>	12,271	1,312		
COMMUNICATIONS	130	1,133	72	<b>72</b>	73	--		
UTILITIES - HEAT, HYDRO, WATER	163,137	90,941	175,500	<b>156,500</b>	166,400	(19,000)	11%	(2)
SUPPLIES	548	616	--	<b>--</b>	--	--		
MEETINGS, CONFERENCES, TRAINING	--	2,285	3,300	<b>3,000</b>	3,030	(300)		
MARKETING & PROMOTION	100	200	500	<b>500</b>	500	--		
EQUIP REPAIRS & MAINTENANCE	33,770	40,415	41,600	<b>38,418</b>	38,418	(3,182)	8%	
BLDG REPAIRS & MAINTENANCE	28,695	24,212	23,500	<b>26,050</b>	26,050	2,550	11%	
SNOW REMOVAL AND SANDING	8,700	5,880	6,500	<b>8,000</b>	8,000	1,500		
MAINTENANCE CONTRACTS	15,041	13,925	11,646	<b>28,830</b>	28,830	17,184	-148%	(3)
	<u>516,252</u>	<u>430,197</u>	<u>531,768</u>	<u><b>550,002</b></u>	<u>566,812</u>	<u>18,234</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>513,903</u>	<u>429,031</u>	<u>528,343</u>	<u><b>546,577</b></u>	<u>563,312</u>	<u>18,234</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	460,000	50,000	50,000	<b>50,000</b>	50,000	--		
	<u>460,000</u>	<u>50,000</u>	<u>50,000</u>	<u><b>50,000</b></u>	<u>50,000</u>	<u>--</u>		
	<u>973,903</u>	<u>479,031</u>	<u>578,343</u>	<u><b>596,577</b></u>	<u>613,312</u>	<u>18,234</u>	3%	

**EXPLANATION OF CHANGE:**  
Revenue No significant changes

**INCLUDES DEPARTMENTS:**  
5100-4100 Facility

**Expenses**

- (1) Wage and step increases, request for additional funding for overtime and shift premiums
- (2) To bring in line with actual expenses and ensure sufficient funds are available
- (3) Added preventative maintenance package for Drytron, boiler and rooftop HVAC units (\$10,000) and \$6,500 to replace elevator sensors

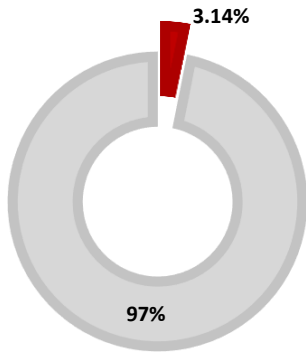
**Town of Ingersoll  
Fusion Youth Centre  
2020 Budget - Draft  
December 12, 2019**

**What We Do**

The Youth Centre provides affordable, accessible and safe recreation, fitness, cultural, skill development and social programs and activities for youth between the ages of 11 and 18.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**FUSION PORTION OF TOWN'S  
LEVY**



**Challenges**

- Declining art room sales and multi media room rentals.

**Special Projects**

- Roof Replacement

Median residential property valued at \$221,000 will pay \$63/year or \$5.3/month for this service.

**Town of Ingersoll  
YOUTH CENTRE - TOTAL ACTIVITIES  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: YOUTH CENTRE ACTIVITY: TOTAL ALL ACTIVITIES	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020	
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5% ref
<b>REVENUE</b>							
RENT / LEASES	(36,922)	(33,151)	(39,276)	<b>(41,745)</b>	(41,745)	(2,469)	
USER FEES	(25,502)	(23,471)	(23,875)	<b>(33,494)</b>	(33,494)	(9,619)	
MEMBERSHIPS	(1,373)	(1,534)	(1,000)	<b>(16,962)</b>	(16,962)	(15,962)	1596%
RECOVERIES	(1,324)	--	(1,250)	<b>(1,250)</b>	(1,250)	--	
GRANTS / SUBSIDIES / REBATES	(46,815)	(42,396)	(14,271)	<b>(12,429)</b>	(12,429)	1,842	
PROGRAM REVENUES	(3,001)	--	(1,000)	<b>(500)</b>	(500)	500	
DONATIONS / FUNDRAISING	(179,575)	(121,026)	(120,100)	<b>(116,438)</b>	(116,438)	3,662	
	<u>(294,511)</u>	<u>(221,577)</u>	<u>(200,772)</u>	<u><b>(222,818)</b></u>	<u>(222,818)</u>	<u>(22,046)</u>	
<b>EXPENSE</b>							
SALARIES, WAGES & BENEFITS	607,318	476,045	652,891	<b>567,550</b>	580,300	(85,341)	13%
ADMINISTRATIVE EXPENSE	3,996	1,806	6,300	<b>4,820</b>	5,826	(1,480)	
OPERATING EXPENSE	27,897	9,609	23,945	<b>23,945</b>	21,305	--	
COMMUNICATIONS	6,555	5,575	8,572	<b>6,572</b>	6,572	(2,000)	
UTILITIES - HEAT, HYDRO, WATER	24,130	13,541	33,934	<b>29,934</b>	31,140	(4,000)	12%
SUPPLIES	14,515	23,563	12,025	<b>11,150</b>	11,150	(875)	
PROGRAM EXPENSES	6,079	3,114	6,865	<b>7,115</b>	7,115	250	
MEETINGS, CONFERENCES, TRAINING	3,001	10,121	10,800	<b>6,250</b>	5,300	(4,550)	42%
FUEL / TRANSPORTATION COSTS	2,443	564	1,500	<b>1,100</b>	1,100	(400)	
PROFESSIONAL FEES	55	--	1,750	--	--	(1,750)	
CONTRACTED SERVICES	699	863	5,420	<b>100</b>	120	(5,320)	98%
MARKETING & PROMOTION	1,797	1,615	2,485	<b>2,250</b>	2,250	(235)	
EQUIP REPAIRS & MAINTENANCE	11,582	9,664	9,450	<b>10,450</b>	11,450	1,000	
BLDG REPAIRS & MAINTENANCE	29,016	11,917	15,500	<b>10,000</b>	10,000	(5,500)	-35%
SNOW REMOVAL AND SANDING	5,295	360	5,000	<b>5,000</b>	5,000	--	
MAINTENANCE CONTRACTS	6,000	5,775	7,296	<b>11,450</b>	11,450	4,154	57%
	<u>757,872</u>	<u>574,132</u>	<u>803,733</u>	<u><b>697,686</b></u>	<u>710,078</u>	<u>(106,047)</u>	
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>463,361</u>	<u>352,555</u>	<u>602,961</u>	<u><b>474,868</b></u>	<u>487,260</u>	<u>(128,093)</u>	
<b>OTHER</b>							
TRANSFER TO RESERVES & RES FUNDS	2,500	2,500	2,500	<b>227,500</b>	32,500	225,000	9000%
	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u><b>227,500</b></u>	<u>32,500</u>	<u>225,000</u>	
	<u>465,861</u>	<u>355,055</u>	<u>605,461</u>	<u><b>702,368</b></u>	<u>519,760</u>	<u>96,907</u>	16%
<b>SUMMARY OF ALL YOUTH CENTRE ACTIVITIES:</b>							
FACILITY			102,661	<b>313,976</b>	211,315		
GENERAL PROGRAMS			502,800	<b>388,392</b>	(114,408)		
			<u>605,461</u>	<u><b>702,368</b></u>	<u>96,907</u>		

**Town of Ingersoll  
YOUTH CENTRE - FACILITY  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: YOUTH CENTRE ACTIVITY: FACILITY	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
RENT / LEASES	(36,719)	(33,025)	(39,076)	<b>(41,545)</b>	(41,545)	(2,469)		
RECOVERIES	(1,324)	--	(1,250)	<b>(1,250)</b>	(1,250)	--		
DONATIONS / FUNDRAISING	(15,000)	(6,167)	--	--	--	--		
	<u>(53,043)</u>	<u>(39,192)</u>	<u>(40,326)</u>	<u><b>(42,795)</b></u>	<u>(42,795)</u>	<u>(2,469)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	58,753	50,761	60,840	<b>58,860</b>	60,200	(1,980)		
OPERATING EXPENSE	3,726	4,693	6,995	<b>7,105</b>	7,105	110		
COMMUNICATIONS	130	38	72	<b>72</b>	72	--		
UTILITIES - HEAT, HYDRO, WATER	24,130	13,541	33,934	<b>29,934</b>	31,140	(4,000)	12%	(1)
FUEL / TRANSPORTATION COSTS	81	--	400	<b>400</b>	400	--		
CONTRACTED SERVICES	--	730	5,000	--	--	(5,000)	100%	(2)
EQUIP REPAIRS & MAINTENANCE	10,863	9,348	7,950	<b>8,950</b>	9,950	1,000		
BLDG REPAIRS & MAINTENANCE	29,016	11,917	15,500	<b>10,000</b>	10,000	(5,500)	-35%	(3)
SNOW REMOVAL AND SANDING	5,295	360	5,000	<b>5,000</b>	5,000	--		
MAINTENANCE CONTRACTS	6,000	5,775	7,296	<b>11,450</b>	11,450	4,154	57%	(4)
	<u>145,488</u>	<u>97,164</u>	<u>142,987</u>	<u><b>131,771</b></u>	<u>135,317</u>	<u>(11,216)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>92,446</u>	<u>57,972</u>	<u>102,661</u>	<u><b>88,976</b></u>	<u>92,522</u>	<u>(13,685)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	--	--	--	<b>225,000</b>	30,000	225,000		(5)
	<u>--</u>	<u>--</u>	<u>--</u>	<u><b>225,000</b></u>	<u>30,000</u>	<u>225,000</u>		
	<u>92,446</u>	<u>57,972</u>	<u>102,661</u>	<u><b>313,976</b></u>	<u>122,522</u>	<u>211,315</u>	206%	

**EXPLANATION OF CHANGE:**  
Revenue No significant changes

**INCLUDES DEPARTMENTS:**  
5200-4100 Facility

**Expenses**

- (1) To bring in line with actuals
- (2) Funding for building condition assessment is no longer required
- (3) As per requirements identified by the Facility Manager
- (4) Added equipment preventative maintenance package

**Other**

- (5) To fund Fusion Roof replacement

**Town of Ingersoll**  
**YOUTH CENTRE - GENERAL PROGRAMS**  
**2020 Budget - Draft**  
**December 12, 2019**

DEPARTMENT: YOUTH CENTRE ACTIVITY: GENERAL PROGRAMS	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
RENT / LEASES	(204)	(126)	(200)	<b>(200)</b>	(200)	--		
USER FEES	(25,502)	(23,471)	(23,875)	<b>(33,494)</b>	(33,494)	(9,619)	-40%	(1)
MEMBERSHIPS	(1,373)	(1,534)	(1,000)	<b>(16,962)</b>	(16,962)	(15,962)	1596%	(2)
GRANTS / SUBSIDIES / REBATES	(46,815)	(42,396)	(14,271)	<b>(12,429)</b>	(12,429)	1,842		
PROGRAM REVENUES	(3,001)	--	(1,000)	<b>(500)</b>	(500)	500		
DONATIONS / FUNDRAISING	(164,575)	(114,859)	(120,100)	<b>(116,438)</b>	(116,438)	3,662		
	<u>(241,468)</u>	<u>(182,386)</u>	<u>(160,446)</u>	<u><b>(180,023)</b></u>	<u>(180,023)</u>	<u>(19,577)</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	548,565	425,285	592,051	<b>508,690</b>	520,100	(83,361)	14%	(3)
ADMINISTRATIVE EXPENSE	3,996	1,806	6,300	<b>4,820</b>	5,826	(1,480)		
OPERATING EXPENSE	24,172	4,916	16,950	<b>16,840</b>	14,200	(110)		
COMMUNICATIONS	6,425	5,537	8,500	<b>6,500</b>	6,500	(2,000)		
SUPPLIES	14,515	23,563	12,025	<b>11,150</b>	11,150	(875)		
PROGRAM EXPENSES	6,079	3,114	6,865	<b>7,115</b>	7,115	250		
MEETINGS, CONFERENCES, TRAINING	3,001	10,121	10,800	<b>6,250</b>	5,300	(4,550)	42%	(4)
FUEL / TRANSPORTATION COSTS	2,361	564	1,100	<b>700</b>	700	(400)		
PROFESSIONAL FEES	55	--	1,750	--	--	(1,750)		
CONTRACTED SERVICES	699	133	420	<b>100</b>	120	(320)		
MARKETING & PROMOTION	1,797	1,615	2,485	<b>2,250</b>	2,250	(235)		
EQUIP REPAIRS & MAINTENANCE	719	315	1,500	<b>1,500</b>	1,500	--		
	<u>612,384</u>	<u>476,969</u>	<u>660,746</u>	<u><b>565,915</b></u>	<u>574,761</u>	<u>(94,831)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>370,915</u>	<u>294,583</u>	<u>500,300</u>	<u><b>385,892</b></u>	<u>394,738</u>	<u>(114,408)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	2,500	2,500	2,500	<b>2,500</b>	2,500	--		
	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>	<u><b>2,500</b></u>	<u>2,500</u>	<u>--</u>		
	<u>373,415</u>	<u>297,083</u>	<u>502,800</u>	<u><b>388,392</b></u>	<u>397,238</u>	<u>(114,408)</u>	-23%	

**EXPLANATION OF CHANGE:**

**Revenue**

- (1) Directly attributed to Fee for Service programs
- (2) New allocation of membership revenue to Fusion at 10% of the total membership revenue.  
The breakdown has been provided by Community Services staff

**Expenses**

- (3) Directly attributed to elimination of the Facility Assistance Manager position
- (4) Directly attributed to the revised meetings and conferences schedule and training requirements

**INCLUDES DEPARTMENTS:**

5200-6090 General Programs



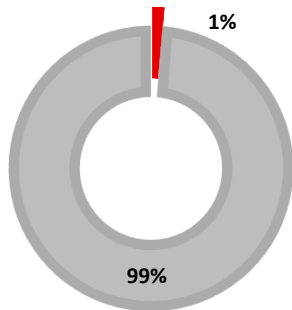
**Town of Ingersoll  
Museum  
2020 Budget - Draft  
December 12, 2019**

**What We Do**

The Museum is responsible for: The museum brings the history of Ingersoll to life through engaging displays and demonstrations. Group tours, educational programs, workshops, special events and hands-on activities are offered throughout the year.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**MUSEUM PORTION OF  
TOWN'S LEVY**



Median residential property valued at \$221,000 will pay \$27/year or \$2.2/month for this service.

**Town of Ingersoll  
MUSEUM - FACILITY  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: MUSEUMS FACILITY	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>	--	--	--	--	--	--		
<b>EXPENSE</b>								
OPERATING EXPENSE	145	77	200	<b>200</b>	200	--		
UTILITIES - HEAT, HYDRO, WATER	7,306	5,167	8,400	<b>8,400</b>	8,740	--		
LAND MAINTENANCE & IMPROVEMENT	263	32	1,500	<b>1,500</b>	1,500	--		
EQUIP REPAIRS & MAINTENANCE	--	--	500	<b>500</b>	500	--		
BLDG REPAIRS & MAINTENANCE	3,694	1,307	11,200	<b>8,200</b>	8,200	(3,000)	27%	
SNOW REMOVAL AND SANDING	3,855	7,000	2,000	<b>2,000</b>	2,000	--		
MAINTENANCE CONTRACTS	45	505	760	<b>760</b>	760	--		
	<u>15,308</u>	<u>14,089</u>	<u>24,560</u>	<u><b>21,560</b></u>	<u>21,900</u>	<u>(3,000)</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>15,308</u>	<u>14,089</u>	<u>24,560</u>	<u><b>21,560</b></u>	<u>21,900</u>	<u>(3,000)</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	9,000	9,000	9,000	<b>9,000</b>	9,000	--		
	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>	<u><b>9,000</b></u>	<u>9,000</u>	<u>--</u>		
	<u>24,308</u>	<u>23,089</u>	<u>33,560</u>	<u><b>30,560</b></u>	<u>30,900</u>	<u>(3,000)</u>	-9%	

**EXPLANATION OF CHANGE:**  
Revenue No significant changes

**INCLUDES DEPARTMENTS:**  
6200-4100 Facility

Expenses No significant changes

**Town of Ingersoll  
MUSEUMS  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: MUSEUMS PROGRAMS	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav)	% if > \$2,500	ref
						unfav	& +/- 5%	
<b>REVENUE</b>								
SALE OF GOODS OR SERVICES	(5,461)	(4,084)	(5,000)	<b>(5,000)</b>	(5,000)	--		
RENT / LEASES	(107)	(120)	(100)	<b>(100)</b>	(100)	--		
USER FEES	(1,708)	(1,912)	(1,700)	<b>(1,700)</b>	(1,800)	--		
GRANTS / SUBSIDIES / REBATES	(12,978)	(1,960)	(12,148)	<b>(12,148)</b>	(12,148)	--		
PROGRAM REVENUES	(8,604)	(2,677)	(8,500)	<b>(8,500)</b>	(8,500)	--		
DONATIONS / FUNDRAISING	(4,197)	(50,954)	(4,550)	<b>(4,550)</b>	(4,550)	--		
	<u>(33,055)</u>	<u>(61,708)</u>	<u>(31,998)</u>	<u><b>(31,998)</b></u>	<u>(32,098)</u>	--		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	146,339	128,826	150,600	<b>167,400</b>	169,990	16,800	11%	(1)
ADMINISTRATIVE EXPENSE	1,048	1,049	1,450	<b>1,450</b>	1,450	--		
OPERATING EXPENSE	718	116	1,550	<b>1,550</b>	1,550	--		
COMMUNICATIONS	643	516	750	<b>750</b>	750	--		
SUPPLIES	5,470	3,675	4,000	<b>4,000</b>	4,000	--		
PROGRAM EXPENSES	19,198	22,062	25,060	<b>25,060</b>	25,150	--		
MEETINGS, CONFERENCES, TRAINING	924	595	1,700	<b>1,700</b>	1,700	--		
FUEL / TRANSPORTATION COSTS	72	--	300	<b>300</b>	400	--		
CONTRACTED SERVICES	--	--	300	<b>300</b>	300	--		
MARKETING & PROMOTION	3,316	4,715	5,050	<b>6,250</b>	5,250	1,200		
EQUIP REPAIRS & MAINTENANCE	672	335	2,500	<b>2,500</b>	2,500	--		
MAINTENANCE CONTRACTS	--	--	500	<b>500</b>	500	--		
	<u>178,400</u>	<u>161,889</u>	<u>193,760</u>	<u><b>211,760</b></u>	<u>213,540</u>	<u>18,000</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>145,345</u>	<u>100,182</u>	<u>161,762</u>	<u><b>179,762</b></u>	<u>181,442</u>	<u>18,000</u>		
<b>OTHER</b>								
	--	--	--	--	--	--		
	<u>145,345</u>	<u>100,182</u>	<u>161,762</u>	<u><b>179,762</b></u>	<u>181,442</u>	<u>18,000</u>	11%	
<b>EXPLANATION OF CHANGE:</b>						<b>INCLUDES DEPARTMENTS:</b>		
<b>Revenue</b> No significant changes						6200-4000	Administration	
						6200-6810	Harvest Festival	
<b>Expenses</b>								
(1) Directly attributed to the contract position transferred from the School Museum								

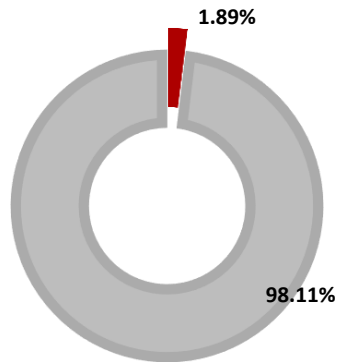
**Town of Ingersoll  
Economic Development  
2020 Budget - Draft  
December 12, 2019**

**What We Do**

The Economic Development delivers a full range of services to promote, support and sustained overall economic prosperity of the Town. It provides support and guidance for companies and individuals interested in growing or starting a business in Ingersoll.

**Special Operating Projects / Memos/ Enhancements /Challenges**

**ECONOMIC DEVELOPMENT  
PORTION OF TOWN'S LEVY**



**Special Projects**

- The 2020 budget includes a \$25K provision for Community Improvement grants and incentives as per the Community Improvement Plan recommendations.
- The 2020 budget includes a \$40K provision to complete Clark Road transportation study.

Median residential property valued at \$221,000 will pay \$38/year or \$3.2/month for this service.

**Town of Ingersoll  
ECONOMIC DEVELOPMENT  
2020 Budget - Draft  
December 12, 2019**

DEPARTMENT: ECONOMIC DEVELOPMENT	Actual	YTD Actual	Budget		Projection	Change 2019 to 2020		
	2018	2019	2019	2020	2021	(fav) unfav	% if > \$2,500 & +/- 5%	ref
<b>REVENUE</b>								
GRANTS / SUBSIDIES / REBATES	(14,303)	(1,000)	(7,750)	<b>(7,750)</b>	(7,750)	--		
	<u>(14,303)</u>	<u>(1,000)</u>	<u>(7,750)</u>	<u><b>(7,750)</b></u>	<u>(7,750)</u>	<u>--</u>		
<b>EXPENSE</b>								
SALARIES, WAGES & BENEFITS	126,081	126,346	146,860	<b>153,390</b>	157,470	6,530		
ADMINISTRATIVE EXPENSE	383	1,721	550	<b>550</b>	550	--		
OPERATING EXPENSE	38	214	700	<b>700</b>	700	--		
COMMUNICATIONS	845	1,192	1,500	<b>1,500</b>	1,500	--		
PROGRAM EXPENSES	11,434	13,783	13,900	<b>13,975</b>	13,975	75		
MEETINGS, CONFERENCES, TRAINING	5,136	6,939	9,250	<b>14,000</b>	14,000	4,750	51%	(1)
FUEL / TRANSPORTATION COSTS	3,223	3,032	3,500	<b>3,500</b>	4,000	--		
PROFESSIONAL FEES	16,246	10,466	25,500	<b>40,500</b>	40,500	15,000	59%	(2)
MARKETING & PROMOTION	29,001	35,747	74,500	<b>66,000</b>	66,000	(8,500)	11%	(3)
	<u>192,386</u>	<u>199,439</u>	<u>276,260</u>	<u><b>294,115</b></u>	<u>298,695</u>	<u>17,855</u>		
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>178,083</u>	<u>198,439</u>	<u>268,510</u>	<u><b>286,365</b></u>	<u>290,945</u>	<u>17,855</u>		
<b>OTHER</b>								
TRANSFER TO RESERVES & RES FUNDS	60,000	10,000	10,000	<b>10,000</b>	10,000	--		
	<u>60,000</u>	<u>10,000</u>	<u>10,000</u>	<u><b>10,000</b></u>	<u>10,000</u>	<u>--</u>		
	<u>238,083</u>	<u>208,439</u>	<u>278,510</u>	<u><b>296,365</b></u>	<u>300,945</u>	<u>17,855</u>	6%	

**EXPLANATION OF CHANGE:**  
Revenue No significant changes

**INCLUDES DEPARTMENTS:**  
7000-4000 Administration

**Expenses**

- (1) Additional funding for Economic Developers Council of Ontario Conference and training allowance
- (2) Directly attributed to the requirement to complete the transportation study for the Clark St. Industrial lands
- (3) Directly attributed to a reduction in the Community Improvement Grants Program

**TOWN OF INGERSOLL  
2020 CAPITAL BUDGET  
December 12, 2019  
\$,000**

PROJECT	Dept		Reserve	DC Reserve Fund	Gas Tax	Grants	BIA	County
Downtown Washrooms	Bldgs	200					200	
Hardware Upgrades	IT	25	25					
Budgeting Software	Treasury	35				35		
Town Centre Parking Pavement Replacement	Bldgs	40	20					20
Town Centre - Council Chambers Upgrade	Bldgs	40	40					
Town Center - Basement AC and Air Handler Upgrades	Bldgs	25	25					
Town Center - Window Coverings Replacement 2nd Floor	Bldgs	10	10					
Mobile software for Building Inspections	Bldg Permits	13	13					
Centennial Lane Culvert Rehabilitation - Hall's Creek (C18)	Eng	105	105					
Town Centre Entrance Sidewalk	Eng	45	45					
North Town Line W (Thames to Shelton Drive)	Eng	157		113	44			
North Town Line E (Pemberton to Mutual)	Eng	96			96			
Dufferin St Reconstruction (Oxford St to West End)	Eng	22			22			
Hall's Creek Retaining Wall Replacement	Eng	110	110					
William St Reconstruction	Eng	735	735					
George St (William to Cathcart)	Eng	470	470					
George St (Carnegie to Catherine)	Eng	180	180					
Alma St Reconstruction - Thames to George	Eng	275	275					
Ann St. Reconstruction (Oxford - Thames St)	Eng	263	263					
Preconstruction Work 3 projects	Eng	18	18					
Pavement Preservation Program - 2 projects	Eng	616			327	289		
Street Light Replacement Program	Eng	30	30					
PW22 Asphalt Roller	PW	60	60					
PW29 Brush Chipper	PW	90	90					
Trackless Snow Blower	PW	18	18					
Ride-on With Zero Turn Mower	PW	15	15					
Parks & Recreation Master Plan	Parks&Rec	75	30	45				
Ice Edger	Parks&Rec	10	10					
Multi Use Facility Drawing & Specifications	Parks&Rec	763	763					
Multi Use Facility Capital Campaign Coach	Parks&Rec	90	90					
Westfield Tennis Courts reconstruction	Parks&Rec	85	85					
Installation of Fibar Systems- Playground Surfaces	Parks&Rec	24	24					
Riverfront Park & Trail Development	Parks&Rec	10	10					
Butternut Trail	Parks&Rec	15	15					
Splash Pad Retrofit ( Direct to Drain)	Parks&Rec	75	75					
Replace Washrooms/New Change rooms- Vic Park	Parks&Rec	126	112	14				
Replace John Deere Riding Mower #3	Parks&Rec	35	35					
Replace 2007 Flatbed	Parks&Rec	50	50					
VPCC Showers/ Change Room Reno	Parks&Rec	10	10					
VPCC Lobby Retrofit	Parks&Rec	10	10					
Fusion Roof Replacement	Parks&Rec	225	225					
Seniors Center Electrical Updates	Parks&Rec	15	15					
Seniors Center Automatic Door Openers	Parks&Rec	15	15					
Seniors Center Flooring Replacement	Parks&Rec	30	30					
Museum Roof - Blacksmith Shop	Museum	21	21					
Museum Roof - School building	Museum	10	10					
Museum Roof - Sherbrook Barn	Museum	5	5					
Museum Facility Upgrades	Museum	10	10					
Servicing Industrial Lands - Clark St - Phase 1	Ec Dev	780	780					
Downtown Directional Signage	Ec Dev	50	50					
<b>TOTAL CAPITAL PROJECTS</b>		<b>\$ 6,232</b>	<b>\$ 5,027</b>	<b>\$ 172</b>	<b>\$ 489</b>	<b>\$ 324</b>	<b>\$ 200</b>	<b>\$ 20</b>

**TOWN OF INGERSOLL  
10 YEAR CAPITAL FORECAST - 2020 TO 2029  
2020 CAPITAL BUDGET  
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>ITEMS FOR DISCUSSION</b>													
TBD	Downtown Washrooms	BIA	200	200	0	0	0	0	0	0	0	0	0
TBD	Signalization of Clarke and Whiting	Eng Misc Projects	200		200								
<b>SUB TOTAL - STREET LIGHTING</b>			400	200	200	0	0	0	0	0	0	0	0
<b>GENERAL GOVERNMENT</b>													
<b>INFORMATION TECHNOLOGY - IT</b>													
3050	Hardware Upgrades	IT Reserve	50	25					25				
TBD	Budgeting Software	Modernization Grant	35	35									
3067	Wireless (Microwave) System Upgrade	IT Reserve	10		10								
TBD	Office Software License Renewal	IT Reserve	40			20					20		
TBD	Server Upgrades	IT Reserve	50				50						
<b>TOTAL - GENERAL GOVERNMENT</b>			185	60	10	20	50	0	25	0	20	0	0
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>													
<b>FIRE</b>													
TBD	54-04 AERIAL TRUCK	DC Reserve Fund	276			276							
		Fire Reserve	1,224			1,224							
TBD	Gear for additional volunteer firefighters (3)	DC Reserve Fund	32				32						
TBD	54-07 Chev 2011 Pickup and Portable Pump	Fire Reserve	80				80						
TBD	Pump #2 Replacement	Fire Reserve	600								600		
TBD	SCBA 24 Air Packs and 60 Cylinders	Fire Reserve	200										200
<b>PUBLIC BUILDINGS</b>													
TBD	Town Centre parking pavement replacement	Public Bldg Reserve	20	20									
		Oxford County	20	20									
TBD	Town Centre - Council Chambers Upgrade	Oxford Fac Reserve	40	40									
TBD	Town Center - Basement AC and air handler upgrades	Oxford Fac Reserve	25	25									
TBD	Town Center - Blinds replacement 2nd Floor	Oxford Fac Reserve	10	10									
TBD	Town Centre Rooftop AC Units	Oxford Fac Reserve	250		250								
		Oxford County	250		250								
TBD	Town Centre sidewalk replacement	Oxford Fac Reserve	15		15								
		Oxford County	15		15								
TBD	OPP - parking lot - asphalt replacement	Police Reserve	80		80								
TBD	Town Centre - Large Windows	Oxford Fac Reserve	25			25							
		Oxford County	25			25							
TBD	Town Centre Facility Assessment	Public Bldg Reserve	5				5						
		Oxford County	5				5						
TBD	Town Centre elevator replacement	Oxford Fac Reserve	75					75					
		Oxford County	75					75					
<b>BUILDING DEPARTMENT / BY-LAW REINFORCEMENT</b>													
TBD	Mobile software for building inspections	Building Reserve	13	13									
<b>TOTAL - PROTECTION TO PERSONS</b>			3,360	128	610	1,550	122	150	0	0	0	600	200

**TOWN OF INGERSOLL**  
**10 YEAR CAPITAL FORECAST - 2020 TO 2029**  
**2020 CAPITAL BUDGET**  
**\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>TRANSPORTATION</b>													
<b>CONSTRUCTION - ROADS &amp; BRIDGES</b>													
<b>3269</b>	<b>Bridge and Culvert Rehab and/or Replacements</b>			<b>(B) (C) - Structure Number</b>									
	Centennial Lane Culvert Rehabilitation - Hall's Creek (C18)	Eng Misc Projects	105	105									
	Cheese Museum Bridge - Hall's Creek (B38)	Eng Misc Projects	44		44								
	Memorial Park Bridge Rehabilitation - Hall's Creek (B22)	Eng Misc Projects	78		78								
	Wellington St Culvert - Hall's Creek (B20)	Eng Misc Projects	194		194								
	Carnegie St Culvert - Henderson Creek (C7)	Eng Misc Projects	64		64								
3258	Mutual St Rehabilitation - Thames River (B31)	Eng Misc Projects	580			580							
	Pemberton St Bridge Rehabilitation - Thames River (B30)	Eng Misc Projects	975				975						
	George St Culvert - George to William - Henderson Creek (C8)	Eng Misc Projects	1,240					1,240					
	Wonham St N Culvert Replacement - Sutherland Creek (C4)	Eng Misc Projects	1,510						1,510				
	Canterbury St Culvert - Hall's Creek (C21)	Eng Misc Projects	203							203			
	Charles St E Culvert - Henderson Creek (C35)	Eng Misc Projects	165							165			
	Wonham St South Culvert Replacement - Whiting Creek (C12)	Eng Misc Projects	500								500		
	Water St Culvert Rehabilitation - Hall's Creek (B23)	Eng Misc Projects	182									182	
	Thames St S Culvert - Whiting Creek (C10)	Eng Misc Projects	518										518
<b>3242</b>	<b>Sidewalk / Retaining Wall Restoration Program</b>												
	Town Centre Entrance	Eng Misc Projects	45	45									
	Fergusson Ave and Centre St	Eng Misc Projects	105		105								
	Douglas Carr Multi Use Trail - Phase II	Eng Misc Projects	50			50							
	Bruce St - King Solomon to Carnegie	Eng Misc Projects	75				75						
	Metcalfe St - Bruce to King Solomon	Eng Misc Projects	62					62					
	McCarthy Street	Eng Misc Projects	50						50				
	131 to 135 Canterbury St Retaining Walls	Eng Misc Projects	50							50			
	To Be Determined	Eng Misc Projects	150								50	50	50
<b>Topcoat Only Projects</b>													
3258	North Town Line W (Thames to Shelton Drive) 72% of the total cost	DC Reserve Fund	113	113									
		Gas Tax	44	44									
3256	North Town Line E (Pemberton to Mutual)	Gas Tax	96	96									
3275	Dufferin St Reconstruction (Oxford St to West End)	Gas tax	22	22									
TBD	Charles St W Reconstruction (Thames to Wonham)	Gas Tax	165		165								
<b>Reconstruction Projects</b>													
3283	Hall's Creek Retaining Wall Replacement	Eng Misc Projects	110	110									
3257	William St Reconstruction	Eng Misc Projects	735	735									
	Topcoat	Gas Tax	97			97							
TBD	George St (William to Cathcart)	Eng Misc Projects	470	470									
	Topcoat	Gas Tax	96			96							
TBD	George St (Carnegie to Catherine)	Eng Misc Projects	180	180									
	Topcoat	Gas Tax	24			24							
TBD	Alma St Reconstruction - Thames to George	Eng Misc Projects	275	275									
	Topcoat	Gas Tax	52			52							
TBD	Ann St. Reconstruction (Oxford - Thames St)	Eng Misc Projects	263	263									
	Topcoat	Gas Tax	42			42							
TBD	Wonham St S Reconstruction -King to Charles	Eng Misc Projects	329	8	321								
	Topcoat	Gas Tax	40				40						
TBD	Merritt St - King to Charles	Eng Misc Projects	328	8	320								
	Topcoat	Gas Tax	47				47						
TBD	Charles St - Merritt to Wonham	Eng Misc Projects	77	2	75								
	Topcoat	Gas Tax	38				38						
3276	Cherry St Reconstruction (Carrol St to Harris St)	Eng Misc Projects	437		10	427							
	Topcoat	Gas Tax	130					130					
	Charles St East - Thames to Water	Eng Misc Projects	164		4	160							
	Topcoat	Gas Tax	38					33					



**TOWN OF INGERSOLL  
10 YEAR CAPITAL FORECAST - 2020 TO 2029  
2020 CAPITAL BUDGET  
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	Clark Road East - Intersection Upgrades At Harris St	Eng Misc Projects	57		57								
	King St W Sidewalks (Ingersoll to Oakwood) (County Project)	Eng Misc Projects	200			200							
	Wonham St S - King St to Ann St Reconstruction	Eng Misc Projects	677		17	660							
	Topcoat	Gas Tax	81					81					
	Frances St - Merritt St to Wonham St Reconstruction	Eng Misc Projects	103		3	100							
	Topcoat	Gas Tax	18					18					
	Pemberton St Reconstruction - NTL to Wilson St	Eng Misc Projects	820			20	800						
	Topcoat	Gas Tax	120						120				
	Albert St - King St to Ann St Reconstruction	Eng Misc Projects	615			15	600						
	Topcoat	Gas Tax	81						81				
	Raglan St Reconstruction	Eng Misc Projects	508				13	495					
	Topcoat	Gas Tax	78							78			
	Duke St / Duke Lane Reconstruction	Eng Misc Projects	195				5	190					
	Topcoat	Gas Tax	27								27		
	Avonlea Reconstruction	Eng Misc Projects	73				2	71					
	Topcoat	Gas Tax	19								19		
	Church St Reconstruction	Eng Misc Projects	205				5	200					
	Topcoat	Gas Tax	28								28		
	Clark Road E Reconstruction - Harris to Boundary Rd	Eng Misc Projects	895				30	865					
	DC 24% of construction cost	DC Reserve Fund	282					282					
	Fuller St Extension	Eng Misc Projects	548						548				
	DC 72% of construction cost	DC Reserve Fund	1,409						1,409				
	Earl St Reconstruction (Ann St to Frances St)	Eng Misc Projects	308					8	300				
	Topcoat	Gas Tax	40								40		
	Union St Reconstruction	Eng Misc Projects	172					5	167				
	Topcoat	Gas Tax	26								26		
	Wonham St N Reconstruction - Bell St to Victoria St	Eng Misc Projects	250					6	244				
	Topcoat	Gas Tax	36								36		
	Mill St Reconstruction	Eng Misc Projects	330						8	322			
	Topcoat	Gas Tax	42									42	
	Cross St Reconstruction - Wellington to Caffyn	Eng Misc Projects	187						5	182			
	Topcoat	Gas Tax	27									27	
	Caffyn St Reconstruction - Cross St to Cedar St	Eng Misc Projects	197						6	191			
	Topcoat	Gas Tax	28									28	
	Frederick St Reconstruction - Whiting to Benson	Eng Misc Projects	298							8	290		
	Topcoat	Gas Tax	44										44
	Besnon St Reconstruction	Eng Misc Projects	323							8	315		
	Topcoat	Gas Tax	41										41
	Bond St Reconstruction - King St to Frederick St	Eng Misc Projects	304							8	296		
	Topcoat	Gas Tax	41										41
	Haines St Reconstruction	Eng Misc Projects	310							8	302		
	Topcoat	Gas Tax	33								33		
	Kirwin Drive	Eng Misc Projects	797								8	789	
	Topcoat	Gas Tax	118										118
	O'Hennessy St Reconstruction	Eng Misc Projects	120								3	117	
	Topcoat	Gas Tax	19										19
	Cathcart St Reconstruction	Eng Misc Projects	410									10	400
	Topcoat	Gas Tax	56										56
	Thames St S - Whiting Creek to Cross St Reconstruction	Eng Misc Projects	451									11	440
	Topcoat	Gas Tax	78										78

**TOWN OF INGERSOLL  
10 YEAR CAPITAL FORECAST - 2020 TO 2029  
2020 CAPITAL BUDGET  
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
				(FD) - Full Depth Paving	(MP) - Mill and Pave								
<b>3265</b>	<b>Pavement Preservation Program</b>												
	Charles St E (Thames to Harris) (FD)	Gas Tax	327	327									
		OCIF Grant	201	201									
	NTL (Thames St to George St) (MP)	OCIF Grant	88	88									
	Fergusson Ave (Centre to Princess Park) (FD)	OCIF Grant	265		265								
	Wonham St South - Ann to Holcroft (FD)	Gas Tax	181		181								
		OCIF Grant	24		24								
	Mutual St - Charles St E to CPR Tracks (MP)	Gas Tax	74		74								
	Mason Drive (FD)	Eng Misc Projects	440			440							
	Carroll St - King to Charles (FD)	Gas Tax	93				93						
	Thames St South - King St to Canterbury (MP)	Gas Tax	125				125						
	Thames St South - Dufferin St to Canterbury (MP)	Gas Tax	113				113						
	Thames St South - King St to Charles St (MP)	Gas Tax	95				95						
	Wellington St - King to Canterbury (FD)	Gas Tax	128					128					
	Concession St - Wellington into park (MP)	Gas Tax	28					28					
	Charles St W - CPR tracks to King St (MP)	Gas Tax	130					130					
	McCarthy Street (MP)	Gas Tax	20					20					
	Quenn St (MP)	Gas Tax	20					20					
	John St - Bell St to Victoria St (MP)	Gas Tax	52					52					
	John St - Bell St to dead end (MP)	Gas Tax	84					84					
	Thomas St - Ingersoll St to Oakwood St (MP)	Gas Tax	195						195				
	Victoria St - Thames St S to Union St (MP)	Gas Tax	110						110				
	King Solomon St - Mutual St to Florence Ave (MP)	Gas Tax	93						93				
	Florence Ave (MP)	Gas Tax	63						63				
	Albert St - King St to Charles St (MP)	Gas Tax	40						40				
	Chisholm St - Thomas to Glenn (MP)	Gas Tax	138							138			
	Thomas St - Ingersoll St to Whiting St (MP)	Eng Misc Projects	335							335			
	Wellington St - Holcroft St to Pine St (MP)	Eng Misc Projects	126								126		
	Wellington St - Pine St to Clark Road (MP)	Eng Misc Projects	128								128		
	Wellington St - Bridge Deck to Holcroft St (FD)	Gas Tax	147								147		
	Wellington Ave (MP)	Gas Tax	20								20		
	Nelson Ave (MP)	Gas Tax	20								20		
	Oxford St - Charles St to King St (MP)	Gas Tax	76									76	
	Oxford St - King St to Ann St (MP)	Gas Tax	110									110	
	Oxford St - Ann St to Dufferin St (MP)	Gas Tax	128									128	
	Water Street - King to Charles (FD)	Gas Tax	163									163	
	Janes Road (MP)	Gas Tax	132										132
	<b>SUB-TOTAL - ROADS &amp; BRIDGES</b>		27,990	3,092	2,001	2,963	3,056	4,148	4,949	1,770	2,340	1,733	1,937
	<b>STREET LIGHTING</b>												
<b>3249</b>	Street Light Replacement Program	Eng Misc Projects	175	30	35	25	25	10	10	10	10	10	10
	<b>SUB TOTAL - STREET LIGHTING</b>		175	30	35	25	25	10	10	10	10	10	10
	<b>TOTAL - TRANSPORTATION</b>		28,165	3,122	2,036	2,988	3,081	4,158	4,959	1,780	2,350	1,743	1,947
	<b>ENGINEERING</b>												
TBD	Engineering Van	Eng Equip	30			30							
TBD	GPS Units (2)	Eng Misc Projects	60				60						
	<b>TOTAL - ENGINEERING</b>		90	0	0	30	60	0	0	0	0	0	0

**TOWN OF INGERSOLL**  
**10 YEAR CAPITAL FORECAST - 2020 TO 2029**  
**2020 CAPITAL BUDGET**  
**\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>PUBLIC WORKS</b>													
TBD	PW22 Asphalt Roller	PW Equip	60	60									
TBD	PW29 Brush Chipper	PW Equip	90	90									
TBD	TRACKLESS SNOW BLOWER	PW Equip	18	18									
TBD	RIDE-ON WITH ZERO TURN MOWER	PW Equip	15	15									
TBD	REPLACE TRUCK #6	PW Equip	245		245								
TBD	SALT BRINE TANKAGE & CONTAINMENT	PW Equip	20			20							
		DC Reserve Fund	5			5							
TBD	PW12 Tractor Backhoe	PW Equip	115			115							
TBD	PW15 Sweeper & Catch Basin Cleaner	PW Equip	230			230							
TBD	REPACE LEAF MACHINE	PW Equip	45				45						
TBD	PW17 Sidewalk Tractor	PW Equip	110				110						
TBD	REPLACE TRUCK #4	PW Equip	202				202						
TBD	REPLACE TRUCK #3	PW Equip	225					225					
TBD	PW23 PTO Generator	PW Equip	20					20					
TBD	PW13B Snow Plow	PW Equip	36					36					
TBD	PAVER	PW Equip	230					230					
TBD	REPLACE TRUCK #10	PW Equip	34						34				
TBD	REPLACE TRUCK #1	PW Equip	36						36				
TBD	REPLACE TRUCK # 8	PW Equip	225						225				
3418	REPLACE TRUCK #9	PW Equip	36						36				
TBD	SALT STORAGE EXPANSION	DC Reserve Fund	100						100				
TBD	JIB CRANE	PW Equip	16							16			
TBD	REPLACE #7	PW Equip	50							50			
3416	REPLACE #5	PW Equip	240								240		
<b>TOTAL - PUBLIC WORKS</b>			2,403	183	245	370	357	511	431	66	240	0	0
<b>PARKS AND RECREATION</b>													
<b>ARENA</b>													
TDB	Parks & Recreation Master Plan DC Reserve less non-residential = 60% funded	Rec Admin	30	30									
		DC Reserve Fund	45	45									
TBD	Ice Edger	Ice Fee Reserve	10	10									
TBD	Ice Resurfacers ( with laser)	Ice Fee Reserve	100		100								
<b>Multi Use Rec Facility</b>													
TBD	Multi Use Facility Drawing & Specifications	Ice Fee Reserve	1,526	763	763								
3701	Multi Use Facility Capital Campaign Coach	Ice Fee Reserve	180	90	90								
TBD	IDMC Arena Replacement (land servicing) Land Acquisition (including OP Zoning, other studies)	Debtenture	1,350			1,350							
		Ice Fee Reserve	400			400							
		Fundraising	5,000			5,000							
		TBA	18,250			18,250							
<b>SUB TOTAL - ARENA</b>			26,891	938	953	25,000	0	0	0	0	0	0	0

**TOWN OF INGERSOLL  
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2020 CAPITAL BUDGET  
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Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>PARKS &amp; REC</b>													
<b>Sports Fields</b>													
TBD	Westfield Tennis Courts Reconstruction	Parks Fac Reserve	85	85									
TBD	Replace Washrooms - GE & Westfield	Parks Fac Reserve	100			50	50						
TBD	Bottle fillers (All facilities)	Parks Fac Reserve	16				8	8					
TBD	Golf Estates Park (fencing, signs, playground equipment)	Parks Fac Reserve	50							50			
TBD	Replace VP Ball Diamond Light Fixtures - All Diamonds	Parks Fac Reserve	180								90		90
<b>Parks &amp; Trails</b>													
3575	Installation of Fibar Systems- Playground Surfaces	Parks Fac Reserve	36	24	12								
TBD	Riverfront Park & Trail Development	Trail Reserve	10	10									
	DC Reserve max 90%	DC Reserve Fund	90		90								
TBD	Butternut Trail	Trail Reserve	35	15	20								
TBD	Splash pad retrofit ( direct drain)	Parks Fac Reserve	75	75									
TBD	Replace Washrooms\New Change rooms- Vic Park	VPCC Fac	112	112									
		DC Reserve Fund	14	14									
TBD	Vic Pavilion	Donation	30		30								
		Parks Fac Reserve	50		50								
3574	Douglass Carr Trail extension from Thomas to King.	Oxford County	190			190							
		Eng Misc Projects	20			20							
TBD	Replace Centennial Park Washrooms	Parks Fac Reserve	80			80							
TBD	Replace Washrooms - Memorial Park	Parks Fac Reserve	75				75						
<b>Equipment</b>													
TBD	Replace John Deere riding mower #3	Parks Equip	35	35									
TBD	Replace 2007 Flatbed	Parks Equip	50	50									
TBD	Replace 2008 Flatbed	Parks Equip	50		50								
TBD	Replace Facility Manager Truck	Parks Equip	45		45								
TBD	Replace 2012 Chevy pick up	Parks Equip	45			45							
TBD	Replace 2014 GMC Pick up	Parks Equip	45					45					
TBD	Replace 2016 Chevy Pick up	Parks Equip	45							45			
<b>SUB TOTAL - PARKS</b>			1,563	420	297	385	133	53	0	95	90	0	90

**TOWN OF INGERSOLL  
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Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>VPCC FACILITY</b>													
TBD	Showers/ Change Room Reno	VPCC Fac	25	10	15								
TBD	Lobby Retrofit	VPCC Fac	10	10									
TBD	Filter Room Upgrades	VPCC Fac	45				45						
TBD	Building Re-keying	VPCC Fac	10				10						
TBD	Gym Equipment	VPCC Fac	170										170
<b>SUB TOTAL - VPCC FACILITY</b>			260	20	15	0	55	0	0	0	0	0	170
<b>YOUTH CENTRE FACILITY</b>													
TBD	Roof Replacement	Parks Fac Reserve	225	225									
3581	Replace Technology Equipment(Computers/Gaming Equipment)	Fusion Tech	10			10							
TBD	Building Re-keying	Rec Admin	10				10						
TBD	Kitchen Equipment Upgrade	Rec Admin	30								30		
<b>SUB TOTAL - YOUTH CENTRE FACILITY</b>			275	225	0	10	10	0	0	0	30	0	0
<b>CAMI-SUZUKI SENIOR CENTRE</b>													
TBD	Electrical Updates	Parks Fac Reserve	15	15									
TBD	Automatic Door Openers	Parks Fac Reserve	15	15									
TBD	Flooring Replacement	Parks Fac Reserve	30	30									
TBD	Roof Repairs	Debenture	200		200								
TBD	Window Replacements and Sealant	Parks Fac Reserve	35			35							
TBD	HVAC Unit	Parks Fac Reserve	10			10							
TBD	Parking lot	Parks Fac Reserve	175			25						150	
TBD	Toilet Partitions	Parks Fac Reserve	15							15			
<b>SUB TOTAL - CAMI-SUZUKI SENIOR CENTRE</b>			495	60	200	70	0	0	0	15	0	150	0
<b>MUSEUM</b>													
TBD	Roof - Blacksmith Shop	Museum Reserve	21	21									
TBD	Roof - School building	Museum Reserve	10	10									
TBD	Roof - Sherbrook Barn	Museum Reserve	5	5									
TBD	Facility Upgrades	Museum Reserve	18	10		3				3	3		
<b>SUB TOTAL - MUSEUM</b>			54	46	0	3	0	0	0	3	3	0	0
<b>TOTAL - PARKS AND RECREATION</b>			29,537	1,709	1,465	25,468	198	53	0	113	123	150	260
<b>ECONOMIC DEVELOPMENT</b>													
TBD	Servicing Industrial Lands - Clark St - Phase 1	Industrial Land Res Fund	780	780									
3657	Downtown Directional Signage	Ec Dev	50	50									
<b>TOTAL - ECONOMIC DEVELOPMENT</b>			830	830	0	0	0	0	0	0	0	0	0
<b>CAPITAL GRAND TOTAL</b>			64,969	6,232	4,566	30,426	3,868	4,872	5,415	1,959	2,733	2,493	2,407

**TOWN OF INGERSOLL  
10 YEAR CAPITAL FORECAST - 2020 TO 2029  
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Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
		BIA	200	200	--	--	--	--	--	--	--	--	--
		DC Reserve Fund	2,366	172	90	281	32	282	1,509	--	--	--	--
		Debenture	1,550	--	200	1,350	--	--	--	--	--	--	--
		Donation	30	--	30	--	--	--	--	--	--	--	--
		Capital Contingency	--	--	--	--	--	--	--	--	--	--	--
		Building Reserve	13	13	--	--	--	--	--	--	--	--	--
		Ec Dev	50	50	--	--	--	--	--	--	--	--	--
		Eng Misc Projects	21,150	2,231	1,527	2,697	2,590	3,152	2,848	1,490	2,028	1,169	1,418
		Eng Equip	30	--	--	30	--	--	--	--	--	--	--
		Fire Reserve	2,104	--	--	1,224	80	--	--	--	--	600	200
		Fire Facility Reserve	--	--	--	--	--	--	--	--	--	--	--
		Fit Equip	--	--	--	--	--	--	--	--	--	--	--
		Fundraising	5,000	--	--	5,000	--	--	--	--	--	--	--
		Gas Tax	4,912	489	420	311	551	724	702	290	322	574	529
		Modernization Gran	35	35	--	--	--	--	--	--	--	--	--
		IT Reserve	150	25	10	20	50	--	25	--	20	--	--
		Industrial Land Res	780	780	--	--	--	--	--	--	--	--	--
		Museum Reserve	54	46	--	3	--	--	--	3	3	--	--
		OCIF Grant	578	289	289	--	--	--	--	--	--	--	--
		Oxford County	580	20	265	215	5	75	--	--	--	--	--
		Oxford Fac Reserve	440	75	265	25	--	75	--	--	--	--	--
		Parks Equip	315	85	95	45	--	45	--	45	--	--	--
		Parks Fac Reserve	1,267	469	62	200	133	8	--	65	90	150	90
		Police Reserve	80	--	80	--	--	--	--	--	--	--	--
		Public Bldg Reserve	25	20	--	--	5	--	--	--	--	--	--
		PW Equip	2,298	183	245	365	357	511	331	66	240	--	--
		Rec Admin	70	30	--	--	10	--	--	--	30	--	--
		Ice Fee Reserve	2,216	863	953	400	--	--	--	--	--	--	--
		VPCC Fac	372	132	15	--	55	--	--	--	--	--	170
		Fusion Tech	10	--	--	10	--	--	--	--	--	--	--
		Trail Reserve	45	25	20	--	--	--	--	--	--	--	--
		TBA	18,250	--	--	18,250	--	--	--	--	--	--	--
			64,969	6,232	4,566	30,426	3,868	4,872	5,415	1,959	2,733	2,493	2,407
		Reserve - Discretion R		4,247	3,272	5,019	3,280	3,791	3,204	1,669	2,411	1,919	1,878
		Reserve Fund RF		1,441	510	592	583	1,006	2,211	290	322	574	529
		Other (Grants, Donations)		544	784	24,815	5	75	-	-	-	-	-

**TOWN OF INGERSOLL  
10 YEAR CAPITAL FORECAST - 2020 TO 2029  
2020 CAPITAL BUDGET  
\$,000**

Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>Reserves and Reserve Funds with a Capital Component</b>													
<b>Reserves</b>													
<b>IT Reserve 2500-00833</b>													
	open begin of year			45	40	50	50	20	40	35	55	55	75
	transfer in			20	20	20	20	20	20	20	20	20	20
	transfer out			(25)	(10)	(20)	(50)	--	(25)	--	(20)	--	--
	close end of year			40	50	50	20	40	35	55	55	75	95
<b>Building Inspection Reserve 2500-00833</b>													
	open begin of year			361	348	348	348	348	348	348	348	348	348
	transfer in			--	--	--	--	--	--	--	--	--	--
	transfer out			(13)	--	--	--	--	--	--	--	--	--
	close end of year			348	348	348	348	348	348	348	348	348	348
<b>Economic Dev Reserve 2500-00825</b>													
	open begin of year			43	3	13	23	33	43	53	63	73	83
	transfer in			10	10	10	10	10	10	10	10	10	10
	transfer out			(50)	--	--	--	--	--	--	--	--	--
	close end of year			3	13	23	33	43	53	63	73	83	93
<b>Parks Fac Reserve 2500-00840</b>													
	open begin of year			145	26	114	64	81	223	373	458	518	518
	transfer in			350	150	150	150	150	150	150	150	150	150
	transfer out			(469)	(62)	(200)	(133)	(8)	--	(65)	(90)	(150)	(90)
	close end of year			26	114	64	81	223	373	458	518	518	578
<b>Parks Trails Reserve 2500-00826</b>													
	open begin of year			51	46	46	66	86	106	126	146	166	186
	transfer in			20	20	20	20	20	20	20	20	20	20
	transfer out			(25)	(20)	--	--	--	--	--	--	--	--
	close end of year			46	46	66	86	106	126	146	166	186	206
<b>Fire Reserve 2500-00803</b>													
	open begin of year			1,032	1,209	1,386	339	436	613	613	790	967	544
	transfer in			177	177	177	177	177	177	177	177	177	177
	transfer out			--	--	(1,224)	(80)	--	--	--	--	(600)	(200)
	close end of year			1,209	1,386	339	436	613	613	790	967	544	521
<b>Fire Facility Reserve 2500-00861</b>													
	open begin of year			2	28	54	80	110	140	170	200	230	260
	transfer in			26	26	26	30	30	30	30	30	30	30
	transfer out			--	--	--	--	--	--	--	--	--	--
	close end of year			28	54	80	110	140	170	200	230	260	290

**TOWN OF INGERSOLL  
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Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
				<b>130 Oxford Facility Reserve 2500-00816</b>									
				240	215	--	25	75	50	100	150	200	250
				50	50	50	50	50	50	50	50	50	50
				(75)	(265)	(25)	--	(75)	--	--	--	--	--
				215	--	25	75	50	100	150	200	250	300
				<b>Public Bldg Reserve 2500-00817</b>									
				81	71	81	91	101	116	131	146	161	176
				10	10	10	15	15	15	15	15	15	15
				(20)	--	--	(5)	--	--	--	--	--	--
				71	81	91	101	116	131	146	161	176	191
				<b>Police Facility Reserve 2500-0850</b>									
				77	87	17	27	37	47	57	67	77	87
				10	10	10	10	10	10	10	10	10	10
				--	(80)	--	--	--	--	--	--	--	--
				87	17	27	37	47	57	67	77	87	97
				<b>Engineering Projects 2500-00820</b>									
				3,093	2,612	2,935	2,188	1,648	646	48	908	1,230	2,411
				1,000	1,100	1,200	1,300	1,400	1,500	1,600	1,600	1,600	1,600
				750	750	750	750	750	750	750	750	750	750
				(2,231)	(1,527)	(2,697)	(2,590)	(3,152)	(2,848)	(1,490)	(2,028)	(1,169)	(1,418)
				2,612	2,935	2,188	1,648	646	48	908	1,230	2,411	3,343
				<b>Eng Equip 2500-00860</b>									
				25	32	39	17	25	33	41	49	57	65
				7	7	8	8	8	8	8	8	8	8
				--	--	(30)	--	--	--	--	--	--	--
				32	39	17	25	33	41	49	57	65	73
				<b>PW Equip 2500-00818</b>									
				595	632	607	462	325	64	(7)	187	207	467
				220	220	220	220	250	260	260	260	260	260
				(183)	(245)	(365)	(357)	(511)	(331)	(66)	(240)	--	--
				632	607	462	325	64	(7)	187	207	467	727
				<b>Ice Fee Reserve 2500-00824</b>									
				1,377	783	100	19	388	757	1,126	1,496	1,866	2,236
				250	250	300	350	350	350	350	350	350	350
				19	19	19	19	19	19	20	20	20	20
				(863)	(953)	(400)	--	--	--	--	--	--	--
				783	100	19	388	757	1,126	1,496	1,866	2,236	2,606
				<b>Museum Reserve 2500-00806</b>									
				167	130	139	146	155	164	173	179	186	195
				9	9	9	9	9	9	9	9	9	9
				(46)	--	(3)	--	--	--	(3)	(3)	--	--
				130	139	146	155	164	173	179	186	195	204



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Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>Capital Contingency 2500-00813</b>													
				624	624	624	624	624	624	624	624	624	624
				--	--	--	--	--	--	--	--	--	--
				--	--	--	--	--	--	--	--	--	--
				624	624	624	624	624	624	624	624	624	624
<b>Recreation Admin 2500-00848</b>													
				88	68	78	88	88	103	118	133	118	133
				10	10	10	10	15	15	15	15	15	15
				(30)	--	--	(10)	--	--	--	(30)	--	--
				68	78	88	88	103	118	133	118	133	148
<b>Fitness Equipment 2500-00845</b>													
				3	23	43	63	83	103	123	143	163	183
				20	20	20	20	20	20	20	20	20	20
				--	--	--	--	--	--	--	--	--	--
				23	43	63	83	103	123	143	163	183	203
<b>Parks Equipment 2500-00838</b>													
				22	12	27	77	172	222	317	367	462	562
				75	110	95	95	95	95	95	95	100	100
				(85)	(95)	(45)	--	(45)	--	(45)	--	--	--
				12	27	77	172	222	317	367	462	562	662
<b>VPCC Facility 2500-00842</b>													
				119	37	72	122	117	167	217	267	317	367
				50	50	50	50	50	50	50	50	50	50
				(132)	(15)	--	(55)	--	--	--	--	--	(170)
				37	72	122	117	167	217	267	317	367	247
<b>FUSION, Technology Replacement 2500-00846</b>													
				19	22	25	18	21	24	27	30	33	36
				3	3	3	3	3	3	3	3	3	3
				--	--	(10)	--	--	--	--	--	--	--
				22	25	18	21	24	27	30	33	36	39
<b>Reserves Total</b>													
				8,190	7,026	6,773	4,918	4,951	4,608	4,785	6,776	8,024	9,769
				1,000	1,000	1,050	1,100	1,100	1,100	1,100	1,100	1,100	1,100
				2,083	2,018	2,104	2,213	2,348	2,281	2,559	2,559	2,564	2,564
				(4,247)	(3,272)	(5,019)	(3,280)	(3,791)	(3,204)	(1,669)	(2,411)	(1,919)	(1,878)
				7,026	6,773	4,908	4,951	4,608	4,785	6,776	8,024	9,769	11,555

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Pr #	PROJECT	Funding Source	TotalM 2020 & On	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>Reserve Funds</b>													
<b>Parkland Reserve Fund 20-0000-2700-00955</b>													
	open begin of year		10	14	18	22	26	30	34	38	42	46	
	fees collected		4	4	4	4	4	4	4	4	4	4	
	transfer out		--	--	--	--	--	--	--	--	--	--	
	close end of year		14	18	22	26	30	34	38	42	46	50	
<b>DC Reserve Fund 20-0000-2700-00963 to 977</b>													
	open begin of year		1,251	1,354	1,564	1,583	1,901	1,969	810	1,160	1,510	1,860	
	fees collected		300	300	300	350	350	350	350	350	350	350	
	transfer out		(197)	(90)	(281)	(32)	(282)	(1,509)	--	--	--	--	
	close end of year		1,354	1,564	1,583	1,901	1,969	810	1,160	1,510	1,860	2,210	
<b>Industrial Land Reserve Fund 20-0000-2700-00953</b>													
	open begin of year		732	2	12	12	12	12	12	12	12	12	
	fees collected		50	10	--	--	--	--	--	--	--	--	
	transfer out		(780)	--	--	--	--	--	--	--	--	--	
	close end of year		2	12	12	12	12	12	12	12	12	12	
<b>Gas Tax 2500-00839</b>													
	open begin of year		803	701	686	779	650	348	68	200	300	148	
	collected		387	405	405	422	422	422	422	422	422	422	
	transfer out		(489)	(420)	(311)	(551)	(724)	(702)	(290)	(322)	(574)	(529)	
	close end of year		701	686	779	650	348	68	200	300	148	41	
<b>Reserve Funds Total</b>													
	open begin of year		2,796	2,071	2,279	2,396	2,589	2,359	924	1,410	1,864	2,066	
	transfer in		741	719	709	776	776	776	776	776	776	776	
	transfer out		(1,466)	(510)	(592)	(583)	(1,006)	(2,211)	(290)	(322)	(574)	(529)	
	close end of year		2,071	2,279	2,396	2,589	2,359	924	1,410	1,864	2,066	2,313	
	combined impact +ve (-ve)		(2,889)	(1,045)	(2,798)	(874)	(1,673)	(2,358)	1,377	603	847	933	

2020 Community Development Grant Requests

ORGANIZATION	AMOUNT REQUESTED IN 2018	AMOUNT GRANTED FOR 2018	AMOUNT REQUESTED FOR 2019	AMOUNT GRANTED IN 2019	AMOUNT REQUESTED FOR 2020
Big Brothers Big Sisters of Ingersoll, Tburg & Area	\$ 5,000	\$5,000	\$5,000	\$5,000	\$6,000
Big Brothers Big Sisters bowl for kids sake bowl-a-thon				\$250	
Canadian National Shuffleboard Assn. <b>SEED</b>			\$2,000	\$2,000	\$1,500
Canterbury Folk Festival	\$ 13,000	\$13,000	\$13,000	\$13,000	
Ingersoll Creative Arts Centre	\$ 800	\$800	\$600	\$0	\$1,100
Ingersoll Lions Club (Municipal Portion of Taxes)	Municipal Tax	\$1,900	\$1,900	\$1,900	\$1,900
Ingersoll Lions Club - swap meet and car show project	\$ 1,500	\$1,500	\$1,500	\$1,500	\$1,500
Ingersoll Masonic Temple Corp. (Mun. Portion of Taxes)	Municipal Tax	\$2,200	\$2,200	\$2,145	\$2,200
Ingersoll Pipe Band ***\$1000/year			\$1,000	\$1,000	\$1,000
Ingersoll Public Library Advisory Committee	\$ 1,500	\$1,500	\$2,000	\$2,000	
Inter-Church and Lunch Bunch <b>NEW</b>					\$12,000
Itopa (new roof) <b>SEED</b>			\$2,500	\$0	
Musashi Karate Academy			\$2,500	\$0	
Operation Sharing - Food for Friends	\$ 10,000	\$10,000	\$10,000	\$10,000	\$10,000
Rotary Club (Christmas Club)	\$ 3,000	\$3,000	\$3,000	\$3,000	\$3,000
Rotary Club (ISC Fastball Tournament) <b>SEED</b>			\$3,000	\$2,000	
YFC/ Youth Unlimited Upper Deck Ingersoll	\$ 6,000	\$6,000	\$6,000	\$6,000	\$6,000
<b>NEW*</b> Social Planning Oxford Council					\$2,000
Royal Canadian Legion - Branch 119 (Mun. Portion of Taxes)		\$3,155			
VON Oxford	\$ 2,325	\$2,325			
Grants to Athletes		\$1,500	\$1,500	\$500	
Other (building permit refunds)				\$500	
<b>Total:</b>	<b>\$43,125</b>	<b>\$51,880</b>	<b>\$57,700</b>	<b>\$50,795</b>	<b>\$48,200</b>



# Town of Ingersoll

## 2020 Public Budget Presentation

Draft 1

December 12, 2019

our heritage, your future



# Agenda

- **2020 Budget Process**
- **Budget Priorities**
- **Operating Budget Highlights**
- **Capital Budget Highlights**
- **Discussion Items**
- **Council Directions and Next Steps**
- **Questions & Answers**



# 2020 Budget Process

Fall  
2019

- Departmental Budget Submissions and Reviews

Dec  
2019

- Presentation of 2020 Draft Operating and Capital Budget to Council

Dec  
2019

- Review and Approval of 2020 Capital Budget (December 18<sup>th</sup>)

Jan  
2020

- Review of 2020 Operating Budget (January 23<sup>rd</sup>)

Feb 6  
2020

- Approval of 2019 Operating Budget and Tax Rate By-law



# Budget Priorities

- **No Reduction in Services**
- **Minimize Tax Rate Impact**
- **Align with Council Strategic Priorities**
- **No New Debt Impacting Tax Rates**
- **Managing Reserves**
- **Investing in Infrastructure**
- **Risk Mitigation** (large tax appeals, loss of assessment)



# Combined Budget

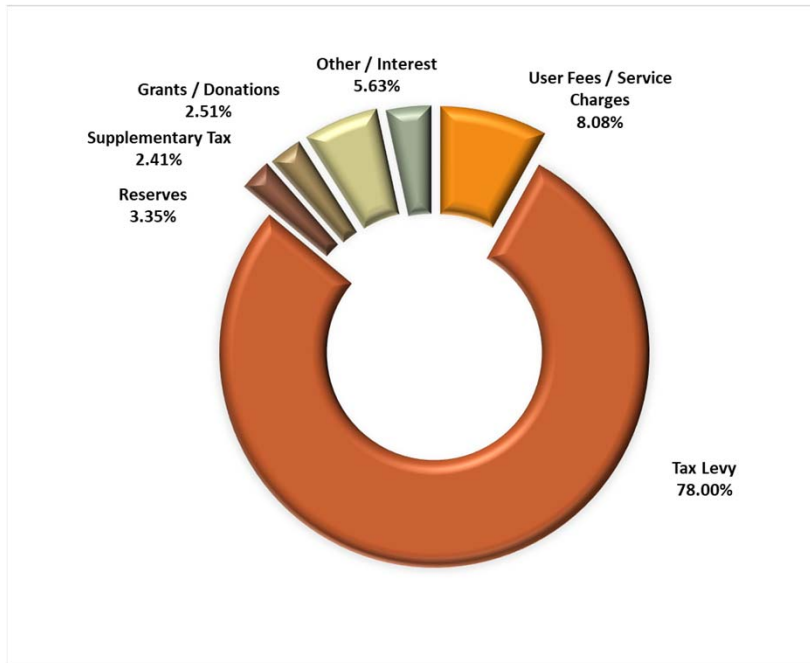
Budget	2019	2020	Diff 2019 to 2020
Operating	\$18,326,248	\$19,108,651	\$782,403
Capital	\$6,499,000	\$6,232,000	(\$267,000)
<b>Combined</b>	<b>\$24,825,248</b>	<b>\$25,340,651</b>	<b>\$515,403</b>





# Operating Budget

## Revenue Sources



	2019	2020	Change
	\$	\$	fav (unfav)
User Fees / Service Charges	\$ 1,528,181	\$ 1,543,643	\$ 15,462
Tax Levy	14,524,511	14,906,000	\$ 381,489
Supplementary Tax	384,983	461,387	\$ 76,404
Grants / Donations	436,388	480,463	\$ 44,075
Other / Interest	973,248	1,076,288	\$ 103,040
Reserves	478,937	640,870	\$ 161,933
<b>TOTAL</b>	<b>\$ 18,326,248</b>	<b>\$ 19,108,651</b>	<b>\$ 782,403</b>



# Operating Budget

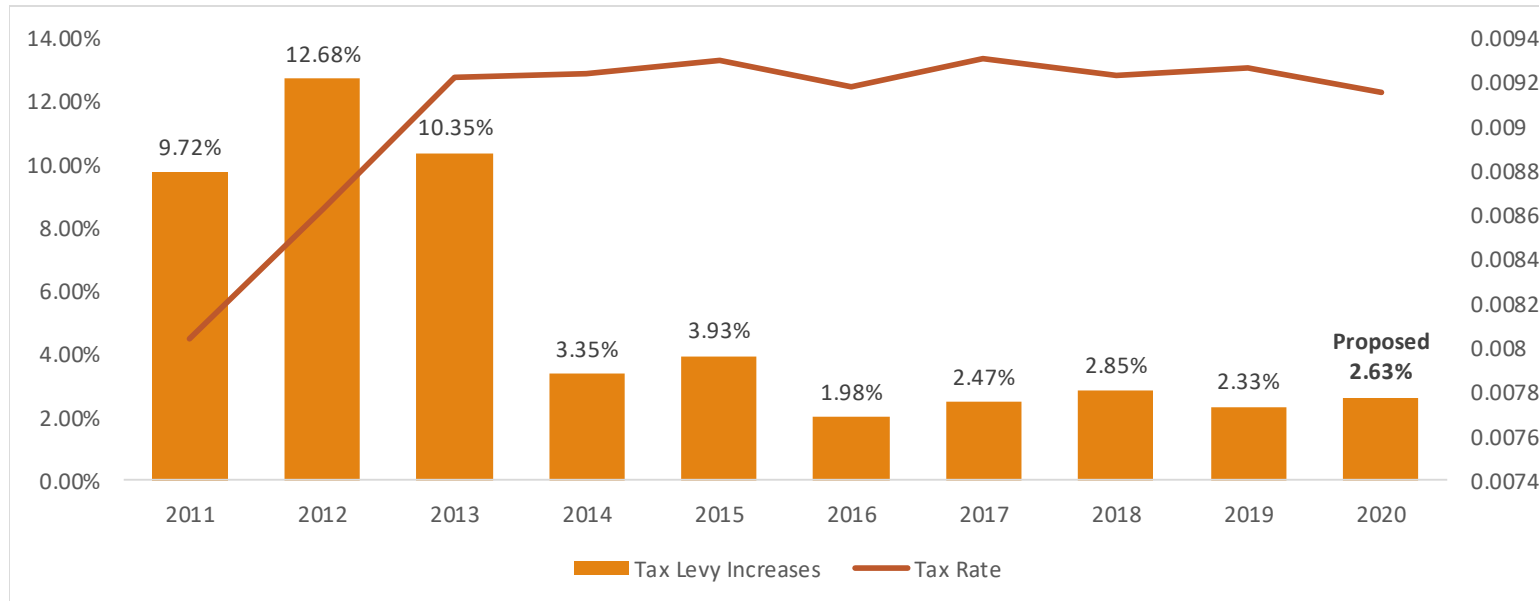
<b>2019 Tax Levy</b>	<b>\$14,524K</b>	} <b>\$381K or 2.63%</b>
<b>2020 Tax Levy</b>	<b>\$14,906K</b>	

<b>Budget Key Drivers</b>	<b>Increase/(Decrease), \$ (000's)</b>	
Increased investment revenue (higher interest and cash balances)	\$	(100)
Supplemental taxation on new development	\$	(100)
Debt servicing costs (paid off one debenture in 2019)	\$	(88)
Policing and summer jobs grants	\$	(56)
Savings on utilities	\$	(33)
<hr/>		
Transfers to reserve / reserve funds	\$	231
OPP 2020 Contract renewal <b>Not controlled by the Town</b>	\$	201
Payroll, Benefits	\$	198
Additional Funding for Community Strategic Plan	\$	50
Maintenance contracts (prevention maintenance for rec. facilities and refrigeration plant)	\$	46
Professional fees (landfill opposition, boundary adjustment)	\$	30
<b>Tax Levy Increase</b>	<b>\$</b>	<b>379</b>



# Levy Increase – Trends

Ingersoll Tax Levy Increases 2011-2020





# Tax Impact

\$218,500

Impact on Median Single Family Home

\$221,000



(\$1)  
-0.06%  
↑



	Total Assessment		Change	
	2019	2020	\$	%
Tax Levy Requirement	\$14,524,511	\$14,906,000	\$381,489	2.63%
Weighted Assessment	1,569,952,151	1,629,587,760	59,635,609	3.80%
<b>Ingersoll Residential Tax Rate</b>	<b>0.00925739</b>	<b>0.00914810</b>	<b>(0.000109)</b>	<b>-1.18%</b>



## Council, CAO & Clerks

Budget	2019	2020	Diff 2019 to 2020
Council	\$245,970	\$288,873	\$42,903 / 17%
CAO	\$352,970	\$375,970	\$23,840 / 7%
Clerks	\$684,440	\$703,050	\$18,610 / 0.03%



## IT & Treasury

Budget	2019	2020	Diff 2019 to 2020
Treasury Admin	\$966,694	\$841,113	-\$125,581 / 13%
Tax Adjustments	\$245,017	\$158,613	-\$86,404 / 35%
Tax Levy	\$14,524,511	\$14,904,276	\$379,765 / 2.61%
IT	\$305,195	\$320,000	\$14,805 / 5%



# Building Inspections & Property Standards

Budget	2019	2020	Diff 2019 to 2020
Inspections	\$0.00	\$0.00	\$0.00
Property Standards	\$25,180	\$26,720	\$1,540 / 6%
Town Hall	\$220,878	\$167,808	-\$53,070/24%



# Fire, Police & Parking

Budget	2019	2020	Diff 2019 to 2020
Fire	\$1,087,986	\$1,102,504	\$14,518 / 0.01%
Police	\$2,424,152	\$2,598,205	\$174,053 / 0.07%
Parking	\$23,500	\$22,500	-\$1,000/4%





# Engineering & Street Lighting

Budget	2019	2020	Diff 2019 to 2020
Engineering	\$2,161,115	\$2,167,550	\$6,434 / 0%
Street Lights	\$305,200	\$308,200	\$13,000 / 1%



# Public Works

Budget	2019	2020	Diff 2019 to 2020
Winter Control	\$479,640	\$501,480	\$21,840 / 5%
Roads & Bridges	\$1,188,989	\$1,179,970	-\$9,019 / 0%
Environmental Services	\$112,982	\$106,072	-\$6,910 / 6%
Total	\$1,781,611	\$1,787,522	\$5,911 / 0%



# Parks and Arena

Budget	2019	2020	Diff 2019 to 2020
Admin	\$160,820	\$165,610	\$4,790 / 3%
Arena	\$431,326	\$409,123	-\$22,203/ 5%
Parks	\$811,052	\$976,406	\$165,354/ 20%
Seniors Center	\$164,426	\$232,892	\$68,646 / 42%



# VPCC

Budget	2019	2020	Diff 2019 to 2020
Admin	\$93,675	\$97,521	\$3,846 / 4%
Aquatics	\$161,104	\$167,225	\$6,121/ 4%
Fitness & Programs	\$226,384	\$181,563	-\$44,821/ 20%
Facility	\$578,343	\$596,577	\$18,234 / 3%



# Fusion Centre

Budget	2019	2020	Diff 2019 to 2020
Facility	\$102,661	\$313,976	\$211,315/ 206%
Programs	\$502,800	\$388,392	-\$114,408/ 23%



## Museum & Ec. Dev

Budget	2019	2020	Diff 2019 to 2020
Museum	\$195,322	\$210,322	\$15,000 / 8%
Ec. Dev	\$278,510	\$296,365	\$17,855/ 6%



# Capital Budget

## 2020 DRAFT CAPITAL FORECAST

	<b>Budget</b>	<b>Budget</b>	<b>2019 to 2020</b>
	<b>2019</b>	<b>2020</b>	<b>Fav / (Unfav)</b>
IT	100	25	(75)
Fire	72	-	(72)
Bldgs	215	315	101
Eng	3697	3,122	(575)
PW	378	183	(195)
Parks&Rec	1178	1,663	486
Museum	110	46	(64)
Ec Dev	750	830	80
Bldg Permits		13	13
Treasury		35	35
<b>Total</b>	<b>\$ 6,499</b>	<b>\$ 6,232</b>	<b>\$ (267)</b>



# Capital Budget

## 2020 DRAFT CAPITAL FORECAST

	2020 Funding Sources					
	Reserves	C Reserve Fun	Gas Tax	Grants	BIA	County
IT	25	-	-	-	-	-
Fire	-	-	-	-	-	-
Buildings	95	-	-	-	200	20
Infrastructure	2,231	113	489	289	-	-
PW Equipment	183	-	-	-	-	-
Parks & Rec	1,604	59	-	-	-	-
Museum	46	-	-	-	-	-
Ec Dev	830	-	-	-	-	-
Bldg Permits	13	-	-	-	-	-
Treasury	-	-	-	35	-	-
<b>TOTAL</b>	<b>\$ 5,027</b>	<b>\$ 172</b>	<b>\$ 489</b>	<b>\$ 324</b>	<b>\$ 200</b>	<b>\$ 20</b>





# Council Directions

- **Discussion Items**
- **Special Projects Operating & Capital**



# Discussion Items

- **Eliminate OPP Enhancement - \$160K**
- **New Public Washrooms in Downtown - \$200K and up**
- **Servicing Clark Rd Industrial Lands to finalize the sales - approximately \$750K**



# Next Steps

Activity	Proposed Dates
Special Council –Capital Budget Review / Approval	December 18, 2019
Special Council –Operating Budget Review	January 23, 2020
Council Approval of Operating Budget	February 6, 2020