



**Corporation of the Town of Ingersoll
Council Agenda
Special Meeting of Council
Town Centre, Council Chambers
Monday, January 18, 2016, 6:00 p.m.**

Call to Order

Disclosures of Pecuniary Interest

2016 Budget Review

[2016 Draft Budget Report](#)

2016 Draft Operating Budget Review:

- 1) Fire Administration & Facility
- 2) Police Administration & Facility
- 3) Parks & Arena All Activities
- 4) Victoria Park Community Centre All Activities
- 5) Youth Centre All Activities
- 6) Museum Administration & Facility
- 7) Economic Development

Upcoming Council Meetings

Regular Meeting of Council
Monday, February 8, 2016, 6:00 p.m.
Town Centre, Council Chambers

Budget – Special Council Meeting
January 25, 2016
Town Centre, Council Chambers, 6:00 p.m.

Strategic Planning Meeting
Saturday, January 23, 2016, 9:00 a.m.
Town Centre, Council Chambers

Adjournment

**THE CORPORATION OF THE
TOWN OF INGERSOLL**

2016 DRAFT BUDGET

January 18, 2016

**Town of Ingersoll
2016 Draft Budget
January 18, 2016**

Introduction

The 2016 draft budget maintains the current level of services and requires no new debenture financing. The proposed 2016 combined operating and capital budget incorporate a \$405,832 or 3.07% rise in the levy. The proposed 3.07% increase reflects a 1.5% or \$28 increase annually for the average residential rate payer.

2016 Net Budget Key Drivers	Increase/(Decrease), \$ (000's)	
Reduction in OPP budget due to new contract formula	\$	(274)
Reduction in materials and supplies for sidewalk repairs, patching and bridges repairs	\$	(118)
Increase in capital funding from levy due to reduction of senior government funding.		
Increase contributions to reserves to support future needs of the budget	\$	512
Reduction in Provincial Operating Grant. 2016 is final year of the phase-in reduction	\$	80
Increase in payroll expenses (annual salary and benefit) increases	\$	39
Increase in winter control expenses to bring in line with prior years actuals	\$	54
Increase in utilities (hydro and water) and maintenance contracts	\$	52
Increase in property tax refunds provision	\$	20
Other	\$	40
Tax Levy Increase	\$	405

The proposed 2016 capital projects will be \$3.5 million with funding from reserves of \$2.75 million, reserve funds \$.497 million and others \$.27 million.

**Town of Ingersoll
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Budget Revisions**

Staff made the following adjustments to the operating budget submitted on December 9th, 2015.

2016 Budget Adjustments	Increase/(Decrease), \$	Increase %
Tax Levy Starting Point - December 9th, 2015	\$ (13,591,687.00)	2.92%
Adjustments:		
Clerks - Funding parkland purchase	\$ 46,000	
Clerks - Reduction for OMB hearing costs	\$ (1,310)	
Treasury - Increase in bank services charges and membership fees	\$ 2,216	
Public Buildings - New rent agreement	\$ (4,760)	
Fire - Reduction in honourarium and other payroll deductions	\$ (15,010)	
Police - Reduction in provincial grant	\$ 6,050	
Dog Licensing - Increase in contract cost	\$ 930	
Engineering - Increase in payroll recoveries from the County	\$ (10,000)	
Engineering - Reduction in repair and maintenance cost	\$ (3,000)	
Parks / Suzuki - Add Exterior walls structure investigation	\$ 5,000	
Parks / Suzuki - Add repair of hot water tank valve	\$ 5,000	
Museum - Add wages expense for Harvest Festival	\$ 2,292	
Utilities all departments - increase in hydro and water	\$ 14,132	
Reduction in Sunlife Health Care premiums	\$ (25,647)	
Reduction in cost for printing for all departments	\$ (1,305)	
Tax Levy Increase from last submission	\$ 20,588	
Tax Levy Ending Point - January 13, 2016	\$ (13,612,275)	3.07%

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Tax Impact (Preliminary)

Overall Impact

	Total Assessment		Change	
	2015	2016	\$	%
Tax Levy Requirement	\$13,206,442	\$13,612,274	\$405,832	3.07%
Weighted Assessment	1,420,462,006	1,467,966,422	47,504,416	3.34%
Ingersoll Residential Tax Rate	0.00929729	0.00927288	(0.00002441)	-0.26%

Weighted Assessment Change

Growth	\$14,536,351	31%
Value/Equity (Phase-in)	\$32,968,065	69%
	<u>\$47,504,416</u>	

Tax Levy Requirements

Growth	\$124,185
Value/Equity (Phase-in)	\$281,647
	<u>\$405,832</u>

Impact on Average Home

	Residential Assessment		Change	
	2015	2016	\$	%
Average Single Family Home	\$204,070	\$207,640	\$3,570	1.75%

	Tax Rates		2015 Taxes	2016 Taxes	Change	
	2015	2016			\$	%
Municipal Taxes	0.00929729	0.00927288	\$1,897	\$1,925	\$28	1.50%

* The above is strictly Town of Ingersoll municipal taxation and excludes County and Education portion. In 2015 the Town share of the final tax bill was 55% with the County and Education accounting for the remaining 25% and 20% respectfully.

	Value/Equity (Phase-in) Change 2016	2016 Assessment Growth Change	2016 Total change
Residential	1.75%	1.31%	3.06%
Multi-residential	8.19%	-0.35%	7.84%
Farmland	9.87%	-44.47%	-34.60%
Commercial	1.06%	3.10%	4.16%
Industrial	4.11%	-1.70%	2.40%

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Budget Allocation for Municipal Services Based on the Average Residential Tax bill

A breakdown of the costs of services that make up the average residential property tax bill of \$1,925. Town portion of property tax only. Excludes the County and Education taxes.

	Average Tax Bill
	\$ 1,925
CAPITAL & RESERVES FUNDING	\$ 389
POLICE	\$ 346
PUBLIC WORKS	\$ 214
DEBT REPAYMENT	\$ 128
PARKS AND ARENA	\$ 127
FIRE	\$ 112
VICTORIA PARK COMMUNITY CENTRE	\$ 102
ENGINEERING	\$ 95
CLERKS	\$ 75
YOUTH CENTRE - FUSION	\$ 72
TREASURY	\$ 71
CHIEF ADMINISTRATIVE OFFICER	\$ 41
INFORMATION TECHNOLOGY	\$ 37
ECONOMIC DEVELOPMENT	\$ 32
COUNCIL	\$ 28
MUSEUMS	\$ 24
BUILDINGS	\$ 20
BUILDING INSPECTION	\$ 11
PARKING	\$ 3

Town of Ingersoll

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Summary All Departments by Revenue/Expense Grouping

	YTD Actual	Budget		Projection	Change
	2015	2015	2016	2017	2015 to 2016 (fav) unfav
REVENUE					
SALE OF GOODS OR SERVICES	(150,391)	(177,835)	(150,735)	(151,125)	27,100
PERMITS/LICENSES	(233,983)	(154,150)	(169,950)	(170,450)	(15,800)
ICE RENTAL	(226,217)	(226,549)	(248,932)	(249,000)	(22,383)
RENT / LEASES	(213,124)	(214,068)	(223,181)	(221,435)	(9,113)
USER FEES	(208,313)	(186,901)	(192,672)	(193,220)	(5,771)
MEMBERSHIPS	(121,811)	(124,100)	(123,100)	(123,100)	1,000
RECOVERIES	(179,078)	(145,800)	(158,500)	(153,450)	(12,700)
COUNTY RECOVERY	(293,336)	(358,255)	(293,593)	(298,813)	64,662 (1)
TAXATION - LEVY	(13,174,523)	(13,206,442)	(13,612,274)	(13,761,917)	(405,832) (2)
TAXATION - SUPPLEMENTARIES & OTHER	(420,362)	(252,644)	(255,701)	(255,701)	(3,057)
INTEREST / DIVIDENDS	(596,720)	(570,400)	(574,900)	(574,900)	(4,500)
GRANTS / SUBSIDIES / REBATES	(243,013)	(261,599)	(148,696)	(154,696)	112,903 (3)
LAND SALES	0	(1,000)	(1,000)	(1,000)	--
PROGRAM REVENUES	(287,755)	(281,782)	(281,797)	(280,791)	(15)
DONATIONS / FUNDRAISING	(143,380)	(113,400)	(123,250)	(121,750)	(9,850)
INTERNAL (REVENUE) EXPENSE	--	--	--	--	--
	<u>(16,492,004)</u>	<u>(16,274,925)</u>	<u>(16,558,281)</u>	<u>(16,711,348)</u>	<u>(283,356)</u>
EXPENSE					
SALARIES, WAGES & BENEFITS	6,360,411	6,492,616	6,531,375	6,571,926	38,759 (4)
ADMINISTRATIVE EXPENSE	66,543	89,719	85,698	85,975	(4,021)
OPERATING EXPENSE	131,968	161,217	158,642	162,165	(2,575)
COMMUNICATIONS	102,866	108,282	116,960	110,594	8,678
INSURANCE EXPENSE	202,920	206,650	212,200	211,615	5,550
UTILITIES - HEAT, HYDRO, WATER	776,968	783,134	812,421	821,486	29,287
SUPPLIES	61,544	66,360	61,172	62,532	(5,188)
PROGRAM EXPENSES	97,613	126,978	116,680	121,458	(10,298)
MEETINGS, CONFERENCES, TRAINING	102,021	122,499	118,386	122,424	(4,113)
FUEL / TRANSPORTATION COSTS	100,094	121,953	120,541	120,184	(1,412)
PROFESSIONAL FEES	102,182	206,900	187,200	228,450	(19,700)
CONTRACTED SERVICES	148,419	128,478	135,656	140,022	7,178
PROPERTY TAX REFUNDS & ADJUSTMENTS	457,597	440,000	460,000	460,000	20,000
MARKETING & PROMOTION	100,787	134,353	140,075	156,331	5,722
GRANTS TO VOLUNTEER ORGANIZATIONS	95,377	96,000	98,000	98,000	2,000
LAND MAINTENANCE & IMPROVEMENT	31,098	44,400	42,400	39,500	(2,000)
EQUIP REPAIRS & MAINTENANCE	185,123	322,682	307,322	313,997	(15,360)
BLDG REPAIRS & MAINTENANCE	90,996	106,405	111,655	107,056	5,250
SNOW REMOVAL AND SANDING	38,792	52,100	53,720	53,370	1,620
MAINTENANCE CONTRACTS	110,328	131,308	153,655	155,610	22,347
LAND SALE EXPENSES	1,800	10,000	10,000	10,000	--
MATERIALS	454,598	600,851	482,886	398,946	(117,965) (5)
TRANSFER TO BIA	78,163	76,293	77,669	77,669	1,376
TRANSFERS TO CEMETERY BOARD	95,388	95,388	104,402	104,402	9,014
	<u>9,993,596</u>	<u>10,724,566</u>	<u>10,698,715</u>	<u>10,733,711</u>	<u>(25,851)</u>
NET OPERATING (REVENUE) EXPENSE	<u>(6,498,408)</u>	<u>(5,550,359)</u>	<u>(5,859,566)</u>	<u>(5,977,637)</u>	<u>(309,207)</u>
OTHER					
O.P.P. CONTRACT	2,819,639	2,816,536	2,542,427	2,542,427	(274,109) (6)
OMPF - ONT MUN PARTNER GRANT	(538,000)	(538,000)	(457,300)	(457,300)	80,700 (7)
TRANSFER FROM RESERVES & RES FUNDS	(24,848)	(126,848)	(122,896)	(28,998)	3,952
TRANSFER TO RESERVES & RES FUNDS	2,439,785	2,452,285	2,964,060	3,001,968	511,775 (8)
DEBENTURE PAYMENT	941,942	946,386	933,275	919,540	(13,111)
	<u>5,638,518</u>	<u>5,550,359</u>	<u>5,859,566</u>	<u>5,977,637</u>	<u>309,207</u>
	<u>(859,890)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**Town of Ingersoll
2016 Draft Budget
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Summary All Departments by Revenue/Expense Grouping

Variance Explanation:

- (1) Starting 2016 the County has decided to subcontract two services performed by the Town in the past. The services include rubbish and scrap metal pick up and spring large article pickup. In prior years the Town recovered the operating costs through charge backs to the County. The 2016 loss of revenues is offset by savings in corresponding expense accounts of \$64K.
- (2) Levy required to balance the budget.
- (3) Ending of funding for Career and Skills Development of \$110K. The loss of revenues is offset by savings in corresponding expense accounts.
- (4) Payroll wage increase of 1%, group benefits cost increase of 3.4%
- (5) Savings in materials for sidewalks and bridges repairs and roads patching. To bring in line with three year average expenses.
- (6) Reduction in OPP contract arising from new costing formula.
- (7) Provincial reduction in OMPF, 2016 will be final year of a four year phased in reduction.
- (8) Increase in transfers to reserves including funding for capital. Reserves for capital purposes net of 2016 expenditures increase by \$60K.

**Town of Ingersoll
2016 Draft Budget
January 18, 2016
Summary All Departments by Revenue/Expense Grouping**

	YTD Actual	Budget		Projection	Change
	2015	2015	2016	2017	2015 to 2016 (fav) unfav
COUNCIL	194,171	195,529	217,610	226,700	22,081
CHIEF ADMINISTRATIVE OFFICER	263,823	350,125	296,050	305,501	(54,075)
CLERKS					
ADMINISTRATION	362,708	429,620	536,405	542,645	106,785
PARATRANSIT	69,795	69,240	73,290	73,633	4,050
PARKING	20,294	22,150	23,700	22,950	1,550
INFORMATION TECHNOLOGY	258,122	290,890	296,180	299,600	5,290
TREASURY					
ADMINISTRATION	773,945	876,096	914,218	907,630	38,122
SUPPLEMENTARIES LESS ADJUSTMENTS	37,236	187,356	204,299	204,299	16,943
TAX LEVY	(13,174,523)	(13,206,442)	(13,612,274)	(13,761,917)	(405,832)
BUILDING INSPECTION					
INSPECTION	(971)	81,405	78,450	82,180	(2,955)
TOWN CENTRE	135,443	136,195	174,137	150,335	37,942
PUBLIC BUILDINGS - OTHER	46,275	74,836	66,295	73,071	(8,541)
FIRE					
ADMINISTRATION	935,290	959,891	976,759	984,754	16,868
FACILITY	19,037	18,825	17,397	16,260	(1,428)
POLICE					
ADMINISTRATION	2,809,192	2,799,251	2,535,502	2,531,857	(263,749)
FACILITY	3,467	8,587	9,336	13,228	749
ENGINEERING					
ADMINISTRATION	1,620,899	1,782,931	2,054,535	2,239,545	271,604
STREET LIGHTING & TRAFFIC SIGNALS	262,362	259,000	262,200	272,226	3,200
PUBLIC WORKS					
ADMINISTRATION & EQUIPMENT	449,071	400,431	376,032	391,544	(24,399)
BRIDGES & CULVERTS	11,035	32,450	11,790	11,850	(20,660)
ROADSIDE MAINTENANCE	202,236	202,235	208,760	209,360	6,525
SURFACE MAINTENANCE	370,332	334,230	308,710	309,806	(25,520)
ROADS, SIDEWALKS & PARKING LOTS	235,117	251,570	247,670	254,074	(3,900)
WINTER CONTROL	421,679	409,046	462,776	464,496	53,730
ENVIRONMENTAL SERVICES	79,455	96,007	89,232	93,807	(6,775)
PARKS AND ARENA					
ADMINISTRATION	138,381	159,075	128,385	177,865	(30,690)
ARENA	463,690	439,065	549,081	444,806	110,016
PARKS	457,495	473,005	536,015	525,303	63,010
PARKS PROGRAMS	17,166	21,201	23,380	24,663	2,179
CAMI PARKS / SUZUKI HOUSE	145,849	162,102	164,702	159,923	2,600
VICTORIA PARK COMMUNITY CENTRE					
ADMINISTRATION	150,164	146,796	151,476	151,730	4,680
AQUATICS	88,955	99,720	98,035	105,392	(1,685)
FITNESS	3,841	2,364	5,174	7,442	2,810
GENERAL PROGRAMS	27,734	27,311	26,040	28,354	(1,271)
FACILITY	446,450	498,250	514,178	471,978	15,928
YOUTH CENTRE					
FACILITY	99,977	97,244	95,163	100,574	(2,081)
TECHNOLOGY PROGRAMS	99,008	76,895	86,710	88,815	9,815
GENERAL PROGRAMS	377,263	334,456	349,920	360,177	15,464
CAREER & SKILLS PROGRAM	(50,096)	--	--	--	--
MUSEUMS					
FACILITY	16,288	19,100	30,300	24,800	11,200
PROGRAMS	106,460	126,080	152,453	161,624	26,373
ECONOMIC DEVELOPMENT	223,680	255,882	259,930	247,120	4,048
	<u>(782,207)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**Town of Ingersoll
2016 Draft Budget
January 18, 2016**

DEPARTMENT: COUNCIL	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
USER FEES	(1,960)	--	--	--	--		
RECOVERIES	--	(3,600)	(3,800)	(3,800)	(200)		
	<u>(1,960)</u>	<u>(3,600)</u>	<u>(3,800)</u>	<u>(3,800)</u>	<u>(200)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	155,615	155,879	160,410	163,500	4,531		
ADMINISTRATIVE EXPENSE	2,546	550	550	550	--		
COMMUNICATIONS	4,947	5,500	5,500	5,500	--		
PROGRAM EXPENSES	3,607	5,200	5,200	5,200	--		
MEETINGS, CONFERENCES, TRAINING	10,820	10,500	10,500	10,500	--		
FUEL / TRANSPORTATION COSTS	2,215	1,000	1,400	1,400	400		
MARKETING & PROMOTION	16,381	20,500	25,350	31,350	4,850	24%	(1)
	<u>196,130</u>	<u>199,129</u>	<u>208,910</u>	<u>218,000</u>	<u>9,781</u>		
NET OPERATING (REVENUE) EXPENSE	<u>194,171</u>	<u>195,529</u>	<u>205,110</u>	<u>214,200</u>	<u>9,581</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	--	--	12,500	12,500	12,500		(2)
	<u>--</u>	<u>--</u>	<u>12,500</u>	<u>12,500</u>	<u>12,500</u>		
	<u>194,171</u>	<u>195,529</u>	<u>217,610</u>	<u>226,700</u>	<u>22,081</u>	11%	

EXPLANATION OF CHANGE:

- (1) Two additional issues of Community Magazine \$10K offset by a reduction in international travel, no trip to Japan \$6K in 2016
- (2) Establish a new reserve for 150 Canada Celebration - \$12.5K annual contribution

INCLUDES DEPARTMENTS:

0100-4000

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DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav)	% if > \$2,500	
					unfav	& +/- 5%	ref
REVENUE	--	--	--	--	--		
EXPENSE							
SALARIES, WAGES & BENEFITS	196,492	230,525	176,650	179,601	(53,875)	23%	(1)
ADMINISTRATIVE EXPENSE	212	250	150	150	(100)		
OPERATING EXPENSE	--	500	500	--	--		
COMMUNICATIONS	822	1,200	750	750	(450)		
PROGRAM EXPENSES	2,816	1,150	1,500	1,500	350		
MEETINGS, CONFERENCES, TRAINING	2,679	3,000	3,000	3,000	--		
FUEL / TRANSPORTATION COSTS	15	1,000	500	500	(500)		
PROFESSIONAL FEES	54,171	105,000	106,000	113,000	1,000		
MARKETING & PROMOTION	6,616	7,500	7,000	7,000	(500)		
	<u>263,823</u>	<u>350,125</u>	<u>296,050</u>	<u>305,501</u>	<u>(54,075)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>263,823</u>	<u>350,125</u>	<u>296,050</u>	<u>305,501</u>	<u>(54,075)</u>		
OTHER	--	--	--	--	--		
	<u>263,823</u>	<u>350,125</u>	<u>296,050</u>	<u>305,501</u>	<u>(54,075)</u>	15%	

EXPLANATION OF CHANGE:

(1) Human Resource Coordinator transferred to Clerk's department

INCLUDES DEPARTMENTS:

0900-4000

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DEPARTMENT: CLERKS ACTIVITY: ADMINISTRATION	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(1)	(25)	(25)	(25)	--		
PERMITS/LICENSES	(38,894)	(30,600)	(31,600)	(31,600)	(1,000)		
USER FEES	(20,020)	(7,550)	(6,850)	(6,550)	700		
RECOVERIES	--	(4,000)	(4,000)	(4,000)	--		
LAND SALES	--	(1,000)	(1,000)	(1,000)	--		
	<u>(58,915)</u>	<u>(43,175)</u>	<u>(43,475)</u>	<u>(43,175)</u>	<u>(300)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	263,226	291,420	349,560	356,600	58,140	20%	(1)
ADMINISTRATIVE EXPENSE	19,687	28,750	25,950	25,950	(2,800)		
OPERATING EXPENSE	14,124	14,000	14,000	14,000	--		
COMMUNICATIONS	8,562	7,500	8,500	8,500	1,000		
PROGRAM EXPENSES	7,696	6,425	6,900	6,900	475		
MEETINGS, CONFERENCES, TRAINING	4,031	5,600	6,920	6,920	1,320		
FUEL / TRANSPORTATION COSTS	845	1,200	1,200	1,200	--		
PROFESSIONAL FEES	3,243	5,000	5,000	5,000	--		
CONTRACTED SERVICES	16,558	16,300	20,100	19,000	3,800		
MARKETING & PROMOTION	5,476	8,400	7,550	7,550	(850)		
GRANTS TO VOLUNTEER ORGANIZATIONS	59,377	60,000	62,000	62,000	2,000		
EQUIP REPAIRS & MAINTENANCE	--	200	200	200	--		
LAND SALE EXPENSES	1,800	10,000	10,000	10,000	--		
	<u>404,623</u>	<u>454,795</u>	<u>517,880</u>	<u>523,820</u>	<u>63,085</u>		
NET OPERATING (REVENUE) EXPENSE	<u>345,708</u>	<u>411,620</u>	<u>474,405</u>	<u>480,645</u>	<u>62,785</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	17,000	18,000	62,000	62,000	44,000	244%	(2)
	<u>17,000</u>	<u>18,000</u>	<u>62,000</u>	<u>62,000</u>	<u>44,000</u>		
	<u>362,708</u>	<u>429,620</u>	<u>536,405</u>	<u>542,645</u>	<u>106,785</u>	25%	
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
(1) Human Resource Coordinator transferred from CAO's department					1000-4000		
(2) Finance parkland purchase. In the Capital budget for 2016					1000-4005		
					1000-4007		
					3600-4000		

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DEPARTMENT: FIRE ACTIVITY: PARKING ENFORCEMENT	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav)	% if > \$2,500 & +/- 5%	ref
REVENUE							
USER FEES	(2,902)	(7,200)	(5,400)	(6,400)	1,800		
	<u>(2,902)</u>	<u>(7,200)</u>	<u>(5,400)</u>	<u>(6,400)</u>	<u>1,800</u>		
EXPENSE							
ADMINISTRATIVE EXPENSE	--	250	100	250	(150)		
FUEL / TRANSPORTATION COSTS	--	100	--	100	(100)		
CONTRACTED SERVICES	23,196	28,500	28,500	28,500	--		
EQUIP REPAIRS & MAINTENANCE	--	500	500	500	--		
	<u>23,196</u>	<u>29,350</u>	<u>29,100</u>	<u>29,350</u>	<u>(250)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>20,294</u>	<u>22,150</u>	<u>23,700</u>	<u>22,950</u>	<u>1,550</u>		
OTHER							
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>20,294</u>	<u>22,150</u>	<u>23,700</u>	<u>22,950</u>	<u>1,550</u>	7%	
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
None					1000-4240		

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DEPARTMENT: CLERKS ACTIVITY: PARATRANSIT	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(11,574)	(13,000)	(13,000)	(13,000)	--		
	<u>(11,574)</u>	<u>(13,000)</u>	<u>(13,000)</u>	<u>(13,000)</u>	<u>--</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	35,308	34,360	34,310	34,653	(50)		
COMMUNICATIONS	1,397	1,000	1,100	1,100	100		
CONTRACTED SERVICES	38,174	42,530	42,530	42,530	--		
MARKETING & PROMOTION	--	850	850	850	--		
MAINTENANCE CONTRACTS	6,490	7,500	7,500	7,500	--		
	<u>81,369</u>	<u>86,240</u>	<u>86,290</u>	<u>86,633</u>	<u>50</u>		
NET OPERATING (REVENUE) EXPENSE	<u>69,795</u>	<u>73,240</u>	<u>73,290</u>	<u>73,633</u>	<u>50</u>		
OTHER							
TRANSFER FROM RESERVES & RES FUNDS	--	(4,000)	--	--	4,000	100%	(1)
	<u>--</u>	<u>(4,000)</u>	<u>--</u>	<u>--</u>	<u>4,000</u>		
	<u>69,795</u>	<u>69,240</u>	<u>73,290</u>	<u>73,633</u>	<u>4,050</u>	6%	
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
(1) Based on provincial funding formula Town does not need access to funding from reserve fund					1001-4000		

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DEPARTMENT: IT ACTIVITY: INFORMATION TECHNOLOGY	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav)	% if > \$2,500 & +/- 5%	ref
REVENUE	--	--	--	--	--		
EXPENSE							
SALARIES, WAGES & BENEFITS	166,677	165,440	165,680	169,100	240		
ADMINISTRATIVE EXPENSE	758	450	450	450	--		
OPERATING EXPENSE	20,298	26,650	26,000	26,000	(650)		
COMMUNICATIONS	4,475	4,500	4,500	4,500	--		
PROGRAM EXPENSES	180	300	300	300	--		
MEETINGS, CONFERENCES, TRAINING	10,237	11,000	9,500	9,500	(1,500)		
FUEL / TRANSPORTATION COSTS	426	1,200	3,500	3,500	2,300		
MARKETING & PROMOTION	152	300	300	300	--		
EQUIP REPAIRS & MAINTENANCE	2,012	5,000	3,000	3,000	(2,000)		
MAINTENANCE CONTRACTS	25,908	49,050	55,950	55,950	6,900	14%	(1)
	<u>231,122</u>	<u>263,890</u>	<u>269,180</u>	<u>272,600</u>	<u>5,290</u>		
NET OPERATING (REVENUE) EXPENSE	<u>231,122</u>	<u>263,890</u>	<u>269,180</u>	<u>272,600</u>	<u>5,290</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	27,000	27,000	27,000	27,000	--		
	<u>27,000</u>	<u>27,000</u>	<u>27,000</u>	<u>27,000</u>	<u>--</u>		
	<u><u>258,122</u></u>	<u><u>290,890</u></u>	<u><u>296,180</u></u>	<u><u>299,600</u></u>	<u><u>5,290</u></u>		

EXPLANATION OF CHANGE:

(1) Increase in Diamond software maintenance contract of \$6.9K. It is offset by savings in training for IT (\$1.5K) and Treasury (\$2.5K) departments.

INCLUDES DEPARTMENTS:

1002-4000

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DEPARTMENT: TREASURY	YTD Actual	Budget		Projection	Change 2015 to 2016		
ACTIVITY: ADMINISTRATION	2015	2015	2016	2017	(fav)	% if > \$2,500	ref
					unfav	& +/- 5%	
REVENUE							
SALE OF GOODS OR SERVICES	(14,215)	(12,000)	(13,000)	(13,000)	(1,000)		
USER FEES	(18,662)	(3,700)	(11,000)	(11,000)	(7,300)	197%	(1)
RECOVERIES	(4,200)	(4,200)	(4,200)	(4,200)	--		
INTEREST / DIVIDENDS	(596,720)	(570,400)	(574,900)	(574,900)	(4,500)		
GRANTS / SUBSIDIES / REBATES	(2,825)	--	--	--	--		
	<u>(636,622)</u>	<u>(590,300)</u>	<u>(603,100)</u>	<u>(603,100)</u>	<u>(12,800)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	446,566	485,210	470,741	478,490	(14,469)		
ADMINISTRATIVE EXPENSE	7,277	8,625	7,750	7,750	(875)		
OPERATING EXPENSE	546	250	250	250	--		
COMMUNICATIONS	350	--	780	780	780		
INSURANCE EXPENSE	201,852	205,000	210,550	210,550	5,550		
PROGRAM EXPENSES	2,529	2,792	3,698	3,698	906		
MEETINGS, CONFERENCES, TRAINING	2,799	5,200	4,849	4,849	(351)		
FUEL / TRANSPORTATION COSTS	348	500	600	600	100		
PROFESSIONAL FEES	23,937	30,000	30,000	30,000	--		
CONTRACTED SERVICES	19,410	21,100	3,500	3,500	(17,600)	83%	(2)
MARKETING & PROMOTION	2,150	1,500	1,300	1,300	(200)		
EQUIP REPAIRS & MAINTENANCE	127	1,000	650	650	(350)		
TRANSFER TO BIA	78,163	76,293	77,669	77,669	1,376		
TRANSFERS TO CEMETERY BOARD	95,388	95,388	104,402	104,402	9,014	9%	(3)
	<u>881,443</u>	<u>932,858</u>	<u>916,739</u>	<u>924,488</u>	<u>(16,119)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>244,821</u>	<u>342,558</u>	<u>313,639</u>	<u>321,388</u>	<u>(28,919)</u>		
OTHER							
OMPF - ONT MUN PARTNER GRANT	(538,000)	(538,000)	(457,300)	(457,300)	80,700	15%	(4)
TRANSFER FROM RESERVES & RES FUNDS	(24,818)	(24,848)	(25,396)	(25,998)	(548)		
TRANSFER TO RESERVES & RES FUNDS	150,000	150,000	150,000	150,000	--		
DEBENTURE PAYMENT	941,942	946,386	933,275	919,540	(13,111)		
	<u>529,124</u>	<u>533,538</u>	<u>600,579</u>	<u>586,242</u>	<u>67,041</u>		
	<u><u>773,945</u></u>	<u><u>876,096</u></u>	<u><u>914,218</u></u>	<u><u>907,630</u></u>	<u><u>38,122</u></u>	4%	
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
(1) Increase in misc. revenue and recoveries					1300-4000		
(2) Reduction in software implementation of \$18K. Time Sheet software was implemented in 2015					1300-4001		
(3) As per Cemetery Board request, to cover additional maintenance costs					1500-4000		
(4) 15 % reduction in Provincial grant (OMPF Grant)					1600-40**		
					1600-60**		

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DEPARTMENT: TREASURY ACTIVITY: TAXATION	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
TAXATION - LEVY	(13,174,523)	(13,206,442)	(13,612,274)	(13,761,917)	(405,832)		(1)
TAXATION - SUPPLEMENTARIES & OTHER	(420,362)	(252,644)	(255,701)	(255,701)	(3,057)		
	<u>(13,594,885)</u>	<u>(13,459,086)</u>	<u>(13,867,975)</u>	<u>(14,017,618)</u>	<u>(408,889)</u>		
EXPENSE							
PROPERTY TAX REFUNDS & ADJUSTMENTS	457,597	440,000	460,000	460,000	20,000		
	<u>457,597</u>	<u>440,000</u>	<u>460,000</u>	<u>460,000</u>	<u>20,000</u>		
NET OPERATING (REVENUE) EXPENSE	<u>(13,137,288)</u>	<u>(13,019,086)</u>	<u>(13,407,975)</u>	<u>(13,557,618)</u>	<u>(388,889)</u>		
	<u><u>(13,137,288)</u></u>	<u><u>(13,019,086)</u></u>	<u><u>(13,407,975)</u></u>	<u><u>(13,557,618)</u></u>	<u><u>(388,889)</u></u>		3%

EXPLANATION OF CHANGE:

(1) Required increase to balance the budget

INCLUDES DEPARTMENTS:

1400-99**
1401-99**

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DEPARTMENT: BUILDING ACTIVITY: TOTAL ALL ACTIVITIES	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
PERMITS/LICENSES	(194,639)	(122,900)	(135,200)	(135,700)	(12,300)	10%	
RENT / LEASES	(25,761)	(21,967)	(21,925)	(17,050)	42		
USER FEES	(3,177)	(7,000)	(2,300)	(2,300)	4,700	67%	
RECOVERIES	--	--	--	--	--		
COUNTY RECOVERY	(110,711)	(97,129)	(103,775)	(109,995)	(6,646)	7%	
	<u>(334,289)</u>	<u>(248,996)</u>	<u>(263,200)</u>	<u>(265,045)</u>	<u>(14,204)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	288,616	308,910	303,390	309,650	(5,520)		
ADMINISTRATIVE EXPENSE	1,512	980	1,120	1,130	140		
OPERATING EXPENSE	8,061	10,085	9,702	9,960	(383)		
COMMUNICATIONS	1,771	2,337	2,198	2,350	(139)		
UTILITIES - HEAT, HYDRO, WATER	97,861	93,620	104,554	105,823	10,934	12%	
PROGRAM EXPENSES	1,078	535	965	965	430		
MEETINGS, CONFERENCES, TRAINING	4,362	4,625	8,400	8,450	3,775	82%	
FUEL / TRANSPORTATION COSTS	3,543	3,600	4,000	4,000	400		
CONTRACTED SERVICES	7,006	5,200	1,200	5,000	(4,000)	77%	
MARKETING & PROMOTION	244	375	375	375	--		
LAND MAINTENANCE & IMPROVEMENT	280	1,150	650	1,150	(500)		
EQUIP REPAIRS & MAINTENANCE	6,790	13,585	13,580	13,360	(5)		
BLDG REPAIRS & MAINTENANCE	16,359	19,530	15,330	20,800	(4,200)	22%	
SNOW REMOVAL AND SANDING	1,771	1,800	2,920	2,920	1,120		
MAINTENANCE CONTRACTS	16,782	16,100	18,698	18,698	2,598	16%	
	<u>456,036</u>	<u>482,432</u>	<u>487,082</u>	<u>504,631</u>	<u>4,650</u>		
NET OPERATING (REVENUE) EXPENSE	<u>121,747</u>	<u>233,436</u>	<u>223,882</u>	<u>239,586</u>	<u>(9,554)</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	59,000	59,000	95,000	66,000	36,000	61%	
	<u>59,000</u>	<u>59,000</u>	<u>95,000</u>	<u>66,000</u>	<u>36,000</u>		
	<u>180,747</u>	<u>292,436</u>	<u>318,882</u>	<u>305,586</u>	<u>26,446</u>	9%	
SUMMARY OF ALL BUILDING ACTIVITIES:							
INSPECTION			78,450				
TOWN CENTRE			174,137				
PUBLIC BUILDINGS - OTHER			66,295				
			<u>318,882</u>				

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DEPARTMENT: BUILDING ACTIVITY: INSPECTION	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
PERMITS/LICENSES	(194,639)	(122,900)	(135,200)	(135,700)	(12,300)	10%	(1)
USER FEES	(3,177)	(7,000)	(2,300)	(2,300)	4,700	67%	(2)
RECOVERIES	--	--	--	--	--		
	<u>(197,816)</u>	<u>(129,900)</u>	<u>(137,500)</u>	<u>(138,000)</u>	<u>(7,600)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	179,974	195,690	199,590	203,760	3,900		
ADMINISTRATIVE EXPENSE	1,512	980	1,120	1,130	140		
OPERATING EXPENSE	150	1,000	1,000	1,000	--		
COMMUNICATIONS	355	500	500	500	--		
PROGRAM EXPENSES	1,078	535	965	965	430		
MEETINGS, CONFERENCES, TRAINING	4,184	4,625	8,400	8,450	3,775	82%	(3)
FUEL / TRANSPORTATION COSTS	3,543	3,600	4,000	4,000	400		
CONTRACTED SERVICES	5,806	4,000	--	--	(4,000)	100%	(4)
MARKETING & PROMOTION	244	375	375	375	--		
	<u>196,845</u>	<u>211,305</u>	<u>215,950</u>	<u>220,180</u>	<u>4,645</u>		
NET OPERATING (REVENUE) EXPENSE	<u>(971)</u>	<u>81,405</u>	<u>78,450</u>	<u>82,180</u>	<u>(2,955)</u>		
OTHER							
	--	--	--	--	--		
	<u>(971)</u>	<u>81,405</u>	<u>78,450</u>	<u>82,180</u>	<u>(2,955)</u>	4%	

EXPLANATION OF CHANGE:

- (1) Anticipated increase in 2016 building activity and due to new fees introduced in September 2015
- (2) Reduction in inspection services supplied to other municipalities
- (3) Increase in mandatory training for CBO and building inspector
- (4) 2015 budget included a building fee study, not budgeted for 2016

INCLUDES DEPARTMENTS:

3400-4000
3400-4006

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DEPARTMENT: BUILDING ACTIVITY: TOWN CENTRE	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
COUNTY RECOVERY	(110,711)	(97,129)	(103,775)	(109,995)	(6,646)	7%	(1)
	<u>(110,711)</u>	<u>(97,129)</u>	<u>(103,775)</u>	<u>(109,995)</u>	<u>(6,646)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	94,313	78,500	81,570	83,210	3,070		
OPERATING EXPENSE	2,059	2,835	2,602	2,860	(233)		
COMMUNICATIONS	1,415	1,837	1,698	1,850	(139)		
UTILITIES - HEAT, HYDRO, WATER	89,007	83,717	88,452	88,990	4,735	6%	(2)
MEETINGS, CONFERENCES, TRAINING	178	--	--	--	--		
CONTRACTED SERVICES	1,200	1,200	1,200	5,000	--		
LAND MAINTENANCE & IMPROVEMENT	280	650	650	650	--		
EQUIP REPAIRS & MAINTENANCE	6,382	11,335	12,280	12,310	945		
BLDG REPAIRS & MAINTENANCE	13,493	15,000	13,000	18,000	(2,000)		
SNOW REMOVAL AND SANDING	594	1,000	1,000	1,000	--		
MAINTENANCE CONTRACTS	8,233	8,250	10,460	10,460	2,210		
	<u>217,154</u>	<u>204,324</u>	<u>212,912</u>	<u>224,330</u>	<u>8,588</u>		
NET OPERATING (REVENUE) EXPENSE	<u>106,443</u>	<u>107,195</u>	<u>109,137</u>	<u>114,335</u>	<u>1,942</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	29,000	29,000	65,000	36,000	36,000	124%	(3)
	<u>29,000</u>	<u>29,000</u>	<u>65,000</u>	<u>36,000</u>	<u>36,000</u>		
	<u><u>135,443</u></u>	<u><u>136,195</u></u>	<u><u>174,137</u></u>	<u><u>150,335</u></u>	<u><u>37,942</u></u>	28%	

EXPLANATION OF CHANGE:

- (1) Increased recovery from the County on shared costs only
- (2) Hydro cost increase
- (3) Finance increased 2016 capital expenses (\$98K), County recovery for capital included in capital budget

INCLUDES DEPARTMENTS:

2000-4025
2000-4030

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DEPARTMENT: BUILDING ACTIVITY: PUBLIC BUILDINGS - OTHER	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav)	% if > \$2,500 & +/- 5%	ref
REVENUE							
RENT / LEASES	(25,761)	(21,967)	(21,925)	(17,050)	42		
	<u>(25,761)</u>	<u>(21,967)</u>	<u>(21,925)</u>	<u>(17,050)</u>	<u>42</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	14,330	34,720	22,230	22,680	(12,490)	36%	(1)
OPERATING EXPENSE	5,853	6,250	6,100	6,100	(150)		
UTILITIES - HEAT, HYDRO, WATER	8,854	9,903	16,102	16,833	6,199	63%	(2)
LAND MAINTENANCE & IMPROVEMENT	--	500	--	500	(500)		
EQUIP REPAIRS & MAINTENANCE	408	2,250	1,300	1,050	(950)		
BLDG REPAIRS & MAINTENANCE	2,866	4,530	2,330	2,800	(2,200)		
SNOW REMOVAL AND SANDING	1,177	800	1,920	1,920	1,120		
MAINTENANCE CONTRACTS	8,550	7,850	8,238	8,238	388		
	<u>42,037</u>	<u>66,803</u>	<u>58,220</u>	<u>60,121</u>	<u>(8,583)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>16,275</u>	<u>44,836</u>	<u>36,295</u>	<u>43,071</u>	<u>(8,541)</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	30,000	30,000	30,000	30,000	--		
	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>--</u>		
	<u>46,275</u>	<u>74,836</u>	<u>66,295</u>	<u>73,071</u>	<u>(8,541)</u>	11%	

EXPLANATION OF CHANGE:

- (1) Change in allocation of staff wages between activities, savings on CBO wages
- (2) Loss of tenant for Old library. The Town will adsorb utility costs starting 2016

INCLUDES DEPARTMENTS:

- 2000-4010
- 2000-4015
- 2000-4020
- 2000-4035

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DEPARTMENT: FIRE ACTIVITY: ADMINISTRATION	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav)	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(18,503)	(17,100)	(17,250)	(17,250)	(150)		
USER FEES	(1,309)	(1,000)	(1,000)	(1,000)	--		
RECOVERIES	(150)	(2,200)	(2,500)	(2,500)	(300)		
	<u>(19,962)</u>	<u>(20,300)</u>	<u>(20,750)</u>	<u>(20,750)</u>	<u>(450)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	662,172	673,465	677,485	690,995	4,020		
ADMINISTRATIVE EXPENSE	1,365	3,938	2,043	2,255	(1,895)		
OPERATING EXPENSE	19,829	20,497	20,655	20,585	158		
COMMUNICATIONS	34,487	41,215	47,215	47,396	6,000	15%	(1)
UTILITIES - HEAT, HYDRO, WATER	21,516	21,939	22,450	22,650	511		
PROGRAM EXPENSES	(2,723)	1,300	1,800	1,300	500		
MEETINGS, CONFERENCES, TRAINING	15,163	15,700	16,550	18,500	850		
FUEL / TRANSPORTATION COSTS	5,240	6,040	6,206	6,210	166		
MARKETING & PROMOTION	3,545	3,653	4,550	4,553	897		
EQUIP REPAIRS & MAINTENANCE	16,410	13,329	17,490	11,890	4,161	31%	(2)
BLDG REPAIRS & MAINTENANCE	1,462	2,050	4,000	2,100	1,950		
MAINTENANCE CONTRACTS	786	1,065	1,065	1,070	--		
	<u>779,252</u>	<u>804,191</u>	<u>821,509</u>	<u>829,504</u>	<u>17,318</u>		
NET OPERATING (REVENUE) EXPENSE	<u>759,290</u>	<u>783,891</u>	<u>800,759</u>	<u>808,754</u>	<u>16,868</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	176,000	176,000	176,000	176,000	--		
	<u>176,000</u>	<u>176,000</u>	<u>176,000</u>	<u>176,000</u>	<u>--</u>		
	<u>935,290</u>	<u>959,891</u>	<u>976,759</u>	<u>984,754</u>	<u>16,868</u>	2%	
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
(1) Increase in dispatch fees					3000-4000		
(2) Based on anticipated repair needs					3000-5500		

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DEPARTMENT: FIRE	YTD Actual	Budget		Projection	Change 2015 to 2016		
ACTIVITY: FACILITY	2015	2015	2016	2017	(fav)	% if > \$2,500	ref
					unfav	& +/- 5%	
REVENUE							
INTERNAL (REVENUE) EXPENSE	(64,937)	(64,937)	(64,788)	(65,000)	149		
	<u>(64,937)</u>	<u>(64,937)</u>	<u>(64,788)</u>	<u>(65,000)</u>	<u>149</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	71,032	71,400	72,600	74,050	1,200		
OPERATING EXPENSE	3,066	4,115	4,115	4,190	--		
PROGRAM EXPENSES	--	250	250	250	--		
FUEL / TRANSPORTATION COSTS	--	120	120	120	--		
LAND MAINTENANCE & IMPROVEMENT	--	50	50	50	--		
EQUIP REPAIRS & MAINTENANCE	7,978	5,550	2,550	550	(3,000)	54%	(1)
SNOW REMOVAL AND SANDING	--	500	500	50	--		
MAINTENANCE CONTRACTS	1,898	1,777	2,000	2,000	223		
	<u>83,974</u>	<u>83,762</u>	<u>82,185</u>	<u>81,260</u>	<u>(1,577)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>19,037</u>	<u>18,825</u>	<u>17,397</u>	<u>16,260</u>	<u>(1,428)</u>		
OTHER							
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u><u>19,037</u></u>	<u><u>18,825</u></u>	<u><u>17,397</u></u>	<u><u>16,260</u></u>	<u><u>(1,428)</u></u>	8%	
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
(1) Added costs for 2015 due repairs to heaters in truck bay. No big items for 2016					3000-4100		

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DEPARTMENT: POLICE ACTIVITY: ADMINISTRATION	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav)	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(12,544)	(14,625)	(12,200)	(12,200)	2,425		
PERMITS/LICENSES	(400)	(650)	(650)	(650)	--		
USER FEES	(1,514)	(2,500)	(2,500)	(2,500)	--		
RECOVERIES	(164)	(3,950)	(3,950)	(3,950)	--		
GRANTS / SUBSIDIES / REBATES	<u>(81,414)</u>	<u>(88,000)</u>	<u>(83,000)</u>	<u>(88,000)</u>	5,000	6%	
	<u>(96,036)</u>	<u>(109,725)</u>	<u>(102,300)</u>	<u>(107,300)</u>	7,425		
EXPENSE							
SALARIES, WAGES & BENEFITS	68,363	63,890	67,075	68,410	3,185		
ADMINISTRATIVE EXPENSE	--	100	100	100	--		
OPERATING EXPENSE	488	700	800	810	100		
COMMUNICATIONS	704	750	750	750	--		
INSURANCE EXPENSE	423	1,000	1,000	1,000	--		
PROGRAM EXPENSES	8,886	10,800	10,800	10,800	--		
MEETINGS, CONFERENCES, TRAINING	3,679	9,650	9,650	9,660	--		
FUEL / TRANSPORTATION COSTS	433	1,200	800	800	(400)		
MARKETING & PROMOTION	2,612	3,350	3,400	3,400	50		
EQUIP REPAIRS & MAINTENANCE	--	1,000	1,000	1,000	--		
	<u>85,589</u>	<u>92,440</u>	<u>95,375</u>	<u>96,730</u>	2,935		
NET OPERATING (REVENUE) EXPENSE	<u>(10,447)</u>	<u>(17,285)</u>	<u>(6,925)</u>	<u>(10,570)</u>	10,360		
OTHER							
O.P.P. CONTRACT	2,819,639	2,816,536	2,542,427	2,542,427	(274,109)	10%	(1)
	<u>2,819,639</u>	<u>2,816,536</u>	<u>2,542,427</u>	<u>2,542,427</u>	<u>(274,109)</u>		
	<u>2,809,192</u>	<u>2,799,251</u>	<u>2,535,502</u>	<u>2,531,857</u>	<u>(263,749)</u>	9%	
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
(1) Contract considerably lower under new funding formula					3220-4000		
					3230-4000		

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DEPARTMENT: POLICE ACTIVITY: FACILITY	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav)	% if > \$2,500 & +/- 5%	ref
REVENUE							
RENT / LEASES	(105,000)	(105,000)	(105,000)	(105,000)	--		
INTERNAL (REVENUE) EXPENSE	64,937	64,937	64,788	65,000	(149)		
	<u>(40,063)</u>	<u>(40,063)</u>	<u>(40,212)</u>	<u>(40,000)</u>	<u>(149)</u>		
EXPENSE							
INSURANCE EXPENSE	645	650	650	65	--		
UTILITIES - HEAT, HYDRO, WATER	25,290	24,150	24,648	25,300	498		
BLDG REPAIRS & MAINTENANCE	1,823	8,500	8,500	8,500	--		
MAINTENANCE CONTRACTS	422	--	400	--	400		
	<u>28,180</u>	<u>33,300</u>	<u>34,198</u>	<u>33,865</u>	<u>898</u>		
NET OPERATING (REVENUE) EXPENSE	<u>(11,883)</u>	<u>(6,763)</u>	<u>(6,014)</u>	<u>(6,135)</u>	<u>749</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	15,350	15,350	15,350	19,363	--		
	<u>15,350</u>	<u>15,350</u>	<u>15,350</u>	<u>19,363</u>	<u>--</u>		
	<u>3,467</u>	<u>8,587</u>	<u>9,336</u>	<u>13,228</u>	<u>749</u>		
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
None					3200-4100		

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DEPARTMENT: ENGINEERING ACTIVITY: ADMINISTRATION	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
PERMITS/LICENSES	(50)	--	(2,500)	(2,500)	(2,500)		
USER FEES	(1,018)	(800)	(800)	(800)	--		
RECOVERIES	<u>(139,843)</u>	<u>(100,000)</u>	<u>(111,000)</u>	<u>(106,000)</u>	<u>(11,000)</u>	11%	(1)
	<u>(140,911)</u>	<u>(100,800)</u>	<u>(114,300)</u>	<u>(109,300)</u>	<u>(13,500)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	372,558	443,660	451,970	456,505	8,310		
ADMINISTRATIVE EXPENSE	8,431	7,480	10,150	10,150	2,670	36%	(2)
OPERATING EXPENSE	2,706	2,175	11,650	2,250	9,475	436%	(3)
COMMUNICATIONS	11,566	9,400	10,000	1,000	600		
PROGRAM EXPENSES	850	2,100	2,565	2,565	465		
MEETINGS, CONFERENCES, TRAINING	11,311	20,000	17,800	18,800	(2,200)		
FUEL / TRANSPORTATION COSTS	2,922	1,966	2,100	1,600	134		
PROFESSIONAL FEES	20,770	59,650	41,200	69,700	(18,450)	31%	(4)
CONTRACTED SERVICES	574	--	--	100	--		
MARKETING & PROMOTION	--	3,675	2,000	2,275	(1,675)		
EQUIP REPAIRS & MAINTENANCE	(7,066)	(2,800)	(2,800)	(2,300)	--		
EQUIPMENT USAGE	963	200	200	200	--		
	<u>425,585</u>	<u>547,506</u>	<u>546,835</u>	<u>562,845</u>	<u>(671)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>284,674</u>	<u>446,706</u>	<u>432,535</u>	<u>453,545</u>	<u>(14,171)</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	1,336,225	1,336,225	1,622,000	1,786,000	285,775	21%	(5)
	<u>1,336,225</u>	<u>1,336,225</u>	<u>1,622,000</u>	<u>1,786,000</u>	<u>285,775</u>		
	<u>1,620,899</u>	<u>1,782,931</u>	<u>2,054,535</u>	<u>2,239,545</u>	<u>271,604</u>	15%	

EXPLANATION OF CHANGE:

- (1) Increase recoveries from the County, based on anticipated work in 2016
- (2) Increase in Subscription expenses - software warranty
- (3) Purchase two portable speed signs \$9.5K
- (4) Anticipated grant of \$15K for Phase II Storm Water Management study
- (5) Increase in funding from operating for 2016 capital projects. Additional \$250K contribution to increase reserves

INCLUDES DEPARTMENTS:

4000-4000
4000-5020

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DEPARTMENT: ENGINEERING	YTD Actual	Budget		Projection	Change 2015 to 2016		
ACTIVITY: STREET LIGHTING & TRAFFIC SIGNALS	2015	2015	2016	2017	(fav)	% if > \$2,500	ref
					unfav	& +/- 5%	
REVENUE	--	--	--	--	--		
EXPENSE							
UTILITIES - HEAT, HYDRO, WATER	231,410	233,000	239,200	246,226	6,200		
EQUIP REPAIRS & MAINTENANCE	30,952	26,000	23,000	26,000	(3,000)	12%	
	<u>262,362</u>	<u>259,000</u>	<u>262,200</u>	<u>272,226</u>	<u>3,200</u>		
NET OPERATING (REVENUE) EXPENSE	<u>262,362</u>	<u>259,000</u>	<u>262,200</u>	<u>272,226</u>	<u>3,200</u>		
OTHER	--	--	--	--	--		
	<u>262,362</u>	<u>259,000</u>	<u>262,200</u>	<u>272,226</u>	<u>3,200</u>	1%	
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
None					4000-4400		
					4000-4410		

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DEPARTMENT: PUBLIC WORKS ACTIVITY: TOTAL ALL ACTIVITIES	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(9,127)	(15,285)	(10,060)	(10,450)	5,225	34%	
USER FEES	--	(300)	(300)	(300)	--		
RECOVERIES	(21,374)	(19,100)	(19,100)	(19,050)	--		
COUNTY RECOVERY	(182,625)	(261,126)	(189,818)	(188,818)	71,308	27%	
GRANTS / SUBSIDIES / REBATES	(3,840)	(1,680)	(1,680)	(1,680)	--		
	<u>(216,966)</u>	<u>(297,491)</u>	<u>(220,958)</u>	<u>(220,298)</u>	<u>76,533</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	1,007,753	971,790	998,681	1,008,743	26,891		
ADMINISTRATIVE EXPENSE	1,304	1,485	1,175	1,485	(310)		
OPERATING EXPENSE	16,974	27,800	22,300	29,400	(5,500)	20%	
COMMUNICATIONS	7,436	7,540	9,077	10,377	1,537		
UTILITIES - HEAT, HYDRO, WATER	19,423	21,116	20,296	21,296	(820)		
PROGRAM EXPENSES	727	745	786	976	41		
MEETINGS, CONFERENCES, TRAINING	12,496	10,450	12,945	12,965	2,495		
FUEL / TRANSPORTATION COSTS	62,327	74,018	71,060	71,060	(2,958)		
CONTRACTED SERVICES	27,918	--	25,000	25,000	25,000		
MARKETING & PROMOTION	5,310	6,100	6,200	6,725	100		
LAND MAINTENANCE & IMPROVEMENT	--	5,000	1,500	1,500	(3,500)	70%	
EQUIP REPAIRS & MAINTENANCE	4,064	103,765	96,252	103,597	(7,513)	7%	
BLDG REPAIRS & MAINTENANCE	11,331	7,500	7,500	7,500	--		
SNOW REMOVAL AND SANDING	19,441	15,000	15,000	15,000	--		
MAINTENANCE CONTRACTS	8,070	7,000	11,470	11,470	4,470	64%	
MATERIALS	454,598	600,851	482,886	398,946	(117,965)	20%	
EQUIPMENT USAGE	76,720	(200)	(200)	(200)	--		
	<u>1,735,892</u>	<u>1,859,960</u>	<u>1,781,928</u>	<u>1,725,840</u>	<u>(78,032)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>1,518,926</u>	<u>1,562,469</u>	<u>1,560,970</u>	<u>1,505,542</u>	<u>(1,499)</u>		
OTHER							
TRANSFER FROM RESERVES & RES FUNDS	--	(98,000)	(97,500)	(3,000)	500		
TRANSFER TO RESERVES & RES FUNDS	250,000	261,500	241,500	232,395	(20,000)	8%	
	<u>250,000</u>	<u>163,500</u>	<u>144,000</u>	<u>229,395</u>	<u>(19,500)</u>		
	<u>1,768,926</u>	<u>1,725,969</u>	<u>1,704,970</u>	<u>1,734,937</u>	<u>(20,999)</u>	1%	
SUMMARY OF ALL PUBLIC WORKS ACTIVITIES:							
ADMINISTRATION & EQUIPMENT			376,032				
BRIDGES & CULVERTS			11,790				
ROADSIDE MAINTENANCE			208,760				
SURFACE MAINTENANCE			308,710				
ROADS, SIDEWALKS & PARKING LOTS			247,670				
WINTER CONTROL			462,776				
ENVIRONMENTAL SERVICES			89,232				
			<u>1,704,970</u>				

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DEPARTMENT: PUBLIC WORKS				Change 2015 to 2016		
ACTIVITY: ADMINISTRATION & EQUIPMENT	YTD Actual	Budget		Projection	(fav)	% if > \$2,500
	2015	2015	2016	2017	unfav	& +/- 5% ref
REVENUE						
SALE OF GOODS OR SERVICES	(2,792)	(2,000)	(2,500)	(2,500)	(500)	
USER FEES	--	(300)	(300)	(300)	--	
RECOVERIES	(21,374)	(19,000)	(19,000)	(19,000)	--	
COUNTY RECOVERY	(83,238)	(162,800)	(162,800)	(162,800)	--	
GRANTS / SUBSIDIES / REBATES	(3,840)	(1,680)	(1,680)	(1,680)	--	
	<u>(111,244)</u>	<u>(185,780)</u>	<u>(186,280)</u>	<u>(186,280)</u>	<u>(500)</u>	
EXPENSE						
SALARIES, WAGES & BENEFITS	425,321	465,890	447,141	451,683	(18,749)	
ADMINISTRATIVE EXPENSE	1,304	1,485	1,175	1,485	(310)	
OPERATING EXPENSE	15,869	25,300	19,800	26,900	(5,500)	22% (1)
COMMUNICATIONS	7,436	7,540	9,077	10,377	1,537	
UTILITIES - HEAT, HYDRO, WATER	18,801	20,616	19,796	19,796	(820)	
PROGRAM EXPENSES	727	675	786	976	111	
MEETINGS, CONFERENCES, TRAINING	12,496	10,450	12,945	12,965	2,495	
FUEL / TRANSPORTATION COSTS	62,327	74,018	71,060	71,060	(2,958)	
CONTRACTED SERVICES	21	--	--	--	--	
MARKETING & PROMOTION	460	900	1,000	1,000	100	
EQUIP REPAIRS & MAINTENANCE	4,064	103,765	96,252	103,597	(7,513)	7% (2)
BLDG REPAIRS & MAINTENANCE	11,331	7,500	7,500	7,500	--	
MAINTENANCE CONTRACTS	8,070	7,000	11,470	11,470	4,470	64% (3)
EQUIPMENT USAGE	(257,911)	(400,428)	(377,190)	(373,380)	23,238	6% (4)
	<u>310,315</u>	<u>324,711</u>	<u>320,812</u>	<u>345,429</u>	<u>(3,899)</u>	
NET OPERATING (REVENUE) EXPENSE	<u>199,071</u>	<u>138,931</u>	<u>134,532</u>	<u>159,149</u>	<u>(4,399)</u>	
OTHER						
TRANSFER TO RESERVES & RES FUNDS	250,000	261,500	241,500	232,395	(20,000)	8% (5)
	<u>250,000</u>	<u>261,500</u>	<u>241,500</u>	<u>232,395</u>	<u>(20,000)</u>	
	<u><u>449,071</u></u>	<u><u>400,431</u></u>	<u><u>376,032</u></u>	<u><u>391,544</u></u>	<u><u>(24,399)</u></u>	6%
EXPLANATION OF CHANGE:				INCLUDES DEPARTMENTS:		
(1) Reduction in janitorial supplies \$2.5K and small equipment purchases \$2.5K				4500-4000		
(2) To be in line with 2015 actuals				4500-4100		
(3) Budget for security and fire monitoring, not budgeted in 2015				4500-4190		
(4) Reduction in Equipment usage revenues due to a transfer of two services to the County				4500-4230		
(5) (rubbish and scrap metal pick up and spring large article pickup)						
Reduction in transfer to reserve to offset revenue loss in the equipment usage charges						

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DEPARTMENT: PUBLIC WORKS ACTIVITY: BRIDGES & CULVERTS	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE	--	--	--	--	--		
EXPENSE							
SALARIES, WAGES & BENEFITS	4,858	9,580	3,840	3,900	(5,740)	60%	(1)
MATERIALS	5,830	20,000	5,000	5,000	(15,000)	75%	(2)
EQUIPMENT USAGE	347	2,870	2,950	2,950	80		
	<u>11,035</u>	<u>32,450</u>	<u>11,790</u>	<u>11,850</u>	<u>(20,660)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>11,035</u>	<u>32,450</u>	<u>11,790</u>	<u>11,850</u>	<u>(20,660)</u>		
OTHER	--	--	--	--	--		
	<u>11,035</u>	<u>32,450</u>	<u>11,790</u>	<u>11,850</u>	<u>(20,660)</u>	64%	
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
(1) Change allocation between cost centers					4500-4110		
(2) To be in line with 2015 actuals							

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DEPARTMENT: PUBLIC WORKS ACTIVITY: ROADSIDE MAINTENANCE	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE	--	--	--	--	--		
EXPENSE							
SALARIES, WAGES & BENEFITS	103,269	88,190	101,660	102,800	13,470	15%	(1)
MATERIALS	43,682	43,095	38,450	42,010	(4,645)	11%	(2)
EQUIPMENT USAGE	55,285	70,950	68,650	64,550	(2,300)		
	<u>202,236</u>	<u>202,235</u>	<u>208,760</u>	<u>209,360</u>	<u>6,525</u>		
NET OPERATING (REVENUE) EXPENSE	<u>202,236</u>	<u>202,235</u>	<u>208,760</u>	<u>209,360</u>	<u>6,525</u>		
OTHER	--	--	--	--	--		
	<u>202,236</u>	<u>202,235</u>	<u>208,760</u>	<u>209,360</u>	<u>6,525</u>		

EXPLANATION OF CHANGE:

- (1) Change allocation within department based on 2015 actuals
- (2) Based on work to be performed in 2016

INCLUDES DEPARTMENTS:

- 4500-4120
- 4500-4121
- 4500-4122
- 4500-4123
- 4500-4124

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DEPARTMENT: PUBLIC WORKS ACTIVITY: SURFACE MAINTENANCE	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE	--	--	--	--	--		
EXPENSE							
SALARIES, WAGES & BENEFITS	139,658	76,660	126,940	128,100	50,280	66%	(1)
MATERIALS	173,936	276,200	209,400	114,500	(66,800)	24%	(2)
EQUIPMENT USAGE	56,738	76,370	67,370	67,206	(9,000)	12%	(3)
	<u>370,332</u>	<u>429,230</u>	<u>403,710</u>	<u>309,806</u>	<u>(25,520)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>370,332</u>	<u>429,230</u>	<u>403,710</u>	<u>309,806</u>	<u>(25,520)</u>		
OTHER							
TRANSFER FROM RESERVES & RES FUNDS	--	(95,000)	(95,000)	--	--		
	<u>--</u>	<u>(95,000)</u>	<u>(95,000)</u>	<u>--</u>	<u>--</u>		
	<u>370,332</u>	<u>334,230</u>	<u>308,710</u>	<u>309,806</u>	<u>(25,520)</u>		

EXPLANATION OF CHANGE:

- (1) Change allocation within department based on 2015 actuals
- (2) Based on work to be performed in 2016
- (3) Based on work to be performed in 2016

INCLUDES DEPARTMENTS:

- 4500-4130
- 4500-4131
- 4500-4132
- 4500-4140
- 4500-4141

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DEPARTMENT: PUBLIC WORKS ACTIVITY: ROADS, SIDEWALKS & PARKING LOTS	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE	--	--	--	--	--		
EXPENSE							
SALARIES, WAGES & BENEFITS	95,000	76,690	93,530	94,400	16,840	22%	(1)
UTILITIES - HEAT, HYDRO, WATER	622	500	500	1,500	--		
LAND MAINTENANCE & IMPROVEMENT	--	5,000	1,500	1,500	(3,500)	70%	(2)
SNOW REMOVAL AND SANDING	19,441	15,000	15,000	15,000	--		
MATERIALS	101,836	120,620	109,300	113,500	(11,320)	9%	(3)
EQUIPMENT USAGE	18,218	33,760	27,840	28,174	(5,920)	18%	(4)
	<u>235,117</u>	<u>251,570</u>	<u>247,670</u>	<u>254,074</u>	<u>(3,900)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>235,117</u>	<u>251,570</u>	<u>247,670</u>	<u>254,074</u>	<u>(3,900)</u>		
OTHER	--	--	--	--	--		
	<u>235,117</u>	<u>251,570</u>	<u>247,670</u>	<u>254,074</u>	<u>(3,900)</u>		

EXPLANATION OF CHANGE:

- (1) Allocation within department based on 2015 actuals
- (2) Minimal work anticipated in 2016
- (3) Based on work to be performed in 2016
- (4) Based on work to be performed in 2016

INCLUDES DEPARTMENTS:

- 4500-4160
- 4500-4161
- 4500-4200
- 4500-4205
- 4500-4220
- 4500-4522

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DEPARTMENT: PUBLIC WORKS ACTIVITY: WINTER CONTROL	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE	--	--	--	--	--		
EXPENSE							
SALARIES, WAGES & BENEFITS	128,445	138,040	153,510	155,230	15,470	11%	(1)
CONTRACTED SERVICES	27,897	--	25,000	25,000	25,000		(2)
MATERIALS	122,511	135,936	116,936	116,936	(19,000)	14%	(3)
EQUIPMENT USAGE	142,825	135,070	167,330	167,330	32,260	24%	(4)
	<u>421,679</u>	<u>409,046</u>	<u>462,776</u>	<u>464,496</u>	<u>53,730</u>		
NET OPERATING (REVENUE) EXPENSE	<u>421,679</u>	<u>409,046</u>	<u>462,776</u>	<u>464,496</u>	<u>53,730</u>		
OTHER	--	--	--	--	--		
	<u>421,679</u>	<u>409,046</u>	<u>462,776</u>	<u>464,496</u>	<u>53,730</u>		

EXPLANATION OF CHANGE:

- (1) Change allocation within department based on 2015 actuals
- (2) Contracted services for sidewalk snow removal, was budgeted in Materials in 2015
- (3) Reduction due to reallocation of sidewalk snow removal to contracted services
- (4) Based on normal year and in line with 2015 actuals

INCLUDES DEPARTMENTS:

- 4500-4150
- 4500-4151
- 4500-4152
- 4500-4153
- 4500-4221

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DEPARTMENT: PUBLIC WORKS ACTIVITY: ENVIRONMENTAL SERVICES	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(6,335)	(13,285)	(7,560)	(7,950)	5,725	43%	(1)
RECOVERIES	--	(100)	(100)	(50)	--		
COUNTY RECOVERY	(99,387)	(98,326)	(27,018)	(26,018)	71,308	73%	(2)
	<u>(105,722)</u>	<u>(111,711)</u>	<u>(34,678)</u>	<u>(34,018)</u>	<u>77,033</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	111,201	116,740	72,060	72,630	(44,680)	38%	(3)
OPERATING EXPENSE	1,105	2,500	2,500	2,500	--		
PROGRAM EXPENSES	--	70	--	--	(70)		
MARKETING & PROMOTION	4,850	5,200	5,200	5,725	--		
MATERIALS	6,803	5,000	3,800	7,000	(1,200)		
EQUIPMENT USAGE	61,218	81,208	42,850	42,970	(38,358)	47%	(4)
	<u>185,177</u>	<u>210,718</u>	<u>126,410</u>	<u>130,825</u>	<u>(84,308)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>79,455</u>	<u>99,007</u>	<u>91,732</u>	<u>96,807</u>	<u>(7,275)</u>		
OTHER							
TRANSFER FROM RESERVES & RES FUNDS	--	(3,000)	(2,500)	(3,000)	500		
	<u>--</u>	<u>(3,000)</u>	<u>(2,500)</u>	<u>(3,000)</u>	<u>500</u>		
	<u>79,455</u>	<u>96,007</u>	<u>89,232</u>	<u>93,807</u>	<u>(6,775)</u>		

EXPLANATION OF CHANGE:

- (1) To bring more in line with prior year actuals
- (2) Transfer of two services under the County umbrella
- (3) Transfer of two services to the County
- (4) Transfer of two services to the County

INCLUDES DEPARTMENTS:

- 4500-4203
- 4500-4207
- 4500-4209
- 4500-500**

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DEPARTMENT: PARKS AND ARENA ACTIVITY: TOTAL ALL ACTIVITIES	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav)	% if > \$2,500	ref
					unfav	& +/- 5%	
REVENUE							
SALE OF GOODS OR SERVICES	(48,502)	(42,500)	(42,500)	(42,500)	--		
ICE RENTAL	(226,217)	(226,549)	(248,932)	(249,000)	(22,383)	10%	
RENT / LEASES	(11,596)	(17,500)	(16,900)	(17,502)	600		
USER FEES	(58,526)	(55,714)	(57,359)	(57,360)	(1,645)		
RECOVERIES	(8,700)	(7,500)	(7,500)	(7,500)	--		
GRANTS / SUBSIDIES / REBATES	(2,273)	(3,500)	(2,500)	(3,500)	1,000		
DONATIONS / FUNDRAISING	(608)	--	--	--	--		
	<u>(356,422)</u>	<u>(353,263)</u>	<u>(375,691)</u>	<u>(377,362)</u>	<u>(22,428)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	676,053	668,299	705,820	665,702	37,521	6%	
ADMINISTRATIVE EXPENSE	621	675	675	775	--		
OPERATING EXPENSE	12,234	13,655	14,825	18,977	1,170		
COMMUNICATIONS	8,199	7,990	7,240	7,991	(750)		
UTILITIES - HEAT, HYDRO, WATER	201,128	202,519	212,226	205,886	9,707		
SUPPLIES	38,993	33,100	33,100	33,100	--		
PROGRAM EXPENSES	9,007	15,350	19,600	19,600	4,250	28%	
MEETINGS, CONFERENCES, TRAINING	4,032	4,750	4,750	4,750	--		
FUEL / TRANSPORTATION COSTS	16,039	18,575	19,775	19,775	1,200		
CONTRACTED SERVICES	9,654	7,160	7,160	7,160	--		
MARKETING & PROMOTION	26,852	34,800	36,300	47,150	1,500		
GRANTS TO VOLUNTEER ORGANIZATIONS	36,000	36,000	36,000	36,000	--		
LAND MAINTENANCE & IMPROVEMENT	29,603	37,200	37,200	35,800	--		
EQUIP REPAIRS & MAINTENANCE	70,035	79,703	80,200	81,400	497		
BLDG REPAIRS & MAINTENANCE	31,282	32,675	37,675	32,999	5,000	15%	
SNOW REMOVAL AND SANDING	7,935	18,300	18,300	17,400	--		
MAINTENANCE CONTRACTS	24,655	20,250	31,198	31,248	10,948	54%	
	<u>1,202,322</u>	<u>1,231,001</u>	<u>1,302,044</u>	<u>1,265,712</u>	<u>71,043</u>		
NET OPERATING (REVENUE) EXPENSE	<u>845,900</u>	<u>877,738</u>	<u>926,353</u>	<u>888,350</u>	<u>48,615</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	376,710	376,710	475,210	444,210	98,500	26%	
	<u>376,680</u>	<u>376,710</u>	<u>475,210</u>	<u>444,210</u>	<u>98,500</u>		
	<u>1,222,580</u>	<u>1,254,448</u>	<u>1,401,563</u>	<u>1,332,560</u>	<u>147,115</u>		
SUMMARY OF ALL PARKS ACTIVITIES:							
ADMINISTRATION			128,385				
ARENA			549,081				
PARKS			536,015				
PARKS PROGRAMS			23,380				
CAMI PARKS / SUZUKI HOUSE			164,702				
			<u>1,401,563</u>				

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DEPARTMENT: PARKS AND ARENA ACTIVITY: ADMINISTRATION	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
DONATIONS / FUNDRAISING	(108)	--	--	--	--		
	<u>(108)</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	99,714	114,010	70,870	71,500	(43,140)	38%	(1)
ADMINISTRATIVE EXPENSE	198	75	75	75	--		
OPERATING EXPENSE	--	100	100	100	--		
COMMUNICATIONS	591	840	840	840	--		
PROGRAM EXPENSES	2,594	6,650	10,900	10,900	4,250	64%	(2)
MEETINGS, CONFERENCES, TRAINING	1,437	1,500	1,500	1,500	--		
FUEL / TRANSPORTATION COSTS	600	300	1,500	1,500	1,200		
MARKETING & PROMOTION	22,779	25,000	27,000	38,350	2,000		(3)
EQUIP REPAIRS & MAINTENANCE	76	100	100	100	--		
	<u>127,988</u>	<u>148,575</u>	<u>112,885</u>	<u>124,865</u>	<u>(35,690)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>127,881</u>	<u>148,575</u>	<u>112,885</u>	<u>124,865</u>	<u>(35,690)</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	10,500	10,500	15,500	53,000	5,000	48%	(4)
	<u>10,500</u>	<u>10,500</u>	<u>15,500</u>	<u>53,000</u>	<u>5,000</u>		
	<u>138,381</u>	<u>159,075</u>	<u>128,385</u>	<u>177,865</u>	<u>(30,690)</u>		

EXPLANATION OF CHANGE:

- (1) Savings due to a new employment contract
- (2) Add expenses of \$5K for Recreational Trails Committee
- (3) Two additional publications of Community Magazine
- (4) Add \$5K to Admin Recreational Reserve

INCLUDES DEPARTMENTS:

5000-4000

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DEPARTMENT: PARKS AND ARENA ACTIVITY: ARENA	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(24,892)	(26,000)	(26,000)	(26,000)	--		
ICE RENTAL	(226,217)	(226,549)	(248,932)	(249,000)	(22,383)	10%	(1)
RENT / LEASES	(1,556)	(8,200)	(6,700)	(7,200)	1,500		
USER FEES	(8,570)	(7,354)	(7,999)	(8,000)	(645)		
	<u>(261,236)</u>	<u>(268,103)</u>	<u>(289,631)</u>	<u>(290,200)</u>	<u>(21,528)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	233,498	205,008	282,000	234,820	76,992	38%	(2)
ADMINISTRATIVE EXPENSE	277	400	400	500	--		
OPERATING EXPENSE	5,291	5,050	5,470	6,843	420		
COMMUNICATIONS	3,891	2,100	2,100	2,100	--		
UTILITIES - HEAT, HYDRO, WATER	90,214	96,100	98,633	98,900	2,533		
SUPPLIES	14,008	13,100	13,100	13,100	--		
MEETINGS, CONFERENCES, TRAINING	928	1,750	1,750	1,750	--		
FUEL / TRANSPORTATION COSTS	1,716	3,275	3,275	3,275	--		
MARKETING & PROMOTION	--	500	500	500	--		
EQUIP REPAIRS & MAINTENANCE	14,844	23,000	21,000	21,000	(2,000)		
BLDG REPAIRS & MAINTENANCE	20,046	15,575	15,575	15,809	--		
SNOW REMOVAL AND SANDING	3,730	8,400	8,400	8,400	--		
MAINTENANCE CONTRACTS	15,274	11,700	16,799	16,799	5,099	44%	(3)
	<u>403,715</u>	<u>385,958</u>	<u>469,002</u>	<u>423,796</u>	<u>83,044</u>		
NET OPERATING (REVENUE) EXPENSE	<u>142,480</u>	<u>117,855</u>	<u>179,371</u>	<u>133,596</u>	<u>61,516</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	321,210	321,210	369,710	311,210	48,500	15%	(4)
	<u>321,210</u>	<u>321,210</u>	<u>369,710</u>	<u>311,210</u>	<u>48,500</u>		
	<u>463,690</u>	<u>439,065</u>	<u>549,081</u>	<u>444,806</u>	<u>110,016</u>		

EXPLANATION OF CHANGE:

- (1) New sports groups and increase in ice fees
- (2) Add one new temp position (succession planning)
- (3) Reallocate chemical treatment contract from repair and maintenance account
- (4) Increase contribution to reserves by savings from the new employment contract

INCLUDES DEPARTMENTS:

5000-6020

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DEPARTMENT: PARKS AND ARENA ACTIVITY: PARKS	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav)	% if > \$2,500 & +/- 5%	ref
REVENUE							
USER FEES	(24,425)	(20,800)	(21,800)	(21,800)	(1,000)		
RECOVERIES	(8,700)	(7,500)	(7,500)	(7,500)	--		
GRANTS / SUBSIDIES / REBATES	(2,273)	(3,500)	(2,500)	(3,500)	1,000		
	<u>(35,398)</u>	<u>(31,800)</u>	<u>(31,800)</u>	<u>(32,800)</u>	<u>--</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	308,866	309,650	315,410	320,723	5,760		
ADMINISTRATIVE EXPENSE	146	200	200	200	--		
OPERATING EXPENSE	6,943	7,455	8,205	10,980	750		
COMMUNICATIONS	3,718	5,000	4,250	5,000	(750)		
UTILITIES - HEAT, HYDRO, WATER	37,917	33,950	38,200	32,700	4,250	13%	
PROGRAM EXPENSES	4,663	4,700	4,700	4,700	--		
MEETINGS, CONFERENCES, TRAINING	1,667	1,500	1,500	1,500	--		
FUEL / TRANSPORTATION COSTS	13,723	15,000	15,000	15,000	--		
MARKETING & PROMOTION	1,283	5,300	5,300	4,300	--		
LAND MAINTENANCE & IMPROVEMENT	29,337	33,200	33,200	30,800	--		
EQUIP REPAIRS & MAINTENANCE	36,880	36,300	36,300	37,500	--		
BLDG REPAIRS & MAINTENANCE	7,014	11,100	11,100	11,100	--		
SNOW REMOVAL AND SANDING	--	900	900	--	--		
MAINTENANCE CONTRACTS	3,735	3,550	3,550	3,600	--		
	<u>455,893</u>	<u>467,805</u>	<u>477,815</u>	<u>478,103</u>	<u>10,010</u>		
NET OPERATING (REVENUE) EXPENSE	<u>420,495</u>	<u>436,005</u>	<u>446,015</u>	<u>445,303</u>	<u>10,010</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	37,000	37,000	90,000	80,000	53,000	143%	(1)
	<u>37,000</u>	<u>37,000</u>	<u>90,000</u>	<u>80,000</u>	<u>53,000</u>		
	<u>457,495</u>	<u>473,005</u>	<u>536,015</u>	<u>525,303</u>	<u>63,010</u>		

EXPLANATION OF CHANGE:

(1) Increase contribution to finance capital projects for 2016 \$28K and \$10K to increase Recreational trail reserve

INCLUDES DEPARTMENTS:
5000-6050

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DEPARTMENT: PARKS AND ARENA ACTIVITY: PARKS PROGRAMS	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(23,610)	(16,500)	(16,500)	(16,500)	--		
USER FEES	(5,531)	(7,560)	(7,560)	(7,560)	--		
DONATIONS / FUNDRAISING	(500)	--	--	--	--		
	<u>(29,641)</u>	<u>(24,060)</u>	<u>(24,060)</u>	<u>(24,060)</u>	<u>--</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	7,657	9,001	11,680	12,459	2,679	30%	(1)
OPERATING EXPENSE	--	1,050	1,050	1,054	--		
COMMUNICATIONS	--	50	50	51	--		
SUPPLIES	24,986	20,000	20,000	20,000	--		
PROGRAM EXPENSES	1,750	4,000	4,000	4,000	--		
CONTRACTED SERVICES	9,654	7,160	7,160	7,160	--		
MARKETING & PROMOTION	2,790	4,000	3,500	4,000	(500)		
	<u>46,837</u>	<u>45,261</u>	<u>47,440</u>	<u>48,723</u>	<u>2,179</u>		
NET OPERATING (REVENUE) EXPENSE	<u>17,196</u>	<u>21,201</u>	<u>23,380</u>	<u>24,663</u>	<u>2,179</u>		
OTHER							
	<u>(30)</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>17,166</u>	<u>21,201</u>	<u>23,380</u>	<u>24,663</u>	<u>2,179</u>		

EXPLANATION OF CHANGE:

(1) Festival of Lights, add staff time to set up and take down the display

INCLUDES DEPARTMENTS:

5000-6051
5000-6100
5000-6110

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DEPARTMENT: PARKS AND ARENA ACTIVITY: CAMI PARKS / SUZUKI HOUSE	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav)	% if > \$2,500 & +/- 5%	ref
REVENUE							
RENT / LEASES	(10,040)	(9,300)	(10,200)	(10,302)	(900)		
USER FEES	(20,000)	(20,000)	(20,000)	(20,000)	--		
	<u>(30,040)</u>	<u>(29,300)</u>	<u>(30,200)</u>	<u>(30,302)</u>	<u>(900)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	26,318	30,630	25,860	26,200	(4,770)	16%	(1)
UTILITIES - HEAT, HYDRO, WATER	72,997	72,469	75,393	74,286	2,924		
GRANTS TO VOLUNTEER ORGANIZATIONS	36,000	36,000	36,000	36,000	--		
LAND MAINTENANCE & IMPROVEMENT	266	4,000	4,000	5,000	--		
EQUIP REPAIRS & MAINTENANCE	18,235	20,303	22,800	22,800	2,497		
BLDG REPAIRS & MAINTENANCE	4,223	6,000	11,000	6,090	5,000	83%	(2)
SNOW REMOVAL AND SANDING	4,205	9,000	9,000	9,000	--		
MAINTENANCE CONTRACTS	5,646	5,000	10,849	10,849	5,849	117%	(3)
	<u>167,889</u>	<u>183,402</u>	<u>194,902</u>	<u>190,225</u>	<u>11,500</u>		
NET OPERATING (REVENUE) EXPENSE	<u>137,849</u>	<u>154,102</u>	<u>164,702</u>	<u>159,923</u>	<u>10,600</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	8,000	8,000	--	--	(8,000)	100%	(4)
	<u>8,000</u>	<u>8,000</u>	<u>--</u>	<u>--</u>	<u>(8,000)</u>		
	<u>145,849</u>	<u>162,102</u>	<u>164,702</u>	<u>159,923</u>	<u>2,600</u>		

EXPLANATION OF CHANGE:

- (1) Change allocation between department
- (2) Replacement of Domestic Hot Water Tank Vent
- (3) Exterior Walls Structural Investigation
- (4) Reallocation to Parks Facility Transfer to Reserve account

INCLUDES DEPARTMENTS:

5000-6030
5000-6040

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DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: TOTAL ALL ACTIVITIES	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(4,154)	(4,000)	(4,000)	(4,000)	--		
RENT / LEASES	(19,666)	(12,625)	(22,180)	(24,707)	(9,555)	76%	
USER FEES	(97,492)	(99,287)	(98,213)	(98,060)	1,074		
MEMBERSHIPS	(120,963)	(122,100)	(122,100)	(122,100)	--		
RECOVERIES	(364)	--	--	--	--		
GRANTS / SUBSIDIES / REBATES	(9,383)	(6,924)	(9,936)	(9,936)	(3,012)	44%	
PROGRAM REVENUES	(264,444)	(264,232)	(269,647)	(271,841)	(5,415)		
DONATIONS / FUNDRAISING	(1,225)	(2,700)	--	(900)	2,700	100%	
	<u>(517,691)</u>	<u>(511,868)</u>	<u>(526,076)</u>	<u>(531,544)</u>	<u>(14,208)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	930,147	914,783	917,010	926,308	2,227		
ADMINISTRATIVE EXPENSE	13,020	19,586	22,086	21,150	2,500		
OPERATING EXPENSE	13,482	21,540	18,940	18,938	(2,600)	12%	
COMMUNICATIONS	9,121	10,000	10,000	10,000	--		
UTILITIES - HEAT, HYDRO, WATER	144,467	153,110	153,073	158,052	(37)		
SUPPLIES	11,695	17,160	15,272	17,182	(1,888)		
PROGRAM EXPENSES	13,491	15,556	15,666	15,754	110		
MEETINGS, CONFERENCES, TRAINING	2,836	4,972	5,172	4,980	200		
FUEL / TRANSPORTATION COSTS	473	1,860	1,860	1,875	--		
CONTRACTED SERVICES	3,112	4,992	3,750	4,992	(1,242)		
MARKETING & PROMOTION	1,769	1,400	1,400	2,403	--		
EQUIP REPAIRS & MAINTENANCE	39,975	57,600	57,000	52,050	(600)		
BLDG REPAIRS & MAINTENANCE	12,768	19,750	21,750	20,757	2,000		
SNOW REMOVAL AND SANDING	4,210	10,000	10,000	10,000	--		
MAINTENANCE CONTRACTS	18,270	18,000	18,000	18,000	--		
	<u>1,218,834</u>	<u>1,270,309</u>	<u>1,270,979</u>	<u>1,282,440</u>	<u>670</u>		
NET OPERATING (REVENUE) EXPENSE	<u>701,143</u>	<u>758,441</u>	<u>744,903</u>	<u>750,896</u>	<u>(13,538)</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	16,000	16,000	50,000	14,000	34,000	213%	
	<u>16,000</u>	<u>16,000</u>	<u>50,000</u>	<u>14,000</u>	<u>34,000</u>		
	<u>717,143</u>	<u>774,441</u>	<u>794,903</u>	<u>764,896</u>	<u>20,462</u>		
SUMMARY OF ALL VICTORIA PARK COMMUNITY CENTRE ACTIVITIES:							
ADMINISTRATION			151,476				
AQUATICS			98,035				
FITNESS			5,174				
PROGRAMS			26,040				
FACILITY			514,178				
			<u>794,903</u>				

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DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: ADMINISTRATION	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav)	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(1,901)	--	--	--	--		
USER FEES	(685)	(500)	(500)	(500)	--		
RECOVERIES	(296)	--	--	--	--		
	<u>(2,882)</u>	<u>(500)</u>	<u>(500)</u>	<u>(500)</u>	<u>--</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	127,522	116,410	118,590	119,780	2,180		
ADMINISTRATIVE EXPENSE	13,020	19,586	22,086	21,150	2,500		
OPERATING EXPENSE	812	600	600	600	--		
COMMUNICATIONS	9,121	10,000	10,000	10,000	--		
SUPPLIES	1,115	--	--	--	--		
PROGRAM EXPENSES	33	100	100	100	--		
MEETINGS, CONFERENCES, TRAINING	539	100	100	100	--		
FUEL / TRANSPORTATION COSTS	--	100	100	100	--		
MARKETING & PROMOTION	884	200	200	200	--		
EQUIP REPAIRS & MAINTENANCE	--	200	200	200	--		
	<u>153,045</u>	<u>147,296</u>	<u>151,976</u>	<u>152,230</u>	<u>4,680</u>		
NET OPERATING (REVENUE) EXPENSE	<u>150,164</u>	<u>146,796</u>	<u>151,476</u>	<u>151,730</u>	<u>4,680</u>		
OTHER							
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>150,164</u>	<u>146,796</u>	<u>151,476</u>	<u>151,730</u>	<u>4,680</u>		
EXPLANATION OF CHANGE: None						INCLUDES DEPARTMENTS: 5100-4000	

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DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: AQUATICS	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	--	(1,000)	(1,000)	(1,000)	--		
RENT / LEASES	(15,841)	(12,025)	(15,255)	(15,255)	(3,230)	27%	(1)
USER FEES	(29,577)	(30,000)	(30,000)	(30,000)	--		
MEMBERSHIPS	(21,914)	(17,700)	(17,700)	(17,700)	--		
RECOVERIES	(68)	--	--	--	--		
PROGRAM REVENUES	(147,788)	(144,203)	(148,368)	(148,660)	(4,165)		
DONATIONS / FUNDRAISING	(1,225)	(2,700)	--	(900)	2,700	100%	(2)
	<u>(216,414)</u>	<u>(207,628)</u>	<u>(212,323)</u>	<u>(213,515)</u>	<u>(4,695)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	294,137	286,600	293,900	296,839	7,300		
OPERATING EXPENSE	3,208	6,460	3,860	3,756	(2,600)	40%	(3)
SUPPLIES	2,521	6,000	4,400	6,000	(1,600)		
PROGRAM EXPENSES	5,082	5,311	5,221	5,309	(90)		
MEETINGS, CONFERENCES, TRAINING	240	2,392	2,392	2,400	--		
FUEL / TRANSPORTATION COSTS	181	385	385	400	--		
MARKETING & PROMOTION	--	200	200	203	--		
	<u>305,368</u>	<u>307,348</u>	<u>310,358</u>	<u>314,907</u>	<u>3,010</u>		
NET OPERATING (REVENUE) EXPENSE	<u>88,955</u>	<u>99,720</u>	<u>98,035</u>	<u>101,392</u>	<u>(1,685)</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	--	--	--	4,000	--		
	<u>--</u>	<u>--</u>	<u>--</u>	<u>4,000</u>	<u>--</u>		
	<u>88,955</u>	<u>99,720</u>	<u>98,035</u>	<u>105,392</u>	<u>(1,685)</u>		

EXPLANATION OF CHANGE:

- (1) Change in pool rent rates
- (2) Reallocate to Program Revenues
- (3) To be in line with 2015 actuals

INCLUDES DEPARTMENTS:

5100-6060

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DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: FITNESS	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav)	% if > \$2,500 & +/- 5%	ref
REVENUE							
USER FEES	(15,185)	(19,436)	(18,446)	(18,209)	990		
MEMBERSHIPS	(99,049)	(104,400)	(104,400)	(104,400)	--		
PROGRAM REVENUES	<u>(3,147)</u>	<u>(4,000)</u>	<u>(4,000)</u>	<u>(4,000)</u>	--		
	<u>(117,381)</u>	<u>(127,836)</u>	<u>(126,846)</u>	<u>(126,609)</u>	<u>990</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	106,277	108,170	108,790	110,021	620		
OPERATING EXPENSE	1,031	1,150	1,150	1,150	--		
SUPPLIES	999	1,550	1,550	1,550	--		
PROGRAM EXPENSES	--	500	500	500	--		
MEETINGS, CONFERENCES, TRAINING	1,296	1,480	1,680	1,480	200		
FUEL / TRANSPORTATION COSTS	202	550	550	550	--		
CONTRACTED SERVICES	1,312	1,500	1,500	1,500	--		
MARKETING & PROMOTION	325	300	300	300	--		
EQUIP REPAIRS & MAINTENANCE	<u>1,779</u>	<u>7,000</u>	<u>6,000</u>	<u>7,000</u>	<u>(1,000)</u>		
	<u>113,222</u>	<u>122,200</u>	<u>122,020</u>	<u>124,051</u>	<u>(180)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>(4,159)</u>	<u>(5,636)</u>	<u>(4,826)</u>	<u>(2,558)</u>	<u>810</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	<u>8,000</u>	<u>8,000</u>	<u>10,000</u>	<u>10,000</u>	<u>2,000</u>		
	<u>8,000</u>	<u>8,000</u>	<u>10,000</u>	<u>10,000</u>	<u>2,000</u>		
	<u>3,841</u>	<u>2,364</u>	<u>5,174</u>	<u>7,442</u>	<u>2,810</u>		
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
None					5100-6070		

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DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: PROGRAMS	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
USER FEES	(52,045)	(49,351)	(49,267)	(49,351)	84		
GRANTS / SUBSIDIES / REBATES	(9,383)	(6,924)	(9,936)	(9,936)	(3,012)	44%	(1)
PROGRAM REVENUES	<u>(113,508)</u>	<u>(116,029)</u>	<u>(117,279)</u>	<u>(119,181)</u>	<u>(1,250)</u>		
	<u>(174,936)</u>	<u>(172,304)</u>	<u>(176,482)</u>	<u>(178,468)</u>	<u>(4,178)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	185,071	174,853	179,090	180,860	4,237		
OPERATING EXPENSE	709	1,490	1,490	1,490	--		
SUPPLIES	5,904	8,110	7,822	8,110	(288)		
PROGRAM EXPENSES	8,377	9,645	9,845	9,845	200		
MEETINGS, CONFERENCES, TRAINING	160	700	700	700	--		
FUEL / TRANSPORTATION COSTS	90	825	825	825	--		
CONTRACTED SERVICES	1,800	3,492	2,250	3,492	(1,242)		
MARKETING & PROMOTION	560	500	500	1,500	--		
	<u>202,671</u>	<u>199,615</u>	<u>202,522</u>	<u>206,822</u>	<u>2,907</u>		
NET OPERATING (REVENUE) EXPENSE	<u>27,734</u>	<u>27,311</u>	<u>26,040</u>	<u>28,354</u>	<u>(1,271)</u>		
OTHER							
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>27,734</u>	<u>27,311</u>	<u>26,040</u>	<u>28,354</u>	<u>(1,271)</u>		

EXPLANATION OF CHANGE:
(1) 2015 was budgeted low

INCLUDES DEPARTMENTS:
5100-6090

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DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE ACTIVITY: FACILITY	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(2,253)	(3,000)	(3,000)	(3,000)	--		
RENT / LEASES	(3,825)	(600)	(6,925)	(9,452)	(6,325)	1054%	(1)
	<u>(6,078)</u>	<u>(3,600)</u>	<u>(9,925)</u>	<u>(12,452)</u>	<u>(6,325)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	217,141	228,750	216,640	218,808	(12,110)	5%	
OPERATING EXPENSE	7,721	11,840	11,840	11,942	--		
UTILITIES - HEAT, HYDRO, WATER	144,467	153,110	153,073	158,052	(37)		
SUPPLIES	1,157	1,500	1,500	1,522	--		
MEETINGS, CONFERENCES, TRAINING	600	300	300	300	--		
MARKETING & PROMOTION	--	200	200	200	--		
EQUIP REPAIRS & MAINTENANCE	38,196	50,400	50,800	44,850	400		
BLDG REPAIRS & MAINTENANCE	12,768	19,750	21,750	20,757	2,000		
SNOW REMOVAL AND SANDING	4,210	10,000	10,000	10,000	--		
MAINTENANCE CONTRACTS	18,270	18,000	18,000	18,000	--		
	<u>444,528</u>	<u>493,850</u>	<u>484,103</u>	<u>484,430</u>	<u>(9,747)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>438,450</u>	<u>490,250</u>	<u>474,178</u>	<u>471,978</u>	<u>(16,072)</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	8,000	8,000	40,000	--	32,000	400%	(2)
	<u>8,000</u>	<u>8,000</u>	<u>40,000</u>	<u>--</u>	<u>32,000</u>		
	<u>446,450</u>	<u>498,250</u>	<u>514,178</u>	<u>471,978</u>	<u>15,928</u>	3%	

EXPLANATION OF CHANGE:

- (1) New tenant Youth for Christ
- (2) Based on anticipated capital projects

INCLUDES DEPARTMENTS:

5100-4100

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DEPARTMENT: YOUTH CENTRE ACTIVITY: TOTAL ALL ACTIVITIES	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(25,779)	(56,500)	(35,500)	(35,500)	21,000	37%	
RENT / LEASES	(51,002)	(56,876)	(57,076)	(57,076)	(200)		
USER FEES	(500)	(150)	(5,250)	(5,150)	(5,100)	3400%	
MEMBERSHIPS	(848)	(2,000)	(1,000)	(1,000)	1,000		
RECOVERIES	(4,282)	(1,250)	(2,450)	(2,450)	(1,200)		
GRANTS / SUBSIDIES / REBATES	(119,317)	(143,015)	(32,400)	(32,400)	110,615	77%	
PROGRAM REVENUES	(14,934)	(13,400)	(5,000)	(5,000)	8,400	63%	
DONATIONS / FUNDRAISING	(136,705)	(109,700)	(118,700)	(118,700)	(9,000)	8%	
	<u>(353,366)</u>	<u>(382,891)</u>	<u>(257,376)</u>	<u>(257,276)</u>	<u>125,515</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	727,124	717,343	659,100	665,691	(58,243)	8%	
ADMINISTRATIVE EXPENSE	9,274	11,250	10,449	10,455	(801)		
OPERATING EXPENSE	16,654	17,600	12,955	14,455	(4,645)	26%	
COMMUNICATIONS	6,951	6,600	6,600	6,600	--		
UTILITIES - HEAT, HYDRO, WATER	28,081	26,780	28,375	28,653	1,595		
SUPPLIES	7,487	13,000	8,700	8,700	(4,300)	33%	
PROGRAM EXPENSES	24,283	33,225	17,300	17,650	(15,925)	48%	
MEETINGS, CONFERENCES, TRAINING	6,004	5,502	3,300	3,300	(2,202)		
FUEL / TRANSPORTATION COSTS	3,130	7,224	2,400	2,324	(4,824)	67%	
PROFESSIONAL FEES	--	1,500	--	--	(1,500)		
CONTRACTED SERVICES	2,767	2,396	3,616	3,940	1,220		
MARKETING & PROMOTION	4,788	3,300	850	850	(2,450)		
EQUIP REPAIRS & MAINTENANCE	12,432	14,300	10,950	17,650	(3,350)	23%	
BLDG REPAIRS & MAINTENANCE	11,738	11,400	10,400	11,400	(1,000)		
SNOW REMOVAL AND SANDING	4,275	4,500	5,000	6,000	500		
MAINTENANCE CONTRACTS	7,029	8,066	6,674	6,674	(1,392)		
	<u>872,018</u>	<u>883,986</u>	<u>786,669</u>	<u>804,342</u>	<u>(97,317)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>518,652</u>	<u>501,095</u>	<u>529,293</u>	<u>547,066</u>	<u>28,198</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	7,500	7,500	2,500	2,500	(5,000)	67%	
	<u>7,500</u>	<u>7,500</u>	<u>2,500</u>	<u>2,500</u>	<u>(5,000)</u>		
	<u>526,152</u>	<u>508,595</u>	<u>531,793</u>	<u>549,566</u>	<u>23,198</u>		
SUMMARY OF ALL YOUTH CENTRE ACTIVITIES:							
FACILITY			95,163				
TECHNOLOGY PROGRAMS			86,710				
GENERAL PROGRAMS			349,920				
CAREER & SKILLS PROGRAM			--				
			<u>531,793</u>				

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DEPARTMENT: YOUTH CENTRE ACTIVITY: FACILITY	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav)	% if > \$2,500 & +/- 5%	ref
REVENUE							
RENT / LEASES	(33,712)	(35,876)	(37,376)	(37,376)	(1,500)		
RECOVERIES	--	(1,250)	(1,250)	(1,250)	--		
	<u>(33,712)</u>	<u>(37,126)</u>	<u>(38,626)</u>	<u>(38,626)</u>	<u>(1,500)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	71,691	71,050	68,540	69,225	(2,510)		
OPERATING EXPENSE	5,407	3,600	4,950	4,950	1,350		
UTILITIES - HEAT, HYDRO, WATER	28,081	26,780	28,375	28,653	1,595		
FUEL / TRANSPORTATION COSTS	632	324	400	324	76		
CONTRACTED SERVICES	159	--	--	324	--		
EQUIP REPAIRS & MAINTENANCE	4,677	8,650	9,450	11,650	800		
BLDG REPAIRS & MAINTENANCE	11,738	11,400	10,400	11,400	(1,000)		
SNOW REMOVAL AND SANDING	4,275	4,500	5,000	6,000	500		
MAINTENANCE CONTRACTS	7,029	8,066	6,674	6,674	(1,392)		
	<u>133,689</u>	<u>134,370</u>	<u>133,789</u>	<u>139,200</u>	<u>(581)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>99,977</u>	<u>97,244</u>	<u>95,163</u>	<u>100,574</u>	<u>(2,081)</u>		
OTHER							
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>99,977</u>	<u>97,244</u>	<u>95,163</u>	<u>100,574</u>	<u>(2,081)</u>		
EXPLANATION OF CHANGE: None						INCLUDES DEPARTMENTS: 5200-4100	

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DEPARTMENT: YOUTH CENTRE	YTD Actual	Budget		Projection	Change 2015 to 2016		
ACTIVITY: TECHNOLOGY PROGRAMS	2015	2015	2016	2017	(fav)	% if > \$2,500	ref
					unfav	& +/- 5%	
REVENUE							
SALE OF GOODS OR SERVICES	(20,349)	(51,000)	(30,000)	(30,000)	21,000		41% (1)
RENT / LEASES	(17,100)	(19,500)	(19,500)	(19,500)	--		
USER FEES	--	--	(5,000)	(5,000)	(5,000)		
RECOVERIES	(2,408)	--	(1,200)	(1,200)	(1,200)		
PROGRAM REVENUES	(1,250)	(250)	--	--	250		
DONATIONS / FUNDRAISING	(38,352)	(29,800)	(29,800)	(29,800)	--		
	<u>(79,459)</u>	<u>(100,550)</u>	<u>(85,500)</u>	<u>(85,500)</u>	15,050		
EXPENSE							
SALARIES, WAGES & BENEFITS	163,518	156,193	160,510	162,115	4,317		
ADMINISTRATIVE EXPENSE	2,119	1,200	1,750	1,750	550		
OPERATING EXPENSE	2,417	4,500	3,500	4,000	(1,000)		
SUPPLIES	261	2,000	700	700	(1,300)		
PROGRAM EXPENSES	--	600	--	--	(600)		
MEETINGS, CONFERENCES, TRAINING	--	252	--	--	(252)		
FUEL / TRANSPORTATION COSTS	35	550	--	--	(550)		
CONTRACTED SERVICES	2,502	2,300	2,500	2,500	200		
MARKETING & PROMOTION	--	950	--	--	(950)		
EQUIP REPAIRS & MAINTENANCE	115	1,400	750	750	(650)		
	<u>170,967</u>	<u>169,945</u>	<u>169,710</u>	<u>171,815</u>	(235)		
NET OPERATING (REVENUE) EXPENSE	<u>91,508</u>	<u>69,395</u>	<u>84,210</u>	<u>86,315</u>	14,815		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	7,500	7,500	2,500	2,500	(5,000)		67% (2)
	<u>7,500</u>	<u>7,500</u>	<u>2,500</u>	<u>2,500</u>	(5,000)		
	<u>99,008</u>	<u>76,895</u>	<u>86,710</u>	<u>88,815</u>	9,815		
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
(1) Demand for services less than previously budgeted					5200-6170		
(2) Directly related to sale of services					5200-6210		
					5200-6270		
					5200-6290		

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DEPARTMENT: YOUTH CENTRE ACTIVITY: GENERAL PROGRAMS	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(5,430)	(5,500)	(5,500)	(5,500)	--		
RENT / LEASES	(190)	(1,500)	(200)	(200)	1,300		
USER FEES	(500)	(150)	(250)	(150)	(100)		
MEMBERSHIPS	(848)	(2,000)	(1,000)	(1,000)	1,000		
RECOVERIES	(1,874)	(7,500)	--	--	7,500	100%	(1)
GRANTS / SUBSIDIES / REBATES	(9,195)	(32,400)	(32,400)	(32,400)	--		
PROGRAM REVENUES	(13,684)	(13,150)	(5,000)	(5,000)	8,150	62%	(2)
DONATIONS / FUNDRAISING	(97,944)	(79,900)	(88,900)	(88,900)	(9,000)	11%	(3)
	<u>(129,664)</u>	<u>(142,100)</u>	<u>(133,250)</u>	<u>(133,150)</u>	<u>8,850</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	449,687	419,460	430,050	434,351	10,590		
ADMINISTRATIVE EXPENSE	5,410	7,550	8,699	8,705	1,149		
OPERATING EXPENSE	4,969	4,750	4,505	5,505	(245)		
COMMUNICATIONS	6,951	6,600	6,600	6,600	--		
SUPPLIES	6,772	10,000	8,000	8,000	(2,000)		
PROGRAM EXPENSES	19,293	17,750	17,300	17,650	(450)		
MEETINGS, CONFERENCES, TRAINING	4,332	3,250	3,300	3,300	50		
FUEL / TRANSPORTATION COSTS	1,262	2,000	2,000	2,000	--		
CONTRACTED SERVICES	106	96	1,116	1,116	1,020		
MARKETING & PROMOTION	504	850	850	850	--		
EQUIP REPAIRS & MAINTENANCE	7,640	4,250	750	5,250	(3,500)	82%	(4)
	<u>506,927</u>	<u>476,556</u>	<u>483,170</u>	<u>493,327</u>	<u>6,614</u>		
NET OPERATING (REVENUE) EXPENSE	<u>377,263</u>	<u>334,456</u>	<u>349,920</u>	<u>360,177</u>	<u>15,464</u>		
OTHER							
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>377,263</u>	<u>334,456</u>	<u>349,920</u>	<u>360,177</u>	<u>15,464</u>		

EXPLANATION OF CHANGE:

INCLUDES DEPARTMENTS:

5200-6090

- (1) Sure Start Program Funding ended
- (2) } Reallocation between accounts
- (3) }
- (4) Minimum Skate Park repairs for 2016

**Town of Ingersoll
2016 Draft Budget
January 18, 2016**

DEPARTMENT: YOUTH CENTRE ACTIVITY: CAREER & SKILLS PROGRAM	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
RECOVERIES	--	7,500	--	--	(7,500)	100%	
GRANTS / SUBSIDIES / REBATES	(110,122)	(110,615)	--	--	110,615	100%	
DONATIONS / FUNDRAISING	(409)	--	--	--	--		
	<u>(110,531)</u>	<u>(103,115)</u>	<u>--</u>	<u>--</u>	<u>103,115</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	42,229	70,640	--	--	(70,640)	100%	
ADMINISTRATIVE EXPENSE	1,744	2,500	--	--	(2,500)		
OPERATING EXPENSE	3,861	4,750	--	--	(4,750)	100%	
SUPPLIES	454	1,000	--	--	(1,000)		
PROGRAM EXPENSES	4,990	14,875	--	--	(14,875)	100%	
MEETINGS, CONFERENCES, TRAINING	1,672	2,000	--	--	(2,000)		
FUEL / TRANSPORTATION COSTS	1,201	4,350	--	--	(4,350)	100%	
PROFESSIONAL FEES	--	1,500	--	--	(1,500)		
MARKETING & PROMOTION	4,283	1,500	--	--	(1,500)		
	<u>60,435</u>	<u>103,115</u>	<u>0</u>	<u>--</u>	<u>(103,115)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>(50,096)</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
OTHER							
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		
	<u>(50,096)</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>		

EXPLANATION OF CHANGE:

This is a 100% funded program ended in 2015

INCLUDES DEPARTMENTS:

5200-6195

**Town of Ingersoll
2016 Draft Budget
January 18, 2016**

DEPARTMENT: MUSEUMS FACILITY	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE	--	--	--	--	--		
EXPENSE							
OPERATING EXPENSE	92	200	200	200	--		
UTILITIES - HEAT, HYDRO, WATER	7,792	6,900	7,600	7,600	700		
LAND MAINTENANCE & IMPROVEMENT	1,215	1,000	3,000	1,000	2,000		
EQUIP REPAIRS & MAINTENANCE	276	500	500	500	--		
BLDG REPAIRS & MAINTENANCE	4,234	5,000	6,500	3,000	1,500		
SNOW REMOVAL AND SANDING	1,160	2,000	2,000	2,000	--		
MAINTENANCE CONTRACTS	19	500	500	500	--		
	<u>14,788</u>	<u>16,100</u>	<u>20,300</u>	<u>14,800</u>	<u>4,200</u>		
NET OPERATING (REVENUE) EXPENSE	<u>14,788</u>	<u>16,100</u>	<u>20,300</u>	<u>14,800</u>	<u>4,200</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	1,500	3,000	10,000	10,000	7,000	233%	(1)
	<u>1,500</u>	<u>3,000</u>	<u>10,000</u>	<u>10,000</u>	<u>7,000</u>		
	<u><u>16,288</u></u>	<u><u>19,100</u></u>	<u><u>30,300</u></u>	<u><u>24,800</u></u>	<u><u>11,200</u></u>		
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
(1) To fund Survey of lands for Interpretive Centre and HVAC upgrades					6200-4100		

**Town of Ingersoll
2016 Draft Budget
January 18, 2016**

DEPARTMENT: MUSEUMS PROGRAMS	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
SALE OF GOODS OR SERVICES	(5,992)	(2,800)	(3,200)	(3,200)	(400)		
RENT / LEASES	(99)	(100)	(100)	(100)	--		
USER FEES	(883)	(1,700)	(1,700)	(1,800)	--		
GRANTS / SUBSIDIES / REBATES	(11,926)	(16,980)	(14,180)	(14,180)	2,800	16%	(1)
PROGRAM REVENUES	(8,378)	(4,150)	(7,150)	(3,950)	(3,000)	72%	(2)
DONATIONS / FUNDRAISING	(4,842)	(1,000)	(4,550)	(2,150)	(3,550)	355%	(3)
	<u>(32,119)</u>	<u>(26,730)</u>	<u>(30,880)</u>	<u>(25,380)</u>	<u>(4,150)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	102,074	106,910	141,133	142,529	34,223	32%	(4)
ADMINISTRATIVE EXPENSE	528	1,150	1,350	1,675	200		
OPERATING EXPENSE	3,296	1,250	1,550	1,950	300		
COMMUNICATIONS	605	750	750	800	--		
SUPPLIES	3,369	3,100	4,100	3,550	1,000		
PROGRAM EXPENSES	14,427	16,750	15,550	18,200	(1,200)		
MEETINGS, CONFERENCES, TRAINING	778	800	800	1,000	--		
FUEL / TRANSPORTATION COSTS	112	700	700	800	--		
CONTRACTED SERVICES	51	300	300	300	--		
MARKETING & PROMOTION	4,700	9,650	13,650	9,750	4,000	41%	(5)
EQUIP REPAIRS & MAINTENANCE	1,139	3,450	3,250	3,950	(200)		
MAINTENANCE CONTRACTS	--	2,000	200	2,500	(1,800)		
	<u>131,080</u>	<u>146,810</u>	<u>183,333</u>	<u>187,004</u>	<u>36,523</u>		
NET OPERATING (REVENUE) EXPENSE	<u>98,960</u>	<u>120,080</u>	<u>152,453</u>	<u>161,624</u>	<u>32,373</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	7,500	6,000	--	--	(6,000)	100%	(6)
	<u>7,500</u>	<u>6,000</u>	<u>--</u>	<u>--</u>	<u>(6,000)</u>		
	<u>106,460</u>	<u>126,080</u>	<u>152,453</u>	<u>161,624</u>	<u>26,373</u>		
EXPLANATION OF CHANGE:					INCLUDES DEPARTMENTS:		
(1) Decrease in Young Canada Works Funding					6010-4000		
(2) Add signs rent for special events					6200-4000		
(3) Donations for the Cheese Plaque					6200-6810		
(4) Allocation of the wages of Economic Development staff when working on museum special events							
(5) Add new contract position to catalog museum collection							
(6) Moved to facility budget							

**Town of Ingersoll
2016 Draft Budget
January 18, 2016**

DEPARTMENT: ECONOMIC DEVELOPMENT	YTD Actual	Budget		Projection	Change 2015 to 2016		
	2015	2015	2016	2017	(fav) unfav	% if > \$2,500 & +/- 5%	ref
REVENUE							
GRANTS / SUBSIDIES / REBATES	(12,035)	(1,500)	(5,000)	(5,000)	(3,500)	233%	(1)
	<u>(12,385)</u>	<u>(1,500)</u>	<u>(5,000)</u>	<u>(5,000)</u>	<u>(3,500)</u>		
EXPENSE							
SALARIES, WAGES & BENEFITS	190,634	189,332	179,760	181,400	(9,572)	5%	(2)
ADMINISTRATIVE EXPENSE	9	4,200	1,600	1,700	(2,600)	62%	(3)
OPERATING EXPENSE	117	200	200	200	--		
COMMUNICATIONS	1,472	2,000	2,000	2,200	--		
PROGRAM EXPENSES	10,758	14,500	13,800	15,800	(700)		
MEETINGS, CONFERENCES, TRAINING	10,795	10,750	4,250	5,250	(6,500)	60%	(4)
FUEL / TRANSPORTATION COSTS	2,027	1,650	4,320	4,320	2,670	162%	(5)
PROFESSIONAL FEES	61	5,750	5,000	10,750	(750)		
MARKETING & PROMOTION	20,193	29,000	29,000	30,500	--		
	<u>236,065</u>	<u>257,382</u>	<u>239,930</u>	<u>252,120</u>	<u>(17,452)</u>		
NET OPERATING (REVENUE) EXPENSE	<u>223,680</u>	<u>255,882</u>	<u>234,930</u>	<u>247,120</u>	<u>(20,952)</u>		
OTHER							
TRANSFER TO RESERVES & RES FUNDS	--	--	25,000	--	25,000		(6)
	<u>--</u>	<u>--</u>	<u>25,000</u>	<u>--</u>	<u>25,000</u>		
	<u>223,680</u>	<u>255,882</u>	<u>259,930</u>	<u>247,120</u>	<u>4,048</u>		

EXPLANATION OF CHANGE:

- (1) Anticipated increase in SOMA subsidy
- (2) Allocation of the wages of Economic Development staff when working on museum special events
- (3) Reduction in courier charges to send out 2016 Tourism Guide
- (4) Trip in Japan in 2015, no for 2016
- (5) Increase in travel and mileage costs
- (6) To fund 401 Sign capital project

INCLUDES DEPARTMENTS:

7000-4000

**Town of Ingersoll
2016 Draft Budget
Reserve and Reserve Fund Continuity
January 18, 2016**

	Opening Balance	Transfer In	Transfer Out	Income	Ending Balance
<u>RESERVES</u>					
WORKING FUNDS	192,278				192,278
CURRENT PURPOSES	300,998	190,000	97,500		393,498
CAPITAL PURPOSES	3,803,105	2,715,560	2,758,000		3,760,665
	4,296,382	2,905,560	2,855,500	--	4,346,442
<u>RESERVE FUNDS</u>					
DISCRETIONARY	405,767	12,500	10,000	6,086	414,353
OBLIGATORY	1,828,335		521,848	669,862	1,976,349
	2,234,102	12,500	531,848	675,948	2,390,702
TOTAL	6,530,483	2,918,060	3,387,348	675,948	6,737,143

SOURCE OF TRANSACTIONS

OPERATING	2,918,060	122,896
CAPITAL		3,264,452
	2,918,060	3,387,348

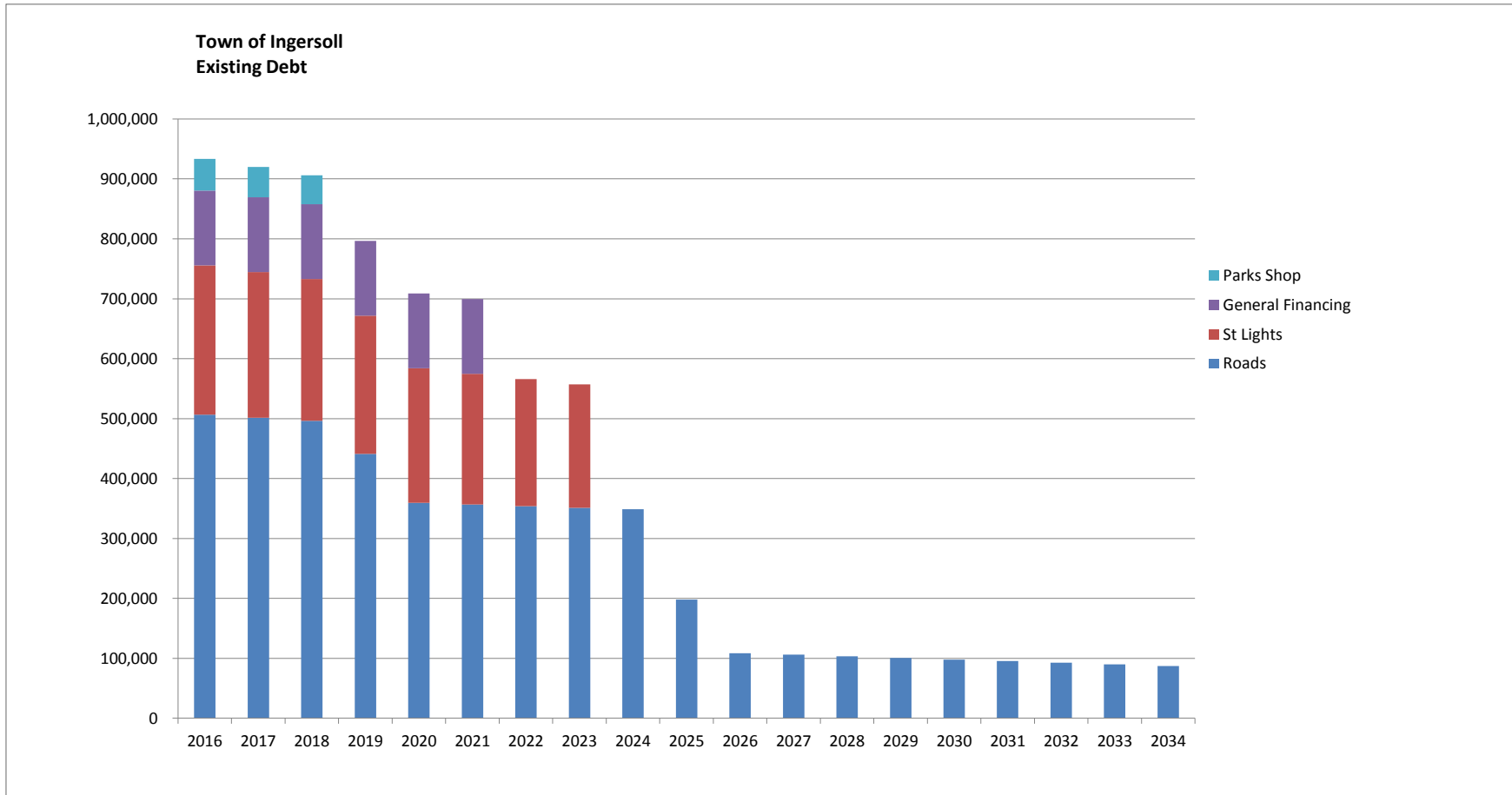
**Town of Ingersoll
2016 Draft Budget
Reserve Fund Continuity Detail
January 18, 2016**

<u>Reserve Funds</u>	2015 Ending Balance	Transfers In	Interest	Budgeted Transfers Out	2016 Ending Balance
00950 Sick Leave	64,013	11,500	960	\$ 10,000	66,473
00953 Industrial Land	341,754	1,000	5,126		347,880
Discretionary Reserve Funds	405,767	12,500	6,086	10,000	414,353
		Collected			
Federal Gas Tax	520,688	360,738	7,810	450,000	439,236
Prov Dedicated Gas Tax for Transportation	639,378	48,700	9,591		697,669
00955 Cash-In-Lieu of Parkland	5,827	47,000	87	47,000	5,914
00963 Development Charges (Fire Services)	17,698	8,000	265		25,963
00970 Development Charges (Roads/Related)	180,673	120,000	2,710	24,848	278,535
00975 Development Charges (Parks & Rec)	369,493	44,000	5,542		419,035
00960 Development Charges (Admin)	57,818	9,600	867		68,285
00965 Development Charges (Police)	6,776		102		6,878
00967 Development Charges (PW Fleet/Bldg)	26,484		397		26,881
00977 Development Charges (Stormwater)	3,500	4,400	53		7,953
Obligatory Reserve Fund	1,828,335	642,438	27,424	521,848	1,976,349
Total	2,234,102	654,938	33,510	531,848	2,390,702

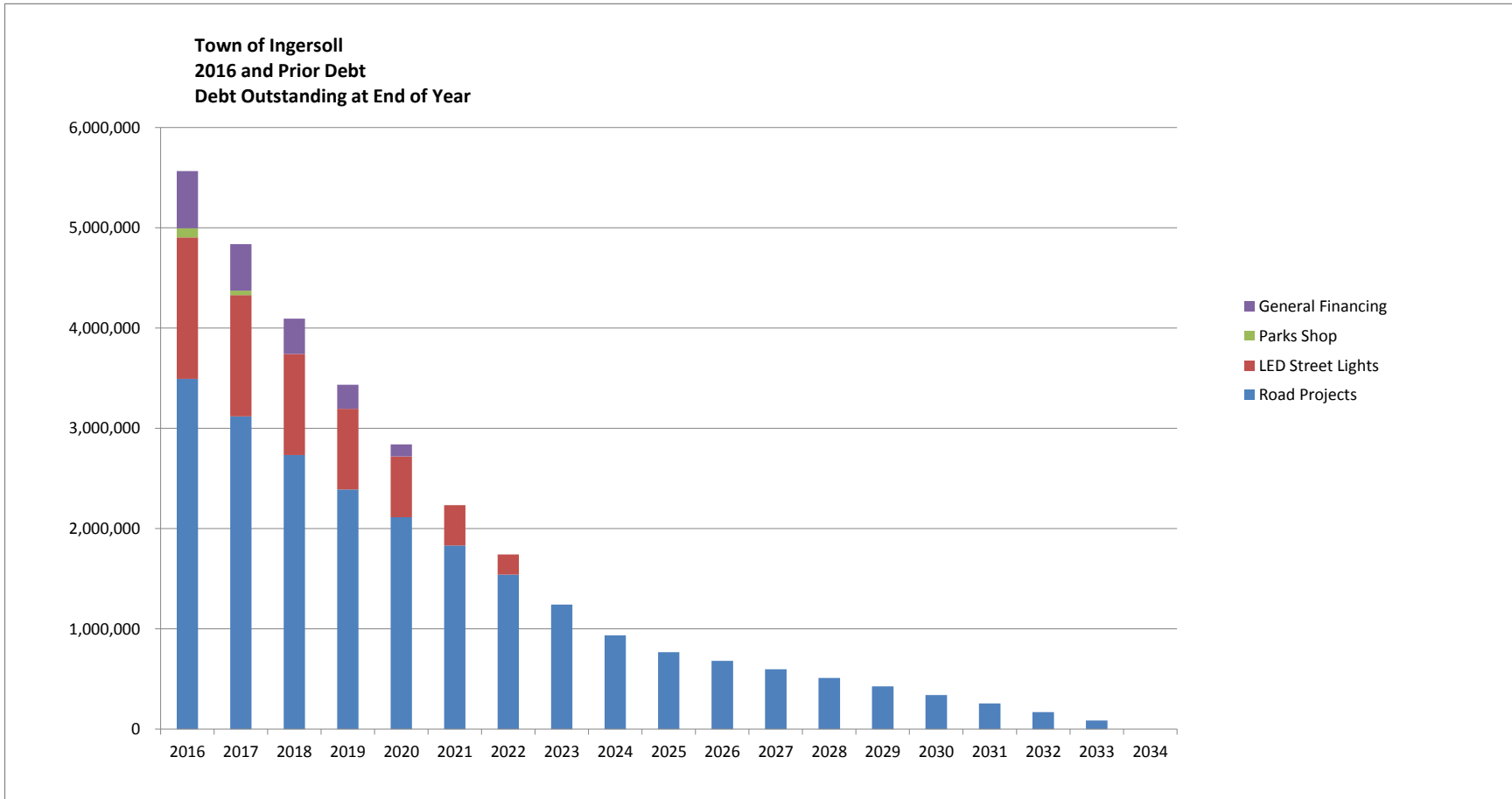
Town of Ingersoll
2016 Draft Budget
Reserve Continuity Detail
 January 18, 2016

Account #	Reserve	2015 Ending Balance	Budget		2016 Ending Balance
			Transfers In	Transfers Out	
General Administration					
	Unfinanced Capital	(2,166,328)	1300-4000-98950	150,000	(2,016,328)
01-0000-2500-00801	Reserves - Working Capital	192,278			192,278
01-0000-2500-00802	Reserves - Legal Fees	197,762			197,762
01-0000-2500-00804	Reserves - Admin Equip/Programming	65,636			65,636
01-0000-2500-00807	Reserves - Finance	2,078,022	0100-4000-98950	5,000	2,083,022
01-0000-2500-00809	Reserves - Oxford N Parking Lot Paving Lane	35,929			35,929
01-0000-2500-00810	Reserves - Clerk's Operational	36,343			36,343
01-0000-2500-00813	Reserves - Capital Contingency	624,252			624,252
01-0000-2500-00814	Reserves - Election	32,882	1000-4000-98950	10,000	42,882
01-0000-2500-00811	Reserves - Health Recruitment	12,500			12,500
01-0000-2500-00816	Reserves - Administration Facility	94,598	2000-4030-98950	55,000	98,000 capital
01-0000-2500-00817	Reserves - Public Buildings - General	152,344	2000-4020-98950	40,000	47,000 capital
01-0000-2500-00825	Reserves - Economic Development	27,721		50,000	50,000 capital
01-0000-2500-00815	Reserves - Building Inspection	9,710	3400-4000-98950		9,710
01-0000-2500-00833	Reserves - I.T. Hardware	77,377	1002-4000-98950	27,000	75,000 capital
01-0000-2500-00803	Reserves - Fire	335,223	3000-4000-98950	176,000	50,000 capital
01-0000-2500-00808	Reserves - Police Services Board	1,467			1,467
01-0000-2500-00850	Reserves - Police Facility	65,700	3200-4100-98950	15,350	43,000 capital
Museum					
01-0000-2500-00806	Reserves - Museum	219,712	6200-4000-98950	10,000	65,000 capital
					15,000 capital
01-0000-2500-00821	Reserves - Museum Artifact Donations	1,100			1,100
01-0000-2500-00844	Reserves - Sports Hall of Fame	10,244			10,244
Public Works/Engineering					
01-0000-2500-00818	Reserves - PW Machinery / Equip	567,507	4500-4230-98950	230,000	225,000 capital
			4500-4000-98950		
			4000-4230-98950	5,000	
01-0000-2500-00819	Reserves - Replacement Trees	5,283		2,500	4500-4023-01950
01-0000-2500-00820	Reserves - Engineering - Misc. Projects	984,018	4000-4000-98950	1,617,000	
				1,025,000	capital
				450,000	capital
				285,000	capital
				60,000	capital
				27,000	capital
				20,000	capital
				4,000	capital
				6,000	capital
				10,000	capital
				95,000	01-4500-4130-01950
Parks & Recreation					
01-0000-2500-00824	Reserves - Ice Fee Increase	417,780	5000-6020-98950	19,210	90,000 capital
			5000-6020-98950	250,000	
01-0000-2500-00826	Reserves - Parks Trails	25,687	5000-6050-98950	15,000	40,687
01-0000-2500-00831	Reserves - Squash Club	327			327
01-0000-2500-00838	Reserves - Parks Equipment	10,489	5000-6050-98950	35,000	35,000 capital
01-0000-2500-00840	Reserves - Parks Facilities	69,704	5000-6020-98950		150,204
			5000-6020-98950	92,500	20,000 capital
			5000-6020-98950	8,000	
			5000-6050-98950	40,000	40,000 capital
01-0000-2500-00842	Reserves - Parks VPCC Facility	16,250	5100-4100-98950	40,000	18,000 capital
01-0000-2500-00843	Reserves - Parks - Dog Park	5,000			5,000
01-0000-2500-00845	Reserves - New Fitness Equipment	3,174	5100-6070-98950	10,000	13,174
01-0000-2500-00846	Reserves - Fusion Technology Replacement	27,500	5200-6170-98950	2,500	30,000
01-0000-2500-00848	Reserves - Recreation Admin - Future Use	59,192	5000-4000-98950	15,500	87,192
			0100-4000-98950	12,500	
		4,296,382		2,905,560	2,855,500
working		192,278		0	0
current		300,998		190,000	52,500
capital		3,803,105		2,715,560	2,803,000
		<u>4,296,382</u>		<u>2,905,560</u>	<u>2,855,500</u>

Town of Ingersoll
 Draft Budget 2016
 January 18, 2016



Town of Ingersoll
 Draft Budget 2016
 January 18, 2016



TOWN OF INGERSOLL
2016 DRAFT CAPITAL FORECAST
January 18th , 2016 DRAFT
\$,000

PROJECT	Dept	TOTAL	Levy		Res Fund	Grants	County
			Trf Reserves	Reserve			
CityWide Software (AMP and PSAB)	Treasury	38			38		
Hardware Upgrades	IT	75		75			
Chief's Car	Fire	50		50			
Fire Burn Building	Fire	10				10	
Town Centre Building Automation System	Bldgs	80		40			40
Town Centre Water Boiler Replacement	Bldgs	50	25				25
Town Centre Backflow Preventer Installation	Bldgs	15		8			8
Town Centre Window Replacement	Bldgs	64				32	32
Town Centre Building Curbing	Bldgs	20	10				10
OPP & Fire Hall flooring replacement	Bldgs	60		60			
Town Centre Hot Water Boiler Stack & Stack Chimney	Bldgs	30	15				15
Parking lot Fire hall-pavement replacement	Bldgs	30	20	10			
Pavement Preservation Program	Eng	283			283		
Pavement Prevention - Cherry St MP (Carrol St to Harris St)	Eng	111			41	70	
Holcroft St Topcoat	Eng	88			88		
Tunis St Reconstruction	Eng	1,025	1025				
Etna/Centre/Martha St Reconstruction	Eng	450	450				
Concession St. (Wellington to Centre)	Eng	285	285				
Sutherland Creek Flood Mitigation	Eng	60		60			
North Town Line E (Pemberton to Mutual)	Eng	27	27				
N Town Line W (Thames to Shelton Drive)	Eng	20	20				
Dufferin St Reconstruction (Oxford St to West End)	Eng	4	4				
Oxford Street Parking Lot/Market Lane	Eng	6	6				
STREET LIGHT REPLACEMENT	Eng	10		10			
REPLACE TRUCK #3	PW	225		225			
Grading/Drainage - Arena Rear Property	Parks&Rec	20		20			
Park Land Acquisition	Parks&Rec	47			47		
Multi Use Facility Needs Study / Conceptual Drawings	Parks&Rec	90		90			
Reconstruction of Sports Fields - Garnet Elliott	Parks&Rec	60	40			20	
Replace 1999 Dodge Truck	Parks&Rec	35	35				
VPCC Repair Retaining Wall - Rear Entrance	Parks&Rec	9		9			
VPCC Replace Floor Machine	Parks&Rec	9		9			
Relocation of Kirwin Barn	Museum	65		65			
HVAC Replacement / Upgrades	Museum	10		5		5	
INTERPREATIVE CENTRE Survey of lands	Museum	10		10			
Town Entrance Signs	Ec Dev	50	25	25			
TOTAL CAPITAL PROJECTS		\$ 3,521	\$ 1,987	\$ 771	\$ 497	\$ 137	\$ 130

TOWN OF INGERSOLL
10 YEAR DRAFT CAPITAL FORECAST - 2016 TO 2025
 January 18th , 2016 DRAFT
 \$,000

Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2016 & On	10 YEAR CAPITAL FORECAST COSTS									
						2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Discussion Items															
	CityWide Software (AMP and PSAB)	Gas Tax	Efficiency / Cost Savings	Medium	38	38									
GENERAL GOVERNMENT															
INFORMATION TECHNOLOGY - IT															
3050	Hardware Upgrades	IT Reserve	Critical	High	100	75	25								
TBD	Phone System Replacement	IT Reserve			15					15					
TOTAL - GENERAL GOVERNMENT					153	113	25	0	0	15	0	0	0	0	0
PROTECTION TO PERSONS & PROPERTY															
FIRE															
3160	Chief's Car	Fire Reserve	Critical	High	50	50									
3159	Fire Burn Building	Donation	Growth	Medium	10	10									
TBD	Gear for additional volunteer firefighters	Fire Reserve			36			18						18	
TBD	54-07 Chev 2011 Pickup	Fire Reserve			50					50					
TBD	54-04 AERIAL TRUCK	Fire Reserve			1,200								1,200		
PUBLIC BUILDINGS															
3118	Town Centre Building Automation System Replacement	Oxford Fac Reserve		High	40	40									
		Oxford County	Critical		40	40									
3119	Town Centre Water Boiler Replacement	Oxford Fac Reserve	Critical	High	25	25									
		Oxford County			25	25									
3120	Town Centre Backflow Preventer Installation	Oxford Fac Reserve	Critical	High	8	8									
		Oxford County			8	8									
3121	Town Centre Window Replacement	Canada 150 Grant	Mandatory	High	32	32									
		Oxford County			32	32									
3125	Town Centre Building Curbing	Oxford Fac Reserve	Efficiency / Cost Savings	Medium	10	10									
		Oxford County			10	10									
3102	OPP flooring replacement	Police Reserve	Service Level	Medium	43	43									
3123	FIRE HALL flooring replacement	Public Bldg Reserve	Service Level	Medium	17	17									
3122	Town Centre Hot Water Boiler Stack & Stack Chimney	Oxford Fac Reserve	Critical	High	15	15									
		Oxford County			15	15									
TBD	Parking lot Fire hall-pavement replacement	Public Bldg Reserve	Critical	High	20	20									
		Public Bldg Reserve			10	10									
TBD	Town Centre basement level - Security System Upgrade	Public Bldg Reserve			25		25								
TBD	Town Centre roof top replacements	Public Bldg Reserve			117		117								
		Oxford County			117		117								
3124	Town Centre upper levels - Security System Upgrade	Public Bldg Reserve			40			40							
TBD	Town Centre Fire Alarm	Public Bldg Reserve			21			21							
		Oxford County			21			21							
TBD	OPP Bldg - ceiling tiles, lights, air vents	Police Reserve			25				25						
TBD	Town Centre-Eng/Bldg Painting Offices	Public Bldg Reserve			10				10						
TBD	Town centre parking pavement replacement	Oxford Fac Reserve			15				15						
		Oxford County			15				15						
TBD	OPP - parking lot - asphalt replacement	Police Reserve			40							40			
TBD	Public Works-Roof flat portion	Public Bldg Reserve			40							40			
TBD	Town Centre entrance renovation of doors	Oxford Fac Reserve			38									38	
		Oxford County			38									38	
TBD	Town Centre sidewalk replacement	Oxford Fac Reserve			10									10	
		Public Bldg Reserve			20									20	
TOTAL - PROTECTION TO PERSONS					2,287	409	259	100	65	50	80	1,200	94	30	0
TRANSPORTATION															
CONSTRUCTION - ROADS & BRIDGES															
3269	Bridge Rehab Annual Inspections	Eng Misc Projects			900		100	100	100	100	100	100	100	100	100
3242	Sidewalk Restoration Program	Eng Misc Projects			250		50		50		50		50		50
3265	Pavement Preservation Program														

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Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2016 & On	10 YEAR CAPITAL FORECAST COSTS										
						2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	
	George St MP (Cathcart St St to NTL)	Gas Tax	Efficiency / Cost Savings	High	75	75										
	Samnah Cresc MP	Gas Tax	Efficiency / Cost Savings	High	191	191										
3276	Cherry St MP (Carrol St to Harris St)	Gas Tax	Efficiency / Cost Savings	Medium	41	41										
		OCIF Grant			70	70										
	Earl Street MP (Frances to End)	Gas Tax	Efficiency / Cost Savings	Low	17	17										
	King St FDR (Harris to Town Limit)	OCIF Grant			70		70									
		Gas Tax			120		120									
	Frances St MP (Merrit to Wonham)	Gas Tax			17		17									
	Mutual St MP (CNR Tracks to King Solomon)	OCIF Grant			70											
		Gas Tax			50											
	Concession St MP (Wellington to Park)	Gas Tax			30											
	Alma St FDR (Thames to George)	Gas Tax			70											
Oakwood St FDR (Tracks to Thomas)	Gas Tax			75												
Charles Street West MP (Thames St S to Avonlea)	Gas Tax			80					80							
Charles St E Mill & Pave (Thames to Harris)	OCIF Grant			70					70							
	Gas Tax			160					160							
Janes Road MP (Pemberton St to Mutual St)	Gas Tax			100					100							
Church St MP (King St to Charles St)	Gas Tax			25					25							
Canterbury St FDR (Harris to Wellington)	Gas Tax			290					290							
Furgusson Ave MP (Centre to Princess Park)	Gas Tax			225					225							
NTL MP (Thames St to George St)	Gas Tax			70					70							
Annual Program - Projects to be Determined	Gas Tax			1,500												
	OCIF Grant			350						300	300	300	300	300		
									70	70	70	70	70	70		
3252	Holcroft St Topcoat	Gas Tax	Mandatory	High	88	88										
3228	Tunis St Reconstruction	Eng Misc Projects	Critical	High	1,025	1,025										
		Gas Tax			85											
3255	Etna/Centre/Martha St Reconstruction	Eng Misc Projects	Critical	High	450	450										
		Gas Tax			35											
3271	Concession St. (Wellington to Centre)	Eng Misc Projects	Critical	High	285	285										
		Gas Tax			20											
3272	Sutherland Creek Flood Mitigation (Victoria St. & Wonham St. Culvert Replacements)	Eng Misc Projects	Mandatory	High	60	60										
		SCF Grant			625		1,330									
		Eng Misc Projects					625									
3264	Brickwood Boulevard and Maple Lane Topcoat	Gas Tax			50											
3266	Clark Road West Topcoat	Gas Tax			40											
3267	Old Whiting Reconstruction	Gas Tax			21											
3268	Culloden Road Topcoat (297 Whiting to Clark)	Gas Tax			92											
3262	Whiting Street Topcoat (Hol to 297 Whiting)	Gas Tax			46											
3261	Catherine Street Reconstruction(less culvert)	Gas Tax			60											
3256	North Town Line E (Pemberton to Mutual)	Eng Misc Projects	Critical	High	562	27	535									
		Gas Tax			35											
3273	Replace Hall's Creek Culvert @ Centennial Park Lane	Eng Misc Projects			330											
3258	N Town Line W (Thames to Shelton Drive)	Eng Misc Projects	Critical	High	565	20	40	505								
		Gas Tax			60											
3275	Dufferin St Reconstruction (Oxford St to West End)	Eng Misc Projects	Critical	Medium	122	4	6	112								
		Gas Tax			6											
TBD	Merrit St Reconstruction (King to Charles)	Eng Misc Projects			250											
TBD	Pemberton St. over Thames River Bridge Rehabilitation	Eng Misc Projects			645		15	630								
	Oxford Street Parking Lot/Market Lane	Eng Misc Projects	Critical	Medium	162	6	6	150								
		Gas Tax			14											
	Mutual St over Thames River Bridge Rehabilitation	Eng Misc Projects			365			15	350							
	Canterbury St over Hall's Creek Culvert Rehabilitation	Eng Misc Projects			140				140							
3257	William St Reconstruction	Eng Misc Projects			769			50	719							
		Gas Tax			60											
TBD	George St (William to Cathcart)	Eng Misc Projects			559			20	539							
		Gas Tax			51											
TBD	George St (Carnegie to Catherine)	Eng Misc Projects			203			10	193							
		Gas Tax			20											
TBD	Haines St Reconstruction	Eng Misc Projects			109		4	6	99							
		DC Reserve Fund			50				50							
		Gas Tax			6											
TBD	Caffyn St Reconstruction (Cross to Cedar)	Eng Misc Projects			130				130							

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Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2016 & On	10 YEAR CAPITAL FORECAST COSTS										
						2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	
TBD	REPLACE TRUCK #6	PW Equip			245											245
	2013 Dodge Ram	PW Equip			30											30
	2014 Dodge RAM	PW Equip			30											30
	PW12 Tractor Backhoe	PW Equip			115											115
	PW15 Sweeper & Catch Basin Cleaner	PW Equip			230											230
	REPACE LEAF MACHINE	PW Equip			45											45
	PW17 Sidewalk Tractor	PW Equip			110											110
	REPLACE TRUCK #4	PW Equip			202											202
	PW23 PTO Generator	PW Equip			20											20
TOTAL - PUBLIC WORKS					3,125	225	268	546	256	197	461	345	357	245	225	
PARKS AND RECREATION																
ARENA																
3546	Grading/Drainage - New Rear Property	Parks Fac Reserve	Efficiency / Cost Savings	High	20	20										
3658	Park Land Acquisition	Park Land Reserve Fund	Growth	High	47	47										
	Parks & Recreation Master Plan	Parks Fac Reserve			30											30
	DC Reserve less non-residential = 60% funded	DC Reserve Fund			45											45
	Underfloor Heating System - Pump & Heat Exchanger	Parks Fac Reserve			0											
	Replace Glycol Headers	Parks Fac Reserve			0											
3700	IDMC Arena Replacement (land purchase and servicing)	Debtenture	Growth	High	5,125											5,125
	Land Acquisition - 2nd Ice Pad	Parks Fac Reserve			37											37
	DC Reserve max 90%	DC Reserve Fund			338											338
		TBA			7,300											7,300
		Ice Fee Reserve			2,230											2,230
	Multi Use Facility Needs Study / Facility Coseptual Drawing	Ice Fee Reserve			140	90	50									
SUB TOTAL - ARENA					15,312	157	50	0	0	0	375	75	14,655	0	0	
PARKS																
3550	Reconstruction of Sports Fields - Garnet Elliott	Parks Fac Reserve	Service Level	Medium	100	40	30	30								
		Grant			20	20										
3555	Replace 1999 Dodge Truck	Parks Equip	Efficiency / Cost Savings	High	35	35										
3557	Replace 2002 Kubota Tractor	Parks Equip			35		35									
	Victoria Park -Parking Lot Upgrades	Parks Fac Reserve			75		75									
TBD	Recreational Trail Development	Trail Reserve			60		60									
TBD	Replace 2007 Chevy Flatbed	Parks Equip			55		55									
TBD	Parks Shop - Roof Replacement/Repair	Parks Fac Reserve			50		50									
TBD	Replace Washrooms/New Change rooms- Vic Park	Parks Fac Reserve			100		100									
TBD	Installation of New Water Feature - Splash pad	Parks Fac Reserve			25											25
TBD	Fence Replacement - Park Boundaries, Sports Fields	Parks Fac Reserve			25											25
TBD	Replace Washrooms - GE & Westfield	Parks Fac Reserve			100		100									
TBD	Replace Ball Lights - Vic - Main	Parks Fac Reserve			90											90
TBD	Replace Centennial Park Washrooms	Parks Fac Reserve			50											50
TBD	Installation of Ball Diamond Lights - GE	Parks Fac Reserve			81											81
		DC Reserve Fund			9											9
TBD	Replace Ball Diamond Lights - Vic Pk - N/S	Parks Fac Reserve			180											180
TBD	Replace Washrooms - Memorial Park	Parks Fac Reserve			150											150
TBD	Riverfront Park & Trail Development	Trail Reserve			90											90
	DC Reserve max 90%	DC Reserve Fund			10											10
SUB TOTAL - PARKS					1,340	95	405	165	425	150	100	0	0	0	0	
VPCC FACILITY																
3554	Repair Retaining Wall - Rear Entrance	VPCC Fac	Efficiency / Cost Savings	High	9	9										
3558	Replace Interlock Brick Entrance Pathway	VPCC Fac			20		20									
3556	Replace Floor Machine	VPCC Fac	Efficiency / Cost Savings	Medium	9	9										
3552	Facility Condition Assessments - VPCC & Fusion	VPCC Fac			20		20									
3559	Generator + Electrical Upgrade	VPCC Fac			35		35									
TBD	Resurface Parking Lot	VPCC Fac			75											75
SUB TOTAL - VPCC FACILITY					176	18	75	75	0	0	0	0	0	0	0	
VPCC FITNESS																
3544	Repl. Cardio Eq.(treads,Xtrainers,stairmasters)	Fit Equip			20		20									

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Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2016 & On	10 YEAR CAPITAL FORECAST COSTS										
						2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	
	Spin Bikes (12 @ \$4000 each)	Fit Equip DC Reserve Fund			43 5											43 5
	Weight Room Expansion	VPCC Fac DC Reserve Fund			114 11											114 11
	Weight Room Equipment	Fit Equip			40				10	10	10	10				
SUB TOTAL - FITNESS					233	0	20	0	10	10	10	10	0	173	0	
YOUTH CENTRE FACILITY																
	Window & Door Replacement	Rec Admin			25			25								
3560	Replace Program Equip & Furnishings	Fusion Tech			30			15		15						
	Facility Condition Assessment	Rec Admin			15		15									
SUB TOTAL - YOUTH CENTRE FACILITY					70	0	15	40	0	15	0	0	0	0	0	0
CAMI-SUZUKI SENIOR CENTRE																
					0											
SUB TOTAL - CAMI-SUZUKI SENIOR CENTRE					0	0	0	0	0	0	0	0	0	0	0	0
MUSEUM																
3610	Relocation of Kirwin Barn	Museum Reserve	Service Level	Medium	65	65										
3612	HVAC Replacement / Upgrades	Museum Reserve Grant	Mandatory	High	5 5	5 5				15						
3614	INTERPREATIVE CENTRE (PROPOSED)	Debenture Grant	Service Level	High	350 300			350 300								
	Survey of lands	Museum Reserve			100	10		90								
SUB TOTAL - MUSEUM					825	85	0	740	0	0	0	0	0	0	0	0
TOTAL - PARKS AND RECREATION					17,956	355	565	1,020	435	175	485	85	14,655	173	0	
ECONOMIC & DEVELOPMENT																
3657	Town Entrance Signs	Ec Dev	Growth	Medium	100	50				50						
TOTAL - ECONOMIC DEVELOPMENT					100	50	0	0	0	50	0	0	0	0	0	0
CAPITAL GRAND TOTAL					47,197	3,521	4,354	3,709	3,686	3,001	3,277	4,120	17,064	2,545	1,920	

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Funding Requirements

Cfwd		--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
DC Reserve Fund	RF	861	--	--	--	69	--	348	45	--	--	399	--	--	--	--
Debenture		5,475	--	--	350	--	--	--	--	--	5,125	--	--	--	--	--
Donation		10	10	--	--	--	--	--	--	--	--	--	--	--	--	--
Ec Dev	r	100	50	--	--	--	50	--	--	--	--	--	--	--	--	--
Eng Misc Projects	r	17,240	1,887	1,391	1,608	2,470	1,789	1,744	2,120	1,562	1,344	1,325	--	--	--	--
Fee Reserve	r	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--
Fire Reserve	r	1,336	50	--	18	--	50	--	1,200	18	--	--	--	--	--	--
Fit Equip	r	103	--	20	--	10	10	10	10	--	43	--	--	--	--	--
Gas Tax	rf	3,989	450	446	365	340	725	437	300	326	300	300	--	--	--	--
Grant		325	25	--	300	--	--	--	--	--	--	--	--	--	--	--
IT Reserve	r	115	75	25	--	--	15	--	--	--	--	--	--	--	--	--
Museum Reserve	r	170	80	--	90	--	--	--	--	--	--	--	--	--	--	--
OCIF Grant		630	70	70	70	70	--	70	70	70	70	70	70	70	70	70
SCF Grant		--	--	1,330	--	--	--	--	--	--	--	--	--	--	--	--
Canada 150 Grant		32	32	--	--	--	--	--	--	--	--	--	--	--	--	--
Oxford County		321	130	117	21	15	--	--	--	--	38	--	--	--	--	--
Oxford Fac Reserve	r	161	98	--	--	15	--	--	--	38	10	--	--	--	--	--
Parks Equip	r	125	35	90	--	--	--	--	--	--	--	--	--	--	--	--
Parks Fac Reserve	r	1,113	60	255	165	416	150	37	30	--	--	--	--	--	--	--
Park Land Reserve Fund	RF	47	47	--	--	--	--	--	--	--	--	--	--	--	--	--

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Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2016 & On	10 YEAR CAPITAL FORECAST COSTS									
						2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
	Police Reserve		r		108	43	--	--	25	--	40	--	--	--	--
	Public Bldg Reserve		r		320	47	142	61	10	--	40	--	--	20	--
	PW Equip		r		3,115	225	268	546	246	197	461	345	357	245	225
	Rec Admin		r		40	--	15	25	--	--	--	--	--	--	--
	Ice Fee Reserve		r		2,370	90	50	--	--	--	--	--	2,230	--	--
	VPCC Fac		r		282	18	75	75	--	--	--	--	--	114	--
	Fusion Tech		r		30	--	--	15	--	15	--	--	--	--	--
	Trail Reserve		r		150	--	60	--	--	--	90	--	--	--	--
	TBA				7,300	--	--	--	--	--	--	--	7,300	--	--
					45,867	3,521	4,354	3,709	3,686	3,001	3,277	4,120	17,064	2,545	1,920
	Reserve - Discretionary		R		2,758	2,391	2,603	3,192	2,276	2,422	3,705	4,205	1,776	1,550	
	Reserve Fund		RF		497	446	365	409	725	785	345	326	699	300	
	Other				267	1,517	741	85	-	70	70	12,533	70	70	

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Reserves and Reserve Funds with a Capital Component

Reserves

IT Reserve 2500-00833

open begin of year	77	29	31	58	85	97	124	151	178	205
transfer in	27	27	27	27	27	27	27	27	27	27
transfer out	(75)	(25)	--	--	(15)	--	--	--	--	--
close end of year	29	31	58	85	97	124	151	178	205	232

Economic Dev Reserve 2500-00825

open begin of year	28	3	13	23	33	(5)	5	15	25	35
transfer in	25	10	10	10	12	10	10	10	10	10
transfer out	(50)	--	--	--	(50)	--	--	--	--	--
close end of year	3	13	23	33	(5)	5	15	25	35	45

Parks Fac Reserve 2500-00840

open begin of year	70	150	35	170	54	54	167	287	437	587
transfer in	141	140	300	300	150	150	150	150	150	150
transfer out	(60)	(255)	(165)	(416)	(150)	(37)	(30)	--	--	--
close end of year	150	35	170	54	54	167	287	437	587	737

Parks Trails Reserve 2500-00826

open begin of year	26	41	1	26	51	76	11	36	61	86
transfer in	15	20	25	25	25	25	25	25	25	25
transfer out	--	(60)	--	--	--	(90)	--	--	--	--
close end of year	41	1	26	51	76	11	36	61	86	111

Fire Reserve 2500-00803

open begin of year	335	461	637	795	971	1,097	1,273	249	407	583
transfer in	176	176	176	176	176	176	176	176	176	177
transfer out	(50)	--	(18)	--	(50)	--	(1,200)	(18)	--	--
close end of year	461	637	795	971	1,097	1,273	249	407	583	760

130 Oxford Facility Reserve 2500-00816

open begin of year	95	52	92	128	149	185	221	257	255	281
transfer in	55	40	36	36	36	36	36	36	36	36
transfer out	(98)	--	--	(15)	--	--	--	(38)	(10)	--
close end of year	52	92	128	149	185	221	257	255	281	317

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						2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
	Public Bldg Reserve 2500-00817														
	open begin of year					152	145	69	48	68	98	88	118	148	158
	transfer in					40	66	40	30	30	30	30	30	30	30
	transfer out					(47)	(142)	(61)	(10)	--	(40)	--	--	(20)	--
	close end of year					145	69	48	68	98	88	118	148	158	188
	Police Facility Reserve 2500-0850														
	open begin of year					66	38	45	52	34	41	8	15	22	29
	transfer in					15	7	7	7	7	7	7	7	7	8
	transfer out					(43)	--	--	(25)	--	(40)	--	--	--	--
	close end of year					38	45	52	34	41	8	15	22	29	37
						In 01-1500 there was a transfer to capital to offset what was identified as "from the Levy" in Capital.									
	Eng Misc Projects 2500-00820														
	open begin of year					985	715	1,105	1,745	1,523	1,982	2,622	2,886	3,708	4,748
	transfer in					1,367	1,281	1,498	1,498	1,498	1,634	1,634	1,634	1,634	1,635
	2% levy increase					250	500	750	750	750	750	750	750	750	750
	transfer out					(1,887)	(1,391)	(1,608)	(2,470)	(1,789)	(1,744)	(2,120)	(1,562)	(1,344)	(1,325)
	close end of year					715	1,105	1,745	1,523	1,982	2,622	2,886	3,708	4,748	5,808
	PW Equip 2500-00818														
	open begin of year					568	573	555	259	273	346	165	120	63	138
	transfer in					230	250	250	260	270	280	300	300	320	320
	transfer out					(225)	(268)	(546)	(246)	(197)	(461)	(345)	(357)	(245)	(225)
	close end of year					573	555	259	273	346	165	120	63	138	233
	Ice Fee Reserve 2500-00824														
	open begin of year					418	597	816	985	1,154	1,423	1,692	1,961	(0)	269
	2% levy increase					250	250	150	150	250	250	250	250	250	250
	transfer in					19	19	19	19	19	19	19	19	19	19
	transfer out					(90)	(50)	--	--	--	--	--	(2,230)	--	--
	close end of year					597	816	985	1,154	1,423	1,692	1,961	(0)	269	538
	Museum Reserve 2500-00806														
	open begin of year					219	149	159	79	89	99	109	119	129	139
	transfer in					10	10	10	10	10	10	10	10	10	10
	transfer out					(80)	--	(90)	--	--	--	--	--	--	--
	close end of year					149	159	79	89	99	109	119	129	139	149
	Capital Contingency 2500-00813														
	open begin of year					624	624	624	624	624	624	624	624	624	624
	transfer in					--	--	--	--	--	--	--	--	--	--
	transfer out					--	--	--	--	--	--	--	--	--	--
	close end of year					624	624	624	624	624	624	624	624	624	624
	Recreation Admin 2500-00848														
	open begin of year					67	83	78	68	83	98	113	128	143	158
	transfer in					16	10	15	15	15	15	15	15	15	15
	transfer out					--	(15)	(25)	--	--	--	--	--	--	--
	close end of year					83	78	68	83	98	113	128	143	158	173
	Fitness Equipment 2500-00845														
	open begin of year					3	13	5	17	17	17	17	17	27	(6)
	transfer in					10	12	12	10	10	10	10	10	10	11
	transfer out					--	(20)	--	(10)	(10)	(10)	(10)	--	(43)	--
	close end of year					13	5	17	17	17	17	17	27	(6)	5

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Pr #	PROJECT	Funding Source	Project Category	Project Priority	Total 2016 & On	10 YEAR CAPITAL FORECAST COSTS									
						2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Parks Equipment 2500-00838															
	open begin of year					10	10	--	35	55	75	95	115	135	155
	transfer in					35	80	35	20	20	20	20	20	20	20
	transfer out					(35)	(90)	--	--	--	--	--	--	--	--
	close end of year					10	--	35	55	75	95	115	135	155	175
VPCC Facility 2500-00842															
	open begin of year					16	38	8	3	73	143	213	283	353	309
	transfer in					40	45	70	70	70	70	70	70	70	70
	transfer out					(18)	(75)	(75)	--	--	--	--	--	(114)	--
	close end of year					38	8	3	73	143	213	283	353	309	379
FUSION, Technology Replacement 2500-00846															
	open begin of year					28	30	33	25	32	24	31	38	45	52
	transfer in					3	3	7	7	7	7	7	7	7	7
	transfer out					--	--	(15)	--	(15)	--	--	--	--	--
	close end of year					30	33	25	32	24	31	38	45	52	59
Reserves Total															
	open begin of year					3,757	3,720	4,272	5,114	5,335	6,449	7,546	7,380	6,714	8,497
	2% levy increase					500	750	900	900	1,000	1,000	1,000	1,000	1,000	1,000
	transfer in					2,221	2,193	2,530	2,513	2,375	2,519	2,539	2,539	2,559	2,563
	transfer out					(2,758)	(2,391)	(2,603)	(3,192)	(2,276)	(2,422)	(3,705)	(4,205)	(1,776)	(1,550)
	close end of year					3,720	4,272	5,099	5,335	6,434	7,546	7,380	6,714	8,497	10,510
Reserve Funds															
Parkland Reserve Fund 20-0000-2700-00955															
	open begin of year					4	4	29	54	79	104	129	154	179	204
	fees collected					47	25	25	25	25	25	25	25	25	26
	transfer out					(47)	--	--	--	--	--	--	--	--	--
	close end of year					4	29	54	79	104	129	154	179	204	230
DC Reserve Fund 20-0000-2700-00963 to 967															
	open begin of year					534	584	634	684	665	715	417	422	472	123
	fees collected					50	50	50	50	50	50	50	50	50	51
	transfer out					--	--	--	(69)	--	(348)	(45)	--	(399)	--
	close end of year					584	634	684	665	715	417	422	472	123	174
Gas Tax 2500-00839															
	open begin of year					524	435	350	346	367	3	(73)	(12)	23	84
	collected					361	361	361	361	361	361	361	361	361	361
	transfer out					(450)	(446)	(365)	(340)	(725)	(437)	(300)	(326)	(300)	(300)
	close end of year					435	350	346	367	3	(73)	(12)	23	84	145
Reserve Funds Total															
	open begin of year					1,062	1,023	1,013	1,084	1,111	822	473	564	674	411
	transfer in					458	436	436	436	436	436	436	436	436	438
	transfer out					(497)	(446)	(365)	(409)	(725)	(785)	(345)	(326)	(699)	(300)
	close end of year					1,023	1,013	1,084	1,111	822	473	564	674	411	549
combined impact +ve (-ve)															
						(576)	(208)	(2)	(652)	(190)	(252)	(1,075)	(1,556)	520	1,151