



**Corporation of the Town of Ingersoll
Regular Council Meeting Minutes
Town Centre, Council Chambers
Monday, May 14, 2018, 5:30 p.m.**

Council Members Present:

Councillors: Comiskey, Franklin, Freeman, Bowman, Lesser, Petrie and Van Kooten-Bossence

Staff Present:

William Tigert, Chief Administrative Officer
Michael Graves, Town Clerk
Iryna Koval, Director of Finance/ Treasurer
John Holmes, Fire Chief
Kyle Stefanovic, Director of Community Services
Sandra Lawson, Town Engineer
Shannon Vanderydt, Chief Building Official

Media Present:

Rogers TV

Call to Order

Mayor Comiskey is in the chair and opens this meeting of Council at 5:30 p.m.

Disclosures of Pecuniary Interest

Councillor Lesser declared a pecuniary interest for item 2 under special reports.

Deputy-Mayor Freeman declared an interest in item 15 under special reports.

Closed Session

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-05-128 THAT Council do now go into Committee of the Whole at 5:30 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Section 239 (2) (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose

CARRIED

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C18-05-129 THAT Council do now rise out of the Committee of the Whole from a Closed Session meeting at 6:06 p.m.

CARRIED

Minutes of Council Meeting

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-05-130 THAT the minutes of the Regular Council meeting held on April 9, 2018 be adopted.

CARRIED

Correspondence – Note & File

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-05-131 THAT the Note and File Correspondence item 1 be received as information.

CARRIED

Accounts - Resolution

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-05-132 THAT the Cheque Disbursement Sheets for the month of April 2018 be received as information.

CARRIED

Monthly Staff Reports

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-05-133 THAT Council do now go into Committee of the Whole, Council in Committee of the Whole Councillor Bowman in the Chair.

CARRIED

While in Committee of the Whole Council discussed the Monthly Staff Reports and the Special Staff Reports.

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-05-134 THAT the monthly staff reports be received as information.

CARRIED

Special Staff Reports

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-05-135 THAT the Council of the Corporation of the Town of Ingersoll receives report A-016-18 as information.

AND FURTHER THAT Council authorize staff to proceed with a pilot program as described in the report, whereby signage and waste bags are utilized in the Harrisview Subdivision and Storm water Management Area, at a cost not to exceed \$1,000.00.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Petrie

C18-05-136 THAT the Council of Town of Ingersoll receives report A-017-18 as information.

AND FURTHER THAT Council instruct staff to proceed with the finalizing of the purchase of the property with the terms and conditions satisfactory to the owner that the Lands will be for use as recreational uses, with the naming rights as required, conditional on OP and rezoning.

AND FURTHER THAT staff with the owner's consent, file the necessary applications with the County and The Township for Official Plan and Rezoning, allowing for the recreational uses proposed on the lands.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-05-137 THAT report B-010-18 be received as information and council.

AND FURTHER Council approve the variance to the fence by-law.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-05-138 THAT the Council of the Corporation of the Town of Ingersoll receive report B-011- 18 as information

AND FURTHER THAT Council approve the staff recommendation with the enforcement of the Residential Tenancies Act as discussed in the report.

AND FURTHER THAT Council provide staff with direction to proceed on the updating of the current Property Standards By-law, looking to other sources and jurisdictions to adopt best practices for the requirements of the new legislation.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-05-139 THAT staff report C-014-18 be received as information.

AND THAT Council directs the Staff to proceed to contract Mr. Yoder to construct the pavilion on the Museum grounds in January 2019.

AND FURTHER THAT The Concrete pad be tendered and installed in summer 2018.

AND FURTHER THAT The wood be milled and inspected in the summer 2018.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-05-140 THAT staff report C-015-18 be received as information.

AND THAT Council proceed to use the written declarations of pecuniary interest.

AND FURTHER THAT The staff be directed to create a registry of written declarations of pecuniary interest and that it be available for viewing at the Clerk's office.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-05-141 THAT staff report C-016-18 be received as information.

AND THAT Council directs staff to bring forward a by-law to effect the staff recommendations of report C-016-18 with an amendment stipulating that signs cannot be allowed on Town boulevards.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-05-142 THAT Council approve the formation of a Joint Compliance Audit Committee with other Oxford County municipalities, as outlined within Report C-17-18 and that a by-law be brought forward to appoint the members of the Committee for Council consideration.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-05-143 THAT staff report C-018-18 be received as information.

AND THAT exemptions to the noise by-law 94-3633 be approved for the following events:

- Canterbury Folk Festival July 13th & 14th

- Slo-pitch tournament August 10th & 11th (possibly 12th if rain)

AND THAT the Ingersoll ladies slo-pitch be allowed to set up a beer tent at the Victoria Park Site, between the splash pad and main diamond, which will operate Friday, August 10th from 6:00 pm to 11:00 pm and Saturday, August 11th from 11:00 am to 10:00 pm with a possible rain date of Sunday, August 12th.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-05-144 THAT staff report C-019-18 be received as information.

AND THAT these two grants be denied as Council's budget for grants has been allocated for the year and because organizations should apply for funding when the grant program is open for application.

DEFEATED

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-05-145 THAT staff report C-019-18 be received as information.

AND THAT Big Brothers and Big Sisters request for \$250 in sponsorship funds for their Bowl for Kids Sake fundraiser be approved.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-05-146 THAT staff report C-020-18 be received as information.

AND THAT Council agrees to allow the exemption of this by-law.

AND FURTHER THAT as a condition of this exemption, staff circulate a letter to the residents of the neighbouring properties advising of this decision.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-05-147 THAT Council receives Report C-021-18 as information.

AND FURTHER THAT Council approve the Sick, Personal Leave and Short-Term Disability Benefits Policy as attached and further that this policy shall take effect May 15, 2018.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-05-148 THAT staff report C-023-18 be received as information.

AND THAT a by-law be brought forward for Council consideration.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-05-149 THAT the Council for Corporation of The Council Town of Ingersoll receives this report numbered CS-009-18 as information.

AND FURTHER THAT, the Council approves the revised policy for ice allocation and directs staff to provide the information to the user groups accordingly.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-05-150 THAT the Council for Corporation receives report numbered CS-011-18 as information.

AND FURTHER THAT The Council adopts the recommendations enclosed herein.

AND FURTHER, that Council direct staff to proceed with marketing the advertising space at the locations and fees to be brought forward at next month's meeting.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-05-151 THAT the Council for Corporation of The Town of Ingersoll receives this report numbered CS-012-18 as information.

AND FURTHER Council approves the Community Services department to proceed with Phase One and Phase Two of this project at the expense of the Ingersoll Off Leash Dog Park community group.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-05-152 THAT the Council of the Corporation of the Town of Ingersoll receives report numbered CS-013-18 as information.

AND THAT Run Ingersoll 2018 is cancelled providing staff the opportunity to review the options for 2019, such as the date, volunteer availability, new committee members, community interest etc.

AND FURTHER THAT Fusion will run an alternative fundraiser or apply for a grant in order to recover the lost revenue that had been identified in the 2018 budget.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-05-153 THAT the Council of the Corporation of the Town of Ingersoll receives this report numbered CS-014-18 as information.

AND THAT the Council grants The Community Services Department permission to investigate other contract leasing avenues for the space of the former concession stand in the Ingersoll Memorial Arena.

AND FURTHER THAT the Town continues to offer refreshment goods, at the Arena, through the use vending machine services.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-05-154 THAT The Council of the Corporation of the Town of Ingersoll receives the report numbered CS-015-18 as information.

AND THAT the Council approves transferring \$14,000 from the 2018 budget year (\$10,000 from the gym equipment reserve and \$4000 from the gym equipment maintenance account) into purchasing or leasing new gym equipment through an RFP Process.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-05-155 THAT the Council for the Corporation of the Town of Ingersoll receives this report numbered CS-016-18 as information.

AND FURTHER THAT Council directs staff to implement the changes as outlined within the report.

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-05-156 THAT The Council of the Corporation of the Town of Ingersoll receives report numbered CS-017-18 as information.

AND FURTHER THAT Council approves the concept of the construction on Victoria Park of a pavilion funded in whole by the Ingersoll Lions Club, granting authority to staff to oversee the construction of the facility as a municipal project.

AND FURTHER THAT it is understood that the project will be brought back to Council for final approval.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-05-157 THAT staff report OP-015-18 be received as information.

AND THAT staff applies to the Transport Canada Railway Safety Improvement Program for funding of the signals and bells at the Oakwood Street railway crossing for the 2019 Capital Budget.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-05-158 THAT the Council for the Town of Ingersoll receives staff report OP-016-18 as information.

AND FURTHER THAT Council approves the replacement of the existing sidewalk along North Town Line from Thames Street North to Oxford Avenue at an additional cost of \$30,000 as part of the existing construction contract.

CARRIED

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-05-159 THAT Council receive the Operating Budget Variance Report T-012-18 for 12 months ended December 31, 2017 as information.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-05-160 THAT Council receive for information the Operating Budget Variance Report T-013-18 for 1st Quarter of 2018.

CARRIED

Moved by Councillor Freeman; seconded by Councillor Bowman

C18-05-161 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Mayor Comiskey; seconded by Councillor Franklin

C18-05-162 THAT Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolution of Council.

CARRIED

Delegations & Presentations

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-05-163 THAT the Council for the Town of Ingersoll receives the presentation from the Ingersoll Goju Ryu Karate Club as information.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-05-164 THAT the Council for the Town of Ingersoll receives the presentation from Sam Horton of the Ingersoll Safe Cycling Committee concerning June Bike Month as information.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-05-165 THAT the Council for the Town of Ingersoll receives the presentation from EARTH Corporation concerning the Solar Lease on the Public Works Building as information.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-05-166 THAT the Council for the Town of Ingersoll receives the presentation from Chris Holz and Ted Griffith of Campbell Strategies on campaign activities (landfill update) as information.

CARRIED

Correspondence & Resolution

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C18-05-167 THAT the Council for the Town of Ingersoll appoint the following one voting delegate to attend EARTH's Annual Meeting of Shareholders with Mayor, Ted Comiskey.

Delegate 1: Councillor Bowman – Designated Representative for Voting

Delegate 2: Councillor Petrie

CARRIED

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-05-168 THAT the Council for the Town of Ingersoll receives the request from Oxford County Pride to raise the Pride Flag for the month of June as information;

AND THAT Council approve Oxford County Pride's request to raise the Pride Flag on municipal property at the following location: Dewan Gardens.

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-05-169 THAT the Council for the Corporation of the Town of Ingersoll receive this report Numbered A-014-18 and accompanying documentation as information.

AND FURTHER direct staff to forward the peer review response to the Ministry of Environment and Climate Change as well as the partners in the JMCC.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-05-170 THAT Council directs staff to put together requests for the following delegations at the AMO conference:

1. Minister of Environment
2. Minister of Municipal Affairs
3. Minister of Sport and Leisure
4. Minister of Health and Long-Term Care
5. Minister of Finance

CARRIED

Consideration By-Laws

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-05-171 THAT the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

18-4993 through 18-4998

Council in Committee of the Whole, Mayor Comiskey in the Chair. On motion, the by-laws are accepted as circulated. That constitutes the first and second reading of the by-laws.

CARRIED

Moved by Councillor Van Kooten-Bossence; seconded by Councillor Bowman

C18-05-172 THAT the Committee do now rise out of Committee of the Whole.

CARRIED

Moved by Councillor Bowman; seconded by Councillor Van Kooten-Bossence

C18-05-173 THAT by-laws 18-4993 through 18-4998 be now read a third time, passed, signed and sealed and that this constitutes the third reading of the by-laws.

CARRIED

Upcoming Council Meetings

Regular Meeting of Council
Monday, June 11, 2018, 6:00 p.m.
Town Centre, Council Chambers

Closed Session

Moved by Deputy Mayor Freeman; seconded by Councillor Bowman

C18-05-174 THAT Council do now go into Committee of the Whole at 9:49 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Minutes of the Closed Session Meetings on April 9, 2018
- 2) Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees (two separate matters)
- 3) Section 239 (2) (c) a proposed or pending acquisition or disposition of land by the municipality or local board

CARRIED

Moved by Councillor Franklin; seconded by Councillor Lesser

C18-05-175 THAT Council do now rise out of the Committee of the Whole from a Closed Session meeting at 10:45 p.m.

CARRIED

Moved by Councillor Lesser; seconded by Councillor Franklin

C18-05-176 THAT the Closed Session Council meeting minutes from April 9, 2018 be adopted as presented

CARRIED

Adjournment

Moved by Councillor Petrie; seconded by Councillor Lesser

C18-05-177 THAT the Council for the Town of Ingersoll adjourns the May 14, 2018 Regular Meeting of Council at 10:47 p.m.

CARRIED

Edward (Ted) Comiskey, Mayor

Michael Graves, Clerk