



**Corporation of the Town of Ingersoll  
Council Agenda  
Regular Meeting of Council  
Town Centre, Council Chambers  
Tuesday, October 14, 2014, 6:00 p.m.**

**Call to Order**

**Disclosures of Pecuniary Interest**

**Minutes of Council Meetings**

- 1) [Minutes of Regular Council September 8, 2014](#)
- 2) [Minutes of Special Council September 12, 2014](#)
- 3) [Minutes of Special Council September 30, 2014](#)

**Accounts- Resolution**

[Disbursement Sheets – September 2014](#)

**Resolution – Committee of the Whole (Chair – Councillor Van Kooten-Bossence)**

**Monthly Staff Reports**

- |                                |                           |
|--------------------------------|---------------------------|
| 1) Administration Report       | <a href="#">A-131-14</a>  |
| 2) Clerk's Report              | <a href="#">C-132-14</a>  |
| 3) Economic Development Report | <a href="#">D-133-14</a>  |
| 4) Fire Services Report        | <a href="#">F-134-14</a>  |
| 5) Operations Report           | <a href="#">OP-135-14</a> |
| 6) Parks & Recreation Report   | <a href="#">R-136-14</a>  |
| 7) Treasury Report             | <a href="#">T-137-14</a>  |

**Special Staff Reports**

- |  |                           |
|--|---------------------------|
| 1) Charles Street West Sidewalk  | <a href="#">OP-138-14</a> |
| 2) Parkland Dedication Requirements – Sifton Properties (Clark & Harris) | <a href="#">A-139-14</a>  |
| 3) Sidewalk Snow Plowing   | <a href="#">OP-140-14</a> |
| 4) Resolution to Support Fire Fighters Rights                            | <a href="#">F-141-14</a>  |
| 5) OPP Contract Billing 2015   | <a href="#">T-142-14</a>  |
| 6) Banking Services RFP  | <a href="#">T-143-14</a>  |
| 7) Debenture Issue for 2013 Capital Projects                             | <a href="#">T-144-14</a>  |
| 8) Interim Financial Statements for Nine Months Ended September 30, 2014 | <a href="#">T-145-14</a>  |
| 9) Outdoor Ice Rink – Victoria Park – Main Diamond                       | <a href="#">R-146-14</a>  |
| 10) Fusion Youth Centre - University of Guelph Impact Research           | <a href="#">R-147-14</a>  |
| 11) Council Ratification Collective Agreement – Public Works             | <a href="#">A-148-14</a>  |

**Follow Up Reports**

- 1) [Follow Up Report](#)
- 2) Planning Status Tables: [Site Plans](#), [Subdivisions](#), [Zone Changes](#), [Minor Variances](#)

**Petitions, Delegations and Presentations**

- 1) South Central Ontario Region, Economic Development Corporation (SCOR EDC)
- 2) October 27<sup>th</sup> Municipal Election Presentation

**Correspondence & Resolutions**

- 1) [Ingersoll Cheese & Agricultural Museum](#) – Request to close Centennial Lane on October 18th during Pumpkin Fest
- 2) [Ingersoll BIA](#) – Request to close a portion of Thames Street On November 20<sup>th</sup> during the Lighting of the Lights

**Consideration of By-Laws**

- 1) [By-Law 14-4776](#) – To authorize the execution of an agreement with Canadian Union of Public Employees, Local 107 –Public Works

**Third Reading of a Previously Considered By-Law**

- 1) [By-Law 14-4771](#) – To amend Zoning By-law No.04-4160 (ZN6-14-05, Royland Cres.)

**Upcoming Council Meetings**

**Regular Meeting**  
**Monday, November 10, 2014, 6:00 p.m.**  
**Town Centre, Council Chambers**

**Inaugural Meeting**  
**Monday, December 1, 2014, 7:00 p.m.**  
**Town Centre, Council Chambers**

**Adjournment**



**Corporation of the Town of Ingersoll  
Regular Council Meeting Minutes  
Town Centre, Council Chambers  
Monday, September 8, 2014, 6:00 p.m.**

**PRESENT:**

**Council Members:**

Mayor Ted Comiskey

Deputy Mayor Fred Freeman

Councillors: Fortner, Lesser, McLeod, Mott, and Van Kooten-Bossence

**Staff:**

William Tigert, CAO

Michael Graves, Clerk

Ann Wright, Deputy Clerk

Jim Brown, Director of Finance/Treasurer

John Holmes, Fire Chief

Kale Brown, Director of Economic Development

Sandra Lawson, Town Engineer

Bonnie Ward, Director of Parks and Recreation

John Brown, I.T. Manager

**Media:**

John Tapley, Reporter, Ingersoll Times

John Payne, Associate Producer, Rogers TV

**Call to Order**

Mayor Comiskey welcomes the general public and opens this meeting of Council at 6:20 p.m.

**Disclosures of Pecuniary Interest**

None Declared

Minutes of Council Meeting

**Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence**

**C14-09-227 THAT** the minutes of the Regular Council meeting held on August 11, 2014 be adopted.

**CARRIED**

Accounts - Resolution

**Moved by Councillor McLeod; seconded by Councillor Mott**

**C14-09-228 THAT** the Disbursement Sheets for the month of August, 2014 be received as information.

**CARRIED**

Monthly Staff Reports

**Moved by Councillor Mott; seconded by Councillor Fortner**

**C14-09-229 THAT** Council do now go into Committee of the Whole.

Council in Committee of the Whole, Councillor McLeod in the Chair.

**CARRIED**

**Moved by Councillor Fortner; seconded by Councillor Mott**

**C14-09-230 THAT** the following Monthly Staff Reports be received:

- |                                    |           |
|------------------------------------|-----------|
| 1) Administration Report No.       | A-118-14  |
| 2) Clerk's Report No.              | C-119-14  |
| 3) Economic Development Report No. | D-120-14  |
| 4) Fire Services Report No.        | F-121-14  |
| 5) Operations Report No.           | OP-122-14 |
| 6) Parks & Recreation Report No.   | R-123-14  |
| 7) Treasury Report No.             | T-124-14  |

**CARRIED**



Special Staff Reports

**Moved by Councillor Lesser; seconded by Councillor Van Kooten-Bossence**

**C14-09-231** THAT the Council for the Town of Ingersoll authorizes the Treasurer to utilize unspent funds from the 2014 Capital Budget – Parks Truck Replacement – Account 10-0000-3520-8000 to be used towards the electrical upgrades in Yvonne Holmes Mott Memorial Park in the amount of \$4,300.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser**

**C14-09-232** THAT report number F-126-14 be received as information;

**AND FURTHER THAT** council grant approval for a 2014 budget amendment the purchase of a used skid steer or comparable equipment, from the equipment reserves to be replenished by being incorporated into the 2015 capital budget;

**AND FURTHER THAT** staff be directed to proceed with the purchase that would be suitable for the removal of snow at the Fire and Police stations before the winter season of 2014-2015 begins.

**CARRIED**

**Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence**

**C14-09-233** THAT the Council for the Town of Ingersoll adopt the draft policy as presented as the updated policy meeting the requirements of the OHSA;

**AND FURTHER THAT** Council directs the annual reviews to be completed by Administration;

**AND FURTHER THAT** Administration through the Department Heads, be authorized to arrange for and conduct the staff training as required utilizing the budget allocations in the 2014 and 2015 budgets as necessary to meet the legislative requirements.

**CARRIED**

**Moved by Councillor Mott; seconded by Councillor Fortner**

**C14-09-234** THAT the Council for the Town of Ingersoll receives the Report Number A-128-14 entitled Soils Importation and Cross Border Servicing as information.

**CARRIED**

Follow Up Reports

**Moved by Councillor Fortner; seconded by Councillor Mott**

**C14-09-235 THAT** the September Follow Up Report be received as information.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Van Kooten-Bossence**

**C14-09-236 THAT** the Planning Status Tables be received as information.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser**

**C14-09-237 THAT** Council do now rise out of Committee of the Whole.

**CARRIED**

**Moved by Councillor McLeod; seconded by Councillor Mott**

**C14-09-238 THAT** Council do hereby adopt, ratify and confirm all resolutions passed in the Committee of the Whole as if each resolution was adopted, ratified and confirmed by separate resolutions of Council.

**CARRIED**

Public Meeting 7:00pm

1) Zone Change Application ZN 6-14-05, 6 Royland Cres.

**County Planner, Steve Couture** gives a review of the Community and Strategic Planning Report No. CASPO 2014-235.

a) Community and Strategic Planning Report No. CASPO 2014-235

**Kevin Bushell** is in attendance on behalf of his mother Theresa Bushell, the applicant. He expresses a concern regarding the setback requirements and the construction of a covered back deck.

**Councillor Fortner** has one concern about allowing a covered porch because sometimes covered porches become enclosed.

It is recommended that By-Law 14-4771 not be read a third time this evening but rather that it be amended to include the wording to allow for a unenclosed covered porch and be brought back for the third reading at the October regular Council Meeting.

**Consideration of Public Meeting**

**Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence**

**C14-09-239** THAT the Council of the Town of Ingersoll approve the Zone Change application submitted by Theresa Bushell, for lands known municipally as 6 Royland Crescent (west portion of lot), to amend the zoning from the “Residential Type 1 Zone (R1)” to a “Special Residential Type 1 Zone (R1-13)”, to facilitate the development of a new single detached dwelling on the subject site.

**CARRIED**

**Petitions, Delegations and Presentations (1)**

1) Ingersoll District Nature Club – Seeking financial assistance to help fund “Oxford County Pollination Awareness Week”

**Moved by Councillor McLeod; seconded by Councillor Mott**

**C14-09-240** THAT the Council for the Town of Ingersoll receives the presentation from the Ingersoll District Nature Club as information;

**AND FURTHER THAT** Council directs staff to follow up with a special report at the October regular meeting of Council.

**CARRIED**

**Correspondence & Resolutions**

**Moved by Councillor Mott; seconded by Councillor McLeod**

**C14-09-241** THAT the Council for the Town of Ingersoll approves the request from the Ontario Provincial Police, Oxford Detachment to reserve up to 3 parking spots directly in front of the Gazebo on the west side of Thames Street South to park their convoy vehicles in and to use the Gazebo location from 9:00am until 10:00am for a meet and greet with the Special Olympic athletes prior to the commencement of the event. The Special Olympics Law Enforcement Torch Run will begin at 10:00 a.m. with a short walk through the downtown core, south down Thames St to Charles St. E., then down Mutual St. ending at the Giant Tiger parking lot for a BBQ (ending between 10:30 -10:45am).

**CARRIED**

Consideration By-Laws

**Moved by Councillor Fortner; seconded by Councillor Mott**

**C14-09-242** That the mover have leave to introduce and go into Committee of the Whole on the following by- laws:

- 1) By-Law 14-4770 – to authorize the signing of the Memorandum of Agreement between the Corporation of the Town of Ingersoll and the Canadian Red Cross Society
- 2) By-Law 14-4771 – to amend the Zoning By-law No.04-4160(ZN6-14-05, Royland Cres.)
- 3) By-Law 14-4772 – to authorize the execution of a Loan Agreement between the Town and property owners participating in the Façade/Signage Revitalization Loan (Cosimo Commisso, 116 Thames St. S.)
- 4) By-Law 14-4773 – to authorize the execution of a Loan Agreement between the Town and property owners participating in the Façade/Signage Revitalization Loan (25 King St. W.)
- 5) By-Law 14-4774 –to amend the Zoning By-law No.04-4160 (ZN6-14-04, Cedar St. Temporary Use Agreement)

Council in Committee of the Whole, Mayor Ted Comiskey in the Chair.

On motion, the by-laws are accepted as circulated.

That constitutes the first and second reading of the by-laws.

**CARRIED**

**Moved by Councillor Lesser; seconded by Councillor Van Kooten-Bossence**

**C14-09-243** The Committee do now rise out of Committee of the Whole.

**CARRIED**

**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser**

**C14-09-244 THAT** By-laws 14-4770 and 14-4772 through to 14-4774 be now read a third time, passed, signed and sealed and that this constitutes the third reading.

**CARRIED**

Upcoming Council Meeting

**Regular Meeting**

Tuesday, October 14, 2014, 6:00 p.m.  
Town Centre, Council Chambers

Closed Session

**Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence**

**C14-09-245 THAT** Council do now go into Committee of the Whole at 8:00 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matters:

- 1) Closed Session Minutes of August 11, 2014
- 2) Proposed Acquisition of Land
- 3) Labour Negotiations

**CARRIED**

Consideration of Closed Session

**Moved by Councillor Mott; seconded by Councillor McLeod**

**C14-09-246 THAT** Council do now rise out of Committee of the Whole at 8:35 p.m. from Closed Session.

**CARRIED**

**Moved by Councillor Fortner; seconded by Councillor Mott**

**C14-09-247 THAT** the minutes of the Closed Session meeting held on August 11, 2014 be adopted.

**CARRIED**

Adjournment

On motion Council adjourned at 8:36 p.m.

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Edward (Ted) Comiskey, Mayor

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Michael Graves, Clerk



**SIGN IN SHEET**  
**CORPORATION OF THE TOWN OF INGERSOLL**  
**ZONE CHANGE APPLICATION PUBLIC HEARING**  
**ZN6-14-05, BUSHELL, ROYLAND CRES**  
**MONDAY, SEPTEMBER 8, 2014**  
**TOWN CENTRE, COUNCIL CHAMBERS**  
**7:00 p.m.**

NAME	ADDRESS & POSTAL CODE	PHONE NUMBER	EMAIL ADDRESS
Tim Lobzun PLEASE PRINT CLEARLY	65 KING ST W INGERSOLL	519-485-4382	MITNUNZOR@YAHOO.COM
Rick EUS PLEASE PRINT CLEARLY	163 KING SOLOMON ST INGERSOLL ONTARIO	519 608 3364	rickeus@sympatico.ca
PLEASE PRINT CLEARLY	Bryan Smith Swearing	456- 5270	bryasmith@oxford.net
Kevin Bushell PLEASE PRINT CLEARLY	3 KIRWIN DRIVE INGERSOLL ON	519 485 1855	K.bushell@tudsh
JOHN ROMANS PLEASE PRINT CLEARLY	206-16 CANTERBURY ST INGERSOLL ONTARIO	519-485-7575	ROMANSJ@GMAIL.COM
PLEASE PRINT CLEARLY			
PLEASE PRINT CLEARLY			
PLEASE PRINT CLEARLY			



**Corporation of the Town of Ingersoll  
Special Council Meeting Minutes  
Town Centre, Council Chambers  
Friday, September 12, 2014, 12:00 p.m.**

**PRESENT:**

**Council Members:**

Mayor Ted Comiskey

Deputy Mayor Fred Freeman

Councillors: Lesser, McLeod, Mott, and Van Kooten-Bossence

**Staff:**

William Tigert, CAO

Michael Graves, Clerk

Ann Wright, Deputy Clerk

Kale Brown, Director of Economic Development

Bonnie Ward, Director of Parks and Recreation

Jim Brown, Director of Finance/Treasurer

**Call to Order**

Mayor Comiskey welcomes the general public and opens this meeting of Council at 12:03 p.m.

**Disclosures of Pecuniary Interest**

None Declared

**Special Staff Reports**

**Moved by Deputy Mayor Freeman; seconded by Councillor Lesser**

**C14-09-248 THAT** the Council for the Town of Ingersoll hereby ratify the Memorandum of Agreement dated September 3<sup>rd</sup>, 2014 between the Corporation and the Canadian Union of Public Employees Local 107 – Parks and Recreation.

**CARRIED**



**Moved by Councillor Van Kooten-Bossence; seconded by Councillor Lesser**

**C14-09-249 THAT** the Council for the Town of Ingersoll receives Report D-130/14 as information;

**AND FURTHER THAT** staff be given direction to negotiate and prepare the necessary agreements for the extension of the lease and bring the agreement to Council for authorization as soon as practicable.

**CARRIED**

### Consideration By-Laws

**Moved by Councillor McLeod; seconded by Councillor Mott**

**C14-09-250** That the mover have leave to introduce and go into Committee of the Whole on the following by- law:

- 1) By-Law 14-4775 – To authorize the execution of an agreement with Canadian Union of Public Employees, Local No. 107 - Parks and Recreation

Council in Committee of the Whole, Mayor Ted Comiskey in the Chair.

On motion, the by-law is accepted as circulated.

That constitutes the first and second reading of the by-law.

**CARRIED**

**Moved by Councillor Lesser; seconded by Deputy Mayor Freeman**

**C14-09-251** The Committee do now rise out of Committee of the Whole.

**CARRIED**

**Moved by Councillor Mott; seconded by Councillor McLeod**

**C14-09-252 THAT** By-Law 14-4775 be now read a third time, passed, signed and sealed and that this constitutes the third reading.

**CARRIED**

Upcoming Council Meeting

**Regular Meeting**  
Tuesday, October 14, 2014, 6:00 p.m.  
Town Centre, Council Chambers

Adjournment

On motion Council adjourned at 12:16 p.m.

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Edward (Ted) Comiskey, Mayor

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Michael Graves, Clerk



**Corporation of the Town of Ingersoll  
Special Council Meeting Minutes  
Town Centre, JC Herbert Room  
Tuesday, September 30, 2014, 5:30 P.M.**

**PRESENT:**

**Council Members:**

Mayor Ted Comiskey

Deputy Mayor Fred Freeman

Councillors: Fortner, Lesser, Mott, McLeod and Van Kooten-Bossence

**Staff:**

William Tigert, CAO

Michael Graves, Clerk

Doug Wituik, Public Works Manager

**Call to Order**

Mayor Comiskey welcomes the general public and opens this meeting of Council at 5:30 p.m.

**Disclosures of Pecuniary Interest**

None Declared

**Upcoming Council Meeting**

**Regular Meeting  
Monday, November 10, 2014  
Town Centre  
Council Chambers  
6:00 p.m.**

**Closed Session**

**Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence**

**C14-09-253 THAT** Council do now go into Committee of the Whole at 5:30 p.m. for a Closed Meeting pursuant to Section 239 (2) of the Municipal Act, 2001, as amended to discuss the following matter:

- 1) Union Negotiations

**CARRIED**

Moved by Deputy Mayor Freeman; seconded by Councillor Van Kooten-Bossence

**C14-09-254** THAT Council do now rise out of Committee of the Whole at 5:45 p.m. from Closed Session.

**CARRIED**

Consideration of Closed Session

No Resolutions were passed.

Adjustment

On motion Council adjourned at 5:46 p.m.

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Edward (Ted) Comiskey, Mayor

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Michael Graves, Clerk

**TOWN OF INGERSOLL  
MONTHLY CHEQUE DISBURSEMENTS  
SEPTEMBER 2014**

<u>VENDOR NAME / VOUCHER</u>	<u>CHEQUE #</u>	<u>ACCOUNT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>DESCRIPTION OF PURCHASE</u>	<u>DEBITS</u>	<u>CREDITS</u>
ENVIROLOK, LLC						
	71,430	41534 01-4500-4110-80000	MATERIALS-BRIDGES & CULVERTS	ENVIROLOK BAGS FOR CULVERT	\$5,461.81	
	71,430	41534 01-0000-0100-00100	BANK	ENVIROLOK BAGS FOR CULVERT	\$0.00	\$5,461.81
ACAPULCO ***						
	71,282	41535 01-5100-4100-41710	CHEMICALS	CHLORINE, ACID, TEST TABLETS	\$1,698.80	
	71,282	41535 01-0000-0200-00325	HST RECEIVABLE100%	CHLORINE, ACID, TEST TABLETS	\$220.84	
	71,282	41535 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHLORINE, ACID, TEST TABLETS	\$0.00	\$1,919.64
MINISTRY OF FINANCE - M.T.O. *						
	71,455	41536 01-4500-4230-46388	938800 T8-09 PETERBILT D TRUCK	LICENCE RENEWAL FEES	\$1,077.00	
	71,455	41536 01-4500-4230-46387	938700 T7-08 DODGE 3500	LICENCE RENEWAL FEES	\$245.00	
	71,455	41536 01-4500-4230-46390	939000 T10-09 DODGE 2500	LICENCE RENEWAL FEES	\$1,215.00	
	71,455	41536 01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	LICENCE RENEWAL FEES	\$98.00	
	71,455	41536 01-4500-4230-46382	938200 T2-07 DODGE 3500	LICENCE RENEWAL FEES	\$266.00	
	71,455	41536 01-4500-4230-46385	938500 T5-07 INTERNATIONAL D TRUCK	LICENCE RENEWAL FEES	\$1,215.00	
	71,455	41536 01-4500-4230-46381	938100 T1-05 CHEV COLORADO	LICENCE RENEWAL FEES	\$98.00	
	71,455	41536 01-4500-4230-46384	938400 T4-02 STERLING D TRUCK	LICENCE RENEWAL FEES	\$1,077.00	
	71,455	41536 01-4500-4230-46386	938603 T6-00 VOLVO D TRUCK	LICENCE RENEWAL FEES	\$1,077.00	
	71,455	41536 01-4500-4230-46389	938900 T9-13 CHEV SIERRA	LICENCE RENEWAL FEES	\$98.00	
	71,455	41536 01-3000-4000-41510	VEHICLE REPAIRS & MAINTENANCE	LICENCE RENEWAL FEES	\$98.00	
	71,455	41536 01-5000-6050-40410	LICENCES, TAGS, ETC	LICENCE RENEWAL FEES	\$1,077.00	
	71,455	41536 01-4000-4000-40410	LICENCES, TAGS, ETC.	LICENCE RENEWAL FEES	\$98.00	
	71,455	41536 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LICENCE RENEWAL FEES	\$0.00	\$7,739.00
CON. SCOLAIRE VIAMONDE						
	71,507	41537 01-1400-9962-75010	PUBLIC SCHOOL BD FR - RES & COMM	3RD TAX REQUISITION	\$4,099.71	
	71,507	41537 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	3RD TAX REQUISITION	\$0.00	\$4,099.71
CONSEIL SCOLAIRE ECOLES CATHOL						
	71,508	41538 01-1400-9963-75010	SEPARATE SCHOOL BD FR - RES & COMM	3RD TAX REQUISITION	\$11,814.42	
	71,508	41538 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	3RD TAX REQUISITION	\$0.00	\$11,814.42
LONDON DIST. CATH. SCHOOL BD.						
	71,506	41539 01-1400-9961-75010	SEP SCHOOL BD - ENG. - RES & COMM	3RD TAX REQUISITION	\$207,070.16	
	71,506	41539 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	3RD TAX REQUISITION	\$0.00	\$207,070.16
OXFORD COUNTY ***						
	71,509	41540 01-1400-9950-75010	COUNTY OF OXFORD - GENERAL	3RD TAX REQUISITION	\$1,474,721.58	
	71,509	41540 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	3RD TAX REQUISITION	\$0.00	\$1,474,721.58
THAMES VALLEY DIST. SCHOOL BD.						
	71,505	41541 01-1400-9960-75010	PUBLIC SCHOOL BD ENG - RES & COMM	3RD TAX REQUISITION	\$963,525.98	
	71,505	41541 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	3RD TAX REQUISITION	\$0.00	\$963,525.98
SUN LIFE OF CANADA						
	71,510	41542 01-0000-2100-00716	HEALTH CARE PAYABLE	SEPTEMBER PREMIUMS	\$37,867.45	
	71,510	41542 01-0000-0100-00100	BANK	SEPTEMBER PREMIUMS	\$0.00	\$37,867.45
EMPLOYEE PAYROLL						
	71,637	41543 01-0000-0090-99930	PAYROLL - CLEARING ACCT	SEPTEMBER 25 PAYROLL	\$145.84	
	71,637	41543 01-0000-0100-00100	BANK	SEPTEMBER 25 PAYROLL	\$0.00	\$145.84
SCANDIA ISP INTERNET INC						
	71,671	41544 01-7000-4000-40810	STUDIES & SURVEYS	WEDDING GROUP WEBSITE	\$60.75	
	71,671	41544 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEDDING GROUP WEBSITE	\$6.71	
	71,671	41544 01-0000-0100-00100	BANK	WEDDING GROUP WEBSITE	\$0.00	\$67.46
ACCSOFT BUSINESS SOLUTIONS, IN						
	71,395	42557 01-1300-4000-40630	STAFF TRAINING	MGMT REPORTER TRAINING	\$457.92	
	71,395	42557 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MGMT REPORTER TRAINING	\$50.58	
	71,395	42557 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MGMT REPORTER TRAINING	\$0.00	\$508.50
ADVANTAGE FITNESS SALES INC.						
	71,277	42558 10-0000-3544-80000	MATERIALS - VPCC FIT EQUIP REPLACE	WEIGHT ROOM EQUIPMENT	\$13,110.50	
	71,277	42558 01-0000-0200-00325	HST RECEIVABLE100%	WEIGHT ROOM EQUIPMENT	\$1,704.37	
	71,277	42558 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEIGHT ROOM EQUIPMENT	\$0.00	\$14,814.87
AFFORDABLE PORTABLES						
	71,367	42559 01-6200-6810-41540	RENTAL	PORTABLES FOR HARVESTFEST	\$510.00	
	71,367	42559 01-0000-0200-00325	HST RECEIVABLE100%	PORTABLES FOR HARVESTFEST	\$66.30	
	71,367	42559 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PORTABLES FOR HARVESTFEST	\$0.00	\$576.30
AL'S TIRE INGERSOLL						
	71,281	42560 01-5000-6050-41530	EQUIP REPAIRS & MAINT	TIRE REPAIR	\$44.06	
	71,281	42560 01-0000-0200-00325	HST RECEIVABLE100%	TIRE REPAIR	\$5.73	
	71,281	42560 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIRE REPAIR	\$0.00	\$49.79
ANNEX PUBLISHING BOOK DIVISION						
	71,358	42561 01-3000-4000-40630	STAFF TRAINING	TRAINING BOOK	\$41.95	
	71,358	42561 01-3000-4000-40630	STAFF TRAINING	TRAINING BOOK	\$12.21	
	71,358	42561 01-0000-0200-00310	G.S.T. REBATE RECEIVABLE	TRAINING BOOK	\$2.10	
	71,358	42561 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAINING BOOK	\$1.35	
	71,358	42561 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAINING BOOK	\$0.00	\$57.61
A.M.C.T.O. ***						
	71,429	42562 01-1000-4000-40630	STAFF TRAINING	REPORT WRITING COURSE	\$294.09	
	71,429	42562 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPORT WRITING COURSE	\$32.48	
	71,429	42562 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPORT WRITING COURSE	\$0.00	\$326.57

ASSOC. OF MUNICIPAL.ONTARIO									
	71,325	42563	01-0100-4000-40610	MEETINGS & CONFERENCES	AMO CONFERENCE X 2	\$1,068.48			
	71,325	42563	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AMO CONFERENCE X 2	\$118.02			
	71,325	42563	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AMO CONFERENCE X 2	\$0.00		\$1,186.50	
BACKYARD BY DESIGN									
	71,342	42564	01-5000-6050-41720	HORTICULTURAL SUPPLIES	FERTILIZER	\$47.15			
	71,342	42564	01-0000-0200-00325	HST RECEIVABLE100%	FERTILIZER	\$6.13			
	71,342	42564	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FERTILIZER	\$0.00		\$53.28	
BAIN, JAMES PLUMBING									
	71,263	42565	01-3000-4000-41700	BLDG REPAIRS & MAINTENANCE	REPLACE 4 TOILETS	\$1,666.83			
	71,263	42565	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPLACE 4 TOILETS	\$184.11			
	71,263	42565	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACE 4 TOILETS	\$0.00		\$1,850.94	
BENEDICT RAITHBY									
	71,385	42566	10-0000-3256-80100	PRIME CONTRACT	SURVEY FOR NORTH TOWN LINE	\$2,411.71			
	71,385	42566	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SURVEY FOR NORTH TOWN LINE	\$266.39			
	71,385	42566	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SURVEY FOR NORTH TOWN LINE	\$0.00		\$2,678.10	
BFI CANADA									
	71,352	42567	01-3000-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - SEPTEMBER	\$134.02			
	71,352	42567	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE PICK UP - SEPTEMBER	\$14.80			
	71,352	42567	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE PICK UP - SEPTEMBER	\$0.00		\$148.82	
	71,409	42567	01-5000-6020-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - SEPTEMBER	\$202.83			
	71,409	42567	01-5100-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - SEPTEMBER	\$202.82			
	71,409	42567	01-5000-6050-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - SEPTEMBER	\$202.82			
	71,409	42567	01-5000-6040-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - SEPTEMBER	\$202.82			
	71,409	42567	01-5200-4100-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - SEPTEMBER	\$176.30			
	71,409	42567	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE PICK UP - SEPTEMBER	\$26.37			
	71,409	42567	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE PICK UP - SEPTEMBER	\$26.37			
	71,409	42567	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE PICK UP - SEPTEMBER	\$26.37			
	71,409	42567	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE PICK UP - SEPTEMBER	\$26.37			
	71,409	42567	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE PICK UP - SEPTEMBER	\$26.37			
	71,409	42567	01-0000-0200-00325	HST RECEIVABLE100%	GARBAGE PICK UP - SEPTEMBER	\$22.92			
	71,409	42567	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE PICK UP - SEPTEMBER	\$0.00		\$1,115.99	
LICENCE REIMBURSEMENT									
	71,449	42568	40-8000-6900-40810	STUDIES & SURVEYS	WEDDING LICENCE REIMBURSEMENT	\$90.00			
	71,449	42568	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEDDING LICENCE REIMBURSEMENT	\$0.00		\$90.00	
EMPLOYEE REIMBURSEMENT									
	71,317	42569	10-0000-3262-80010	LABOUR & BURDEN	MILEAGE - AUGUST	\$49.60			
	71,317	42569	10-0000-3252-80010	LABOUR & BURDEN	MILEAGE - AUGUST	\$25.77			
	71,317	42569	01-0000-0250-60248	GC11-99 WHITING ST FROM HOLCROFT TO CLAR	MILEAGE - AUGUST	\$3.89			
	71,317	42569	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$5.48			
	71,317	42569	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$2.85			
	71,317	42569	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$0.43			
	71,317	42569	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - AUGUST	\$0.00		\$88.02	
R.J.BURNSIDE & ASSOCIATES									
	71,306	42570	10-0000-3259-80100	PRIME CONTRACT	CULVERT REPLACEMENT	\$797.71			
	71,306	42570	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CULVERT REPLACEMENT	\$88.11			
	71,306	42570	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CULVERT REPLACEMENT	\$0.00		\$885.82	
	71,307	42570	01-4000-4000-40810	STUDIES & SURVEYS	STRUCTURAL REVIEW 39 CHARLES	\$1,148.09			
	71,307	42570	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STRUCTURAL REVIEW 39 CHARLES	\$126.81			
	71,307	42570	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STRUCTURAL REVIEW 39 CHARLES	\$0.00		\$1,274.90	
COMMITTEE MEMBER REIMBURSEMENT									
	71,453	42571	01-3230-4000-40610	MEETINGS & CONFERENCES	HOTEL EXPENSE - MAY	\$208.07			
	71,453	42571	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HOTEL EXPENSE - MAY	\$22.98			
	71,453	42571	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOTEL EXPENSE - MAY	\$0.00		\$231.05	
CANADIAN TIRE ASSOCIATE STORE									
	71,288	42572	01-5000-6050-41700	BLDG REPAIRS AND MAINT	BROOM CLIPS	\$2.99			
	71,288	42572	01-0000-0200-00325	HST RECEIVABLE100%	BROOM CLIPS	\$0.39			
	71,288	42572	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BROOM CLIPS	\$0.00		\$3.38	
	71,289	42572	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT, BRUSHES	\$51.47			
	71,289	42572	01-0000-0200-00325	HST RECEIVABLE100%	PAINT, BRUSHES	\$6.69			
	71,289	42572	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT, BRUSHES	\$0.00		\$58.16	
	71,290	42572	01-5200-6090-40500	SPECIAL EVENTS	PROPANE FOR FUNDRAISING BBQ	\$27.97			
	71,290	42572	01-0000-0200-00325	HST RECEIVABLE100%	PROPANE FOR FUNDRAISING BBQ	\$3.64			
	71,290	42572	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE FOR FUNDRAISING BBQ	\$0.00		\$31.61	
	71,291	42572	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT	\$39.99			
	71,291	42572	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$5.20			
	71,291	42572	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00		\$45.19	
	71,292	42572	01-5000-6020-41700	BLDG REPAIRS & MAINT	ROLLER & TRAY	\$16.98			
	71,292	42572	01-0000-0200-00325	HST RECEIVABLE100%	ROLLER & TRAY	\$2.21			
	71,292	42572	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROLLER & TRAY	\$0.00		\$19.19	
	71,293	42572	01-5000-6020-41700	BLDG REPAIRS & MAINT	PAINT	\$79.98			
	71,293	42572	01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$10.40			
	71,293	42572	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00		\$90.38	
	71,294	42572	01-5000-6050-41510	VEHICLE REPAIRS & MAINT	LIGHT BULB FOR DAKOTA	\$9.99			
	71,294	42572	01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULB FOR DAKOTA	\$1.30			
	71,294	42572	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULB FOR DAKOTA	\$0.00		\$11.29	
	71,295	42572	01-5000-6020-41700	BLDG REPAIRS & MAINT	BLADES	\$7.79			
	71,295	42572	01-0000-0200-00325	HST RECEIVABLE100%	BLADES	\$1.01			
	71,295	42572	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLADES	\$0.00		\$8.80	
	71,296	42572	01-5000-6050-41690	VANDALISM REPAIRS	PAINT	\$5.79			

	71,296	42572 01-0000-0200-00325	HST RECEIVABLE100%	PAINT	\$0.75	
	71,296	42572 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINT	\$0.00	\$6.54
	71,297	42572 01-5000-6050-41700	BLDG REPAIRS AND MAINT	LIGHT BULBS	\$29.97	
	71,297	42572 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$3.90	
	71,297	42572 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$33.87
	71,298	42572 01-5000-6020-41700	BLDG REPAIRS & MAINT	SPRAY PAINT	\$8.49	
	71,298	42572 01-0000-0200-00325	HST RECEIVABLE100%	SPRAY PAINT	\$1.10	
	71,298	42572 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPRAY PAINT	\$0.00	\$9.59
	71,299	42572 01-5000-6050-41530	EQUIP REPAIRS & MAINT	RATCHET STRAPS	\$39.99	
	71,299	42572 01-0000-0200-00325	HST RECEIVABLE100%	RATCHET STRAPS	\$5.20	
	71,299	42572 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RATCHET STRAPS	\$0.00	\$45.19
	71,300	42572 01-5000-6020-41700	BLDG REPAIRS & MAINT	FUNNEL, BUCKET, CLEANER	\$42.97	
	71,300	42572 01-0000-0200-00325	HST RECEIVABLE100%	FUNNEL, BUCKET, CLEANER	\$5.59	
	71,300	42572 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUNNEL, BUCKET, CLEANER	\$0.00	\$48.56
	71,301	42572 01-5000-6050-41700	BLDG REPAIRS AND MAINT	U BOLTS	\$4.48	
	71,301	42572 01-0000-0200-00325	HST RECEIVABLE100%	U BOLTS	\$0.58	
	71,301	42572 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	U BOLTS	\$0.00	\$5.06
	71,302	42572 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	TIRE GAUGE	\$6.99	
	71,302	42572 01-0000-0200-00325	HST RECEIVABLE100%	TIRE GAUGE	\$0.91	
	71,302	42572 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TIRE GAUGE	\$0.00	\$7.90
	71,303	42572 01-5000-6020-41700	BLDG REPAIRS & MAINT	PLUG FOR MICROPHONE	\$7.59	
	71,303	42572 01-0000-0200-00325	HST RECEIVABLE100%	PLUG FOR MICROPHONE	\$0.99	
	71,303	42572 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUG FOR MICROPHONE	\$0.00	\$8.58
	71,304	42572 01-5000-6020-41700	BLDG REPAIRS & MAINT	CABLE TIES	\$9.29	
	71,304	42572 01-0000-0200-00325	HST RECEIVABLE100%	CABLE TIES	\$1.21	
	71,304	42572 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CABLE TIES	\$0.00	\$10.50
	71,305	42572 01-5000-6020-40320	FIRST AID SAFETY SUPPLIES	HELMET	\$19.43	
	71,305	42572 01-0000-0200-00325	HST RECEIVABLE100%	HELMET	\$2.53	
	71,305	42572 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HELMET	\$0.00	\$21.96
CANSER - TORONTO*****						
	71,384	42573 01-4000-4000-40220	TELEPHONE	MONTHLY GPS CHARGES	\$529.15	
	71,384	42573 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MONTHLY GPS CHARGES	\$58.45	
	71,384	42573 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MONTHLY GPS CHARGES	\$0.00	\$587.60
CAPITAL PAVING INC.						
	71,255	42574 10-0000-3246-80000	MATERIALS-WHITING ST MAJOR REHAB	PC1 - TOPCOAT	\$170,147.99	
	71,255	42574 10-0000-3253-80000	MATERIALS - KING ST E HALL TO HARRIS	PC1 - TOPCOAT	\$110,484.94	
	71,255	42574 10-0000-3236-80000	MATERIALS-THAMES ST S RECON	PC1 - TOPCOAT	\$53,522.73	
	71,255	42574 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	PC1 - TOPCOAT	\$0.00	\$34,040.42
	71,255	42574 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PC1 - TOPCOAT	\$34,434.67	
	71,255	42574 01-0000-0250-60755	ET14-607-KING E-HYDRO MANHOLE	PC1 - TOPCOAT	\$933.36	
	71,255	42574 01-0000-0250-60756	C14-608-WHITING-CATCH BASIN	PC1 - TOPCOAT	\$1,417.88	
	71,255	42574 01-0000-0250-60757	C14-609-KING-ASPH REPAIR	PC1 - TOPCOAT	\$9,289.87	
	71,255	42574 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PC1 - TOPCOAT	\$0.00	\$346,191.02
CAREY'S PRODUCE						
	71,441	42575 01-5000-6051-40420	PROGRAM SUPPLIES	CORN, EGGPLANT, KALE	\$568.50	
	71,441	42575 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CORN, EGGPLANT, KALE	\$0.00	\$568.50
CEASER WORK COUNSEL						
	71,271	42576 01-0900-4000-40710	LEGAL FEES	RESPECTFUL WORKPLACE TRAINING	\$508.80	
	71,271	42576 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RESPECTFUL WORKPLACE TRAINING	\$56.20	
	71,271	42576 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RESPECTFUL WORKPLACE TRAINING	\$0.00	\$565.00
CEDAR SIGNS						
	71,332	42577 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	4 STOP SIGNS	\$295.04	
	71,332	42577 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	4 STOP SIGNS	\$32.59	
	71,332	42577 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	4 STOP SIGNS	\$0.00	\$327.63
CITY WIDE CLEANERS						
	71,273	42578 01-3220-4000-40290	UNIFORMS AND CLOTHING	DRY CLEANING JACKETS	\$48.23	
	71,273	42578 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DRY CLEANING JACKETS	\$5.33	
	71,273	42578 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DRY CLEANING JACKETS	\$0.00	\$53.56
COCA-COLA BOTTLING COMPANY						
	71,252	42579 01-5000-6020-40430	CANTEEN SUPPLIES	POP, POWERADE, WATER	\$1,191.40	
	71,252	42579 01-5100-4100-40430	CANTEEN SUPPLIES	POP, POWERADE, WATER	\$339.00	
	71,252	42579 01-0000-0200-00325	HST RECEIVABLE100%	POP, POWERADE, WATER	\$172.71	
	71,252	42579 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POP, POWERADE, WATER	\$0.00	\$1,703.11
COMMERCIAL AQUATIC SUPPLIES						
	71,360	42580 01-5100-6060-40270	NEW EQUIPMENT	AQUATIC WHEEL CHAIR	\$2,150.00	
	71,360	42580 01-5100-6060-40270	NEW EQUIPMENT	AQUATIC WHEEL CHAIR	\$90.00	
	71,360	42580 01-0000-0200-00325	HST RECEIVABLE100%	AQUATIC WHEEL CHAIR	\$11.70	
	71,360	42580 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AQUATIC WHEEL CHAIR	\$0.00	\$2,251.70
COMMISSIONAIRES						
	71,356	42581 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCEMENT JULY20-AUG2	\$751.80	
	71,356	42581 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCEMENT JULY20-AUG2	\$83.04	
	71,356	42581 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCEMENT JULY20-AUG2	\$0.00	\$834.84
	71,357	42581 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCEMENT AUG3-16	\$751.80	
	71,357	42581 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCEMENT AUG3-16	\$83.04	
	71,357	42581 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCEMENT AUG3-16	\$0.00	\$834.84
FRANK COWAN COMPANY LTD						
	71,272	42582 01-1300-4000-40283	INS DEDUCTIBLE-ADJUSTOR FEES	CLAIM# P0911782	\$10,000.00	
	71,272	42582 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLAIM# P0911782	\$0.00	\$10,000.00
CYCLE PROFIX INC						

	71,452	42583 01-3200-4000-41207	COMMUNITY SERVICE	2 NORCO POLICE BICYCLES	\$2,711.78	
	71,452	42583 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	2 NORCO POLICE BICYCLES	\$299.53	
	71,452	42583 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	2 NORCO POLICE BICYCLES	\$0.00	\$3,011.31
D&D COMMERCIAL PROPERTY MAINTENANCE						
	71,308	42584 01-4500-4200-41750	SNOW REMOVAL	RETURN OF TENDER DEPOSIT	\$2,500.00	
	71,308	42584 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RETURN OF TENDER DEPOSIT	\$0.00	\$2,500.00
COMMITTEE MEMBER REIMBURSEMENT						
	71,454	42585 01-3230-4000-41520	COMMUNICATION	INTERNET - JULY & AUG	\$105.72	
	71,454	42585 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INTERNET - JULY & AUG	\$11.68	
	71,454	42585 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INTERNET - JULY & AUG	\$0.00	\$117.40
DOMINO'S PIZZA						
	71,447	42586 01-6200-6810-41200	ACCOMODATION & MEALS	HARVESTFEST VOLUNTEER MEALS	\$72.05	
	71,447	42586 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HARVESTFEST VOLUNTEER MEALS	\$7.95	
	71,447	42586 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARVESTFEST VOLUNTEER MEALS	\$0.00	\$80.00
EASY WAY CLEANING PRODUCTS LIM						
	71,394	42587 01-2000-4025-40210	JANITORIAL SUPPLIES	ROLL TOWEL, TOILET PAPER	\$57.81	
	71,394	42587 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ROLL TOWEL, TOILET PAPER	\$6.39	
	71,394	42587 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ROLL TOWEL, TOILET PAPER	\$0.00	\$64.20
EDPRO ENERGY GROUP INC ***						
	71,351	42588 01-5000-6020-41590	EQUIPMENT FUEL	PROPANE - 6 CYLINDERS	\$49.75	
	71,351	42588 01-0000-0200-00325	HST RECEIVABLE100%	PROPANE - 6 CYLINDERS	\$6.47	
	71,351	42588 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE - 6 CYLINDERS	\$0.00	\$56.22
EMPLOYEE REIMBURSEMENT						
	71,318	42589 01-4000-4000-40620	MILEAGE	MILEAGE - AUGUST	\$24.80	
	71,318	42589 10-0000-3246-80010	LABOUR & BURDEN	MILEAGE - AUGUST	\$11.18	
	71,318	42589 10-0000-3252-80010	LABOUR & BURDEN	MILEAGE - AUGUST	\$8.26	
	71,318	42589 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$2.74	
	71,318	42589 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$1.24	
	71,318	42589 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$0.92	
	71,318	42589 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - AUGUST	\$0.00	\$49.14
	71,321	42589 01-4000-4000-40290	UNIFORMS & CLOTHING	WORK PANTS	\$47.68	
	71,321	42589 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK PANTS	\$0.00	\$47.68
EMCO WATERWORKS LONDON						
	71,411	42590 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	CATCH BASIN LIDS	\$2,289.60	
	71,411	42590 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CATCH BASIN LIDS	\$252.90	
	71,411	42590 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CATCH BASIN LIDS	\$0.00	\$2,542.50
ERTH HOLDINGS INC.						
	71,410	42591 01-4000-4410-41530	EQUIP REPAIRS & MAINTENANCE	STREET LIGHT MAINT - AUGUST	\$1,796.06	
	71,410	42591 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STREET LIGHT MAINT - AUGUST	\$198.39	
	71,410	42591 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STREET LIGHT MAINT - AUGUST	\$0.00	\$1,994.45
FASTENAL CANADA ***						
	71,421	42592 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	NUTS & BOLTS	\$56.86	
	71,421	42592 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NUTS & BOLTS	\$6.28	
	71,421	42592 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NUTS & BOLTS	\$0.00	\$63.14
FILION WAKELY THORUP ANGELETTI						
	71,328	42593 01-0900-4000-40710	LEGAL FEES	LABOUR RELATION MATTERS	\$244.73	
	71,328	42593 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LABOUR RELATION MATTERS	\$27.04	
	71,328	42593 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LABOUR RELATION MATTERS	\$0.00	\$271.77
FLORAL OCCASIONS ***						
	71,437	42594 01-0100-4000-41160	HONOURS & AWARDS	FLOWERS - NEW BABY	\$59.02	
	71,437	42594 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FLOWERS - NEW BABY	\$6.52	
	71,437	42594 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLOWERS - NEW BABY	\$0.00	\$65.54
	71,438	42594 01-0100-4000-41160	HONOURS & AWARDS	FLOWERS - HOSPITAL STAY	\$59.02	
	71,438	42594 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FLOWERS - HOSPITAL STAY	\$6.52	
	71,438	42594 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLOWERS - HOSPITAL STAY	\$0.00	\$65.54
	71,439	42594 01-0100-4000-41160	HONOURS & AWARDS	FLOWERS - SYMPATHY	\$45.03	
	71,439	42594 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FLOWERS - SYMPATHY	\$4.97	
	71,439	42594 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLOWERS - SYMPATHY	\$0.00	\$50.00
FOREST CITY FIRE PROTECTION						
	71,363	42595 10-0000-3538-80000	MATERIALS - SPRINKLER SYS REPL	REPLACE PART OF DRY SYSTEM	\$27,175.00	
	71,363	42595 01-0000-0200-00325	HST RECEIVABLE100%	REPLACE PART OF DRY SYSTEM	\$3,532.75	
	71,363	42595 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACE PART OF DRY SYSTEM	\$0.00	\$30,707.75
GLASSFORD MOTORS LTD						
	71,347	42596 01-5000-6050-41510	VEHICLE REPAIRS & MAINT	E-TEST 2007 FLATBED	\$78.75	
	71,347	42596 01-0000-0200-00325	HST RECEIVABLE100%	E-TEST 2007 FLATBED	\$10.24	
	71,347	42596 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	E-TEST 2007 FLATBED	\$0.00	\$88.99
	71,348	42596 01-5000-6050-41510	VEHICLE REPAIRS & MAINT	E-TEST 2001 DODGE	\$30.00	
	71,348	42596 01-0000-0200-00325	HST RECEIVABLE100%	E-TEST 2001 DODGE	\$3.90	
	71,348	42596 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	E-TEST 2001 DODGE	\$0.00	\$33.90
	71,349	42596 01-5000-6050-41510	VEHICLE REPAIRS & MAINT	E-TEST 1999 DODGE	\$30.00	
	71,349	42596 01-0000-0200-00325	HST RECEIVABLE100%	E-TEST 1999 DODGE	\$3.90	
	71,349	42596 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	E-TEST 1999 DODGE	\$0.00	\$33.90
	71,350	42596 01-5000-6050-41510	VEHICLE REPAIRS & MAINT	E-TEST FOR 2001 FLATBED	\$78.75	
	71,350	42596 01-0000-0200-00325	HST RECEIVABLE100%	E-TEST FOR 2001 FLATBED	\$10.24	
	71,350	42596 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	E-TEST FOR 2001 FLATBED	\$0.00	\$88.99
CUSTOMER REIMBURSEMENT						
	71,254	42597 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT DEPOSIT 14-84	\$1,000.00	
	71,254	42597 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT DEPOSIT 14-84	\$0.00	\$1,000.00
GRA - HAM ENERGY						



	71,266	42598 01-3000-4000-41470	VEHICLE FUEL	VEHICLE FUEL - 92.8L	\$104.45	
	71,266	42598 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VEHICLE FUEL - 92.8L	\$11.53	
	71,266	42598 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE FUEL - 92.8L	\$0.00	\$115.98
	71,285	42598 01-5000-6050-41470	VEHICLE FUEL	FUEL - 629.6L	\$687.42	
	71,285	42598 01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 629.6L	\$89.36	
	71,285	42598 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 629.6L	\$0.00	\$776.78
	71,286	42598 01-5000-6050-41470	VEHICLE FUEL	FUEL - 306.2L	\$340.59	
	71,286	42598 01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 306.2L	\$44.28	
	71,286	42598 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 306.2L	\$0.00	\$384.87
	71,287	42598 01-5000-6050-41470	VEHICLE FUEL	FUEL - 416.8L	\$458.81	
	71,287	42598 01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 416.8L	\$59.65	
	71,287	42598 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 416.8L	\$0.00	\$518.46
	71,329	42598 01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL - 250.4L	\$277.49	
	71,329	42598 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL - 250.4L	\$30.65	
	71,329	42598 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL - 250.4L	\$0.00	\$308.14
	71,330	42598 01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLOURED DIESEL - 700L	\$725.85	
	71,330	42598 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED DIESEL - 700L	\$80.18	
	71,330	42598 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOURED DIESEL - 700L	\$0.00	\$806.03
	71,331	42598 01-4500-4230-41420	FUEL- GASOLINE	REG UNLEADED FUEL - 250.3L	\$300.29	
	71,331	42598 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REG UNLEADED FUEL - 250.3L	\$33.17	
	71,331	42598 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REG UNLEADED FUEL - 250.3L	\$0.00	\$333.46
	71,354	42598 01-3000-4000-41470	VEHICLE FUEL	REGULAR FUEL - 36L	\$40.52	
	71,354	42598 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REGULAR FUEL - 36L	\$4.48	
	71,354	42598 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REGULAR FUEL - 36L	\$0.00	\$45.00
GROWER'S CHOICE LANDSCAPE PROD						
	71,275	42599 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	TOP DRESSING MATERIAL	\$1,140.00	
	71,275	42599 01-0000-0200-00325	HST RECEIVABLE100%	TOP DRESSING MATERIAL	\$148.20	
	71,275	42599 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOP DRESSING MATERIAL	\$0.00	\$1,288.20
	71,276	42599 01-5000-6050-41740	LAND MAINTENANCE & IMPROVEMENTS	TOP DRESSING MATERIAL	\$1,140.00	
	71,276	42599 01-0000-0200-00325	HST RECEIVABLE100%	TOP DRESSING MATERIAL	\$148.20	
	71,276	42599 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOP DRESSING MATERIAL	\$0.00	\$1,288.20
G-TEL						
	71,323	42600 10-0000-3261-80100	PRIME CONTRACT	UTILITY LOCATES	\$101.61	
	71,323	42600 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UTILITY LOCATES	\$11.22	
	71,323	42600 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UTILITY LOCATES	\$0.00	\$112.83
	71,388	42600 10-0000-3262-80100	PRIME CONTRACT	PRIVATE LOCATE - BRICKWOOD	\$101.61	
	71,388	42600 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PRIVATE LOCATE - BRICKWOOD	\$11.22	
	71,388	42600 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PRIVATE LOCATE - BRICKWOOD	\$0.00	\$112.83
	71,389	42600 10-0000-3262-80100	PRIME CONTRACT	PRIVATE LOCATE - MAPLE LANE	\$101.61	
	71,389	42600 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PRIVATE LOCATE - MAPLE LANE	\$11.22	
	71,389	42600 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PRIVATE LOCATE - MAPLE LANE	\$0.00	\$112.83
GUNN'S HILL ARTISAN CHEESE LTD						
	71,370	42601 01-6200-4000-40440	GIFT SHOP SUPPLIES	CHEESE FOR RESALE	\$173.82	
	71,370	42601 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHEESE FOR RESALE	\$0.00	\$173.82
EMPLOYEE REIMBURSEMENT						
	71,316	42602 01-3400-4000-40620	MILEAGE	MILEAGE - AUGUST	\$131.30	
	71,316	42602 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$14.50	
	71,316	42602 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - AUGUST	\$0.00	\$145.80
HILLSIDE KENNELS						
	71,431	42603 01-3600-4000-41560	CONTRACTS	ANIMAL CONTROL - AUGUST	\$1,616.27	
	71,431	42603 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ANIMAL CONTROL - AUGUST	\$178.53	
	71,431	42603 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ANIMAL CONTROL - AUGUST	\$0.00	\$1,794.80
HORIZON SOLUTIONS						
	71,353	42604 01-3000-4000-41205	FIRE PREVENTION	SMOKE FLUID	\$48.08	
	71,353	42604 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SMOKE FLUID	\$5.31	
	71,353	42604 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SMOKE FLUID	\$0.00	\$53.39
HOT,COLD & FREEZING						
	71,253	42605 01-5100-4100-41530	EQUIP REPAIRS & MAINT	REPLACED MOTOR	\$715.06	
	71,253	42605 01-0000-0200-00325	HST RECEIVABLE100%	REPLACED MOTOR	\$92.96	
	71,253	42605 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACED MOTOR	\$0.00	\$808.02
	71,336	42605 01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	A/C REPAIRS AT PW	\$248.50	
	71,336	42605 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	A/C REPAIRS AT PW	\$27.45	
	71,336	42605 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	A/C REPAIRS AT PW	\$0.00	\$275.95
	71,401	42605 01-5100-4100-41530	EQUIP REPAIRS & MAINT	REPL FIRE BRICK & RUSTY BURNER	\$1,875.16	
	71,401	42605 01-0000-0200-00325	HST RECEIVABLE100%	REPL FIRE BRICK & RUSTY BURNER	\$243.77	
	71,401	42605 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPL FIRE BRICK & RUSTY BURNER	\$0.00	\$2,118.93
HUNTER STEEL SALES						
	71,334	42606 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAND	FLAT BAR & SQUARE TUBING	\$287.57	
	71,334	42606 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FLAT BAR & SQUARE TUBING	\$31.77	
	71,334	42606 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FLAT BAR & SQUARE TUBING	\$0.00	\$319.34
HURON TRACTOR LTD						
	71,280	42607 01-5000-6050-41530	EQUIP REPAIRS & MAINT	BLADE FOR MOWER	\$94.23	
	71,280	42607 01-0000-0200-00325	HST RECEIVABLE100%	BLADE FOR MOWER	\$12.25	
	71,280	42607 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BLADE FOR MOWER	\$0.00	\$106.48
HYDE PARK EQUIPMENT LTD.						
	71,362	42608 10-0000-3541-80000	MATERIALS - OVERSEEDER/TOP DRESSER	TOPDRESSER	\$17,780.00	
	71,362	42608 01-0000-0200-00325	HST RECEIVABLE100%	TOPDRESSER	\$2,311.40	
	71,362	42608 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOPDRESSER	\$0.00	\$20,091.40
HYNES, ANDY						

	71,262	42609 01-4500-4000-40630	STAFF TRAINING	EMPLOYEE TRAINING	\$500.00	
	71,262	42609 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EMPLOYEE TRAINING	\$0.00	\$500.00
INGERSOLL HOME CENTRE LTD						
	71,256	42610 01-5000-6050-41700	BLDG REPAIRS AND MAINT	RUBBING CMPND, DUSTER REFILLS	\$17.48	
	71,256	42610 01-0000-0200-00325	HST RECEIVABLE100%	RUBBING CMPND, DUSTER REFILLS	\$2.27	
	71,256	42610 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RUBBING CMPND, DUSTER REFILLS	\$0.00	\$19.75
	71,257	42610 01-5000-6050-41700	BLDG REPAIRS AND MAINT	LUMBER, SCREEN FOR WASHROOM	\$9.22	
	71,257	42610 01-0000-0200-00325	HST RECEIVABLE100%	LUMBER, SCREEN FOR WASHROOM	\$1.20	
	71,257	42610 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LUMBER, SCREEN FOR WASHROOM	\$0.00	\$10.42
	71,258	42610 01-5000-6050-41540	RENTAL	SNAP RINGS	\$7.74	
	71,258	42610 01-0000-0200-00325	HST RECEIVABLE100%	SNAP RINGS	\$1.01	
	71,258	42610 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SNAP RINGS	\$0.00	\$8.75
	71,259	42610 01-5000-6050-41700	BLDG REPAIRS AND MAINT	BOLTS	\$3.22	
	71,259	42610 01-0000-0200-00325	HST RECEIVABLE100%	BOLTS	\$0.42	
	71,259	42610 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS	\$0.00	\$3.64
	71,260	42610 01-5000-6050-41510	VEHICLE REPAIRS & MAINT	STRAPS	\$59.98	
	71,260	42610 01-0000-0200-00325	HST RECEIVABLE100%	STRAPS	\$7.80	
	71,260	42610 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STRAPS	\$0.00	\$67.78
	71,261	42610 01-5000-6020-41700	BLDG REPAIRS & MAINT	PLYWOOD	\$100.22	
	71,261	42610 01-0000-0200-00325	HST RECEIVABLE100%	PLYWOOD	\$13.03	
	71,261	42610 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLYWOOD	\$0.00	\$113.25
INGERSOLL MASONIC TEMPLE CORP.						
	71,446	42611 01-6200-6810-41200	ACCOMODATION & MEALS	HARVESTFEST VOLUNTEER MEALS	\$102.66	
	71,446	42611 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HARVESTFEST VOLUNTEER MEALS	\$11.34	
	71,446	42611 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARVESTFEST VOLUNTEER MEALS	\$0.00	\$114.00
INGERSOLL MEMORIALS LTD.						
	71,264	42612 01-3000-4000-40500	SPECIAL EVENTS	150TH ANNIVERSARY STONE	\$1,484.75	
	71,264	42612 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	150TH ANNIVERSARY STONE	\$164.00	
	71,264	42612 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	150TH ANNIVERSARY STONE	\$0.00	\$1,648.75
INGERSOLL RENT-ALL ***						
	71,279	42613 01-5000-6050-41700	BLDG REPAIRS AND MAINT	MARKING PAINT	\$27.80	
	71,279	42613 01-0000-0200-00325	HST RECEIVABLE100%	MARKING PAINT	\$3.61	
	71,279	42613 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MARKING PAINT	\$0.00	\$31.41
	71,386	42613 01-4000-4000-41650	SMALL TOOLS & SAFETY EQUIP	PINK MARKING PAINT	\$43.50	
	71,386	42613 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PINK MARKING PAINT	\$4.81	
	71,386	42613 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PINK MARKING PAINT	\$0.00	\$48.31
	71,412	42613 01-4500-4230-46409	940900 LAWN MOWER/WEEED CUTTERS	WEED TRIMMER REPAIRS	\$49.42	
	71,412	42613 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEED TRIMMER REPAIRS	\$5.46	
	71,412	42613 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEED TRIMMER REPAIRS	\$0.00	\$54.88
	71,413	42613 01-4500-4120-80000	MATERIALS-ROADSIDE MAINT, MOWING, WEEED	REPAIR TO STRING TRIMMER	\$36.63	
	71,413	42613 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR TO STRING TRIMMER	\$4.05	
	71,413	42613 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR TO STRING TRIMMER	\$0.00	\$40.68
	71,414	42613 01-4500-4230-46409	940900 LAWN MOWER/WEEED CUTTERS	WEED EATER SUPPLIES	\$90.21	
	71,414	42613 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEED EATER SUPPLIES	\$9.96	
	71,414	42613 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEED EATER SUPPLIES	\$0.00	\$100.17
	71,415	42613 01-4500-4230-46409	940900 LAWN MOWER/WEEED CUTTERS	WEED EATER AUTOCUT HEAD	\$43.19	
	71,415	42613 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEED EATER AUTOCUT HEAD	\$4.77	
	71,415	42613 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEED EATER AUTOCUT HEAD	\$0.00	\$47.96
	71,416	42613 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	POWER SCREED BOARD RENTAL	\$89.55	
	71,416	42613 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	POWER SCREED BOARD RENTAL	\$9.89	
	71,416	42613 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POWER SCREED BOARD RENTAL	\$0.00	\$99.44
	71,417	42613 01-4500-4230-46409	940900 LAWN MOWER/WEEED CUTTERS	WEED TRIMMER REPAIRS	\$58.63	
	71,417	42613 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WEED TRIMMER REPAIRS	\$6.48	
	71,417	42613 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEED TRIMMER REPAIRS	\$0.00	\$65.11
	71,418	42613 01-4500-4220-80000	MATERIALS-SIDEWALK REPAIRS	CONC GRINDER RENTAL-SIDEWALKS	\$492.52	
	71,418	42613 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONC GRINDER RENTAL-SIDEWALKS	\$54.40	
	71,418	42613 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONC GRINDER RENTAL-SIDEWALKS	\$0.00	\$546.92
	71,419	42613 01-4500-4230-46408	940800 CHAINSAWS	REPAIR EXT CHAIN SAW TRIMMER	\$90.30	
	71,419	42613 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR EXT CHAIN SAW TRIMMER	\$9.98	
	71,419	42613 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR EXT CHAIN SAW TRIMMER	\$0.00	\$100.28
A. M. JENSEN LIMITED						
	71,372	42614 01-6200-4000-40440	GIFT SHOP SUPPLIES	CHEESE FOR RESALE	\$122.21	
	71,372	42614 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHEESE FOR RESALE	\$0.00	\$122.21
JET ICE						
	71,346	42615 01-5000-6020-41700	BLDG REPAIRS & MAINT	ICE PAINT	\$1,093.25	
	71,346	42615 01-0000-0200-00325	HST RECEIVABLE100%	ICE PAINT	\$142.12	
	71,346	42615 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ICE PAINT	\$0.00	\$1,235.37
EMPLOYEE REIMBURSEMENT						
	71,451	42616 01-6200-6810-41120	ENTERTAINMENT	HARVESTFEST EXPENSES	\$27.54	
	71,451	42616 01-6200-6810-41120	ENTERTAINMENT	HARVESTFEST EXPENSES	\$47.27	
	71,451	42616 01-6200-6810-41120	ENTERTAINMENT	HARVESTFEST EXPENSES	\$11.25	
	71,451	42616 01-6200-6810-42900	MISCELLANEOUS EXPENSE	HARVESTFEST EXPENSES	\$15.97	
	71,451	42616 01-6200-6810-42900	MISCELLANEOUS EXPENSE	HARVESTFEST EXPENSES	\$23.55	
	71,451	42616 01-6200-6810-42900	MISCELLANEOUS EXPENSE	HARVESTFEST EXPENSES	\$23.98	
	71,451	42616 01-6200-6810-41120	ENTERTAINMENT	HARVESTFEST EXPENSES	\$15.88	
	71,451	42616 01-6200-6810-42900	MISCELLANEOUS EXPENSE	HARVESTFEST EXPENSES	\$13.75	
	71,451	42616 01-0000-0200-00325	HST RECEIVABLE100%	HARVESTFEST EXPENSES	\$3.58	
	71,451	42616 01-0000-0200-00325	HST RECEIVABLE100%	HARVESTFEST EXPENSES	\$6.15	
	71,451	42616 01-0000-0200-00325	HST RECEIVABLE100%	HARVESTFEST EXPENSES	\$1.46	

	71,451	42616 01-0000-0200-00325	HST RECEIVABLE100%	HARVESTFEST EXPENSES	\$2.08	
	71,451	42616 01-0000-0200-00325	HST RECEIVABLE100%	HARVESTFEST EXPENSES	\$3.06	
	71,451	42616 01-0000-0200-00325	HST RECEIVABLE100%	HARVESTFEST EXPENSES	\$2.06	
	71,451	42616 01-0000-0200-00325	HST RECEIVABLE100%	HARVESTFEST EXPENSES	\$1.79	
D.H. JUTZI LIMITED	71,451	42616 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARVESTFEST EXPENSES	\$0.00	\$199.37
	71,404	42617 01-5000-6020-41550	MAINTENANCE CONTRACTS	WATER TOWER MAINTENANCE	\$375.00	
	71,404	42617 01-0000-0200-00325	HST RECEIVABLE100%	WATER TOWER MAINTENANCE	\$48.75	
KARRYS BROS. LTD	71,404	42617 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER TOWER MAINTENANCE	\$0.00	\$423.75
	71,345	42618 01-5000-6020-40430	CANTEEN SUPPLIES	CANDY, GUM, FRIES, CHOC BARS	\$1,004.98	
	71,345	42618 01-5000-6020-40430	CANTEEN SUPPLIES	CANDY, GUM, FRIES, CHOC BARS	\$329.20	
	71,345	42618 01-0000-0200-00325	HST RECEIVABLE100%	CANDY, GUM, FRIES, CHOC BARS	\$130.65	
	71,345	42618 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CANDY, GUM, FRIES, CHOC BARS	\$0.00	\$1,464.83
	71,396	42618 01-5100-6090-40420	PROGRAM SUPPLIES	SUPPLIES FOR B-DAYS & PROGRAM	\$515.36	
	71,396	42618 01-5100-6060-40420	PROGRAM SUPPLIES	SUPPLIES FOR B-DAYS & PROGRAM	\$260.05	
	71,396	42618 01-0000-0200-00325	HST RECEIVABLE100%	SUPPLIES FOR B-DAYS & PROGRAM	\$67.00	
	71,396	42618 01-0000-0200-00325	HST RECEIVABLE100%	SUPPLIES FOR B-DAYS & PROGRAM	\$33.81	
KING HIRAM # 37	71,396	42618 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SUPPLIES FOR B-DAYS & PROGRAM	\$0.00	\$876.22
	71,436	42619 01-0100-4000-41020	PROMOTION & MEALS	MASONS CHARITY GOLF TOURN.	\$100.00	
LANDSCAPE ONTARIO	71,436	42619 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MASONS CHARITY GOLF TOURN.	\$0.00	\$100.00
	71,324	42620 01-5000-6050-40600	MEMBERSHIP FEES	LANDSCAPE ONTARIO MMBRSHP	\$51.66	
	71,324	42620 01-0000-0400-00280	PREPAID EXPENSES	LANDSCAPE ONTARIO MMBRSHP	\$103.34	
	71,324	42620 01-0000-0200-00325	HST RECEIVABLE100%	LANDSCAPE ONTARIO MMBRSHP	\$6.72	
	71,324	42620 01-0000-0200-00325	HST RECEIVABLE100%	LANDSCAPE ONTARIO MMBRSHP	\$13.43	
LAW ENGINEERING (LONDON) INC	71,324	42620 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LANDSCAPE ONTARIO MMBRSHP	\$0.00	\$175.15
	71,312	42621 01-0000-0250-60248	GC11-99 WHITING ST FROM HOLCROFT TO CLAR SANITARY SEWERS		\$1,744.17	
	71,312	42621 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SANITARY SEWERS	\$192.65	
	71,312	42621 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SANITARY SEWERS	\$0.00	\$1,936.82
	71,313	42621 01-0000-0250-60470	C12-321 KING W- SANITARY LATERALS	GEOTECH WORK FOR CTY SEWERS	\$38.16	
	71,313	42621 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GEOTECH WORK FOR CTY SEWERS	\$4.22	
	71,313	42621 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GEOTECH WORK FOR CTY SEWERS	\$0.00	\$42.38
	71,314	42621 01-0000-0250-60247	GC11-98 HOLCROFT STREET - WONHAM ST SOU	ASPHALT & CURBS	\$2,421.38	
	71,314	42621 10-0000-3252-80100	PRIME CONTRACT	ASPHALT & CURBS	\$2,421.38	
	71,314	42621 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT & CURBS	\$267.46	
	71,314	42621 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT & CURBS	\$267.45	
	71,314	42621 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT & CURBS	\$0.00	\$5,377.67
	71,315	42621 10-0000-3252-80100	PRIME CONTRACT	STORM SEWERS	\$5,146.01	
	71,315	42621 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STORM SEWERS	\$568.40	
COMMITTEE MEMBER REIMBURSEMENT	71,315	42621 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STORM SEWERS	\$0.00	\$5,714.41
	71,373	42622 01-6200-4000-40440	GIFT SHOP SUPPLIES	BOOKS,4-GIFT SHP,1-REF LIBRARY	\$74.88	
	71,373	42622 01-6200-4000-42900	MISCELLANEOUS EXPENSE	BOOKS,4-GIFT SHP,1-REF LIBRARY	\$18.72	
LETTUCE ALIVE	71,373	42622 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOOKS,4-GIFT SHP,1-REF LIBRARY	\$0.00	\$93.60
	71,444	42623 01-5000-6051-40420	PROGRAM SUPPLIES	CLAMSHELL LEAF LETTUCE	\$109.00	
LIFESAVING SOCIETY	71,444	42623 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLAMSHELL LEAF LETTUCE	\$0.00	\$109.00
	71,361	42624 01-5100-6060-41450	LEADERSHIP	LIFESAVING INSTR. CERTIFICATES	\$234.90	
LONDON DOOR SERVICES	71,361	42624 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIFESAVING INSTR. CERTIFICATES	\$0.00	\$234.90
	71,283	42625 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	PREV MAINT TO DOORS	\$208.62	
	71,283	42625 01-0000-0200-00325	HST RECEIVABLE100%	PREV MAINT TO DOORS	\$27.12	
EMPLOYEE REIMBURSEMENT	71,283	42625 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PREV MAINT TO DOORS	\$0.00	\$235.74
	71,319	42626 10-0000-3246-80010	LABOUR & BURDEN	MILEAGE - AUGUST	\$58.36	
	71,319	42626 10-0000-3236-80010	DIRECT COSTS-LABOUR&BURDEN	MILEAGE - AUGUST	\$28.69	
	71,319	42626 10-0000-3253-80010	LABOUR & BURDEN	MILEAGE - AUGUST	\$55.44	
	71,319	42626 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$6.44	
	71,319	42626 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$3.17	
	71,319	42626 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$6.12	
LPL PLUMBING	71,319	42626 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - AUGUST	\$0.00	\$158.22
	71,405	42627 01-5100-4100-41700	BLDG REPAIRS AND MAINT	UNPLUG TOILET, VALVE REPAIR	\$150.00	
	71,405	42627 01-0000-0200-00325	HST RECEIVABLE100%	UNPLUG TOILET, VALVE REPAIR	\$19.50	
	71,405	42627 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNPLUG TOILET, VALVE REPAIR	\$0.00	\$169.50
	71,406	42627 01-5100-4100-41700	BLDG REPAIRS AND MAINT	SHOWER REPAIR, CARTRIDGES	\$327.48	
	71,406	42627 01-0000-0200-00325	HST RECEIVABLE100%	SHOWER REPAIR, CARTRIDGES	\$42.57	
	71,406	42627 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOWER REPAIR, CARTRIDGES	\$0.00	\$370.05
	71,407	42627 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	REPAIR PUMP	\$397.00	
	71,407	42627 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR PUMP	\$51.61	
	71,407	42627 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR PUMP	\$0.00	\$448.61
	71,408	42627 01-5000-6040-41700	BLDG REPAIRS & MAINT	REPAIR TAPS	\$144.12	
	71,408	42627 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR TAPS	\$18.74	
M & L SUPPLY	71,408	42627 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR TAPS	\$0.00	\$162.86

	71,268	42628 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	BENCH TEST ON AIR PACK	\$132.29	
	71,268	42628 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BENCH TEST ON AIR PACK	\$14.61	
	71,268	42628 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BENCH TEST ON AIR PACK	\$0.00	\$146.90
	71,269	42628 10-0000-3157-80000	MATERIALS-SC BREATHING APPARATUS	AIR CONNECTIONS	\$621.79	
	71,269	42628 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR CONNECTIONS	\$68.69	
	71,269	42628 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR CONNECTIONS	\$0.00	\$690.48
McCLINTOCK STABLES						
	71,380	42629 01-6200-6810-41120	ENTERTAINMENT	PONY RIDES @ HARVESTFEST	\$550.00	
	71,380	42629 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PONY RIDES @ HARVESTFEST	\$0.00	\$550.00
COMMITTEE MEMBER REIMBURSEMENT						
	71,365	42630 01-1000-4005-10070	HONOURARIUM	COA MTG HONOURARIUM	\$50.00	
	71,365	42630 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COA MTG HONOURARIUM	\$0.00	\$50.00
	71,369	42630 01-6200-6810-42900	MISCELLANEOUS EXPENSE	WATER, FUEL FOR HARVESTFEST	\$19.95	
	71,369	42630 01-6200-6810-42900	MISCELLANEOUS EXPENSE	WATER, FUEL FOR HARVESTFEST	\$20.35	
	71,369	42630 01-0000-0200-00325	HST RECEIVABLE100%	WATER, FUEL FOR HARVESTFEST	\$2.65	
	71,369	42630 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER, FUEL FOR HARVESTFEST	\$0.00	\$42.95
MILLCREEK PRINTING INC						
	71,379	42631 01-7000-4000-41000	ADVERTISING	EC DEV INFO SHEET & NEWSLETTER	\$561.21	
	71,379	42631 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	EC DEV INFO SHEET & NEWSLETTER	\$61.99	
	71,379	42631 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EC DEV INFO SHEET & NEWSLETTER	\$0.00	\$623.20
MINISTER OF FINANCE - EHT ***						
	71,327	42632 01-0000-2100-00720	EMPLOYER HEALTH TAX (13135)	EHT PREMIUMS - AUGUST	\$7,991.79	
	71,327	42632 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EHT PREMIUMS - AUGUST	\$0.00	\$7,991.79
MINISTRY OF FINANCE - M.T.O. *						
	71,432	42633 01-1000-4240-01627	VIOLATIONS - M.O.T.	COURT COSTS - AUGUST	\$33.00	
	71,432	42633 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COURT COSTS - AUGUST	\$0.00	\$33.00
COMMITTEE MEMBER REIMBURSEMENT						
	71,368	42634 01-6200-6810-42900	MISCELLANEOUS EXPENSE	FUEL FOR HISTORIC TRACTORS	\$67.95	
	71,368	42634 01-0000-0200-00325	HST RECEIVABLE100%	FUEL FOR HISTORIC TRACTORS	\$8.83	
	71,368	42634 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL FOR HISTORIC TRACTORS	\$0.00	\$76.78
NORTHLAND LOGISTICS INC.						
	71,337	42635 01-4500-4110-01950	TRSFs FRM OWN FUNDS - RESERVES	BROKERAGE ENVIROLOK BAGS	\$105.83	
	71,337	42635 01-0000-0200-00310	G.S.T. REBATE RECEIVABLE	BROKERAGE ENVIROLOK BAGS	\$248.50	
	71,337	42635 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BROKERAGE ENVIROLOK BAGS	\$11.69	
	71,337	42635 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BROKERAGE ENVIROLOK BAGS	\$0.00	\$366.02
OAKWOOD TRANSPORT						
	71,425	42636 01-4500-4230-46383	938300 T3-09 PETERBILT D TRUCK	REPLACE GOVERNER	\$136.65	
	71,425	42636 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPLACE GOVERNER	\$15.10	
	71,425	42636 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPLACE GOVERNER	\$0.00	\$151.75
OLDE TYME TAXI						
	71,341	42637 01-1001-4000-41560	CONTRACTS	PARA TAXI - AUG 2014	\$2,782.37	
	71,341	42637 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARA TAXI - AUG 2014	\$307.33	
	71,341	42637 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARA TAXI - AUG 2014	\$0.00	\$3,089.70
OMAA						
	71,435	42638 01-0900-4000-40600	MEMBERSHIP FEES	OMAA OCT - DEC MEMBERSHIP	\$91.58	
	71,435	42638 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OMAA OCT - DEC MEMBERSHIP	\$10.12	
	71,435	42638 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OMAA OCT - DEC MEMBERSHIP	\$0.00	\$101.70
ONTARIO MUSEUM ASSOCIATION						
	71,375	42639 01-6200-4000-40600	MEMBERSHIP FEES	OMA MEMBERSHIP RENEWAL	\$100.00	
	71,375	42639 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OMA MEMBERSHIP RENEWAL	\$0.00	\$100.00
ONTARIO SOUTHLAND RAILWAY INC.						
	71,322	42640 01-0000-0250-60247	GC11-98 HOLCROFT STREET - WONHAM ST SOU' SANITARY SEWERS		\$1,902.91	
	71,322	42640 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SANITARY SEWERS	\$210.19	
	71,322	42640 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SANITARY SEWERS	\$0.00	\$2,113.10
ORKIN CANADA CORP.						
	71,374	42641 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	PEST CONTROL SERVICE CONTRACT	\$123.50	
	71,374	42641 01-0000-0200-00325	HST RECEIVABLE100%	PEST CONTROL SERVICE CONTRACT	\$16.06	
	71,374	42641 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PEST CONTROL SERVICE CONTRACT	\$0.00	\$139.56
OXFORD COUNTY ***						
	71,433	42642 01-1000-4240-01626	VIOLATIONS - COURT	COURT COSTS - AUGUST	\$12.00	
	71,433	42642 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COURT COSTS - AUGUST	\$0.00	\$12.00
OXFORD FEED SUPPLY LTD						
	71,402	42643 01-5000-6020-41700	BLDG REPAIRS & MAINT	SOFTENER SALT	\$315.10	
	71,402	42643 01-0000-0200-00325	HST RECEIVABLE100%	SOFTENER SALT	\$40.96	
	71,402	42643 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOFTENER SALT	\$0.00	\$356.06
	71,403	42643 01-5100-4100-41710	CHEMICALS	ACID BI CARB	\$242.10	
	71,403	42643 01-0000-0200-00325	HST RECEIVABLE100%	ACID BI CARB	\$31.47	
	71,403	42643 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ACID BI CARB	\$0.00	\$273.57
OXFORD SAND & GRAVEL LTD						
	71,335	42644 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPR, ASPHALT		\$855.64	
	71,335	42644 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT	\$94.51	
	71,335	42644 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT	\$0.00	\$950.15
COMMITTEE MEMBER REIMBURSEMENT						
	71,366	42645 01-1000-4005-10070	HONOURARIUM	COA MTG HONOURARIUM	\$50.00	
	71,366	42645 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COA MTG HONOURARIUM	\$0.00	\$50.00
COMMITTEE MEMBER REIMBURSEMENT						
	71,364	42646 01-1000-4005-10070	HONOURARIUM	COA MTG HONOURARIUM	\$50.00	
	71,364	42646 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COA MTG HONOURARIUM	\$0.00	\$50.00
P M HYDRAULICS ***						

	71,359	42647 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	REPAIR POWER WASHER	\$51.27	
	71,359	42647 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR POWER WASHER	\$5.66	
	71,359	42647 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR POWER WASHER	\$0.00	\$56.93
EMPLOYEE REIMBURSEMENT						
	71,445	42648 01-5100-6090-40420	PROGRAM SUPPLIES	TOYS, BASKETS, BAGS ETC.	\$54.47	
	71,445	42648 01-5100-6090-40270	NEW EQUIPMENT	TOYS, BASKETS, BAGS ETC.	\$22.42	
	71,445	42648 01-5100-6090-40270	NEW EQUIPMENT	TOYS, BASKETS, BAGS ETC.	\$14.97	
	71,445	42648 01-0000-0200-00325	HST RECEIVABLE100%	TOYS, BASKETS, BAGS ETC.	\$7.08	
	71,445	42648 01-0000-0200-00325	HST RECEIVABLE100%	TOYS, BASKETS, BAGS ETC.	\$2.91	
	71,445	42648 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOYS, BASKETS, BAGS ETC.	\$0.00	\$101.85
LICENCE REIMBURSEMENT						
	71,448	42649 40-8000-6900-40810	STUDIES & SURVEYS	WEDDING LICENCE REIMBURSEMENT	\$90.00	
	71,448	42649 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEDDING LICENCE REIMBURSEMENT	\$0.00	\$90.00
PUROLATOR COURIER LTD						
	71,278	42650 01-5100-4000-40240	COURIER CHARGES	EQUIPMENT RETURN	\$21.96	
	71,278	42650 01-0000-0200-00325	HST RECEIVABLE100%	EQUIPMENT RETURN	\$2.86	
	71,278	42650 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	EQUIPMENT RETURN	\$0.00	\$24.82
	71,422	42650 01-4500-4230-46393	939300 2011 CAT FRONT END LOADER	SHIPPING PARTS FOR TRUCK 13	\$19.68	
	71,422	42650 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SHIPPING PARTS FOR TRUCK 13	\$2.17	
	71,422	42650 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHIPPING PARTS FOR TRUCK 13	\$0.00	\$21.85
REGIS AUTO PARTS						
	71,428	42651 01-4500-4230-46395	939500 ELGIN SWEEPER	AIR, FUEL & OIL FILTERS	\$214.44	
	71,428	42651 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	AIR, FUEL & OIL FILTERS	\$23.68	
	71,428	42651 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AIR, FUEL & OIL FILTERS	\$0.00	\$238.12
RELIANCE HOME COMFORT						
	71,343	42652 01-5100-4100-41550	MAINTENANCE CONTRACTS	HOT WATER TANK RENTAL	\$384.94	
	71,343	42652 01-0000-0200-00325	HST RECEIVABLE100%	HOT WATER TANK RENTAL	\$50.04	
	71,343	42652 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOT WATER TANK RENTAL	\$0.00	\$434.98
EMPLOYEE REIMBURSEMENT						
	71,382	42653 01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	HEATER ELEMENT - OPP STN	\$27.70	
	71,382	42653 01-0000-0200-00325	HST RECEIVABLE100%	HEATER ELEMENT - OPP STN	\$3.60	
	71,382	42653 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HEATER ELEMENT - OPP STN	\$0.00	\$31.30
	71,383	42653 01-2000-4025-41700	BLDG REPAIRS & MAINT	GRASS CUTTING - AUGUST	\$60.00	
	71,383	42653 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GRASS CUTTING - AUGUST	\$0.00	\$60.00
ROSCO ELECTRIC						
	71,393	42654 01-2000-4025-41700	BLDG REPAIRS & MAINT	INST 3 POT LTS 2ND FLR HALLWAY	\$259.49	
	71,393	42654 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	INST 3 POT LTS 2ND FLR HALLWAY	\$28.66	
	71,393	42654 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INST 3 POT LTS 2ND FLR HALLWAY	\$0.00	\$288.15
EMPLOYEE REIMBURSEMENT						
	71,310	42655 01-4000-4000-40620	MILEAGE	MILEAGE - AUGUST	\$84.61	
	71,310	42655 01-4000-5020-40620	MILEAGE	MILEAGE - AUGUST	\$18.23	
	71,310	42655 10-0000-3252-80010	LABOUR & BURDEN	MILEAGE - AUGUST	\$8.26	
	71,310	42655 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$9.35	
	71,310	42655 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$2.02	
	71,310	42655 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$0.92	
	71,310	42655 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - AUGUST	\$0.00	\$123.39
SHAW DIRECT						
	71,270	42656 01-3000-4000-40300	UTILITIES	SATELLITE - AUG 9 - SEPT 8	\$105.19	
	71,270	42656 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SATELLITE - AUG 9 - SEPT 8	\$11.62	
	71,270	42656 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SATELLITE - AUG 9 - SEPT 8	\$0.00	\$116.81
SIMPLEX GRINNELL						
	71,390	42657 01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	REPL 2 HEAT DETECTORS	\$131.49	
	71,390	42657 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPL 2 HEAT DETECTORS	\$14.53	
	71,390	42657 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPL 2 HEAT DETECTORS	\$0.00	\$146.02
	71,420	42657 01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	SERVICE CALL - PW	\$312.40	
	71,420	42657 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SERVICE CALL - PW	\$34.51	
	71,420	42657 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SERVICE CALL - PW	\$0.00	\$346.91
EMPLOYEE REIMBURSEMENT						
	71,320	42658 01-3400-4000-40620	MILEAGE	MILEAGE - AUGUST	\$128.87	
	71,320	42658 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUGUST	\$14.23	
	71,320	42658 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - AUGUST	\$0.00	\$143.10
SOAK IT UP INC						
	71,376	42659 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	MUSEUM MAT RENTAL	\$18.00	
	71,376	42659 01-0000-0200-00325	HST RECEIVABLE100%	MUSEUM MAT RENTAL	\$2.34	
	71,376	42659 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT RENTAL	\$0.00	\$20.34
	71,391	42659 01-2000-4015-41540	RENTAL	CARRS WLKWY MAT RENTAL	\$11.00	
	71,391	42659 01-0000-0200-00325	HST RECEIVABLE100%	CARRS WLKWY MAT RENTAL	\$1.43	
	71,391	42659 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CARRS WLKWY MAT RENTAL	\$0.00	\$12.43
	71,392	42659 01-2000-4025-41540	RENTAL	TOWN CENTRE MAT RENTAL	\$29.00	
	71,392	42659 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TOWN CENTRE MAT RENTAL	\$3.21	
	71,392	42659 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOWN CENTRE MAT RENTAL	\$0.00	\$32.21
ST. CLEMENTS GROUP						
	71,338	42660 01-7000-4000-40809	PROV FUNDED TECH STUDY	CCREST 17TH PAYMENT	\$10,541.71	
	71,338	42660 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CCREST 17TH PAYMENT	\$1,164.39	
	71,338	42660 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CCREST 17TH PAYMENT	\$0.00	\$11,706.10
STEVE'S ELECTRIC ***						
	71,267	42661 01-3000-4000-41700	BLDG REPAIRS & MAINTENANCE	REPAIR WIRING FOR SIGN	\$78.08	
	71,267	42661 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIR WIRING FOR SIGN	\$8.63	
	71,267	42661 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR WIRING FOR SIGN	\$0.00	\$86.71

STONETOWN SUPPLY SERVICES(ING)						
71,355	42662	01-3000-4100-40210	JANITORIAL SUPPLIES	LYSOL, PPR TWL, TLT PPR, SOAP	\$184.35	
71,355	42662	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LYSOL, PPR TWL, TLT PPR, SOAP	\$20.36	
71,355	42662	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LYSOL, PPR TWL, TLT PPR, SOAP	\$0.00	\$204.71
SYNCHRO ONTARIO ***						
71,440	42663	01-5100-6060-40600	MEMBERSHIP FEES	SYNCHRO ONTARIO MEMBERSHIP	\$100.00	
71,440	42663	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SYNCHRO ONTARIO MEMBERSHIP	\$0.00	\$100.00
THAMES RIVER MELON FARMS						
71,443	42664	01-5000-6051-40420	PROGRAM SUPPLIES	WATERMELON, MUSKMELO	\$470.00	
71,443	42664	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATERMELON, MUSKMELO	\$0.00	\$470.00
TILLSONBURG FIRE & SAFETY EQUI						
71,265	42665	01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	RECHARGE EXTINGUISHER	\$42.18	
71,265	42665	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RECHARGE EXTINGUISHER	\$4.66	
71,265	42665	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RECHARGE EXTINGUISHER	\$0.00	\$46.84
TOTAL EQUIPMENT RENTALS ***						
71,381	42666	01-2000-4010-41700	BLDG REPAIRS & MAINTENANCE	BOOMLIFT RENTAL	\$512.45	
71,381	42666	01-0000-0200-00325	HST RECEIVABLE100%	BOOMLIFT RENTAL	\$66.62	
71,381	42666	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOOMLIFT RENTAL	\$0.00	\$579.07
TREMBLETT'S YOUR INDEPENDENT G						
71,251	42667	01-5200-6090-40460	NUTRITION PURCHASES	INDEPEND'T - JULY/AUG - FUSION	\$153.75	
71,251	42667	01-5200-6195-40420	PROGRAM SUPPLIES	INDEPEND'T - JULY/AUG - FUSION	\$136.24	
71,251	42667	01-5200-6090-40420	PROGRAM SUPPLIES	INDEPEND'T - JULY/AUG - FUSION	\$23.97	
71,251	42667	01-5200-6090-40550	FUND RAISING	INDEPEND'T - JULY/AUG - FUSION	\$68.71	
71,251	42667	01-5200-6090-40500	SPECIAL EVENTS	INDEPEND'T - JULY/AUG - FUSION	\$28.66	
71,251	42667	01-0000-0200-00325	HST RECEIVABLE100%	INDEPEND'T - JULY/AUG - FUSION	\$15.75	
71,251	42667	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	INDEPEND'T - JULY/AUG - FUSION	\$0.00	\$427.08
TRINITY UNITED CHURCH						
71,371	42668	01-6200-4000-41410	ARTIFACTS	PEN & INK DRAWINGS	\$40.00	
71,371	42668	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PEN & INK DRAWINGS	\$0.00	\$40.00
TURNERS FARM MARKET						
71,442	42669	01-5000-6051-40420	PROGRAM SUPPLIES	TOM, PEPP, BROCC, CAUL, CELERY	\$1,026.00	
71,442	42669	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOM, PEPP, BROCC, CAUL, CELERY	\$0.00	\$1,026.00
ULINE						
71,284	42670	01-5100-6060-40420	PROGRAM SUPPLIES	TAPE FOR BRIDGE	\$89.51	
71,284	42670	01-0000-0200-00325	HST RECEIVABLE100%	TAPE FOR BRIDGE	\$11.64	
71,284	42670	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TAPE FOR BRIDGE	\$0.00	\$101.15
URBAN&ENVIRONMENTAL MANAGEMENT						
71,309	42671	01-4000-4000-40810	STUDIES & SURVEYS	ASSET MGMT CONSULTING FEES	\$5,009.90	
71,309	42671	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASSET MGMT CONSULTING FEES	\$553.37	
71,309	42671	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASSET MGMT CONSULTING FEES	\$0.00	\$5,563.27
VIKING CIVES LTD.						
71,423	42672	01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAND	BRONZE BUSHING	\$204.80	
71,423	42672	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BRONZE BUSHING	\$22.62	
71,423	42672	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BRONZE BUSHING	\$0.00	\$227.42
WASTE MANAGEMENT						
71,333	42673	01-4500-4000-41550	MAINTENANCE CONTRACTS	GARBAGE PICK UP - AUGUST	\$487.79	
71,333	42673	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE PICK UP - AUGUST	\$53.88	
71,333	42673	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE PICK UP - AUGUST	\$0.00	\$541.67
LICENCE REIMBURSEMENT						
71,450	42674	40-8000-6900-40810	STUDIES & SURVEYS	WEDDING LICENCE REIMBURSEMENT	\$90.00	
71,450	42674	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEDDING LICENCE REIMBURSEMENT	\$0.00	\$90.00
WGD ARCHITECTS INC.						
71,311	42675	01-2000-4025-41500	CONTRACTED SERVICES	FACILITY ASSESSMENT	\$2,493.12	
71,311	42675	10-0000-3114-40880	CONSULTING FEES	FACILITY ASSESSMENT	\$2,493.12	
71,311	42675	10-0000-3539-40880	CONSULTING FEES	FACILITY ASSESSMENT	\$2,450.00	
71,311	42675	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FACILITY ASSESSMENT	\$275.38	
71,311	42675	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FACILITY ASSESSMENT	\$275.38	
71,311	42675	01-0000-0200-00325	HST RECEIVABLE100%	FACILITY ASSESSMENT	\$318.50	
71,311	42675	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FACILITY ASSESSMENT	\$0.00	\$8,305.50
EMPLOYEE REIMBURSEMENT						
71,387	42676	01-4500-4000-40290	UNIFORMS & CLOTHING	WORK PANTS & SHIRTS	\$219.46	
71,387	42676	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WORK PANTS & SHIRTS	\$24.24	
71,387	42676	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK PANTS & SHIRTS	\$0.00	\$243.70
WORKPLACE SAFETY & INS. BOARD						
71,326	42677	01-0000-2100-00708	WSIB PAYABLE	WSIB PREMIUMS - AUGUST	\$9,221.45	
71,326	42677	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WSIB PREMIUMS - AUGUST	\$0.00	\$9,221.45
EMPLOYEE REIMBURSEMENT						
71,434	42678	01-1000-4000-40620	MILEAGE	MILEAGE - AUG/SEPT	\$29.47	
71,434	42678	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - AUG/SEPT	\$3.25	
71,434	42678	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - AUG/SEPT	\$0.00	\$32.72
XEROX CANADA LTD.						
71,377	42679	01-1002-4000-40250	PHOTOCOPIER	TVDSB PRINTER APR16-AUG8	\$50.51	
71,377	42679	01-0000-0200-00325	HST RECEIVABLE100%	TVDSB PRINTER APR16-AUG8	\$6.57	
71,377	42679	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TVDSB PRINTER APR16-AUG8	\$0.00	\$57.08
71,378	42679	01-1002-4000-40250	PHOTOCOPIER	FUSION COPIER APR17-JUL25	\$998.85	
71,378	42679	01-0000-0200-00325	HST RECEIVABLE100%	FUSION COPIER APR17-JUL25	\$129.85	
71,378	42679	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUSION COPIER APR17-JUL25	\$0.00	\$1,128.70
71,426	42679	01-1002-4000-40250	PHOTOCOPIER	COPIER LEASES	\$3,165.33	
71,426	42679	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COPIER LEASES	\$349.62	

ZOMER ELECTRIC INC.	71,426	42679 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COPIER LEASES	\$0.00	\$3,514.95
	71,397	42680 10-0000-3520-80000	MATERIALS-REPL 2001 DODGE/PARK ELECT UPG	MEM'L PARK ELECTRICAL UPGRADE	\$3,800.00	
	71,397	42680 01-0000-0200-00325	HST RECEIVABLE100%	MEM'L PARK ELECTRICAL UPGRADE	\$494.00	
ACAPULCO ***	71,397	42680 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEM'L PARK ELECTRICAL UPGRADE	\$0.00	\$4,294.00
	71,593	42681 01-5100-4100-41710	CHEMICALS	PH & CL PROBES	\$300.13	
	71,593	42681 01-0000-0200-00325	HST RECEIVABLE100%	PH & CL PROBES	\$39.02	
ADVANTAGE FITNESS SALES INC.	71,593	42681 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PH & CL PROBES	\$0.00	\$339.15
	71,470	42682 01-5100-6070-41530	EQUIP REPAIRS & MAINT	SERVICE FOR TREADMILLS 1 & 2	\$157.00	
	71,470	42682 01-0000-0200-00325	HST RECEIVABLE100%	SERVICE FOR TREADMILLS 1 & 2	\$20.41	
	71,470	42682 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SERVICE FOR TREADMILLS 1 & 2	\$0.00	\$177.41
	71,602	42682 01-5100-6070-41530	EQUIP REPAIRS & MAINT	PLUGS FOR TREADMILLS 1,2,3,&4	\$187.24	
	71,602	42682 01-0000-0200-00325	HST RECEIVABLE100%	PLUGS FOR TREADMILLS 1,2,3,&4	\$24.34	
AFFORDABLE PORTABLES	71,602	42682 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLUGS FOR TREADMILLS 1,2,3,&4	\$0.00	\$211.58
	71,458	42683 01-5000-6030-41540	RENTAL	PORTA POTTI RENTAL - AUGUST	\$135.00	
	71,458	42683 01-0000-0200-00325	HST RECEIVABLE100%	PORTA POTTI RENTAL - AUGUST	\$17.55	
AKIRA STUDIO LTD	71,458	42683 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PORTA POTTI RENTAL - AUGUST	\$0.00	\$152.55
	71,492	42684 01-5200-6195-41000	ADVERTISING	WEBSITE MAINTENANCE	\$95.00	
	71,492	42684 01-0000-0200-00325	HST RECEIVABLE100%	WEBSITE MAINTENANCE	\$12.35	
INSURANCE CLAIM	71,492	42684 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WEBSITE MAINTENANCE	\$0.00	\$107.35
	71,645	42685 01-1300-4000-40283	INS DEDUCTIBLE-ADJUSTOR FEES	VEHICLE DAMAGES	\$863.39	
	71,645	42685 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VEHICLE DAMAGES	\$0.00	\$863.39
BEACHVILLE DIST. MUSEUM	71,562	42686 01-6200-4000-40500	SPECIAL EVENTS	SHARED EXP - HISTORIC DEMOS	\$276.90	
BELL CANADA ***	71,562	42686 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHARED EXP - HISTORIC DEMOS	\$0.00	\$276.90
	71,502	42687 01-1000-4000-40220	TELEPHONE	BELL PHONE LINES - AUGUST	\$647.57	
	71,502	42687 01-2000-4025-40220	TELEPHONE	BELL PHONE LINES - AUGUST	\$141.54	
	71,502	42687 01-1001-4000-40220	TELEPHONE	BELL PHONE LINES - AUGUST	\$65.51	
	71,502	42687 01-1001-4000-40220	TELEPHONE	BELL PHONE LINES - AUGUST	\$46.99	
	71,502	42687 01-1002-4000-40220	TELEPHONE	BELL PHONE LINES - AUGUST	\$188.31	
	71,502	42687 01-3000-4000-40220	TELEPHONE	BELL PHONE LINES - AUGUST	\$209.72	
	71,502	42687 01-4500-4000-40220	TELEPHONE	BELL PHONE LINES - AUGUST	\$216.07	
	71,502	42687 01-5000-6020-40220	TELEPHONE	BELL PHONE LINES - AUGUST	\$170.32	
	71,502	42687 01-5000-6050-40220	TELEPHONE	BELL PHONE LINES - AUGUST	\$71.59	
	71,502	42687 01-5100-4000-40220	TELEPHONE	BELL PHONE LINES - AUGUST	\$681.33	
	71,502	42687 01-5100-4000-40220	TELEPHONE	BELL PHONE LINES - AUGUST	\$184.26	
	71,502	42687 01-5200-6090-40220	TELEPHONE	BELL PHONE LINES - AUGUST	\$434.91	
	71,502	42687 01-6200-4000-40220	TELEPHONE	BELL PHONE LINES - AUGUST	\$45.40	
	71,502	42687 01-0000-0200-00325	HST RECEIVABLE (PST 78%, GST 100%)	BELL PHONE LINES - AUGUST	\$167.39	
	71,502	42687 01-0000-0200-00325	HST RECEIVABLE100%	BELL PHONE LINES - AUGUST	\$206.36	
BIDWELL'S TOWING & RADIATOR	71,502	42687 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BELL PHONE LINES - AUGUST	\$0.00	\$3,477.27
	71,584	42688 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	ZAMBONI FROM STORAGE	\$93.50	
	71,584	42688 01-0000-0200-00325	HST RECEIVABLE100%	ZAMBONI FROM STORAGE	\$12.16	
BRAD'S LOCK & KEY ***	71,584	42688 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ZAMBONI FROM STORAGE	\$0.00	\$105.66
	71,648	42689 01-5000-6040-41700	BLDG REPAIRS & MAINT	REPAIR LOCK	\$75.00	
	71,648	42689 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR LOCK	\$9.75	
R.J.BURNSIDE & ASSOCIATES	71,648	42689 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR LOCK	\$0.00	\$84.75
	71,514	42690 01-4000-4000-40810	STUDIES & SURVEYS	STRUCTURAL RPT 39 CHARLES ST	\$2,442.24	
	71,514	42690 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STRUCTURAL RPT 39 CHARLES ST	\$269.76	
BUTTERWORTH'S SERVICE CENTRE	71,514	42690 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STRUCTURAL RPT 39 CHARLES ST	\$0.00	\$2,712.00
	71,459	42691 01-5000-6050-41510	VEHICLE REPAIRS & MAINT	OIL CHANGE - 2005 GMC	\$66.98	
	71,459	42691 01-0000-0200-00325	HST RECEIVABLE100%	OIL CHANGE - 2005 GMC	\$8.71	
	71,459	42691 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL CHANGE - 2005 GMC	\$0.00	\$75.69
	71,460	42691 01-5000-6050-41510	VEHICLE REPAIRS & MAINT	E-TEST	\$30.00	
	71,460	42691 01-0000-0200-00325	HST RECEIVABLE100%	E-TEST	\$3.90	
CAMPBELL'S	71,460	42691 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	E-TEST	\$0.00	\$33.90
	71,493	42692 01-5200-6090-40200	OFFICE SUPPLIES	WHITE OUT, FILE FOLDERS	\$33.97	
	71,493	42692 01-0000-0200-00325	HST RECEIVABLE100%	WHITE OUT, FILE FOLDERS	\$4.42	
	71,493	42692 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WHITE OUT, FILE FOLDERS	\$0.00	\$38.39
	71,537	42692 01-4500-4000-40200	OFFICE SUPPLIES	NOTEBOOK & BINDER	\$54.73	
	71,537	42692 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NOTEBOOK & BINDER	\$6.04	
	71,537	42692 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NOTEBOOK & BINDER	\$0.00	\$60.77
	71,538	42692 01-3400-4000-40200	OFFICE SUPPLIES	DESK CALENDAR PADS & DAY BOOK	\$10.22	
	71,538	42692 01-4000-4000-40200	OFFICE SUPPLIES	DESK CALENDAR PADS & DAY BOOK	\$27.93	
	71,538	42692 01-4500-4000-40200	OFFICE SUPPLIES	DESK CALENDAR PADS & DAY BOOK	\$9.14	
	71,538	42692 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DESK CALENDAR PADS & DAY BOOK	\$1.13	
	71,538	42692 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DESK CALENDAR PADS & DAY BOOK	\$3.09	
	71,538	42692 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DESK CALENDAR PADS & DAY BOOK	\$1.01	

	71,538	42692 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DESK CALENDAR PADS & DAY BOOK	\$0.00	\$52.52
	71,539	42692 01-4500-4000-40200	OFFICE SUPPLIES	DAILY PLANNER & DESK PADS	\$19.31	
	71,539	42692 01-4000-4000-40200	OFFICE SUPPLIES	DAILY PLANNER & DESK PADS	\$15.46	
	71,539	42692 01-3400-4000-40200	OFFICE SUPPLIES	DAILY PLANNER & DESK PADS	\$4.88	
	71,539	42692 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DAILY PLANNER & DESK PADS	\$2.14	
	71,539	42692 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DAILY PLANNER & DESK PADS	\$1.71	
	71,539	42692 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	DAILY PLANNER & DESK PADS	\$0.54	
	71,539	42692 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DAILY PLANNER & DESK PADS	\$0.00	\$44.04
CANADIAN NATIONAL RAILWAYS						
	71,558	42693 01-4500-4161-80000	MATERIALS-SAFETY DEVICES, RR CROSSING	SIGNAL & GATE MAINT - AUGUST	\$770.00	
	71,558	42693 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SIGNAL & GATE MAINT - AUGUST	\$0.00	\$770.00
CANSEL - TORONTO*****						
	71,515	42694 01-4000-4000-40220	TELEPHONE	MONTHLY GPS BILLING	\$529.15	
	71,515	42694 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MONTHLY GPS BILLING	\$58.45	
	71,515	42694 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MONTHLY GPS BILLING	\$0.00	\$587.60
CAN-TARIO BRICK & STONE						
	71,615	42695 01-4500-4110-80000	MATERIALS-BRIDGES & CULVERTS	STONE FOR WELLINGTON CULVERT	\$1,593.56	
	71,615	42695 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STONE FOR WELLINGTON CULVERT	\$176.02	
	71,615	42695 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STONE FOR WELLINGTON CULVERT	\$0.00	\$1,769.58
CEDAR SIGNS						
	71,559	42696 01-4500-4160-80000	MATERIALS-SAFETY DEVICES, SIGNS, GUIDE RAIL	NEW BIKE LANE ROAD SIGNS	\$680.47	
	71,559	42696 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NEW BIKE LANE ROAD SIGNS	\$75.16	
	71,559	42696 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NEW BIKE LANE ROAD SIGNS	\$0.00	\$755.63
CENTRELINE SPORTS EXCHANGE						
	71,604	42697 01-5100-6090-41555	MENS RECREATIONAL BASKETBALL	44 BASKETBALL T-SHIRTS	\$616.00	
	71,604	42697 01-0000-0200-00325	HST RECEIVABLE100%	44 BASKETBALL T-SHIRTS	\$80.08	
	71,604	42697 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	44 BASKETBALL T-SHIRTS	\$0.00	\$696.08
CHIP TIME RESULTS						
	71,499	42698 01-5200-6090-40500	SPECIAL EVENTS	CHIP TIMING FOR HARVEST RUN	\$1,080.00	
	71,499	42698 01-0000-0200-00325	HST RECEIVABLE100%	CHIP TIMING FOR HARVEST RUN	\$140.40	
	71,499	42698 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHIP TIMING FOR HARVEST RUN	\$0.00	\$1,220.40
COCA-COLA BOTTLING COMPANY						
	71,461	42699 01-5100-6090-40420	PROGRAM SUPPLIES	WATER, POP, ICED TEA	\$139.20	
	71,461	42699 01-5100-6090-40420	PROGRAM SUPPLIES	WATER, POP, ICED TEA	\$129.60	
	71,461	42699 01-0000-0200-00325	HST RECEIVABLE100%	WATER, POP, ICED TEA	\$18.10	
	71,461	42699 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER, POP, ICED TEA	\$0.00	\$286.90
	71,583	42699 01-5000-6020-40430	CANTEEN SUPPLIES	POP, POWERADE	\$59.80	
	71,583	42699 01-5000-6020-40430	CANTEEN SUPPLIES	POP, POWERADE	\$166.00	
	71,583	42699 01-0000-0200-00325	HST RECEIVABLE100%	POP, POWERADE	\$21.58	
	71,583	42699 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POP, POWERADE	\$0.00	\$247.38
	71,633	42699 01-5000-6020-40430	CANTEEN SUPPLIES	POWERADE, WATER, VITAMIN WATER	\$125.00	
	71,633	42699 01-5100-4100-40430	CANTEEN SUPPLIES	POWERADE, WATER, VITAMIN WATER	\$152.50	
	71,633	42699 01-0000-0200-00325	HST RECEIVABLE100%	POWERADE, WATER, VITAMIN WATER	\$30.77	
	71,633	42699 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POWERADE, WATER, VITAMIN WATER	\$0.00	\$308.27
COLEMAN EQUIPMENT INC.						
	71,555	42700 01-4500-4230-46394	939400 NEW HOLLAND TRACTOR	PARTS FOR FORD TRACTOR	\$106.13	
	71,555	42700 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR FORD TRACTOR	\$11.72	
	71,555	42700 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR FORD TRACTOR	\$0.00	\$117.85
	71,556	42700 01-4500-4230-46394	939400 NEW HOLLAND TRACTOR	PARTS FOR FORD TRACTOR	\$100.59	
	71,556	42700 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR FORD TRACTOR	\$11.11	
	71,556	42700 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR FORD TRACTOR	\$0.00	\$111.70
	71,557	42700 01-4500-4120-80000	MATERIALS-ROADSIDE MAINT, MOWING, WEED	CABLE REPLACEMENT PARTS	\$90.04	
	71,557	42700 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CABLE REPLACEMENT PARTS	\$9.94	
	71,557	42700 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CABLE REPLACEMENT PARTS	\$0.00	\$99.98
COMMERCIAL AQUATIC SUPPLIES						
	71,482	42701 01-5100-4000-40435	PRO SHOP SUPPLIES	5 PR GOGGLES	\$33.00	
	71,482	42701 01-0000-0200-00325	HST RECEIVABLE100%	5 PR GOGGLES	\$4.29	
	71,482	42701 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	5 PR GOGGLES	\$0.00	\$37.29
	71,647	42701 01-5100-6060-40420	PROGRAM SUPPLIES	POOL NOODLES	\$417.50	
	71,647	42701 01-0000-0200-00325	HST RECEIVABLE100%	POOL NOODLES	\$54.27	
	71,647	42701 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	POOL NOODLES	\$0.00	\$471.77
COMMISSIONAIRES						
	71,467	42702 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	PKG ENFORCEMENT AUG 17-30	\$751.80	
	71,467	42702 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PKG ENFORCEMENT AUG 17-30	\$83.04	
	71,467	42702 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PKG ENFORCEMENT AUG 17-30	\$0.00	\$834.84
FRANK COWAN COMPANY LTD						
	71,632	42703 01-1300-4000-40283	INS DEDUCTIBLE-ADJUSTOR FEES	CLAIM# P1410252	\$1,250.20	
	71,632	42703 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLAIM# P1410252	\$0.00	\$1,250.20
CULLIGAN						
	71,462	42704 01-0100-4000-41020	PROMOTION & MEALS	WATER FOR COOLER	\$2.54	
	71,462	42704 01-0100-4000-41020	PROMOTION & MEALS	WATER FOR COOLER	\$23.65	
	71,462	42704 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WATER FOR COOLER	\$0.29	
	71,462	42704 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WATER FOR COOLER	\$0.00	\$26.48
EMPLOYEE REIMBURSEMENT						
	71,605	42705 01-4500-4000-40290	UNIFORMS & CLOTHING	WORKBOOTS & CLOTHING	\$250.27	
	71,605	42705 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WORKBOOTS & CLOTHING	\$27.64	
	71,605	42705 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORKBOOTS & CLOTHING	\$0.00	\$277.91
FAÇADE LOAN						
	71,577	42706 40-0000-0200-00265	BIA - ACCOUNTS RECEIVABLE-FACADE LOANS	FACADE IMPROVEMENT LOAN	\$3,000.00	



DIRECTOR OF FAMILY RESPONSIBIL	71,577	42706 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FACADE IMPROVEMENT LOAN	\$0.00	\$3,000.00
	71,621	42707 01-0000-2100-00718	FAMILY SERVICES	CASE 1005697 - SEPTEMBER	\$2,100.00	
	71,621	42707 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASE 1005697 - SEPTEMBER	\$0.00	\$2,100.00
	71,622	42707 01-0000-2100-00718	FAMILY SERVICES	CASE 648113 - SEPTEMBER	\$192.00	
	71,622	42707 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CASE 648113 - SEPTEMBER	\$0.00	\$192.00
EDPRO ENERGY GROUP INC ***	71,594	42708 01-5000-6020-41590	EQUIPMENT FUEL	PROPANE - 8 CYL	\$87.93	
	71,594	42708 01-0000-0200-00325	HST RECEIVABLE100%	PROPANE - 8 CYL	\$11.43	
	71,594	42708 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PROPANE - 8 CYL	\$0.00	\$99.36
ERTH HOLDINGS INC.	71,516	42709 01-4000-4410-41530	EQUIP REPAIRS & MAINTENANCE	JULY ST LT MAINTENANCE	\$1,807.40	
	71,516	42709 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	JULY ST LT MAINTENANCE	\$199.64	
	71,516	42709 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	JULY ST LT MAINTENANCE	\$0.00	\$2,007.04
	71,629	42709 01-4000-4410-41530	EQUIP REPAIRS & MAINTENANCE	PED SIGNAL THAMES N/CARNEGIE	\$493.84	
	71,629	42709 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PED SIGNAL THAMES N/CARNEGIE	\$54.55	
	71,629	42709 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PED SIGNAL THAMES N/CARNEGIE	\$0.00	\$548.39
	71,630	42709 01-4000-4410-41530	EQUIP REPAIRS & MAINTENANCE	PED SIGNAL KING/THAMES S	\$247.51	
	71,630	42709 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PED SIGNAL KING/THAMES S	\$27.34	
	71,630	42709 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PED SIGNAL KING/THAMES S	\$0.00	\$274.85
FASTENAL CANADA ***	71,495	42710 01-5200-6090-41705	SKATE PARK REPAIRS AND MAINT	SCREWS FOR SKATE PARK	\$39.63	
	71,495	42710 01-0000-0200-00325	HST RECEIVABLE100%	SCREWS FOR SKATE PARK	\$5.15	
	71,495	42710 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCREWS FOR SKATE PARK	\$0.00	\$44.78
	71,549	42710 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	SHOVEL	\$17.25	
	71,549	42710 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SHOVEL	\$1.90	
	71,549	42710 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHOVEL	\$0.00	\$19.15
	71,550	42710 01-4500-4000-41650	SMALL TOOLS & SAFETY EQUIP	SQUARE HEAD SHOVEL	\$17.24	
	71,550	42710 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SQUARE HEAD SHOVEL	\$1.90	
	71,550	42710 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SQUARE HEAD SHOVEL	\$0.00	\$19.14
	71,551	42710 01-4500-4230-46397	939700 SIDEWALK TRACTOR	RETAINING RINGS	\$5.08	
	71,551	42710 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RETAINING RINGS	\$0.56	
	71,551	42710 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RETAINING RINGS	\$0.00	\$5.64
	71,611	42710 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAND	LOCK NUTS & WASHERS	\$99.27	
	71,611	42710 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	LOCK NUTS & WASHERS	\$10.96	
	71,611	42710 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LOCK NUTS & WASHERS	\$0.00	\$110.23
	71,612	42710 01-4500-4150-80000	MATERIALS-WINTER CONTROL, PLOWING, SAND	NUTS & CAP SCREWS	\$33.10	
	71,612	42710 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	NUTS & CAP SCREWS	\$3.66	
	71,612	42710 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NUTS & CAP SCREWS	\$0.00	\$36.76
	71,646	42710 01-5000-6050-41700	BLDG REPAIRS AND MAINT	CABLE TIES - 200	\$78.26	
	71,646	42710 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CABLE TIES - 200	\$8.65	
	71,646	42710 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CABLE TIES - 200	\$0.00	\$86.91
FIRST NATIONAL FINANCIAL LP	71,481	42711 01-0000-0090-99910	TAXES - CLEARING	REFUND TAX PAYMENT	\$3,202.51	
	71,481	42711 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND TAX PAYMENT	\$0.00	\$3,202.51
EMPLOYEE REIMBURSEMENT	71,530	42712 01-4500-4000-40290	UNIFORMS & CLOTHING	BOOTS, PANTS, SHIRTS	\$450.27	
	71,530	42712 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	BOOTS, PANTS, SHIRTS	\$49.73	
	71,530	42712 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOOTS, PANTS, SHIRTS	\$0.00	\$500.00
FORM & BUILD SUPPLY ***	71,552	42713 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	20 X 50 LB PATCHING COMPOUND	\$829.74	
	71,552	42713 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	20 X 50 LB PATCHING COMPOUND	\$91.65	
	71,552	42713 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	20 X 50 LB PATCHING COMPOUND	\$0.00	\$921.39
FUNNELL, LARRY	71,517	42714 01-2000-4015-41550	MAINTENANCE CONTRACTS	CLEANING CARR'S WALKWAY	\$600.00	
	71,517	42714 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEANING CARR'S WALKWAY	\$0.00	\$600.00
EMPLOYEE REIMBURSEMENT	71,531	42715 01-4500-4000-40290	UNIFORMS & CLOTHING	TRAFFIC JACKET & OVERALLS	\$155.18	
	71,531	42715 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TRAFFIC JACKET & OVERALLS	\$17.15	
	71,531	42715 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TRAFFIC JACKET & OVERALLS	\$0.00	\$172.33
GIANT TIGER	71,486	42716 01-5200-6090-40550	FUND RAISING	GIANT TIGER AUG 5-14	\$50.13	
	71,486	42716 01-5200-6090-40460	NUTRITION PURCHASES	GIANT TIGER AUG 5-14	\$11.02	
	71,486	42716 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GIANT TIGER AUG 5-14	\$0.00	\$61.15
EMPLOYEE REIMBURSEMENT	71,565	42717 01-6200-4000-41410	ARTIFACTS	7 RARE BOOKS FROM ING LIBRARY	\$114.00	
	71,565	42717 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	7 RARE BOOKS FROM ING LIBRARY	\$0.00	\$114.00
GLASSFORD MOTORS LTD	71,607	42718 01-4000-4000-41510	VEHICLE REPAIRS	OIL CHANGE & INSPECTION - VAN	\$161.02	
	71,607	42718 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	OIL CHANGE & INSPECTION - VAN	\$17.79	
	71,607	42718 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OIL CHANGE & INSPECTION - VAN	\$0.00	\$178.81
GRA - HAM ENERGY	71,588	42719 01-5000-6050-41470	VEHICLE FUEL	FUEL 101.1L	\$112.73	
	71,588	42719 01-0000-0200-00325	HST RECEIVABLE100%	FUEL 101.1L	\$14.65	
	71,588	42719 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL 101.1L	\$0.00	\$127.38
	71,601	42719 01-5000-6050-41470	VEHICLE FUEL	DIESEL - 1294.9L	\$1,358.35	
	71,601	42719 01-0000-0200-00325	HST RECEIVABLE100%	DIESEL - 1294.9L	\$176.59	
	71,601	42719 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DIESEL - 1294.9L	\$0.00	\$1,534.94
	71,608	42719 01-4500-4230-41440	DIESEL FUEL CLR - LIC VEH	CLEAR DIESEL - 550.4L	\$604.33	

	71,608	42719 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CLEAR DIESEL - 550.4L	\$66.75	
	71,608	42719 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CLEAR DIESEL - 550.4L	\$0.00	\$671.08
	71,609	42719 01-4500-4230-41420	FUEL- GASOLINE	UNLEADED FUEL - 650.3L	\$766.97	
	71,609	42719 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	UNLEADED FUEL - 650.3L	\$84.71	
	71,609	42719 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNLEADED FUEL - 650.3L	\$0.00	\$851.68
	71,610	42719 01-4500-4230-41460	DIESEL FUEL CLRED - UNLIC VEH	COLOURED DIESEL - 900L	\$924.08	
	71,610	42719 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	COLOURED DIESEL - 900L	\$102.07	
	71,610	42719 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COLOURED DIESEL - 900L	\$0.00	\$1,026.15
	71,649	42719 01-5000-6050-41470	VEHICLE FUEL	FUEL - 284.1L	\$298.03	
	71,649	42719 01-0000-0200-00325	HST RECEIVABLE100%	FUEL - 284.1L	\$38.74	
	71,649	42719 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FUEL - 284.1L	\$0.00	\$336.77
GREENHORIZONS GROUP OF FARMS L						
	71,533	42720 01-0000-0250-60247	GC11-98 HOLCROFT STREET - WONHAM ST SOU	SOD FOR 17TH HOLE TEE BLOCK	\$2,544.00	
	71,533	42720 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SOD FOR 17TH HOLE TEE BLOCK	\$281.00	
	71,533	42720 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SOD FOR 17TH HOLE TEE BLOCK	\$0.00	\$2,825.00
GUNN'S HILL ARTISAN CHEESE LTD						
	71,560	42721 01-6200-4000-40440	GIFT SHOP SUPPLIES	CHEESE FOR RESALE	\$106.20	
	71,560	42721 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHEESE FOR RESALE	\$0.00	\$106.20
	71,561	42721 01-6200-4000-40440	GIFT SHOP SUPPLIES	CHEESE FOR RESALE	\$92.10	
	71,561	42721 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHEESE FOR RESALE	\$0.00	\$92.10
HAMMOND AIR CONDITIONING LTD.						
	71,554	42722 01-4500-4230-46394	939400 NEW HOLLAND TRACTOR	REPAIRS TO FORD TRACTOR	\$525.80	
	71,554	42722 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO FORD TRACTOR	\$58.08	
	71,554	42722 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO FORD TRACTOR	\$0.00	\$583.88
EMPLOYEE REIMBURSEMENT						
	71,497	42723 01-5200-4100-40620	MILEAGE	MILEAGE - AUGUST	\$68.81	
	71,497	42723 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - AUGUST	\$8.95	
	71,497	42723 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - AUGUST	\$0.00	\$77.76
EMPLOYEE REIMBURSEMENT						
	71,528	42724 01-4500-4000-40290	UNIFORMS & CLOTHING	GLOVES, SHIRTS, WORK PANTS	\$106.03	
	71,528	42724 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GLOVES, SHIRTS, WORK PANTS	\$11.72	
	71,528	42724 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GLOVES, SHIRTS, WORK PANTS	\$0.00	\$117.75
HOT,COLD & FREEZING						
	71,518	42725 01-2000-4025-41700	BLDG REPAIRS & MAINT	VALVE REPAIRS	\$394.11	
	71,518	42725 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VALVE REPAIRS	\$43.53	
	71,518	42725 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VALVE REPAIRS	\$0.00	\$437.64
	71,519	42725 01-2000-4025-41700	BLDG REPAIRS & MAINT	REPAIRS TO ROOF TOP UNIT	\$3,744.59	
	71,519	42725 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO ROOF TOP UNIT	\$413.61	
	71,519	42725 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO ROOF TOP UNIT	\$0.00	\$4,158.20
HUNTER STEEL SALES						
	71,589	42726 01-5000-6110-41500	CONTRACTED SERVICES	METAL FOR CHISTMAS LIGHTS	\$209.65	
	71,589	42726 01-0000-0200-00325	HST RECEIVABLE100%	METAL FOR CHISTMAS LIGHTS	\$27.25	
	71,589	42726 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	METAL FOR CHISTMAS LIGHTS	\$0.00	\$236.90
	71,600	42726 01-5000-6110-40420	PROGRAM SUPPLIES	TUBING FOR DISPLAYS	\$209.65	
	71,600	42726 01-0000-0200-00325	HST RECEIVABLE100%	TUBING FOR DISPLAYS	\$27.25	
	71,600	42726 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TUBING FOR DISPLAYS	\$0.00	\$236.90
HYDE PARK EQUIPMENT LTD.						
	71,636	42727 10-0000-3541-80000	MATERIALS - OVERSEEDER/TOP DRESSER	OVERSEEDER	\$12,400.00	
	71,636	42727 01-0000-0200-00325	HST RECEIVABLE100%	OVERSEEDER	\$1,612.00	
	71,636	42727 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OVERSEEDER	\$0.00	\$14,012.00
IBEC MACHINE KNIFE LTD						
	71,634	42728 01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	SHARPEN BLADES	\$100.00	
	71,634	42728 01-0000-0200-00325	HST RECEIVABLE100%	SHARPEN BLADES	\$13.00	
	71,634	42728 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SHARPEN BLADES	\$0.00	\$113.00
IDEAL SUPPLY COMPANY LTD						
	71,592	42729 01-5000-6020-41700	BLDG REPAIRS & MAINT	LIGHT BULBS	\$109.68	
	71,592	42729 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS	\$14.26	
	71,592	42729 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS	\$0.00	\$123.94
INGERSOLL HOME CENTRE LTD						
	71,475	42730 01-5200-6090-40500	SPECIAL EVENTS	SPRUCE STAKES - HARVEST RUN	\$16.14	
	71,475	42730 01-0000-0200-00325	HST RECEIVABLE100%	SPRUCE STAKES - HARVEST RUN	\$2.10	
	71,475	42730 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SPRUCE STAKES - HARVEST RUN	\$0.00	\$18.24
	71,476	42730 01-5200-6090-40500	SPECIAL EVENTS	STAKES & TAPE - HARVEST RUN	\$58.58	
	71,476	42730 01-0000-0200-00325	HST RECEIVABLE100%	STAKES & TAPE - HARVEST RUN	\$7.62	
	71,476	42730 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STAKES & TAPE - HARVEST RUN	\$0.00	\$66.20
	71,477	42730 01-5200-6090-40500	SPECIAL EVENTS	STAKES - HARVEST RUN	\$29.00	
	71,477	42730 01-0000-0200-00325	HST RECEIVABLE100%	STAKES - HARVEST RUN	\$3.77	
	71,477	42730 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STAKES - HARVEST RUN	\$0.00	\$32.77
	71,478	42730 01-5200-6090-41705	SKATE PARK REPAIRS AND MAINT	DECK SCREWS	\$2.32	
	71,478	42730 01-0000-0200-00325	HST RECEIVABLE100%	DECK SCREWS	\$0.30	
	71,478	42730 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DECK SCREWS	\$0.00	\$2.62
	71,479	42730 01-5200-6090-41705	SKATE PARK REPAIRS AND MAINT	WASP SPRAY, SCREWS	\$23.62	
	71,479	42730 01-0000-0200-00325	HST RECEIVABLE100%	WASP SPRAY, SCREWS	\$3.07	
	71,479	42730 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WASP SPRAY, SCREWS	\$0.00	\$26.69
INGERSOLL RENT-ALL ***						
	71,542	42731 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	RENTAL OF SKID STEER	\$212.30	
	71,542	42731 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RENTAL OF SKID STEER	\$23.45	
	71,542	42731 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RENTAL OF SKID STEER	\$0.00	\$235.75
	71,543	42731 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	RENTAL OF BOBCAT EXCAVATOR	\$271.49	

	71,543	42731 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RENTAL OF BOBCAT EXCAVATOR	\$29.99	
	71,543	42731 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RENTAL OF BOBCAT EXCAVATOR	\$0.00	\$301.48
	71,544	42731 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	RENTAL OF ROTARY HAMMER	\$66.04	
	71,544	42731 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RENTAL OF ROTARY HAMMER	\$7.30	
INGERSOLL RURAL CEMETERY BOARD	71,544	42731 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RENTAL OF ROTARY HAMMER	\$0.00	\$73.34
	71,655	42732 01-1500-4000-98200	TRANSFERS TO CEMETERY BOARD	REMAINDER OF 2014 TRANSFER	\$60,926.75	
	71,655	42732 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REMAINDER OF 2014 TRANSFER	\$0.00	\$60,926.75
INSTANT TREE INGERSOLL						
	71,650	42733 01-0000-0250-60247	GC11-98 HOLCROFT STREET - WONHAM ST SOU	PLANTING TREES ON GOLF COURSE	\$28,279.12	
	71,650	42733 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PLANTING TREES ON GOLF COURSE	\$3,123.58	
	71,650	42733 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLANTING TREES ON GOLF COURSE	\$0.00	\$31,402.70
J-AAR EXCAVATING						
	71,503	42734 01-0000-0250-60247	GC11-98 HOLCROFT STREET - WONHAM ST SOU	PC8 - HOLCROFT ST	\$12,279.80	
	71,503	42734 01-0000-0250-60586	C13-438-HOLCROFT-NEW WTR MN	PC8 - HOLCROFT ST	\$13,788.48	
	71,503	42734 10-0000-3252-80100	PRIME CONTRACT	PC8 - HOLCROFT ST	\$75,133.24	
	71,503	42734 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	PC8 - HOLCROFT ST	\$0.00	\$9,679.56
	71,503	42734 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PC8 - HOLCROFT ST	\$10,108.95	
	71,503	42734 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PC8 - HOLCROFT ST	\$0.00	\$101,630.91
	71,504	42734 01-0000-0250-60248	GC11-99 WHITING ST FROM HOLCROFT TO CLAR	PC2 - WHITING ST	\$151,254.62	
	71,504	42734 10-0000-3262-80100	PRIME CONTRACT	PC2 - WHITING ST	\$98,786.31	
	71,504	42734 01-0000-2020-00650	ACCOUNTS PAYABLE-HOLDBACKS	PC2 - WHITING ST	\$0.00	\$24,614.16
	71,504	42734 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PC2 - WHITING ST	\$24,899.24	
	71,504	42734 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PC2 - WHITING ST	\$0.00	\$250,326.01
JOE JOHNSON EQUIPMENT INC						
	71,548	42735 01-4500-4230-46395	939500 ELGIN SWEEPER	REPAIRS TO SWEEPER	\$1,608.08	
	71,548	42735 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO SWEEPER	\$177.62	
	71,548	42735 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO SWEEPER	\$0.00	\$1,785.70
KARRYS BROS. LTD						
	71,599	42736 01-5000-6020-40430	CANTEEN SUPPLIES	GUM, CANDY, CHOC BARS, FRIES	\$256.26	
	71,599	42736 01-5000-6020-40430	CANTEEN SUPPLIES	GUM, CANDY, CHOC BARS, FRIES	\$102.22	
	71,599	42736 01-0000-0200-00325	HST RECEIVABLE100%	GUM, CANDY, CHOC BARS, FRIES	\$33.31	
	71,599	42736 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GUM, CANDY, CHOC BARS, FRIES	\$0.00	\$391.79
KING HIRAM # 37						
	71,658	42737 01-0100-4000-41020	PROMOTION & MEALS	MASON GOLF TOURNAMENT	\$88.50	
	71,658	42737 01-0000-0200-00325	HST RECEIVABLE100%	MASON GOLF TOURNAMENT	\$11.50	
	71,658	42737 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MASON GOLF TOURNAMENT	\$0.00	\$100.00
KIWANIS OF INGERSOLL						
	71,657	42738 01-0100-4000-41020	PROMOTION & MEALS	CHARITY GOLF TOURNAMENT	\$396.23	
	71,657	42738 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CHARITY GOLF TOURNAMENT	\$43.77	
	71,657	42738 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CHARITY GOLF TOURNAMENT	\$0.00	\$440.00
EMPLOYEE REIMBURSEMENT						
	71,529	42739 01-4500-4000-40290	UNIFORMS & CLOTHING	GLOVES, SHIRTS, PANTS	\$186.05	
	71,529	42739 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GLOVES, SHIRTS, PANTS	\$20.55	
	71,529	42739 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GLOVES, SHIRTS, PANTS	\$0.00	\$206.60
LANGS BUS LINES LIMITED						
	71,484	42740 01-5200-6090-40500	SPECIAL EVENTS	BUS TO CANADA'S WONDERLAND	\$693.55	
	71,484	42740 01-0000-0200-00325	HST RECEIVABLE100%	BUS TO CANADA'S WONDERLAND	\$90.16	
	71,484	42740 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BUS TO CANADA'S WONDERLAND	\$0.00	\$783.71
EMPLOYEE REIMBURSEMENT						
	71,532	42741 01-4500-4000-40290	UNIFORMS & CLOTHING	PANTS, BOOTS, COVERALLS	\$450.27	
	71,532	42741 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PANTS, BOOTS, COVERALLS	\$49.73	
	71,532	42741 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PANTS, BOOTS, COVERALLS	\$0.00	\$500.00
LAW ENGINEERING (LONDON) INC						
	71,640	42742 10-0000-3236-80100	PRIME CONTRACT	MAT'L TESTING - THAMES ST S	\$921.95	
	71,640	42742 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT'L TESTING - THAMES ST S	\$101.83	
	71,640	42742 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT'L TESTING - THAMES ST S	\$0.00	\$1,023.78
	71,641	42742 10-0000-3252-80100	PRIME CONTRACT	HOLCROFT SIDEWALK	\$603.95	
	71,641	42742 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HOLCROFT SIDEWALK	\$66.71	
	71,641	42742 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HOLCROFT SIDEWALK	\$0.00	\$670.66
	71,642	42742 10-0000-3262-80100	PRIME CONTRACT	CONC & MAT'L TESTING - WHITING	\$2,168.77	
	71,642	42742 01-0000-0250-60248	GC11-99 WHITING ST FROM HOLCROFT TO CLAR	CONC & MAT'L TESTING - WHITING	\$2,168.76	
	71,642	42742 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONC & MAT'L TESTING - WHITING	\$239.55	
	71,642	42742 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONC & MAT'L TESTING - WHITING	\$239.55	
	71,642	42742 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONC & MAT'L TESTING - WHITING	\$0.00	\$4,816.63
	71,643	42742 01-0000-0250-60470	C12-321 KING W- SANITARY LATERALS	SANITARY SEWER INSPECTION	\$152.64	
	71,643	42742 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SANITARY SEWER INSPECTION	\$16.86	
	71,643	42742 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SANITARY SEWER INSPECTION	\$0.00	\$169.50
	71,644	42742 10-0000-3254-80100	PRIME CONTRACT	ASPHALT GEO INSPECTION	\$1,933.95	
	71,644	42742 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT GEO INSPECTION	\$213.62	
	71,644	42742 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT GEO INSPECTION	\$0.00	\$2,147.57
EMPLOYEE REIMBURSEMENT						
	71,639	42743 01-4000-4000-40620	MILEAGE	MILEAGE - JULY - SEPT	\$199.38	
	71,639	42743 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MILEAGE - JULY - SEPT	\$22.02	
	71,639	42743 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - JULY - SEPT	\$0.00	\$221.40
LIFESAVING SOCIETY						
	71,483	42744 01-5100-6060-41450	LEADERSHIP	NLS MANUALS - 10	\$383.80	
	71,483	42744 01-5100-6060-41450	LEADERSHIP	NLS MANUALS - 10	\$25.94	
	71,483	42744 01-0000-0200-00300	G.S.T. INPUT RECEIVABLE	NLS MANUALS - 10	\$19.19	

	71,483	42744 01-0000-0200-00325	HST RECEIVABLE100%	NLS MANUALS - 10	\$3.37	
	71,483	42744 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	NLS MANUALS - 10	\$0.00	\$432.30
LONDON CIVIC EMPLOY,LOCAL 107	71,623	42745 01-0000-2100-00707	CUPE 107 UNION DUES (12100)	UNION DUES - SEPTEMBER	\$1,441.20	
	71,623	42745 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	UNION DUES - SEPTEMBER	\$0.00	\$1,441.20
LPL PLUMBING	71,489	42746 01-5200-4100-41700	BLDG REPAIRS AND MAINT	REPAIR TO MEN'S WASHROOM	\$877.50	
	71,489	42746 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR TO MEN'S WASHROOM	\$114.07	
	71,489	42746 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR TO MEN'S WASHROOM	\$0.00	\$991.57
LYRECO CANADA INC.	71,536	42747 01-3400-4000-40200	OFFICE SUPPLIES	MARKERS, TAPE, CORRECTION ROLL	\$13.99	
	71,536	42747 01-1000-4000-40200	OFFICE SUPPLIES	MARKERS, TAPE, CORRECTION ROLL	\$47.82	
	71,536	42747 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MARKERS, TAPE, CORRECTION ROLL	\$1.55	
	71,536	42747 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MARKERS, TAPE, CORRECTION ROLL	\$5.28	
	71,536	42747 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MARKERS, TAPE, CORRECTION ROLL	\$0.00	\$68.64
M & M MEAT SHOPS ***	71,487	42748 01-5200-6090-40550	FUND RAISING	WONDERLAND FUNDRAISER	\$21.58	
	71,487	42748 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WONDERLAND FUNDRAISER	\$0.00	\$21.58
MAR-CO	71,535	42749 01-4500-4110-80000	MATERIALS-BRIDGES & CULVERTS	FILLED BAGS FOR GABION BASKETS	\$3,712.21	
	71,535	42749 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FILLED BAGS FOR GABION BASKETS	\$410.03	
	71,535	42749 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FILLED BAGS FOR GABION BASKETS	\$0.00	\$4,122.24
DAMAGE DEPOSIT REIMBUREMENT	71,595	42750 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND DEPOSIT 2014-22	\$1,000.00	
	71,595	42750 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND DEPOSIT 2014-22	\$0.00	\$1,000.00
	71,596	42750 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2013-143	\$1,000.00	
	71,596	42750 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2013-143	\$0.00	\$1,000.00
	71,597	42750 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2014-19	\$1,000.00	
	71,597	42750 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2014-19	\$0.00	\$1,000.00
	71,598	42750 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2014-11	\$1,000.00	
	71,598	42750 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2014-11	\$0.00	\$1,000.00
	71,625	42750 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2013-118	\$1,000.00	
	71,625	42750 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2013-118	\$0.00	\$1,000.00
	71,626	42750 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2013-169	\$1,000.00	
	71,626	42750 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2013-169	\$0.00	\$1,000.00
	71,627	42750 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2014-26	\$1,000.00	
	71,627	42750 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2014-26	\$0.00	\$1,000.00
	71,628	42750 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2013-147	\$1,000.00	
	71,628	42750 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2013-147	\$0.00	\$1,000.00
	71,651	42750 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2013-168	\$1,000.00	
	71,651	42750 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2013-168	\$0.00	\$1,000.00
	71,652	42750 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2014-1	\$1,000.00	
	71,652	42750 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2014-1	\$0.00	\$1,000.00
	71,653	42750 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2013-172	\$1,000.00	
	71,653	42750 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2013-172	\$0.00	\$1,000.00
	71,654	42750 01-0000-2000-00755	BUILDING PERMITS - DEPOSIT	REFUND PERMIT 2013-145	\$1,000.00	
	71,654	42750 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFUND PERMIT 2013-145	\$0.00	\$1,000.00
MCKIM HARDWARE	71,566	42751 01-5100-4100-41700	BLDG REPAIRS AND MAINT	SCRAPER	\$2.29	
	71,566	42751 01-0000-0200-00325	HST RECEIVABLE100%	SCRAPER	\$0.30	
	71,566	42751 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SCRAPER	\$0.00	\$2.59
	71,567	42751 01-5000-6020-41700	BLDG REPAIRS & MAINT	BOLTS, FAUCET SEAT	\$4.89	
	71,567	42751 01-0000-0200-00325	HST RECEIVABLE100%	BOLTS, FAUCET SEAT	\$0.64	
	71,567	42751 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BOLTS, FAUCET SEAT	\$0.00	\$5.53
	71,568	42751 01-3000-4000-41530	EQUIP REPAIRS & MAINTENANCE	9V BATTERIES	\$24.21	
	71,568	42751 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	9V BATTERIES	\$2.67	
	71,568	42751 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	9V BATTERIES	\$0.00	\$26.88
	71,569	42751 01-3000-4100-40210	JANITORIAL SUPPLIES	STAINLESS STEEL CLEANER	\$5.07	
	71,569	42751 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	STAINLESS STEEL CLEANER	\$0.56	
	71,569	42751 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	STAINLESS STEEL CLEANER	\$0.00	\$5.63
	71,570	42751 01-6200-4000-40420	PROGRAM SUPPLIES	PAINTING INFO BOOTHS	\$19.70	
	71,570	42751 01-0000-0200-00325	HST RECEIVABLE100%	PAINTING INFO BOOTHS	\$2.56	
	71,570	42751 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PAINTING INFO BOOTHS	\$0.00	\$22.26
	71,571	42751 01-6200-4000-40420	PROGRAM SUPPLIES	HANDLES FOR INFO BOOTHS	\$19.18	
	71,571	42751 01-0000-0200-00325	HST RECEIVABLE100%	HANDLES FOR INFO BOOTHS	\$2.49	
	71,571	42751 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HANDLES FOR INFO BOOTHS	\$0.00	\$21.67
	71,572	42751 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	LIGHT BULBS, BATTERY CHARGER	\$49.73	
	71,572	42751 01-0000-0200-00325	HST RECEIVABLE100%	LIGHT BULBS, BATTERY CHARGER	\$6.46	
	71,572	42751 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LIGHT BULBS, BATTERY CHARGER	\$0.00	\$56.19
	71,573	42751 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	REPAIRS TO BAKE OVEN	\$6.69	
	71,573	42751 01-0000-0200-00325	HST RECEIVABLE100%	REPAIRS TO BAKE OVEN	\$0.87	
	71,573	42751 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO BAKE OVEN	\$0.00	\$7.56
	71,574	42751 01-6200-4000-40420	PROGRAM SUPPLIES	COAL FOR BLACKSMITH SHOP	\$47.00	
	71,574	42751 01-0000-0200-00325	HST RECEIVABLE100%	COAL FOR BLACKSMITH SHOP	\$6.11	
	71,574	42751 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	COAL FOR BLACKSMITH SHOP	\$0.00	\$53.11
	71,575	42751 01-4500-4230-46397	939700 SIDEWALK TRACTOR	RUST PRIMER	\$15.68	
	71,575	42751 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	RUST PRIMER	\$1.73	
	71,575	42751 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	RUST PRIMER	\$0.00	\$17.41
MINISTRY OF FINANCE (OPP)***						

	71,638	42752 01-3200-4000-40450	OPP CONTRACTED SERVICES	OPP SERVICES - SEPTEMBER	\$264,407.00	
	71,638	42752 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	OPP SERVICES - SEPTEMBER	\$0.00	\$264,407.00
MORGAN, JAY						
	71,616	42753 01-4500-4110-80000	MATERIALS-BRIDGES & CULVERTS	CONST TUTORIAL - WELLIINGTON	\$1,576.06	
	71,616	42753 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	CONST TUTORIAL - WELLIINGTON	\$174.08	
	71,616	42753 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	CONST TUTORIAL - WELLIINGTON	\$0.00	\$1,750.14
NANCEKIVELL, CAROL						
	71,463	42754 01-3000-4000-40290	UNIFORMS & CLOTHING	SEW ON BADGES, ALTERATION	\$105.00	
	71,463	42754 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SEW ON BADGES, ALTERATION	\$0.00	\$105.00
OLDE BAKERY CAFE						
	71,457	42755 01-0100-4000-41020	PROMOTION & MEALS	MEAL FOR SPECIAL MEETING	\$127.61	
	71,457	42755 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MEAL FOR SPECIAL MEETING	\$14.09	
	71,457	42755 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEAL FOR SPECIAL MEETING	\$0.00	\$141.70
	71,468	42755 01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE	\$15.00	
	71,468	42755 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE	\$0.00	\$15.00
	71,469	42755 01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKE	\$15.00	
	71,469	42755 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKE	\$0.00	\$15.00
	71,603	42755 01-5100-6060-40420	PROGRAM SUPPLIES	BIRTHDAY CAKES - 4	\$60.00	
	71,603	42755 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	BIRTHDAY CAKES - 4	\$0.00	\$60.00
O.M.E.R.S. ***						
	71,624	42756 01-0000-2100-00704	OMERS (15000)	PENSION - SEPTEMBER	\$56,588.62	
	71,624	42756 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PENSION - SEPTEMBER	\$0.00	\$56,588.62
ONTARIO DOOR CONTROLS LIMITED						
	71,513	42757 01-2000-4025-41700	BLDG REPAIRS & MAINT	FRONT SLIDER DOOR REPAIR	\$322.52	
	71,513	42757 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	FRONT SLIDER DOOR REPAIR	\$35.62	
	71,513	42757 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FRONT SLIDER DOOR REPAIR	\$0.00	\$358.14
ORCO SIGNS						
	71,635	42758 01-5100-4100-41010	GRAPHICS & PRINTING	FACILITY SIGNS	\$64.00	
	71,635	42758 01-0000-0200-00325	HST RECEIVABLE100%	FACILITY SIGNS	\$8.32	
	71,635	42758 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FACILITY SIGNS	\$0.00	\$72.32
ORKIN CANADA CORP.						
	71,563	42759 01-6200-4100-41700	BLDG REPAIRS & MAINTENANCE	PEST CONTROL - MUSEUM	\$123.50	
	71,563	42759 01-0000-0200-00325	HST RECEIVABLE100%	PEST CONTROL - MUSEUM	\$16.06	
	71,563	42759 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PEST CONTROL - MUSEUM	\$0.00	\$139.56
OXFORD COUNTY ***						
	71,456	42760 01-1600-4000-42400	PRINCIPLE - DEBT REPAYMENT	DEBENTURE PAYMENT 5301-2011	\$48,258.95	
	71,456	42760 01-1600-4000-42500	INTEREST - DEBT REPAYMENT	DEBENTURE PAYMENT 5301-2011	\$14,159.58	
	71,456	42760 01-0000-2550-00941	COUNTY LOAN - CAMI RFND 01-08	DEBENTURE PAYMENT 5301-2011	\$48,258.95	
	71,456	42760 01-0000-0200-00275	AMOUNTS TO BE RECOVERED IN FUTURE YRS	DEBENTURE PAYMENT 5301-2011	\$0.00	\$48,258.95
	71,456	42760 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	DEBENTURE PAYMENT 5301-2011	\$0.00	\$62,418.53
OXFORD FEED SUPPLY LTD						
	71,547	42761 01-4500-4230-46395	939500 ELGIN SWEEPER	HARDWARE CLOTH FOR SWEEPER	\$7.11	
	71,547	42761 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HARDWARE CLOTH FOR SWEEPER	\$0.79	
	71,547	42761 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HARDWARE CLOTH FOR SWEEPER	\$0.00	\$7.90
OXFORD SAND & GRAVEL LTD						
	71,540	42762 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPR, SAND SEAL		\$931.84	
	71,540	42762 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAND SEAL	\$102.92	
	71,540	42762 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAND SEAL	\$0.00	\$1,034.76
	71,541	42762 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPR, ASPHALT HL3		\$1,417.67	
	71,541	42762 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ASPHALT HL3	\$156.59	
	71,541	42762 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ASPHALT HL3	\$0.00	\$1,574.26
	71,553	42762 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPR, SAND SEAL ASPHALT		\$913.98	
	71,553	42762 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAND SEAL ASPHALT	\$100.95	
	71,553	42762 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAND SEAL ASPHALT	\$0.00	\$1,014.93
	71,614	42762 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPR, SAND SEAL		\$4,468.03	
	71,614	42762 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	SAND SEAL	\$493.52	
	71,614	42762 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	SAND SEAL	\$0.00	\$4,961.55
OXFORD CREATIVE CONNECTIONS IN						
	71,494	42763 01-5200-6195-41000	ADVERTISING	AD IN OXFORD ARTS & CULTURE	\$140.00	
	71,494	42763 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	AD IN OXFORD ARTS & CULTURE	\$0.00	\$140.00
PARKSMART INC.						
	71,466	42764 01-1000-4240-41505	PARKING ENFORCEMENT CONTRACT	TICKET PROCESSING - AUGUST	\$467.08	
	71,466	42764 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	TICKET PROCESSING - AUGUST	\$51.59	
	71,466	42764 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TICKET PROCESSING - AUGUST	\$0.00	\$518.67
P M HYDRAULICS ***						
	71,617	42765 01-4500-4230-46395	939500 ELGIN SWEEPER	REPAIRS TO TRUCK 15	\$256.11	
	71,617	42765 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	REPAIRS TO TRUCK 15	\$28.29	
	71,617	42765 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIRS TO TRUCK 15	\$0.00	\$284.40
	71,618	42765 01-4500-4000-41700	BLDG REPAIRS & MAINTENANCE	PARTS FOR TRUCK 15	\$138.49	
	71,618	42765 01-4500-4230-46395	939500 ELGIN SWEEPER	PARTS FOR TRUCK 15	\$85.52	
	71,618	42765 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR TRUCK 15	\$15.30	
	71,618	42765 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PARTS FOR TRUCK 15	\$9.45	
	71,618	42765 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PARTS FOR TRUCK 15	\$0.00	\$248.76
EMPLOYEE REIMBURSEMENT						
	71,606	42766 01-4500-4000-40290	UNIFORMS & CLOTHING	WORK CLOTHING	\$51.90	
	71,606	42766 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	WORK CLOTHING	\$5.73	
	71,606	42766 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	WORK CLOTHING	\$0.00	\$57.63
RELIANCE HOME COMFORT						
	71,620	42767 01-3200-4100-40340	WATER AND SEWAGE	WATER HEATER RENTAL OCT-DEC	\$47.39	



	71,564	42773 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MUSEUM MAT	\$0.00	\$20.34
	71,587	42773 01-5100-4100-41550	MAINTENANCE CONTRACTS	MAT RENTAL SERVICE	\$257.35	
	71,587	42773 01-0000-0200-00325	HST RECEIVABLE100%	MAT RENTAL SERVICE	\$33.46	
STEVE'S ELECTRIC ***	71,587	42773 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL SERVICE	\$0.00	\$290.81
	71,585	42774 01-5100-4100-41700	BLDG REPAIRS AND MAINT	REPAIR PLUG	\$106.10	
	71,585	42774 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR PLUG	\$13.79	
	71,585	42774 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR PLUG	\$0.00	\$119.89
	71,586	42774 01-5000-6020-41700	BLDG REPAIRS & MAINT	REPAIR LIGHT OVER RINK	\$72.00	
	71,586	42774 01-0000-0200-00325	HST RECEIVABLE100%	REPAIR LIGHT OVER RINK	\$9.36	
STONETOWN SUPPLY SERVICES(ING)	71,586	42774 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REPAIR LIGHT OVER RINK	\$0.00	\$81.36
	71,465	42775 01-5100-4100-40210	JANITORIAL SUPPLIES	PPR TWL, TLT PPR, DESCALER	\$209.58	
	71,465	42775 01-0000-0200-00325	HST RECEIVABLE100%	PPR TWL, TLT PPR, DESCALER	\$27.25	
	71,465	42775 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PPR TWL, TLT PPR, DESCALER	\$0.00	\$236.83
	71,501	42775 01-5200-4100-40210	JANITORIAL SUPPLIES	TOILET PAPER, AEROSOL REFILLS	\$146.45	
	71,501	42775 01-0000-0200-00325	HST RECEIVABLE100%	TOILET PAPER, AEROSOL REFILLS	\$19.04	
	71,501	42775 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	TOILET PAPER, AEROSOL REFILLS	\$0.00	\$165.49
	71,546	42775 01-4500-5000-43100	DEBRIS & LITTER PICK UP	GARBAGE BAGS	\$70.52	
	71,546	42775 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	GARBAGE BAGS	\$7.79	
	71,546	42775 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	GARBAGE BAGS	\$0.00	\$78.31
	71,590	42775 01-5000-6020-40210	JANITORIAL SUPPLIES	URINAL CLNR, EAR PLGS, SFTY GL	\$70.80	
	71,590	42775 01-5000-6020-40320	FIRST AID SAFETY SUPPLIES	URINAL CLNR, EAR PLGS, SFTY GL	\$62.34	
	71,590	42775 01-0000-0200-00325	HST RECEIVABLE100%	URINAL CLNR, EAR PLGS, SFTY GL	\$9.20	
	71,590	42775 01-0000-0200-00325	HST RECEIVABLE100%	URINAL CLNR, EAR PLGS, SFTY GL	\$8.10	
STUDIO KUEFNER	71,590	42775 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	URINAL CLNR, EAR PLGS, SFTY GL	\$0.00	\$150.44
	71,488	42776 01-5200-6195-40500	SPECIAL EVENTS	PHOTO BOOTH - SURE START	\$250.00	
	71,488	42776 01-0000-0200-00325	HST RECEIVABLE100%	PHOTO BOOTH - SURE START	\$32.50	
ST. WILLIAMS NURSERY	71,488	42776 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PHOTO BOOTH - SURE START	\$0.00	\$282.50
	71,581	42777 01-4500-4110-80000	MATERIALS-BRIDGES & CULVERTS	PLANT FILL WELLINGTON CULVERT	\$905.79	
	71,581	42777 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	PLANT FILL WELLINGTON CULVERT	\$100.04	
SUPERIOR ELECTRIC MOTORS INC	71,581	42777 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	PLANT FILL WELLINGTON CULVERT	\$0.00	\$1,005.83
	71,521	42778 01-3200-4100-41700	BLDG REPAIRS & MAINTENANCE	FAN MOTOR	\$142.00	
	71,521	42778 01-0000-0200-00325	HST RECEIVABLE100%	FAN MOTOR	\$18.46	
SWAN DUST CONTROL	71,521	42778 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FAN MOTOR	\$0.00	\$160.46
	71,545	42779 01-4500-4000-41540	RENTAL	MAT RENTAL - PW	\$20.66	
	71,545	42779 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	MAT RENTAL - PW	\$2.28	
	71,545	42779 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL - PW	\$0.00	\$22.94
	71,613	42779 01-4500-4000-41540	RENTAL	MAT RENTAL - PW	\$20.30	
	71,613	42779 01-0000-0200-00325	HST RECEIVABLE100%	MAT RENTAL - PW	\$2.64	
TALBOT MARKETING	71,613	42779 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAT RENTAL - PW	\$0.00	\$22.94
	71,498	42780 01-5200-6090-40500	SPECIAL EVENTS	MEDALS - HARVEST RUN	\$635.07	
	71,498	42780 01-0000-0200-00325	HST RECEIVABLE100%	MEDALS - HARVEST RUN	\$82.56	
TECH.STANDARDS & SAFETY AUTH *	71,498	42780 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MEDALS - HARVEST RUN	\$0.00	\$717.63
	71,472	42781 01-5100-4100-41550	MAINTENANCE CONTRACTS	ELEVATOR INSPECTION	\$227.50	
	71,472	42781 01-0000-0200-00325	HST RECEIVABLE100%	ELEVATOR INSPECTION	\$29.58	
	71,472	42781 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELEVATOR INSPECTION	\$0.00	\$257.08
	71,520	42781 01-2000-4025-41550	MAINTENANCE CONTRACTS	ELEVATOR INSPECTION - TC	\$231.50	
	71,520	42781 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ELEVATOR INSPECTION - TC	\$25.58	
	71,520	42781 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ELEVATOR INSPECTION - TC	\$0.00	\$257.08
	71,591	42781 01-5000-6020-41550	MAINTENANCE CONTRACTS	REFRIGERATION INSPECTION	\$385.00	
	71,591	42781 01-0000-0200-00325	HST RECEIVABLE100%	REFRIGERATION INSPECTION	\$50.05	
THAMESFORD PIZZA	71,591	42781 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	REFRIGERATION INSPECTION	\$0.00	\$435.05
	71,490	42782 01-5200-6090-40420	PROGRAM SUPPLIES	LEON'S PIZZA NIGHT	\$44.25	
	71,490	42782 01-0000-0200-00325	HST RECEIVABLE100%	LEON'S PIZZA NIGHT	\$5.75	
FAÇADE LOAN	71,490	42782 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	LEON'S PIZZA NIGHT	\$0.00	\$50.00
	71,524	42783 40-0000-0200-00265	BIA - ACCOUNTS RECEIVABLE-FACADE LOANS	FACADE LOAN	\$2,000.00	
TREMBLETT'S YOUR INDEPENDENT G	71,524	42783 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	FACADE LOAN	\$0.00	\$2,000.00
	71,511	42784 01-1000-4000-40200	OFFICE SUPPLIES	IND'T - SEPT 2014 - ADMIN	\$17.28	
	71,511	42784 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	IND'T - SEPT 2014 - ADMIN	\$1.91	
	71,511	42784 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - SEPT 2014 - ADMIN	\$0.00	\$19.19
	71,512	42784 01-5100-6060-40420	PROGRAM SUPPLIES	IND'T - SEPT 2014 - VPCC	\$7.37	
	71,512	42784 01-0000-0200-00325	HST RECEIVABLE100%	IND'T - SEPT 2014 - VPCC	\$0.58	
WALMSLEY BROS LTD	71,512	42784 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	IND'T - SEPT 2014 - VPCC	\$0.00	\$7.95
	71,582	42785 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPR, HL2 & HL3 ASPHALT		\$1,485.31	
	71,582	42785 01-4500-4130-80000	MATERIALS-HARDTOP MAINT, PATCHING & SPR, HL2 & HL3 ASPHALT		\$5,958.09	
	71,582	42785 01-4500-4123-80000	MATERIALS-ROADSIDE MAINT, CATCHBASINS	HL2 & HL3 ASPHALT	\$644.57	
	71,582	42785 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL2 & HL3 ASPHALT	\$164.06	
	71,582	42785 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL2 & HL3 ASPHALT	\$658.11	

	71,582	42785 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	HL2 & HL3 ASPHALT	\$71.20	
	71,582	42785 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	HL2 & HL3 ASPHALT	\$0.00	\$8,981.34
WARD, BONNIE - (PETTY CASH)						
	71,656	42786 01-5100-4100-41700	BLDG REPAIRS AND MAINT	MAR28 - SEPT22 EXPENSES	\$5.00	
	71,656	42786 01-5100-6090-40420	PROGRAM SUPPLIES	MAR28 - SEPT22 EXPENSES	\$13.01	
	71,656	42786 01-5100-6090-40420	PROGRAM SUPPLIES	MAR28 - SEPT22 EXPENSES	\$12.00	
	71,656	42786 01-5100-6090-40420	PROGRAM SUPPLIES	MAR28 - SEPT22 EXPENSES	\$3.98	
	71,656	42786 01-0100-4000-40810	STUDIES & SURVEYS	MAR28 - SEPT22 EXPENSES	\$16.02	
	71,656	42786 01-5100-6090-40420	PROGRAM SUPPLIES	MAR28 - SEPT22 EXPENSES	\$15.50	
	71,656	42786 01-0100-4000-40810	STUDIES & SURVEYS	MAR28 - SEPT22 EXPENSES	\$7.50	
	71,656	42786 01-5100-6090-40420	PROGRAM SUPPLIES	MAR28 - SEPT22 EXPENSES	\$10.57	
	71,656	42786 01-5100-6090-40420	PROGRAM SUPPLIES	MAR28 - SEPT22 EXPENSES	\$2.00	
	71,656	42786 01-5100-4100-41700	BLDG REPAIRS AND MAINT	MAR28 - SEPT22 EXPENSES	\$3.75	
	71,656	42786 01-5100-6090-40420	PROGRAM SUPPLIES	MAR28 - SEPT22 EXPENSES	\$3.54	
	71,656	42786 01-5100-6090-40420	PROGRAM SUPPLIES	MAR28 - SEPT22 EXPENSES	\$3.01	
	71,656	42786 01-5100-6090-40420	PROGRAM SUPPLIES	MAR28 - SEPT22 EXPENSES	\$16.00	
	71,656	42786 01-5100-6090-40270	NEW EQUIPMENT	MAR28 - SEPT22 EXPENSES	\$24.00	
	71,656	42786 01-0000-0200-00325	HST RECEIVABLE100%	MAR28 - SEPT22 EXPENSES	\$0.65	
	71,656	42786 01-0000-0200-00325	HST RECEIVABLE100%	MAR28 - SEPT22 EXPENSES	\$1.69	
	71,656	42786 01-0000-0200-00325	HST RECEIVABLE100%	MAR28 - SEPT22 EXPENSES	\$1.56	
	71,656	42786 01-0000-0200-00325	HST RECEIVABLE100%	MAR28 - SEPT22 EXPENSES	\$0.52	
	71,656	42786 01-0000-0200-00325	HST RECEIVABLE100%	MAR28 - SEPT22 EXPENSES	\$2.08	
	71,656	42786 01-0000-0200-00325	HST RECEIVABLE100%	MAR28 - SEPT22 EXPENSES	\$2.01	
	71,656	42786 01-0000-0200-00325	HST RECEIVABLE100%	MAR28 - SEPT22 EXPENSES	\$0.98	
	71,656	42786 01-0000-0200-00325	HST RECEIVABLE100%	MAR28 - SEPT22 EXPENSES	\$1.37	
	71,656	42786 01-0000-0200-00325	HST RECEIVABLE100%	MAR28 - SEPT22 EXPENSES	\$0.49	
	71,656	42786 01-0000-0200-00325	HST RECEIVABLE100%	MAR28 - SEPT22 EXPENSES	\$0.46	
	71,656	42786 01-0000-0200-00325	HST RECEIVABLE100%	MAR28 - SEPT22 EXPENSES	\$0.39	
	71,656	42786 01-0000-0200-00325	HST RECEIVABLE100%	MAR28 - SEPT22 EXPENSES	\$2.08	
	71,656	42786 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MAR28 - SEPT22 EXPENSES	\$0.00	\$150.16
WATTSWORTH ANALYSIS INC.						
	71,526	42787 01-2000-4025-40330	HYDRO	ENERGY MGMT & ANALYSIS	\$54.99	
	71,526	42787 01-5000-6020-40330	HYDRO	ENERGY MGMT & ANALYSIS	\$62.79	
	71,526	42787 01-5000-6050-40330	HYDRO	ENERGY MGMT & ANALYSIS	\$15.92	
	71,526	42787 01-5100-4100-40330	HYDRO	ENERGY MGMT & ANALYSIS	\$80.38	
	71,526	42787 01-5000-6040-40330	HYDRO	ENERGY MGMT & ANALYSIS	\$32.83	
	71,526	42787 01-3200-4100-40330	HYDRO	ENERGY MGMT & ANALYSIS	\$17.67	
	71,526	42787 01-5200-4100-40330	HYDRO	ENERGY MGMT & ANALYSIS	\$17.67	
	71,526	42787 01-4000-4400-40300	UTILITIES	ENERGY MGMT & ANALYSIS	\$137.76	
	71,526	42787 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	ENERGY MGMT & ANALYSIS	\$21.28	
	71,526	42787 01-0000-0200-00325	HST RECEIVABLE100%	ENERGY MGMT & ANALYSIS	\$29.54	
	71,526	42787 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	ENERGY MGMT & ANALYSIS	\$0.00	\$470.83
EMPLOYEE REIMBURSEMENT						
	71,500	42788 01-5200-6090-40620	MILEAGE	MILEAGE - AUGUST	\$64.99	
	71,500	42788 01-0000-0200-00325	HST RECEIVABLE100%	MILEAGE - AUGUST	\$8.45	
	71,500	42788 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	MILEAGE - AUGUST	\$0.00	\$73.44
ROYAL BANK VISA						
	71,399	EFT000000000116 01-1002-4000-40270	NEW EQUIPMENT	VISA - AUG 2014 - J BROWN	\$8.03	
	71,399	EFT000000000116 01-1002-4000-41550	MAINTENANCE CONTRACTS	VISA - AUG 2014 - J BROWN	\$127.68	
	71,399	EFT000000000116 01-1002-4000-41550	MAINTENANCE CONTRACTS	VISA - AUG 2014 - J BROWN	\$115.09	
	71,399	EFT000000000116 01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - J BROWN	\$11.16	
	71,399	EFT000000000116 01-1002-4000-40270	NEW EQUIPMENT	VISA - AUG 2014 - J BROWN	\$1.57	
	71,399	EFT000000000116 01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	VISA - AUG 2014 - J BROWN	\$0.44	
	71,399	EFT000000000116 01-1001-4000-41550	MAINTENANCE CONTRACTS	VISA - AUG 2014 - J BROWN	\$34.97	
	71,399	EFT000000000116 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - AUG 2014 - J BROWN	\$0.89	
	71,399	EFT000000000116 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - AUG 2014 - J BROWN	\$0.17	
	71,399	EFT000000000116 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - AUG 2014 - J BROWN	\$0.00	\$300.00
ROYAL BANK VISA						
	71,578	EFT000000000117 01-1000-4000-40710	LEGAL FEES	VISA - AUG 2014 - GRAVES	\$30.37	
	71,578	EFT000000000117 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - AUG 2014 - GRAVES	\$2.36	
	71,578	EFT000000000117 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - AUG 2014 - GRAVES	\$0.00	\$32.73
ROYAL BANK VISA						
	71,339	EFT000000000118 01-0100-4000-41020	PROMOTION & MEALS	VISA - AUG 2014 - TIGERT	\$81.05	
	71,339	EFT000000000118 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - AUG 2014 - TIGERT	\$8.95	
	71,339	EFT000000000118 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - AUG 2014 - TIGERT	\$0.00	\$90.00
ROYAL BANK VISA						
	71,340	EFT000000000119 01-7000-4000-41020	PROMOTION & MEALS	VISA - AUG 2014 - K BROWN	\$46.77	
	71,340	EFT000000000119 01-7000-4000-41020	PROMOTION & MEALS	VISA - AUG 2014 - K BROWN	\$6.23	
	71,340	EFT000000000119 01-7000-4000-40630	STAFF TRAINING	VISA - AUG 2014 - K BROWN	\$51.39	
	71,340	EFT000000000119 01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - AUG 2014 - K BROWN	\$5.16	
	71,340	EFT000000000119 01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - AUG 2014 - K BROWN	\$0.00	\$109.55
ROYAL BANK VISA						
	71,579	EFT000000000120 01-6200-4000-41410	ARTIFACTS	VISA - AUG 2014 - GILLIES	\$20.00	
	71,579	EFT000000000120 01-6200-4000-40500	SPECIAL EVENTS	VISA - AUG 2014 - GILLIES	\$5.88	
	71,579	EFT000000000120 01-6200-4000-40420	PROGRAM SUPPLIES	VISA - AUG 2014 - GILLIES	\$18.35	
	71,579	EFT000000000120 01-6200-4100-41740	LAND MAINTENANCE & IMPROVEMENTS	VISA - AUG 2014 - GILLIES	\$20.00	
	71,579	EFT000000000120 01-6200-6810-42900	MISCELLANEOUS EXPENSE	VISA - AUG 2014 - GILLIES	\$71.51	
	71,579	EFT000000000120 01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - GILLIES	\$2.60	
	71,579	EFT000000000120 01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - GILLIES	\$0.76	



	71,579	EFT00000000120	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - GILLIES	\$2.39	
	71,579	EFT00000000120	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - GILLIES	\$2.60	
	71,579	EFT00000000120	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - GILLIES	\$9.30	
ROYAL BANK VISA	71,579	EFT00000000120	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - AUG 2014 - GILLIES	\$0.00	\$153.39
	71,400	EFT00000000121	01-5100-6070-41530	EQUIP REPAIRS & MAINT	VISA - AUG 2014 - WARD	\$39.52	
	71,400	EFT00000000121	01-5100-6070-40630	STAFF TRAINING	VISA - AUG 2014 - WARD	\$50.00	
	71,400	EFT00000000121	01-5100-6060-40630	STAFF TRAINING	VISA - AUG 2014 - WARD	\$240.00	
	71,400	EFT00000000121	01-5000-6020-41530	EQUIPMENT REPAIRS & MAINTENANCE	VISA - AUG 2014 - WARD	\$308.95	
	71,400	EFT00000000121	01-5000-6050-40630	STAFF TRAINING	VISA - AUG 2014 - WARD	\$150.00	
	71,400	EFT00000000121	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - WARD	\$5.14	
	71,400	EFT00000000121	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - WARD	\$6.50	
	71,400	EFT00000000121	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - WARD	\$31.20	
	71,400	EFT00000000121	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - WARD	\$40.16	
	71,400	EFT00000000121	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - WARD	\$19.50	
ROYAL BANK VISA	71,400	EFT00000000121	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - AUG 2014 - WARD	\$0.00	\$890.97
	71,398	EFT00000000122	01-3400-4000-40630	STAFF TRAINING	VISA - AUG 2014 - SMALE	\$534.24	
	71,398	EFT00000000122	01-3400-4000-40600	MEMBERSHIP FEES	VISA - AUG 2014 - SMALE	\$301.21	
	71,398	EFT00000000122	01-3400-4000-42900	MISCELLANEOUS EXPENSE	VISA - AUG 2014 - SMALE	\$12.00	
	71,398	EFT00000000122	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - AUG 2014 - SMALE	\$59.01	
	71,398	EFT00000000122	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - AUG 2014 - SMALE	\$33.27	
ROYAL BANK VISA	71,398	EFT00000000122	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - AUG 2014 - SMALE	\$0.00	\$939.73
	71,580	EFT00000000123	01-5200-6090-40500	SPECIAL EVENTS	VISA - AUG 2014 - J SMITH	\$208.00	
	71,580	EFT00000000123	01-5200-6195-41036	PARTICIPANT INCENTIVES	VISA - AUG 2014 - J SMITH	\$9.50	
	71,580	EFT00000000123	01-5200-6290-40270	NEW EQUIPMENT	VISA - AUG 2014 - J SMITH	\$147.86	
	71,580	EFT00000000123	01-5200-6090-40500	SPECIAL EVENTS	VISA - AUG 2014 - J SMITH	\$201.11	
	71,580	EFT00000000123	01-5200-6195-40420	PROGRAM SUPPLIES	VISA - AUG 2014 - J SMITH	\$16.81	
	71,580	EFT00000000123	01-5200-6290-40270	NEW EQUIPMENT	VISA - AUG 2014 - J SMITH	\$27.95	
	71,580	EFT00000000123	01-5200-6195-41000	ADVERTISING	VISA - AUG 2014 - J SMITH	\$11.21	
	71,580	EFT00000000123	01-5200-6195-40420	PROGRAM SUPPLIES	VISA - AUG 2014 - J SMITH	\$38.98	
	71,580	EFT00000000123	01-5200-6195-40420	PROGRAM SUPPLIES	VISA - AUG 2014 - J SMITH	\$4.41	
	71,580	EFT00000000123	01-5200-6170-40270	NEW EQUIPMENT	VISA - AUG 2014 - J SMITH	\$194.97	
	71,580	EFT00000000123	01-5200-6290-40240	COURIER CHARGES	VISA - AUG 2014 - J SMITH	\$39.25	
	71,580	EFT00000000123	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - J SMITH	\$18.75	
	71,580	EFT00000000123	01-5200-6170-40270	NEW EQUIPMENT	VISA - AUG 2014 - J SMITH	\$14.25	
	71,580	EFT00000000123	01-5200-6090-41500	CONTRACTED SERVICES	VISA - AUG 2014 - J SMITH	\$7.99	
	71,580	EFT00000000123	01-5200-6090-40500	SPECIAL EVENTS	VISA - AUG 2014 - J SMITH	\$1,413.72	
	71,580	EFT00000000123	01-5200-6090-40500	SPECIAL EVENTS	VISA - AUG 2014 - J SMITH	\$273.50	
	71,580	EFT00000000123	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - J SMITH	\$27.04	
	71,580	EFT00000000123	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - J SMITH	\$1.24	
	71,580	EFT00000000123	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - J SMITH	\$26.14	
	71,580	EFT00000000123	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - J SMITH	\$1.46	
	71,580	EFT00000000123	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - J SMITH	\$5.07	
	71,580	EFT00000000123	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - J SMITH	\$183.78	
	71,580	EFT00000000123	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - J SMITH	\$35.55	
ROYAL BANK VISA	71,580	EFT00000000123	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - AUG 2014 - J SMITH	\$0.00	\$2,908.54
	71,399	EFT00000000124	01-1002-4000-40270	NEW EQUIPMENT	VISA - AUG 2014 - J BROWN	\$121.33	
	71,399	EFT00000000124	01-1002-4000-41550	MAINTENANCE CONTRACTS	VISA - AUG 2014 - J BROWN	\$1,930.38	
	71,399	EFT00000000124	01-1002-4000-41550	MAINTENANCE CONTRACTS	VISA - AUG 2014 - J BROWN	\$1,740.05	
	71,399	EFT00000000124	01-0000-0200-00325	HST RECEIVABLE100%	VISA - AUG 2014 - J BROWN	\$168.68	
	71,399	EFT00000000124	01-1002-4000-40270	NEW EQUIPMENT	VISA - AUG 2014 - J BROWN	\$23.76	
	71,399	EFT00000000124	01-1002-4000-41530	EQUIPMENT REPAIRS & MAINTENANCE	VISA - AUG 2014 - J BROWN	\$6.61	
	71,399	EFT00000000124	01-1001-4000-41550	MAINTENANCE CONTRACTS	VISA - AUG 2014 - J BROWN	\$528.78	
	71,399	EFT00000000124	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - AUG 2014 - J BROWN	\$13.40	
	71,399	EFT00000000124	01-0000-0200-00320	HST RECEIVABLE (PST 78%, GST 100%)	VISA - AUG 2014 - J BROWN	\$2.63	
	71,399	EFT00000000124	01-0000-2020-00000	ACCOUNTS PAYABLE - GENERAL CONTROL	VISA - AUG 2014 - J BROWN	\$0.00	\$4,535.62

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DISTRIBUTION TOTALS: \$4,354,601.95 \$4,354,601.95

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**DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER**

**REPORT NO: A-131-14**

**COUNCIL MEETING DATE: OCTOBER 14, 2014**

**SUBJECT: MONTHLY REPORT**

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### **Development Issues**

The Clerk and I followed up with applicants to discuss temporary use bylaw provisions and the finalization of the severance agreement. This agreement is necessary for the severance to be finalized at the County.

Staff met with representatives of Sifton Properties to discuss the proposed development and discuss development issues such as park land and street configuration.

### **Personnel Issues**

With the adoption of the new Violence and Harassment in the Workplace Policy, Staff have started rolling it out to the staff. The first meeting was held with Public Works in partnership with CUPE.

Over the next few months training will be conducted across all departments.

### **Union Negotiations**

Met with Union negotiation team on multiple occasions. Many issues have now been resolved. The Memorandum of Agreement has been forwarded under a separate report for ratification by Council.

### **Meetings**

The Clerk, Deputy Clerk and I met with the Community Sargent to discuss various issue and the relationship between the OPP and Town office. The issues included process improvements for Taxi Licensing, Transient and Traders as well as other police operational issues.

The Mayor, Clerk and I met with the Southwest LIHN CEO Michael Barrett, and Chair Jeff Low to discuss the changes that are occurring within the health care field and any impacts on both the Town of Ingersoll and the Alexandra Hospital. I believe it was a productive meeting that more clearly identified the role and responsibilities of both the LIHN and the Local Hospital Board.

Met with a human resources consultant who was providing advice on labour issues and the ongoing collective bargaining that was underway in September.

Met with Jeff Brick of the Upper Thames to discuss issues of mutual concern between the organizations and how steps could be taken to facilitate better communication around development applications.

Met with the Director of Economic Development to discuss issues raised at the September Builders meeting, to identify issues and seek solutions.

Met with the Town Engineer and Chief Building Official to review custodial contracts for the Municipality, including those of the Town Hall and Carr's Walkway.

Met with the Town Engineer and the Treasurer to discuss the cost sharing agreement that is in place between the Town and the County on infrastructure projects in advance of meeting with the County. Staff are trying to determine if the agreement is fair and representative for both parties and where changes could be made.

Submitted by: William Tigert, Chief Administrative Officer



**DEPARTMENT: CLERK'S DEPARTMENT**

**REPORT NO: C-132-14**

**COUNCIL MEETING DATE: OCTOBER 14, 2014**

**SUBJECT: CLERK'S DEPARTMENT MONTHLY REPORT**

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The Clerk's department has been very active this month as we have been hitting election period. We have had a number of planning and legal matters that staff have been working on.

Staff are always involved in the day to day Clerk's department work.

## **ATTACHMENTS**

Monthly Statistics

Prepared by: Michael Graves, Clerk

Approved by: William Tigert, Chief Administrative Officer

## **Attachment A: Monthly Statistics**

### **A. Marriage Licenses**

Total – 21 (Total Revenue: \$1890.00)

In-Town - 8

Out-of-Town – 13

### **B. Civil Weddings**

Ceremonies Held in September: 3

Ceremony Booked in September: 2

Ceremonies Booked To Date in 2014: 15

### **C. Burial Permits**

Total: (Total Revenue: \$85.00)

In-Town: 2 (currently no cost)

Out-of-Town: 17 (\$5.00/permit)

### **D. Commissioners Oaths**

Total – 10 (Total Revenue: \$100.00) (\$10.00/commission)

### **E. Paratransit Tickets**

Total - 453 (Revenue: \$1359.00) (\$3.00/ticket)

### **F. Parking Passes**

Total – 2.5 (Revenue: \$75.00)

Day Parking Permits: 2.5 (\$30.00/month)

Evening Parking Permits: 0 (\$30.00/month) – Winter Ban Ended

24-Hour Parking Permits: 0 (\$45.00/month)

### **G. Plaques Ordered**

Commemorative Plaques: 0 (Total Cost: \$45.00 each) = \$0.00

Certificates Ordered: 0

**H. Transient Traders Licenses**

Total: 0 (Revenue: \$0.00)

**I. Lottery Licences**

Total: 1 (Revenue: \$90.00)

**J. Lunch Wagon Permits**

Total: 0 (Revenue: \$0.00)



**Economic Development Department Report  
D-133/14**

**TO:** Mayor Comiskey and Members of Council  
**FROM:** Kale Brown, Director of Economic Development  
**DATE:** October 14, 2014  
**SUBJECT:** Economic Development Monthly Staff Update

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**Department Activities:**

Recent activities in the Economic Development Office have been focused on the following key initiatives:

- 1. Ingersoll Builders Group** – The Ingersoll Builders Group has had great success over the summer months with a Facebook campaign drawing attention to the advantages of life in Ingersoll. A newly launched ad campaign for the autumn features the tagline, “Keep Calm and Discover Living” and will be reaching tens of thousands of Facebook users in the London to Kitchener corridor. Visit the [www.movetoingersoll.ca](http://www.movetoingersoll.ca) or <https://www.facebook.com/ingersolldiscoverliving> for more details.
- 2. Oxford Connection** – The EDO’s from across the county hosted 40+ site selectors and industrial and office realtors on a familiarization tour of our communities this month. Economic Development hosted the tour of the sites in Ingersoll that are development opportunities and also took the time to familiarize the group with the recent growth events here in Ingersoll. Namely, the \$250mn expansion at CAMI, the sale of the 40 Pemberton St. property, and the site plan applications for two further industrial expansions of 50,000 sq feet in total. Furthermore, commercial refurbishment and expansion at the corner of Thames St. and Victoria St., Culloden Road at the 401 and King St. and Oxford St. are all signs of our continued focus on commercial expansion.
- 3. Conestoga College** - Economic Development once again partnered with Conestoga College to provide a guided tour of Ingersoll for the newest cohort of incoming students to the power line program. A number of restaurants in Town also donated pizza for the new students to enjoy following the tour and we would like to thank them for their participation in this annual event.
- 4. Ingersoll Events** – October is Arts and Culture month in Ingersoll. The full calendar of events and activities in and around Ingersoll has been posted to the website, Facebook and also as an insert in the Oxford Review. Please take a look and get involved as Ingersoll showcases its arts and culture this month.

5. **Budgets 2015** – Each of Economic Development, Museum and IT have spent the month preparing draft budgets for 2015 both for operating and capital.
6. **Museum** – The curator continues to see increased tour bookings into October with a number of different groups choosing to package a tour of the area to include a stop at the museum. Museum curator Scott Gillies gave a public lecture in the Ingersoll Rural Cemetery, at the grave site of the Norsworthy family. Telling the story about the family members and in particular the four sons who all fought in World War One. Next event to look forward to is Pumpkin fest on October 18<sup>th</sup> from 12-4pm.
7. **Information Technology** – IT attended two conferences this month and continued work on election preparations and upgrading existing Council computer.

Helpdesk

Tickets opened: 121

Tickets closed: 92

Website:

New visitors: 3988

Returning visitors: 3124

Page views: 21139

Ave visit duration: 2m33s

Prepared by: Kale Brown, Director of Economic Development

Approved by: William Tigert, Chief Administrative Officer



# **INGERSOLL FIRE & EMERGENCY SERVICES**



**SEPTEMBER  
2014**

**REPORT #F-134/14  
APPROVAL DATE: October 14, 2014**

# MONTH END STATISTICAL REPORT

SEPTEMBER 2014

ALARM TYPE		YEAR TO DATE	RESPONSE CLASSIFICATION	YEAR TO DATE
911	4	51	ASSEMBLY OCCUPANCY	4
TELEPHONE TO DISPATCH		0	INSTITUTIONAL	1
MONITOR CO.	6	23	RESIDENTIAL	2
ADMINISTRATION OFFICE	3	39	PROFESSIONAL BUSINESS	
VERBAL REPORT TO HALL		5	COMMERCIAL	1
RADIO		0	INDUSTRIAL	1
C.A.C.C., O.P.P., O.C.P.S.	9	51	VEHICLES/M.V.A.	3
			RUBBISH / DUMPSTER etc.	2
			MEDICAL	5
			CARBON MONOXIDE	2
			MISC. PROPERTY	
			RESCUE	
			PUBLIC HAZARD	
			MUTUAL AID	
			PUBLIC ASSIST (list assist)	1
<b>TOTAL</b>	<b>22</b>	<b>169</b>	<b>TOTAL</b>	<b>22</b>

MONTHLY STATISTICS	2014	2013
DOLLAR LOSS TO BUILDINGS (EST.)	\$0	\$0
DOLLAR LOSS TO CONTENTS (EST.)	\$0	\$0
DOLLAR LOSS TO VEHICLES (EST.)	\$0	\$100

YEAR TO DATE STATISTICS	2014	2013
DOLLAR LOSS TO BUILDINGS (EST.)	\$61,400	\$82,250
DOLLAR LOSS TO CONTENTS (EST.)	\$51,200	\$50,000
DOLLAR LOSS TO VEHICLES (EST.)	\$1,200	\$4,600

	2014	2013
NUMBER OF CALLS THIS MONTH	22	23
NUMBER OF CALLS YEAR TO DATE	169	158
TOTAL MAN-HOURS THIS MONTH	115	135
TOTAL YEAR TO DATE MAN-HOURS	1249	1261

**INGERSOLL FIRE & EMERGENCY SERVICES**  
**STAFF PRACTICE**  
2014

DATE	TIME	ATTENDANCE
September 3, 2014	19:00 HRS - 22:00 HRS	
<b>SUBJECT:</b>	Vehicle Stabilization.	
<b>OBJECTIVES:</b>	Teaching techniques on how to use Wood Cribbing, Stabilization Struts and Lifting Air Bags.	
<b>TRAINERS:</b>	<b>Ryan Baker</b>	

DATE	TIME	ATTENDANCE
September 10, 2014	19:00 HRS – 22:00 HRS	
<b>SUBJECT:</b>	Rope Rescue.	
<b>OBJECTIVES:</b>	Completed a written test on Rope Rescue Theory.	
<b>TRAINERS:</b>	<b>Ryan Baker</b>	

DATE	TIME	ATTENDANCE
September 17, 2014	19:00 HRS – 22:00 HRS	
<b>SUBJECT:</b>	Auto Extrication.	
<b>OBJECTIVES:</b>	Completed various scenarios involving extrication techniques.	
<b>TRAINERS:</b>	<b>Ryan Baker</b>	

**TRAFFIC ACTIVITY REPORT (SEPTEMBER)**

	Number	Amount
<b>Fully Paid</b>	<b>7</b>	<b>\$75.00</b>
<b>Partially Paid</b>	<b>11</b>	<b>\$450.00</b>
<b>Not Paid</b>	<b>0</b>	<b>\$0</b>
<b>Service Fees</b>	-----	<b>\$176.00</b>
<b>Total</b>	<b>18</b>	<b>\$701.00</b>

**INGERSOLL FIRE & EMERGENCY SERVICES  
FIRE PREVENTION INSPECTION ACTIVITIES**

**SEPTEMBER  
2014**

<b>INSPECTIONS</b>		<b>FOLLOW UP-INSPECTIONS</b>		<b>THIS MONTHS TOTALS</b>	<b>YEAR TO DATE</b>
RESIDENTIAL	2	RESIDENTIAL	3	5	72
ASSEMBLY	1	ASSEMBLY	3	4	21
INSTITUTIONAL	2	INSTITUTIONAL		2	6
BUSINESS & PERSONAL SERVICES	5	BUSINESS & PERSONAL SERVICES		5	18
MERCANTILE	1	MERCANTILE		1	14
INDUSTRIAL		INDUSTRIAL	2	2	14
<b>TOTAL</b>	<b>11</b>	<b>TOTAL</b>	<b>8</b>	<b>19</b>	<b>145</b>

**PUBLIC EDUCATION ACTIVITIES**

<b>GROUP</b>	<b>DEMO/TRAINING</b>	<b>TOUR</b>	<b>TALK</b>	<b>VIDEO</b>	<b>GUEST</b>
I.M.T.	Fire Extinguisher Training		X		197
St. James Anglican Church	Lunch Bunch Fire Drill		X		30
Leisure World	Fire Extinguisher Training		X		29
Tillsonburg Home School	Fire Hall Tour	X	X		33
Ingersoll Machine & Tool	SCBA Training		X		16
<b>EDUCATION THIS MONTH</b>					305
<b>EDUCATION YEAR TO DATE</b>					1733

**PUBLIC ACTIVITY INFORMATION**

<b>PROMOTIONS/ACTIVITIES</b>	<b>CURRENT MONTH</b>	<b>TOTAL YEAR TO DATE</b>
Fire Safety Information Distributed	0	539
Promotions in the Community	2	17
Emergency Preparedness Pamphlets	0	100

## BY-LAW ENFORCEMENT

2014

By-Law #	By-Law	Investigations this Month	Year to Date
#09-3989	Regulating & Restricting Dogs		21
#01-3990	Animal Control	1	2
#00-3924	Prohibit & Regulate the Sale & Setting off of Fireworks		0
#08-4432	No Permit Sign	1	12
#09-4510	Building Numbering		0
#04-4160	Zoning		0
#08-4431	Parking		1
#06-4327	Traffic By-Law	5	5
#01-3986	Property Standard		3
	Highway Traffic Act		0
#09-4495	Large Article Waste Disposal		1
#09-3633	Noise By-Law (Regulate or Prohibit)	1	6
#99-3874	Transient Traders (Hawkers & Peddlers By-Law)		1
#13-4726	Open Air Burn		7
#10-4550	Smoking By-Law		1
#03-4105	Standing Water		1
	<b>TOTAL</b>	<b>8</b>	<b>61</b>

	Total for Month	Total Year to Date
<b>Complaints Reported by Town Staff</b>		0
<b>Complaints Reported by Concerned Citizens</b>	4	15
<b># of Notice of Violation Letters Sent</b>		0
<b>Tickets Issued</b>		2

## OTHER ACTIVITIES

- We would like to welcome our new I.D.C.I. Co-op student Austin Malchesky.



**OPERATIONS**  
REGULAR MEETING OF COUNCIL  
September Report # OP -135-14

*Approval Date: October 14, 2014*

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Mayor Comiskey and Members of Council

**A. Town Engineer**

Continue to work on a number of site plan applications and subdivision agreements, as well as I met with a couple of developers to discuss pending and future applications.

I attended the Transportation Association Conference that was held in Montreal September 27 – October 2nd. This event is the largest Transportation Conference in Canada. I had an opportunity to look at a number of interesting products, processes and technology in the Exposition and attended a number of sessions.

The Transportation Management Committee met on September 24, 2014 and discussed a number of traffic and parking issues. Owen Street has received a number of concerns regarding traffic speed and vehicles parking. Since there are a number of children that live on the street and it is the only street access for the subdivision, the Committee discussed the immediate placement of “Children Playing” signs and a study of the parking situation.

The Committee also discussed the bicycle lanes and truck traffic situation on Whiting Street. The committee discussed the removal of truck traffic from Whiting Street in order to improve the safety of bicyclist. A proposed by-law change will be presented to Council next month.

**B. Engineering**

Holcroft Street

The construction work on Holcroft Street is finished with all driveways having been completed, front yards sodded, trees planted and boulevards mulched and seeded. The contractor has been sent a list of deficiencies and will be completing in the next couple of weeks. The Town is currently collecting as-built information for our records.

Whiting Street

The construction work on Whiting Street is also finished with driveways having been completed, front yards sodded and boulevards seeded and mulched. The Town will be collecting as-built information and the contractor will be completing any deficiencies.

The Parking Lot Plowing, Sanding and Salting quotations were opened on September 25, 2014. The Town received two quotes for the 14(fourteen) lots in Town. The lowest quote of \$1,280 per event was received from Rock Solid Design.

Engineering Services responded to requests for 95 locates or re-locates during September.

Respectfully Submitted  
Sandra Lawson, P.Eng.  
Town Engineer

## **CHIEF BUILDING OFFICIAL AND FACILITIES MANAGER**

### **Facilities Management**

1. **Carr's Walkway Lift Device (out of service)** – an inspection by the TSSA on September 4<sup>th</sup>, 2014 revealed multiple deficiencies existing with Lift Device serving the Carr's Walkway facility and as a result the lift device was taken out of service and power to the lift was locked out until such time that repairs are completed and the inspected for approval by the TSSA. Costs associated to the deficiencies have not been determined at the time of this report.
2. **Town Center Roof top ventilation unit (emergency repair)** – on or about September 8<sup>th</sup>, 2014 the electric motor driving the ventilation fan serving the 2<sup>nd</sup> floor of the Town Center failed, causing a total loss of ventilation provided to the affected spaces (Town offices and Council Chambers) emergency repairs were conducted and the system was restored to full operation status by September 12<sup>th</sup>, 2014. Costs for this repair are totaled within the Operation budget under equipment maintenance.
3. **Facility Condition Assessment report (Draft submittal)** – the Draft copy of the Condition Assessment Report was received by Town staff for review on September 22<sup>nd</sup>, 2014 review of the report is pending and the results of the preliminary findings may be considered for proposals to include items within the 2015 Capital Budget for immediate repairs where necessary.

### **Building Department**

1. **Derelict Building boarded up and Orders posted** – subsequent to inspections conducted by Building Department personnel and Consulting Structural Engineer Marianne Brown (Orr Brown Consulting Engineers) an Order to Remedy Unsafe Building and an Order to Prohibit Use and Occupancy of Building where issued by the Chief Building Official upon a property in the Town. For further information regarding the Town's interest in this matter please direct any questions or concerns to the Chief Building Official directly.

## 2. Carrs Walkway -Custodial

September 2014 we received 3 quotes for the Custodial work at Carrs Walkway. The following are the price results from this quote.

Company	Price does not include HST
1. Jeffrey Bragg-Ingersoll	\$600.00/month plus HST
2. Double M & M Enterprise Inc.- London On	\$1118.00/month plus HST
3. Jani King - London	\$2,235.00/month plus HST

The quote of Jeffrey Bragg was accepted for a two year term from January 1, 2015 till December 31, 2016.

## 3. Snow Removal - Carrs Walkway, Gazebo, Town Centre

The contract has been extended for further 2 years to Jeffrey Bragg, of Ingersoll at the same hourly rate as 2012- 2014 at \$50.00 per hour.

## 4. September 2014 Permits – 10 building permits for construction valued at \$749,300.00 were issued for the month of September.

- Total permits fees collected **\$5,863.20**
- Single and Multi-Unit for September – 2 single family dwellings & 0 Multi-Unit
- Total Single & Multi units permits over year to date (2014);**  
 - 45 Single Family Dwelling permits  
 - 2 Multi-Unit permits (9 units)
- Total September Sewer Permits – 10
- September Permit Summary and Permit Comparison Reports as follows:

### TOWN OF INGERSOLL Permit Summary From 9/1/2014 to 9/30/2014

Building Code Category	Total		New Structures		Add/Reno/UseCh		Demolitions		Signs		Other	
	Value	#	Value	#	Value	#	Value	#	Value	#	Value	#
Accessory Residential	\$15,200	2	\$15,000	1	\$0	0	\$200	1	\$0	0	\$0	0
Residential	\$469,100	5	\$437,100	3	\$32,000	2	\$0	0	\$0	0	\$0	0
Agricultural	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Commercial	\$265,000	3	\$0	0	\$265,000	3	\$0	0	\$0	0	\$0	0
Industrial	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
Institutional	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0
<b>TOTALS</b>	<b>\$749,300</b>	<b>10</b>	<b>\$452,100</b>	<b>4</b>	<b>\$297,000</b>	<b>5</b>	<b>\$200</b>	<b>1</b>	<b>\$0</b>	<b>0</b>	<b>\$0</b>	<b>0</b>



## Permit Comparison Summary from 9/1/2014 to 9/30/2014

Category	Previous Year						Current Year					
	#	Building	Muni Dev.	Muni Levy	County	Value	#	Building	Muni Dev.	Muni Levy	County	Value
Accessory (Residential)	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	2	\$160.00	\$0.00	\$0.00	\$0.00	\$15,200
Commercial	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	3	\$2,622.00	\$0.00	\$0.00	\$0.00	\$265,000
Agricultural	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Institutional	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Industrial	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Residential	11	\$5,312.40	\$6,434.00	\$0.00	\$24,192.00	\$703,500	5	\$3,081.20	\$6,844.00	\$0.00	\$28,550.00	\$469,100

	Previous Year	Current Year
Total Permits issued	11	10
Total Dwelling Units Created	2	2
Total Permit Value	\$703,500.00	\$749,300.00
Total Permit Fees	\$5,312.40	\$5,863.20

- Leaf pick up operations will begin around Thanksgiving depending on the start of leaf drop. Pick up will continue weather permitting until mid November. Workers will make one collection per street per week.

### Free Trees

- Trees left over from previous free tree programs are being offered to residents this fall. Trees will be delivered when they go dormant and so far interest has been strong.

## Winter Control

- I recommend that the period from October 1, 2014 to April 1, 2015 be adopted as the Towns season for Winter Road Maintenance and further that services be delivered between the hours of 4:00am and 11:00pm.
- I also recommend that the Level of Service to be delivered as set out in the Level of Service Guidelines for the Town of Ingersoll for snow and ice control. These standards are a Regulation in the Municipal Act, 2001.

Respectfully Submitted,  
Doug Wituik,  
Public Works Manager

**TOWN OF INGERSOLL  
PARKS AND RECREATION DEPARTMENT  
MONTHLY REPORT – OCTOBER 2014**

***Report No. R-136 -14  
Approval Date: October 14, 2014***

**Members of Council:**

1. Parks & Recreation Department Upcoming Meetings & Special Events:

**Oxford Trails Council Meeting**

Monday, October 6, 2014 – 12 noon  
Oxford County Building – Room 129

**Safe Cycling Committee Meeting**

Wednesday, November 5, 2014 - 7 pm – VPCC

**Ingersoll PlayRight – Annual General Meeting**

Tuesday, November 4, 2014 – 5:30 pm – VPCC

**Fusion - 9<sup>th</sup> Annual Haunted House & Family Fun Zone**

October 24, 25, 26 from 5:30-9:00pm

**Fusion – Thanksgiving Dinner**

October 9, 2014 at 6pm - Town staff and Council Welcome

**Fusion – Toy Drive for Inter Church Christmas Hamper Program**

November 15-30, 2014

Donation collected at Unifor, Fusion or at the Parade on the Fusion Float

**Fusion Christmas Dinner & Annual Youth Awards**

December 11, 2014 5:30pm -Town Staff and Council Welcome

2. 2014 October Additional Work Projects:
  - Preparation of 2015 Capital & Operating Budgets;
  - 2015 Pan Am Games Torch Relay – Celebration Community;
  - 2014 Parks and Recreation – Comprehensive Rates and Fee's Research and Review;
  - Implementation of Fall Programs;

- 2015 Winter Here In Ingersoll Program Information;
- Safe Cycling Committee – Review 2015 Objectives, Preparation of 2015 budget requirements;
- Arena Facility Condition Report – assisting WGD Architects Inc.;
- Fusion Youth Activity Centre – Kitchen Renovations.

### 3. Fusion Highlights:

- Skate park attendance for the month of September was 376 youth visits;
- Total youth visits for the month of September was 1,310;
  
- The IYAC committee has organized a Food drive that is beginning on September 30 and will be running until the end of October. The food will be donated to Operation Sharing. All food donations are welcome;
- Fusion Youth Centre has partnered again with Unifor Local 88 and will be putting a float into the Parade on November 15;
- Fusion launched a new computer animation program using our I Mac computers;
- Fusion collected the E-Waste from the Trashapalooza event in Sweaburg on September 20<sup>th</sup> ;
- Beginning in September, WDDS will be renting Fusion’s recording studio every month for their radio program;
- In partnership with the Ingersoll Rotary Club, Fusion is launching a music program. The program will be called the Ingersoll Rotary Vivo Music Program will introduce youth to the exploration of music. The program is being fully funded by the Ingersoll Rotary Club;
- Staff attend a Volunteer Fair at the Unifor Local 88 hall in an attempt to recruit additional volunteers for the centre;
- The Haunted House Preparation is well underway, with several community sponsors again this year. We will be co-marketing the Haunted House and Pumpkin Fest events together
- Cassie Webb a Fusion Youth Member worked with staff at the centre and created a Music Video using Singer/Songwriter Kim Taylor’s music “Build You Up” song (with permission). Cassie worked with the Recording Studio, Photography, Multi-Media and Art programs to create her music video and music CD. You can watch it on the Fusion Youth Tube [www.youtu.be/mt79uX1Jdpk](http://www.youtu.be/mt79uX1Jdpk) Cassie was also successful in having her song loaded on iTunes where you can now purchase her music. Cassie is a very talented young lady who plans to launch her music career. In less than a month of posting her song she has already secured a signing event.

Prepared by: Bonnie Ward, Director of Parks & Recreation  
 Approved by: William Tigert, CAO



**DEPARTMENT: TREASURY DEPARTMENT**

**REPORT NO: T-137-14**

**COUNCIL MEETING DATE: October 14th, 2014**

**TITLE: TREASURY DEPARTMENT MONTHLY REPORT**

---

Mayor Comiskey and Members of Council:

**Department Activities and Information for the month of August**

1. 2015 budget is in process. Capital budgets to be submitted by the end of September followed by operating at the end of October.
2. Request for proposals for banking services closed September 24<sup>th</sup>. Proposals were evaluation with recommendation to come forward in October.
3. Property Tax Statistics:

504	Property Title Changes 2014 Year to Date
\$764,434	Property Taxes Outstanding
3	Properties registered for tax sale (3 plus years in arrears, potential sale by tender in 2015)

Prepared by: Jim Brown, Director of Finance, Treasurer



**DEPARTMENT: OPERATIONS**

**REPORT NO: OP-138-14**

**COUNCIL MEETING DATE: OCTOBER 14, 2014**

**TITLE: CHARLES STREET WEST SIDEWALK**

---

## **OBJECTIVE**

To provide options for Council's consideration and receive direction on the 2014 capital project, Charles Street West sidewalk.

## **BACKGROUND**

During project design, it was discovered that there was insufficient municipal road allowance for the proper construction of a sidewalk on Charles Street West.

Although there were preliminary staff discussions about the possibility of acquiring the land from an adjacent owner, Council has decided not to pursue the purchase any additional land to complete the construction of the sidewalk on Charles Street West between Merritt and King Street West.

In order to construct the sidewalk without the land Council has a number of options.

Since the approval of the 2014 budget, some new factors have come into play. There is a section of this sidewalk that now has a severance agreement for development of several lots on the south side of Charles Street. As part of the agreement the developer will be required to pay for their portion of the sidewalk fronting the development. Based on the tender prices for the sidewalk this could offset approximately \$2,160 of the cost of the sidewalk from the municipal budget.

In April 2014, this section of sidewalk was tendered with a number of other sections of sidewalk for construction this year. The tender was awarded to AutoForm.

## **ANALYSIS**

The Town has several options for constructing the sidewalk.

1. Build only the first section of sidewalk from Merritt to Queen Street. This would allow pedestrians a sidewalk along Charles Street West and up Queen Street to King Street and along King Street to the Independent. The sidewalk would cost \$30,000. The developer would need to put up securities for the construction of the sidewalk in front of his development that would be constructed at a later date.
2. Build the section of sidewalk from Merritt Street to the property line between 259 and 261 Charles Street West. The sidewalk would cost \$50,000 minus the developer's contribution of \$5,300. With this option, the sidewalk would not be complete all the way to King Street. Through the installation of appropriate signage, pedestrians would be advised that they need to go up Queen Street if they were proceeding to King Street. However, signage would prove to be less effective for those with visual impairments.
3. Build the entire sidewalk except for a small section in front of 261 Charles Street West. The break between the two sections of sidewalk would be connected with a 1.4 metre wide strip of asphalt. The sidewalk would cost \$57,000 minus the developer's contribution of \$5,300.

This would complete the sidewalk along Charles Street West from Merritt to King Street West and staff would be able to perform winter maintenance with a slight overhang of the blade as the sidewalk plow is 1.5 metres wide. Staff would also be able to complete the sidewalk in concrete if the opportunity to purchase the property was obtained at a future date.

4. Not build the sidewalk. Since this project has already been tendered this will cause a penalty of \$6,400 from the contractor. There have also been a couple of residents who have put off improvements to their driveways for a couple of years waiting for the sidewalk to be constructed that maybe a little upset.

## **INTERDEPARTMENTAL IMPLICATIONS**

### **FINANCIAL IMPLICATIONS**

If the entire sidewalk is constructed with the small strip of sidewalk in asphalt (Option 3) the cost for the sidewalk would cost \$57,000 minus the developer's estimated contribution of \$2160. Since the project has been tendered this cost has been covered in the Capital Budget.

If the sidewalk is not built at all there would still be a cost of \$6,400 as a penalty from the contractor.

## **RECOMMENDATION**

**THAT** report Number OP-138-14 be received as information.

**AND FURTHER THAT** Council authorize Option 3 for the construction of the entire sidewalk, with a portion funded by new development and utilizing a small area to be bridged via an asphalt section until such time as a full concrete sidewalk can be constructed.

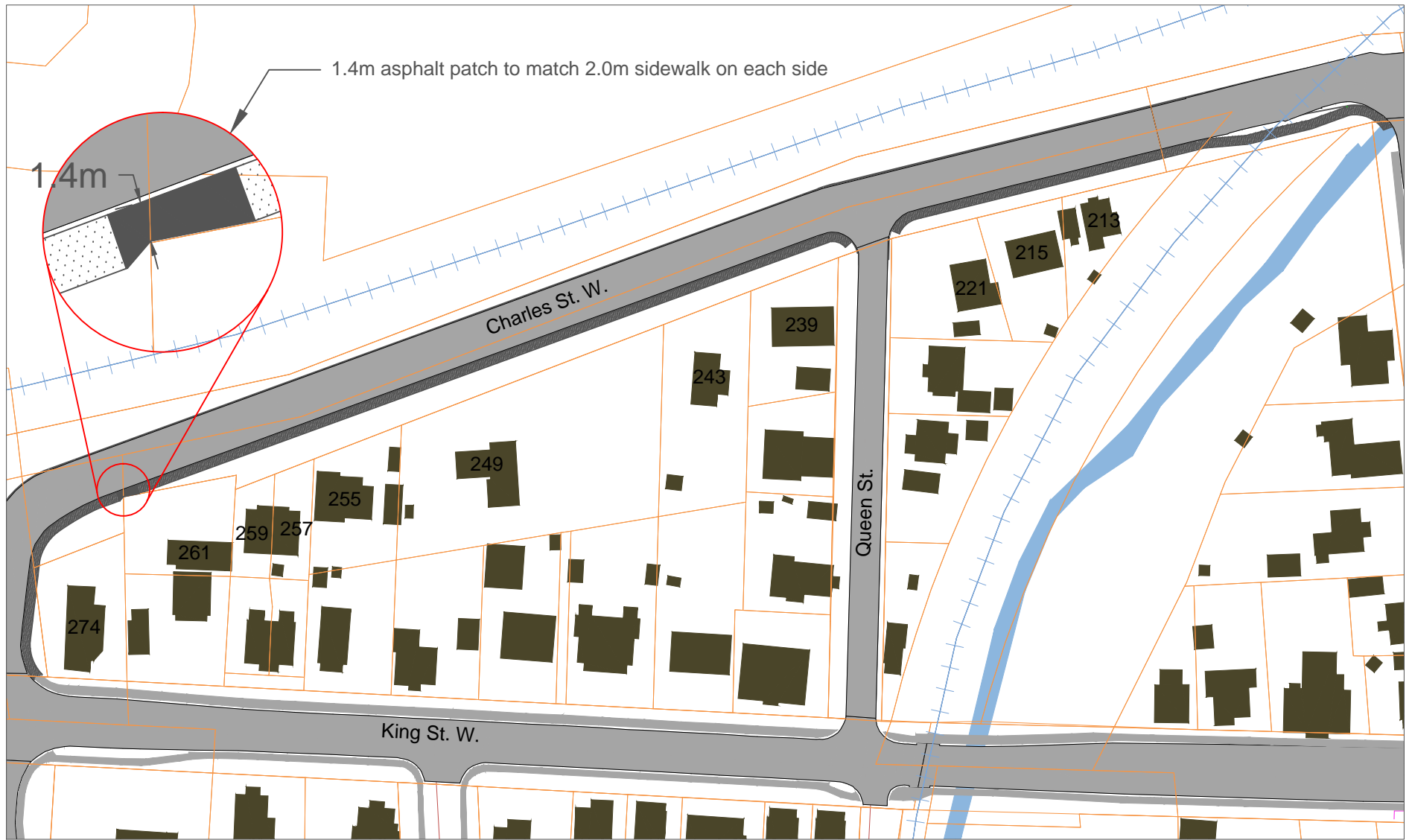
Prepared by: Sandra Lawson, P.Eng., Town Engineer

Approved by: William Tigert, Chief Administrative Officer



# Charles St. W. Sidewalks

Complete Concrete Sidewalk from Merrit St. to King St. W.  
with Asphalt Section at 261 Charles St. W.



1.4m asphalt patch to match 2.0m sidewalk on each side

1.4m

Charles St. W.

Queen St.

King St. W.

274

261

259

257

255

249

243

239

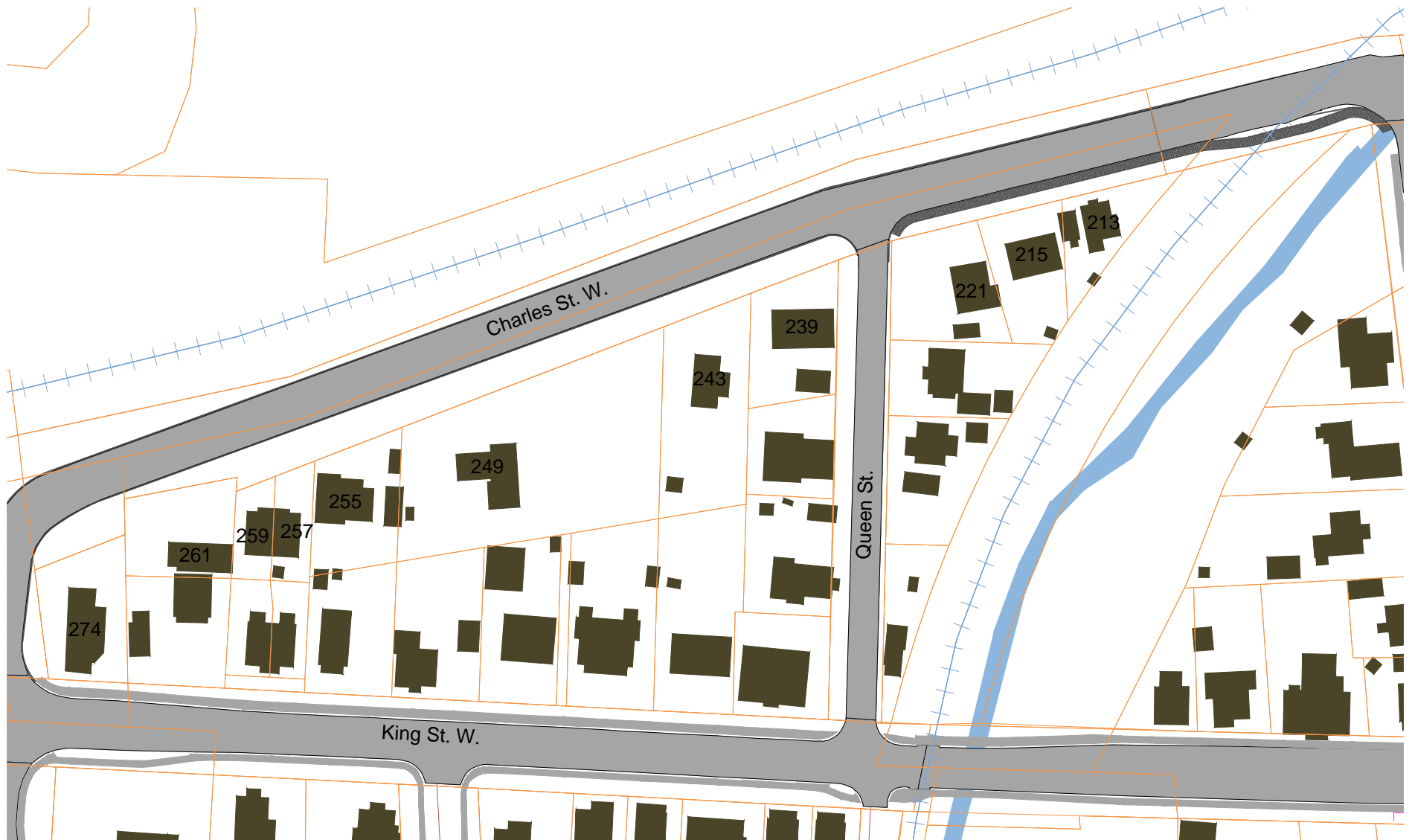
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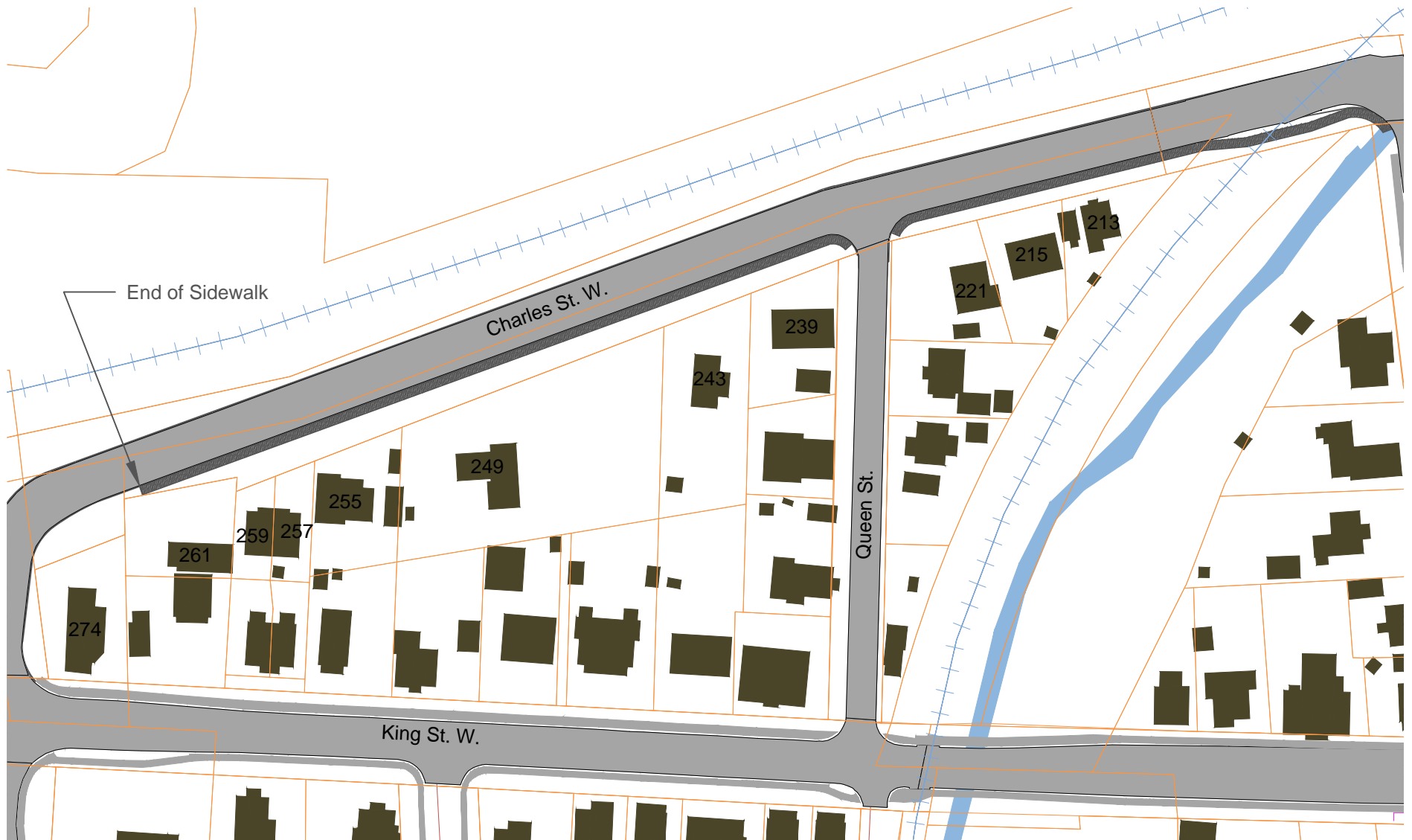
# Charles St. W. Sidewalks

Concrete Sidewalk from Merritt St. to Queen St.



# Charles St. W. Sidewalks

Concrete Sidewalk from Merritt St. to 261 Charles St. W.





**DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER**

**REPORT NO: A-139-14**

**COUNCIL MEETING DATE: OCTOBER 14, 2014**

**TITLE: PARKLAND DEDICATION REQUIREMENTS – SIFTON PROPERTIES  
(CLARK AND HARRIS)**

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## **OBJECTIVE**

To provide information and receive direction from Council on parkland dedication for the proposed subdivision owned by Sifton Properties (Clark and Harris).

## **BACKGROUND**

As Council is aware Sifton Properties are developing a substantial residential/commercial subdivision on the property that is bounded on the south by Clark and on the east by Harris.

Under the Planning Act and Ingersoll Town Policies developers are required to provide 5% dedication of parkland for residential development and 2% dedication for commercial development.

During the first phase of development, Council conveyed lands to the developer for the site and development of the storm water management facility. This was done on the condition that the developer would convey a corresponding land amount back to the Town in addition to any of the required parkland requirements.

The arrangement was detailed within the subdivision agreement for the first phase of the development.

Sifton is currently moving forward with the registration of the plan and the question and location of the parkland dedication needs to be determined by Council.

As Council is undoubtedly aware there is a sizable area of woodlot on the lands. There have been discussions and interest shown by the community to retain this wood lot in its entirety as a managed woodlot, perhaps developing walking trails.

Staff understand that some discussions around a credit being granted to Sifton for any excess dedication could be allowed for use elsewhere at some future date.

The general inference was that the Town would grant a credit of any over dedication, so as to acquire all of the woodlot, and allow Sifton to forgo any future parkland dedication in the Town until that credit was fully utilized. Staff believe a ten year period for any such credit would apply as well.

Staff met with representatives of Sifton in mid-September to discuss some issues around the registration of the development, including the requirements for parkland dedication. Sifton has now responded with a letter outlining their position as to the requirements of parkland dedication. The letter is attached for Council's information. In summary the Key points are as follows:

- Sifton believes it should be able to exclude the woodlot prior to any calculation of parkland dedication requirements. They suggest that they should be able to deduct the woodlot in its entirety prior to calculating the dedication requirements to the Town. They site that this is a practice used in London and other municipalities. This however is not the mechanism established in the Official Plan or the Policies for Parkland dedication for the Town of Ingersoll. Staff believe that this is not appropriate or acceptable.
- Sifton suggests that the lands that were conveyed to it for storm water management facilities, and then re-conveyed like all storm facilities are, should not be a requirement for them to offer an equal size portion of land back to the Town. Staff believe that this is not consistent with the agreement made with the Town in good faith with the construction of Phase one. Staff would argue that Sifton is obligated to provide an equal area of land to the Town to address the land given for storm water management.

At that time it was expressed by Sifton that they were not open to a land credit, but rather that if the Town wished to acquire all of the woodlot the area above and beyond any parkland requirement would be conveyed at fair market value. Staff asked that Sifton provide documentation of their position for Council consideration.

## **ANALYSIS**

Based on the calculations provided by the County Planner (map attached), the woodlot is approximately 4.72 ha in size.

Parkland dedication requirements based on the mix between residential and commercial is approximately 1.21 ha. The area to compensate for the storm water management facility is .77 ha. This represents a total of 1.98 ha of land due to the Town.

After the calculations, it leaves approximately 2.74 ha or 6.77 acres of woodlot that would be an over contribution of land, that Sifton would expect compensation. Based on market value, which would have to be determined by an appraisal. This land value

could vary greatly dependent on whether it is designated Environmental Protection, or if it could be changed to developable land.

The woodlot is currently designated under the Official Plan as Environmental Protection and zoned as Development.

Although the EP designation does provide some protection for the woodlot, it does not guarantee that an application to change the designation or zoning couldn't be successful. The most secure option to maintain the woodlot is to have the lands transferred to public ownership. Sifton has indicated that should an agreement not be reached they would have to consider some form of development on the lands.

Although Town does not have funds readily available for the acquisition of the land, borrowing is an option. There may also be other avenues to explore such as a land swap.

The Town does have some small land holdings scattered through the Town that are currently for sale, perhaps there could be some discussions around swapping these lots for the woodlot. Unfortunately the Town does not have a parcel of land in the 6 acre size designated for residential or commercial.

Council needs to make a decision on how to proceed as the developer hopes to have registration and approval from County in November. To do so the developer needs to know what lands the Town wishes to acquire to finalize the plan of subdivision.

#### **INTERDEPARTMENTAL IMPLICATIONS:**

#### **FINANCIAL IMPLICATIONS**

Should Council wish to try and acquire the entire woodlot from the developer a financial mechanism needs to be found to do so that will satisfy both the Town and Sifton.

#### **ATTACHMENTS**

Map of Sifton subdivision showing parkland dedication calculations.

Correspondence relating to the development history of the property along with Sifton's latest position.

#### **RECOMMENDATION**

**THAT** Council provide the following direction to staff on parkland dedication and woodlot acquisition in the Sifton Harrisview Subdivision.

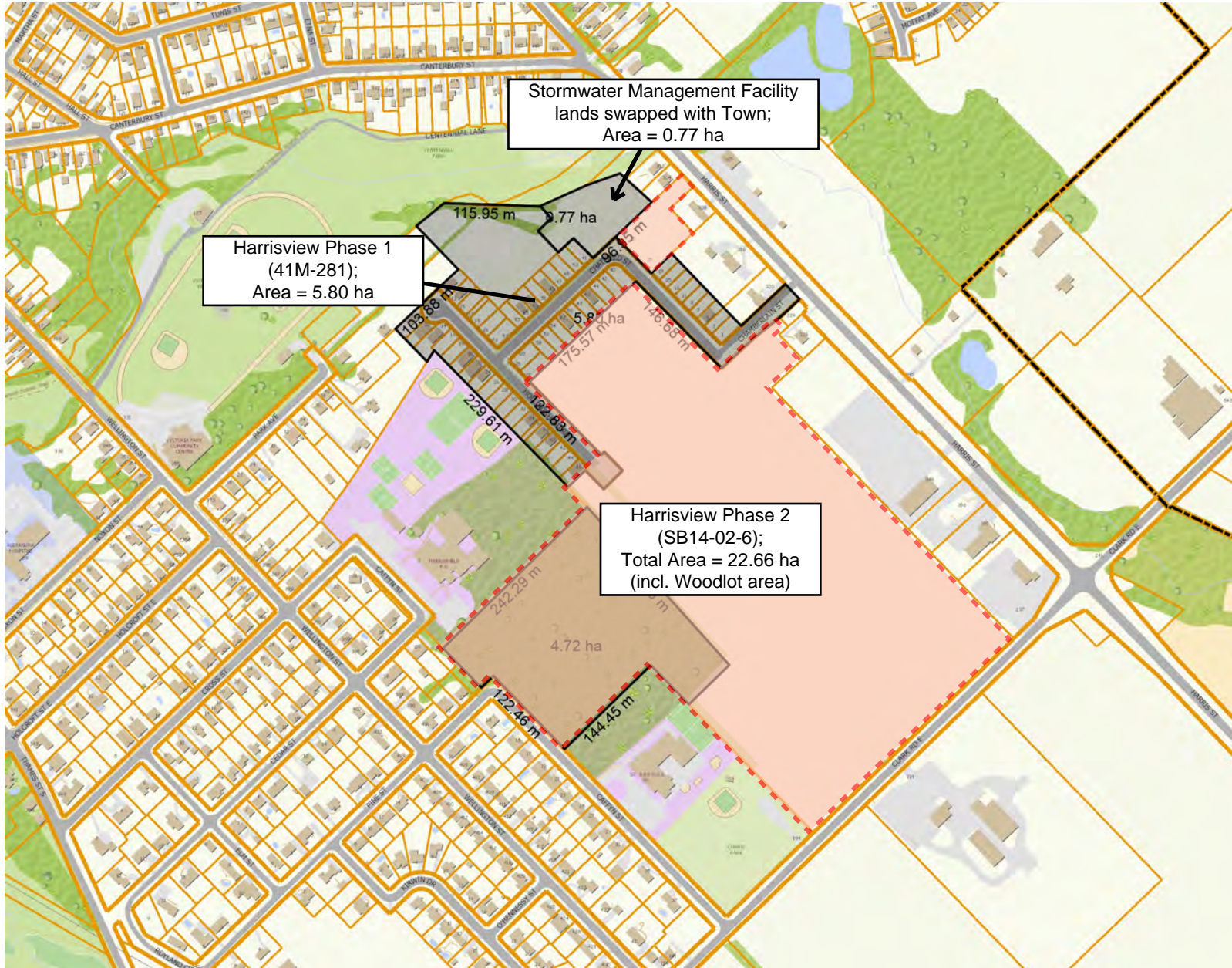
1. That parkland dedication calculations, as determined by Staff in consultation with the County Planner, and consistent with the Official Plan Policies be used in the determination of parkland requirements. This would be done based on the entire land holding of the developer including the woodlot.

2. That Council believe Sifton needs to confirm their obligation outlined within correspondence between Sifton and the Town to convey lands in addition to parkland requirements, based on the lands given to them for the development of the storm water management facility. This shall be done on an exact acre/acre, hectare/hectare basis.
3. That the Council authorize Staff to retain, in conjunction with Sifton if possible, the services of a qualified land value appraiser to establish a fair market value of the excess woodlot, for Council to consider acquisition.

Prepared by: William Tigert, Chief Administrative Officer



# Sifton Properties Ltd. - Harrisview Subdivision



## Legend

- Parcel Lines
- Property Boundary
- Assessment Boundary
- Unit
- Road
- Municipal Boundary

## Notes:

1. No parkland dedication provided in Phase 1 (5.8 ha). At 5% of Phase 1, Sifton owes Town 0.29 ha (0.71 ac), per Phase 1 Dev. Agmt.
2. SWM land provided by Town to Sifton = 0.77 ha (1.9 ac). Sifton owes Town equal land area in return.
3. According to Sifton's Phase 2 Draft Plan submission and Planning Rationale Report (April 9/14) the amount of Commercial land to be developed is 6.92 ha (17.1 ac), thereby requiring 0.14 ha (0.34 ac) for a 2% parkland dedication ratio.
4. Planning staff calculate the remaining 15.74 ha (38.9 ac) of the subject site, which is to be residentially developed, is subject to the 5% parkland dedication ratio. This area also includes the area of the existing woodlot. The 5% requirement for parkland dedication would amount 0.78 ha (1.9 ac).

Total Parkland dedication required per Planning Act amounts to:  
 $0.29 + 0.14 + 0.78 = 1.21$  ha (2.99 ac).  
 Add SWM lands owed to Town =  
 0.77 ha (1.9 ac)  
**Woodlot Area = 4.72 ha**  
**- Parkland dedication = 1.21 ha**  
**- SWM lands owed = 0.77 ha**  
**Surplus (credit) = 2.74 ha**  
 or (6.77 ac)



0 89 178 Meters



NAD\_1983\_UTM\_Zone\_17N



This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. This is not a plan of survey

September 22, 2014





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October 8, 2014

Town of Ingersoll  
130 Oxford Street (2nd Floor)  
Ingersoll, ON  
N5C 2V5

**Attention: William Tigert, Chief Administrative Officer**

Dear Mr. Tigert:

**Re: Sifton Harrisview Subdivision Phase 2 – Parkland Options**

Further to our meeting on September 25, 2014 with yourself, Kale Brown, Michael Graves and Sandra Lawson regarding the status of our Phase 2 subdivision application submission, we were requested to submit a letter regarding potential parkland options that could be considered by the Municipality. As you are aware, we submitted the subdivision and associated zoning by-law amendment applications for Phase 2 earlier this year. In addition, draft plan conditions for Phase 1 stated that "The matter of parkland dedication for Phase 1 be imposed at the discretion of the Town of Ingersoll, prior to registration of this phase" (Condition 6). The subdivision agreement, Clause 28(m) states "That parkland dedication, in accordance with the *Planning Act* R.S.O., 1990, as amended, including consideration of the woodlot, will be a condition of Phase 2 of the subdivision."

We have provided the following letter correspondence on this issue from 2009 and 2010 – this correspondence is helpful to frame the opportunities today.

The review shows 4 options were reviewed at that time, including the following:

- 1) **Develop some or all of the woodlot**
- 2) Creation of a Common Elements Condominium that would own the woodlot
- 3) **Sell the woodlot and/or receive parkland credit from the municipality**
- 4) Dedicate the woodlot for tax purposes

**Sifton's preference today would be options 1 or 3.**

We are of the view that development this woodlot (option 1) should only be implemented should an agreement with the municipality not be viable or feasible. There is clearly a public interest in public ownership of the asset as it would meet a number of objectives including the following:

- Increase the amount of natural area in public ownership;
- Allow for public access and enjoyment for passive recreation, contributing to healthy communities;
- Provide a connection between the smaller wooded areas currently on the school grounds;
- Allow opportunities for development of appropriate management and enhancement strategies to improve the long-term viability of the woodlot.

- The public believes, rightly or wrongly, that the woodlot is in public ownership, and would most likely frown on its development.

Should Council have a desire to own the woodlot, there are at least three ways to acquire the lands. They would include:

- 1) Expropriation
- 2) **Parkland Dedication for some of the woodlot**
- 3) **Purchase the excess woodlot outside of parkland dedication**
- 4) **Trade or swap**

**Sifton proposes that 1.04 Ha of the woodlot be dedicated to the municipality for parkland purposes as a condition of the phase two subdivision.**

Based on our analysis of parkland dedication requirements and prior correspondence, we believe the 1.04 Ha (5% dedication) should be calculated as follows:

PHASE	LAND USE	AREA (ha)	DEDICATION REQUIREMENT	PARKLAND REQUIRED (ha)
Phase 1	Residential	6.94	5%	0.35
Phase 2	Residential	10.95	5%	0.55
Phase 2	Commercial	6.92	2%	0.14
<b>TOTAL</b>		<b>24.34</b>		<b>1.04</b>

We have not included the woodlot in the land area requirements for parkland dedication, as it is our position that lands that are not being developed and are proposed to be parkland / open space should not require additional parkland dedication. This is consistent with parkland dedication / conveyance policies in London and other municipalities.

**However, as the woodlot is approximately 4.7 hectares in size, it exceeds the parkland dedication requirements by over 3 hectares. A number of options exist with respect to parkland dedication including the following:**

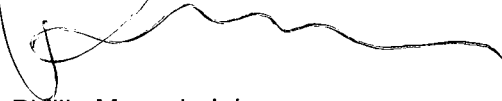
1. **Sifton dedication of 1.04 hectares of the woodlot to the Municipality with the remainder acquired by the Municipality at fair market value;**
2. **Sifton dedication of 1.04 hectares of the woodlot as parkland and a land swap for other lands in Ingersoll of an equivalent size/value, should there be suitable lands available for a swap;**
3. Sifton dedication of 1.04 hectares of the woodlot as the required parkland, and dedication of the remaining area with parkland credit provided for future development applications;
4. Sifton dedication of the entire woodlot, with 1.04 hectares of the woodlot as required parkland dedication, and some type of tax credit or development charge exemption of equivalent value provided by the Municipality for the remaining area of the woodlot remaining.

**Our preference would be for Option 1 or 2. While option 3 may be viable, Sifton does not own additional lands in the municipality at present, making credits not viable.**

We would appreciate it if you could provide us with some direction from Council in order to proceed with further discussions.

If you have any questions, please do not hesitate to contact me.

Yours truly,  
SIFTON PROPERTIES LIMITED

A handwritten signature in black ink, appearing to be 'Phillip Masschelein', written over a wavy horizontal line.

Phillip Masschelein  
Vice President  
Neighbourhood Developments

cc: M. Zunti (Sifton)  
K. Brown (Town of Ingersoll)  
S. Couture (County of Oxford)



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COPY

January 6, 2010

Elaine Clark  
Clerk-Deputy Administrator  
Town of Ingersoll  
130 Oxford St.  
Ingersoll, ON N5C 2V5

**Attention: Elaine Clark, Town Clerk**

**Re: Parkland Dedication  
Harris Road subdivision, Phase 1, 32T-06001**

---

Further to our meeting of Monday, December 21, 2009, you identified some challenges in obtaining a Council resolution in this matter, but advised you had completed a poll of the Councilors' position.

We understand from our discussion that Council has, at this time, changed their mind on their position of ownership of the woodlot from the Town's prior position. We are disappointed to hear of the reversal of this prior position, and do not understand the rationale. Could you please provide us with the Council resolution from the Council meeting of Monday December 14th? We hope this can provide more clarification on Council's position.

We also understand that the only other relevant option acceptable to Council is to provide Cash-in-Lieu of Parkland for Phase 1. We have spoke with Ron Versteegen at the County about the Cash-in-Lieu by-law and he believes the Town of Ingersoll has one. I understood from our conversation the Town did not. Please confirm.

We have not been able to locate this By-Law, and have therefore looked at the County Official Plan and Planning Act for direction.

Please see below excerpts from both documents.

## County of Oxford Official Plan

### 9.5.2.3 Parkland Acquisition

Town Council will acquire lands for use as parkland or leisure through all methods available including dedication, purchase, donation or bequest and expropriation:

#### PARKLAND DEDICATION

Town Council and County Council will, as a condition of subdivision, *development* or redevelopment of land for residential purposes, require that 5% of the land proposed for *development* be conveyed to the municipality for park or public leisure purposes, pursuant to the provisions of the Planning Act.

#### ALTERNATIVE REQUIREMENT

Alternatively, Town Council and County Council may require the dedication of parkland at a rate of 1 hectare (2.47 acres) for every 300 dwelling units proposed, as provided for under the Planning Act.

#### INDUSTRIAL, COMMERCIAL DEVELOPMENT

In the case of industrial or commercial *development*, Town Council and County Council may require that land in the amount of 2% of the land proposed for *development* be conveyed to the Town for park or public leisure purposes, pursuant to the Planning Act.

#### CASH-IN-LIEU OF PARKLAND

Town Council may require cash-in-lieu of all or part of the required parkland dedication under the following circumstances:

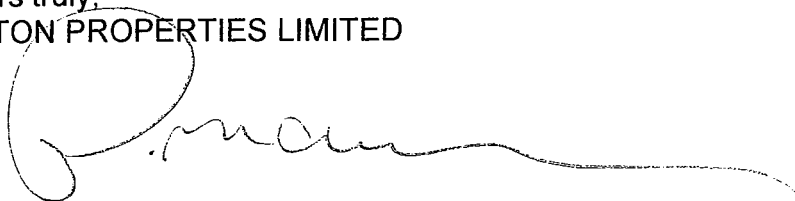
- where the required land dedication fails to provide an area of suitable shape, size or location for development as public parkland and cannot be integrated into a linked open space system, or
- where the required dedication of land would render the remainder of the site unsuitable or impractical for *development*, or
- where existing or proposed park and recreational facilities in the vicinity of the site are or will be, in the opinion of Town Council, clearly adequate to serve the projected increase in population.

With respect to the Planning Act, it states that the Approval Authority may impose conditions including requirements "that land be dedicated or other requirements met for park or other public recreational purposes under section 51.1." Section 51.1 states, with respect to Cash- in-Lieu, the municipality may "require the payment of money by the owner of the land a) to the value of the land otherwise required to be conveyed". For the purposes of determining the amount of any payment, the value of the land "shall be determined as of the day before the day of the approval of the draft plan of subdivision." It does not specifically say anything about an appraisal, however, presumably, if the value of the land the day before draft approval was not known, an appraisal could potentially be required to determine the appropriate value.

Please provide us with the value of Residential Land in the town the day before approval of the draft plan of subdivision if possible, or confirm your policy with regard to obtaining this value.

We would like to resolve this issue quickly to be able to advance to construction of our Phase 1. Please let us know if you have any additional questions or comments.

Yours truly,  
SIFTON PROPERTIES LIMITED

A handwritten signature in black ink, appearing to read "P. Masschelein", written over the printed name below.

Phillip R. Masschelein  
Vice President  
Neighbourhood Developments

cc: Mayor Paul Holbrough  
James Timlin, CAO  
Ron Versteegen, County of Oxford  
Maureen Zunti, Sifton



Experience. The Difference.™

COPY

December 9, 2009

Elaine Clark  
Clerk-Deputy Administrator  
Town of Ingersoll  
130 Oxford St.  
Ingersoll, ON N5C 2V5

**Attention: Elaine Clark, Town Clerk**

**Re: Parkland Dedication  
Harris Road subdivision, Phase 1, 32T-06001**

---

Further to our meeting of Monday, November 16, 2009, you have requested our position related to parkland dedication for phase 1 of our above captioned development.

We are in receipt of a December 9, 2005 email from James Timlin, CAO of the Town of Ingersoll.

The letter states the following:

***"I do not believe that you are understanding the Town's position. I will reiterate it again.***

***3) the Town is prepared to support your application at this time to have the park designation taken off the land along Clark Side Road as long as the acreage is included in the woodlot acreage. Council would like to hear the comments from the public and users groups.... Further, the Town is prepared to accept ownership (liability, maintenance, etc.) of the trail system as long as the property is transferred to the municipality.... The size of the woodlot (Size to be determined by an Environmental Impact Study as outlined in the County's letter) in my opinion is the real issue.***

We understand this issue has been tabled at Council a number of times and we understand Council now requires additional information in order to consider a final decision. We wish to obtain a Subdivision Agreement approved by Council as soon as possible. We note it has taken a significant amount of time to this stage of the Subdivision Agreement. We do not wish to see any further delay in advancement of our phase 1 to construction.

We request Council confirm the following:

- 1) Will Council support moving the park designation from north of Clark to the woodlot.  
***We support this as a means for the public to own some/all of this asset.***
- 2) Will Council accept the woodlot as parkland dedication under the Planning Act.

Notwithstanding prior correspondence showing Council had agreed or at the very least had intent to accept the woodlot as dedication, the following is a list of all possible options.

We refer you to the attached letter dated September 10, 2007, prepared by William Pol of IBI Group.

Option 1 - Extend lots into the woodlot

**Not preferred - Should Council decide not to accept the woodlot as parkland or sale, this will be our next preferred option. We will continue to study the lands during 2010. A future application would be planned to include the woodlot.**

**Our detailed review of the current condition of the woodlot is it continues to degrade naturally as weather and intrusion continues.**

Option 2 - Create Common Element Block in Condominium.

**Not proposed - While it would be advantageous from a marketability perspective for a future condominium to own a small portion of woodlot for their own private use, it does not make sense in our mind for a private entity to own the entire woodlot. The land is currently being used by the public, assuming it is public land. The woodlot is between two schools and has been planned to connect via a proposed multiuse trail to other open space areas. Should Sifton transfer this land to another private entity, the public will most likely continue to use the woodlot as a public asset.**

**Liability and risk, management and maintenance of the woodlot, restricting access to the public, taxes, are all additional reasons why condominium ownership for the woodlot is not preferred.**

**In an urban environment such as this, the lands function now as a passive municipal park asset. We believe it only makes sense that the municipality accept this.**

Option 3 - Sell/Maintain Block as future parkland credit

**Preferred Option - further discussion below.**

Option 4 - Dedicate the woodlot to the Town for tax purposes.

**Not proposed - We have investigated this option. A tax receipt may benefit individuals, but does not provide any benefit to corporations such as ours.**

**Therefore our preferred direction is Option 3.**

Further to this option, please see below a chart and an attached map of the required maximum Planning Act land dedications for phase 1 and future proposed phases.

**INGERSOLL - Parkland Dedication Requirements  
SCENARIO 1 - Commercial at 2% Dedication**

Location	Land Use	Area	Required Dedication	Park Area Required
Phase 1*	Residential	7.328	5.00%	0.3664
Phase 2	Commercial	8.159	2.00%	0.16318
Phase 3	Remainder	13.537	5.00%	0.67685
		<b>29.024</b>		<b>1.20643</b>

Notes:

\* Phase 1 Area includes Future townhouse block

Approx. Woodlot Area	4.777
Approx. Woodlot in excess of parkland requirements	3.57057



As we currently have only phase 1 approved, the remainder of dedication is not know at this time. **Therefore for phase 1, we propose to dedicate .3664 ha to the town as a requirement in the subdivision agreement.** This includes the area for our proposed townhome block excluded from the phase 1 limits of our plan. We would then convey additional parkland to the town through preparation of a reference plan for each future phase of development.

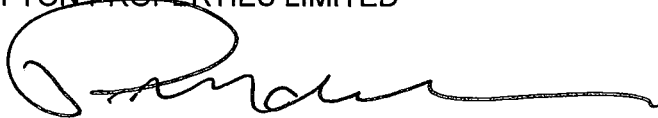
We note that parkland dedications alone for our entire development will provide the town less than 1/4 of the approximate 4.77 Ha woodlot.

**We propose the town is consistent with the Planning Act requiring lands excess of 5% be purchased with cash in lieu of parkland. We understand as of September 30, the town held \$74,000 in cash in lieu of parkland paid from other developments. We propose the town use this parkland dedication fund to purchase the excess woodlot. Value for this land would be calculated by an appraisal based on excess parkland dedication above Planning Act requirements.**

We feel this option is the best solution for both the Town and Sifton.

Please let us know if you have any additional questions or comments.

Yours truly,  
SIFTON PROPERTIES LIMITED



Phillip R. Masschelein  
Vice President  
Neighbourhood Developments

cc: Mayor Paul Holbrough  
James Timlin, CAO

*James*  
**Bonnie Ward**

**From:** James Timlin [jtimlin@town.ingersoll.on.ca]  
**Sent:** Friday, December 09, 2006 12:46 PM  
**To:** countyc@allstream.net; 'Elaine Clark'; 'Bonnie Ward'; 'Peter Rigby'; 'Ron Versteegen'; 'Paul Holbrough'; 'freeman@oxford.net'; 'Fred Freeman'  
**Subject:** Van Ryswyk Land

Good Day Lawrence,

I do not believe that you are understanding the Town's position. I will reiterate it again.

The position of the Town of Ingersoll has not changed in the last six weeks. 1) Submit a formal application (Official Plan Amendment, Rezoning and Plan of Subdivision) 2) the Town is prepared to accept ownership (liability, maintenance etc) of the woodlot (size to be determined by an Environmental Impact Study as outlined in the County's letter) and design of the trail system can happen after the size is known. If you need a design now then a trail that runs between the two schools, that is, north/south and a trail that runs east/west. 3) the Town is prepared to support your application at this time to have the park designation taken off the land along Clarke Side Road as long as that acreage is included in the woodlot acreage. Council would also like to hear the comments from the public and user groups 4) the Town is prepared at this time to swap the land to which you want to use as part of your storm water management pond as long as that acreage is included in the woodlot acreage. Size of the storm water management pond has yet to be determined and finalization of this, is subject to the comments received from the various agencies and the public.

Council cannot formalize any of the above until a formal application (Official Plan Amendment, Rezoning and Plan of Subdivision) has been filed and circulated. As you know this is subject to County Council approval.

Further, the Town is prepared to accept ownership (liability, maintenance etc) of the the trail system as long as the property is transferred to the municipality. It should also be noted that the trail in some parts can be on a the street in the subdivision with signage. There is no reason to run it through the schools unless the school boards would donate for example a 20 foot wide path. As a result this is in my opinion a non issue.

The size of the woodlot (size to be determined by an Environmental Impact Study as outlined in the County's letter) in my opinion is the real issue.

Further, I will have my staff invite the two schools boards to the meeting on Wednesday.

James Timlin  
Chief Administrative Officer  
Town of Ingersoll

12/12/2005

Sep. 12, 2007 3:41PM IBI GROUP - formerly CCL

No. 2993 P. 1



September 10, 2007

Lawrence Beckett  
County Contracting of Wheatley Incorporated  
160 Carnegie Street  
INGERSOLL, ON N5C 4A8

FAX: 519.485.6722

Dear Mr. Beckett:

***Ingersoll Lands - Options for Woodlot***

The purpose of this letter is to provide you with options for the development and/or ownership details of the woodlot located on your lands located in Part of Lot 10, Concession 1, Town of Ingersoll (formerly Township of West Oxford). The letter will outline specifically the development proposal, ownership details, and planning process to obtain approval for the desired process.

The total area of the woodlot located east of Caffyn Street in Ingersoll is approximately 6.9 ha. The area of the woodlot on the subject lands, being the proposed draft plan of subdivision is 4.4 hectares. The original concept has 2.31 hectares shown as a park block, which represented 8.7% of the total area. The remaining woodlot area was to be developed in Phase 4 as single-detached lots (Lots 179 - 203) and Street "G".

The required 5% parkland dedication based on a total subdivision area of 28.435 hectares is 1.32 hectares, thereby leaving 3.08 hectares surplus woodlot not required to be dedicated. The Town agreed to exchange 0.756 hectares of land for your SWM pond with an equal amount of the woodlot area, thereby reducing the amount of surplus woodlot to 2.324 hectares. As such, the options relate to how to deal with the remaining 2.324 hectares of woodlot. All of the options outlined below assume that the woodlot is environmentally significant, designated in the Official Plan as such and cannot be developed.



Lawrence Beckett  
519-485-6722

5

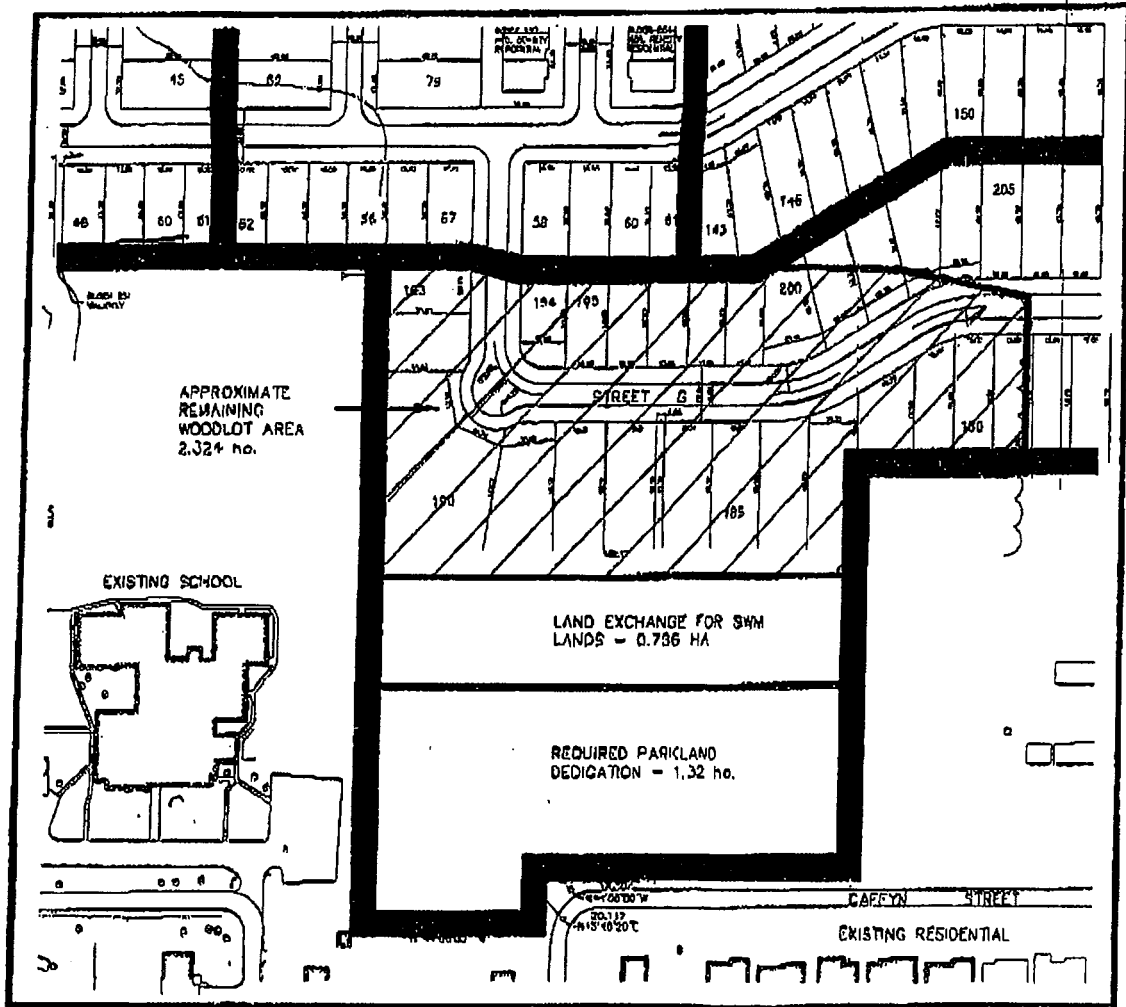
DATE: Sept 12/07

Lawrence Beckett

- 2 -

September 10, 2007

The following map shows the original draft plan of subdivision proposal, the woodlot area, the 5% dedication of 1.32 ha, the land exchanged for the SWM lands of 0.766 and the remaining woodlot area of 2.324 ha.



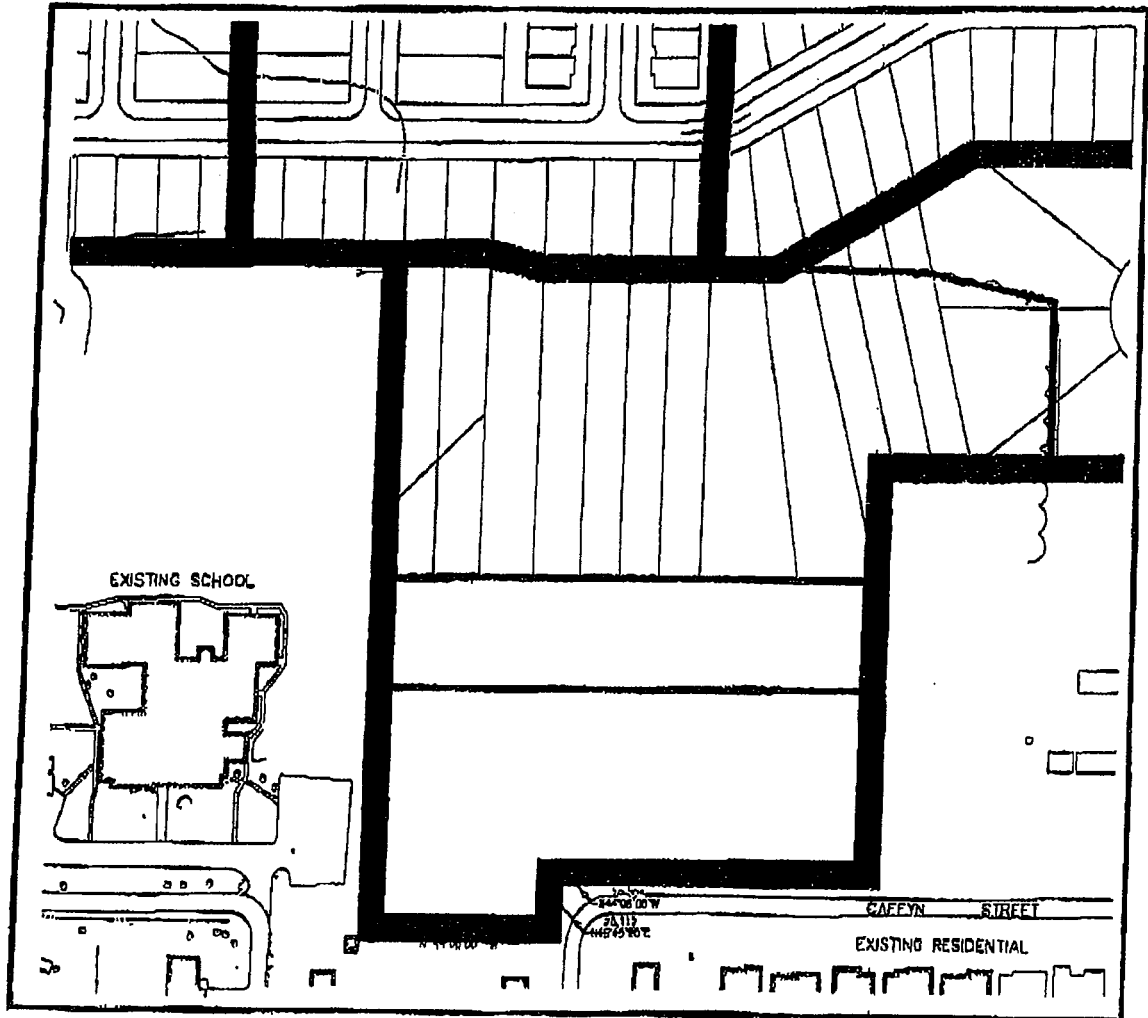
Lawrence Beckett

- 3 -

September 10, 2007

**1. Option #1 - Extended Lots into the woodlot.**

This option shows residential single detached dwelling lots extending into the woodlot based on a revised draft plan of subdivision. As shown on the sketch below, some lots would have depths of approximately 150 metres (190'). This process would involve ownership of the woodlot by individual separate landowners. The lands would be subdivided through the plan of subdivision process similar to the rest of the development. Protection of the woodlot would be through site-specific rezoning of park and residential on the same lot, homeowner stewardship education packages, and/or restrictive covenants on the woodlot portion of these particular lots.



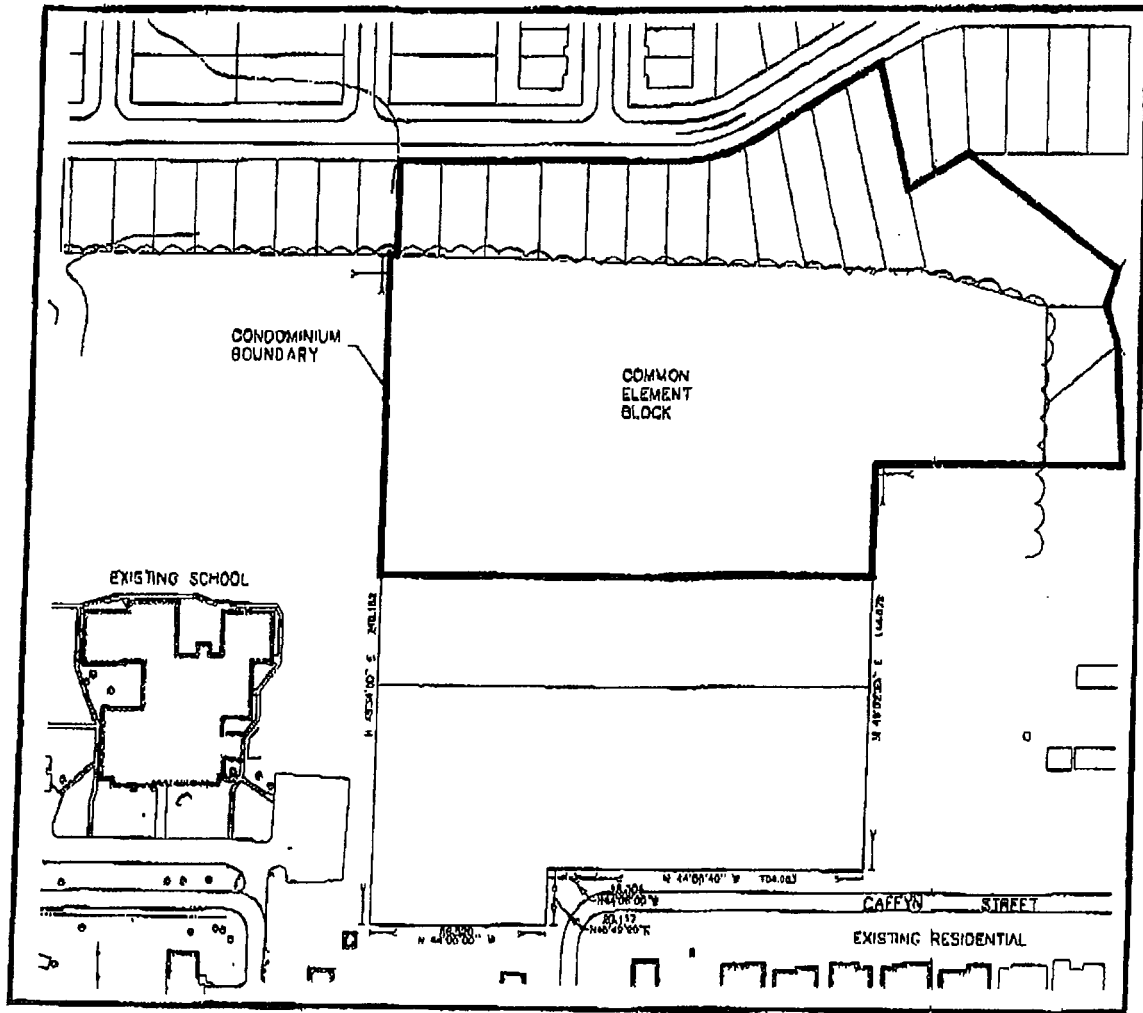
Lawrence Beckett

- 4 -

September 10, 2007

2. Option #2 - Create Common Element Block in Condominium

This option would involve developing a block within the plan of subdivision as a plan of condominium with freehold single detached lots that include the remaining woodlot as a common element block owned by the condominium corporation. This process would involve a draft plan of condominium separate from the plan of subdivision and require site plan approval for the layout of the residential buildings in the condominium. Protection of the woodlot would be through site-specific rezoning, site plan approval, homeowner stewardship education packages, and/or restrictive covenants on these particular lots. The sketch below shows freehold lots fronting onto public streets as part of a condominium that would have joint ownership of the woodlot as a common element block. The exact configuration and number of lots that are part of the condominium may differ based on revised drawings. The dwelling units would enjoy private ownership of the woodlot to be retained in its natural condition.



Sep. 12. 2007 3:41PM IBI GROUP - formerly CCL

No. 2993 P. 5

Lawrence Beckett

- 5 -

September 10, 2007

3. **Option #3 – Sell/Maintain Block as Future Parkland Credit** – The remainder of the woodlot could be dedicated to the Town and all or portion could be used as parkland dedication for your development elsewhere in the municipality. In areas where developers do not have enough land to meet 5% parkland dedication requirements, they could sell all, or portions of the woodlot to the City as required. This option would involve a consent to sever the parcel from the plan of subdivision. At 2.324 hectares this remaining block would be enough parkland to satisfy the 5% parkland requirements for a 46.5 hectare plan of subdivision. This option achieves the primary objective of the Town to obtain these lands for public purposes and a developer obtaining full credit for the lands. The problem will be that the woodlot is not located in the same area as the approved development.

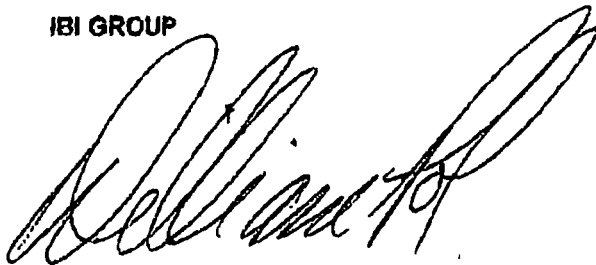
4. **Option #4 – Dedicate the Woodlot to the Town for Tax Purposes**

This option involves dedicating the woodlot block to the Town of Ingersoll, the Upper Thames River Conservation Authority, or land trusts approved by the federal government. Dedication of lands with sensitive natural heritage features are eligible for tax benefits through Environment Canada's Ecological Gifts Program, where donors receive a donation receipt for the fair market value of the lands. This option achieves the primary objective of the Town to obtain the lands for public purposes. The planning process for this option would be to establish a woodlot block as part of the plan of subdivision process and then donate the block of land upon registration of the plan of subdivision. More information regarding the tax advantages of ecological gifts can be found at <http://www.on.ec.gc.ca/wildlife/ecogifts/ecogifts-e.html>.

We would be pleased to discuss these options. Should you have any questions please contact this office. We look forward to working with you in the near future to proceed to construction of this subdivision.

Yours truly,

IBI GROUP



William Pol, MCIP, RPP  
Manager of Planning (London)



MUNICIPAL, PLANNING & DEVELOPMENT LAW

18 April 2007

VIA EMAIL and COURIER

Margaret Misek-Evans  
Corporate Manager  
County of Oxford  
Senior Policy Planner (Special Projects)  
415 Hunter Street  
Woodstock, ON N4S 7Y3

Dear Ms. Misek-Evans:

**Re: Amendment to Official Plan and Zoning By-law Amendment Applications  
Part Lot 19, Concession 1 (West Oxford)  
Town of Ingersoll  
County file Nos. OP 11-122, ZON 6-06-3 and 32T**

We are the solicitors for Forecast (Ingersoll 2) Inc. ("Forecast"), who have an option to purchase the approximately 65 acre property located on the north side of Clark Road, east of Harris Road within the Town of Ingersoll (the "Town") (the "Site").

The current vendor of the Site, County Contracting of Wheatley Incorporated ("County Contracting"), made applications to amend the Town Official Plan and Zoning By-law as well in February of 2006 (the "Applications"). The Applications were to permit the development of a residential subdivision in four phases. While an official plan amendment (OPA 114) and zoning by-law (by-law 07-4349) have been approved to permit phases 1 and 2, the Applications remain open for the balance of the Site (as referenced in the staff report dated 12 October 2006).

Forecast intends to amend the Applications as they pertain to the balance of the Site in order to permit a retail and service commercial shopping centre on the north side of Clark Road and to incorporate a revised residential layout for the proposed residential subdivision. We acknowledge that the portions of the Site subject to by-law 07-4349 will require a new rezoning application as well as a red-lined subdivision plan.

The total proposed commercial component will be approximately 195,000 square feet in floor area and consist of the following:

- Department Store of approximately 125,000 square feet
- Home and Auto Supply Store of approximately 55,000 square feet
- Ancillary retail and service uses of approximately 15,000 square feet.





18 April 2007

The residential component will consist of the following:

- 190 single detached units, 17 – 24 street townhouse units and 11 medium density residential units.

Enclosed you will find 10 copies of a concept plan showing the Proposed Commercial and Proposed Residential Development together.

The following materials in support of our client's amendment to the Applications are forthcoming:

- Planning Report by GSP Group Inc.
- Traffic Impact Study by Paradigm Consulting Inc.
- Market Update by Tate Economic Research Inc.
- Environmental Impact Statement Update by BioLogic Inc.
- Stormwater Management Brief and Functional Servicing Report by Pitura Husson Ltd.

If there are any questions in regard to the above, please do not hesitate to contact the writer, or in her absence, Mike Bissett at (416) 203-3623.

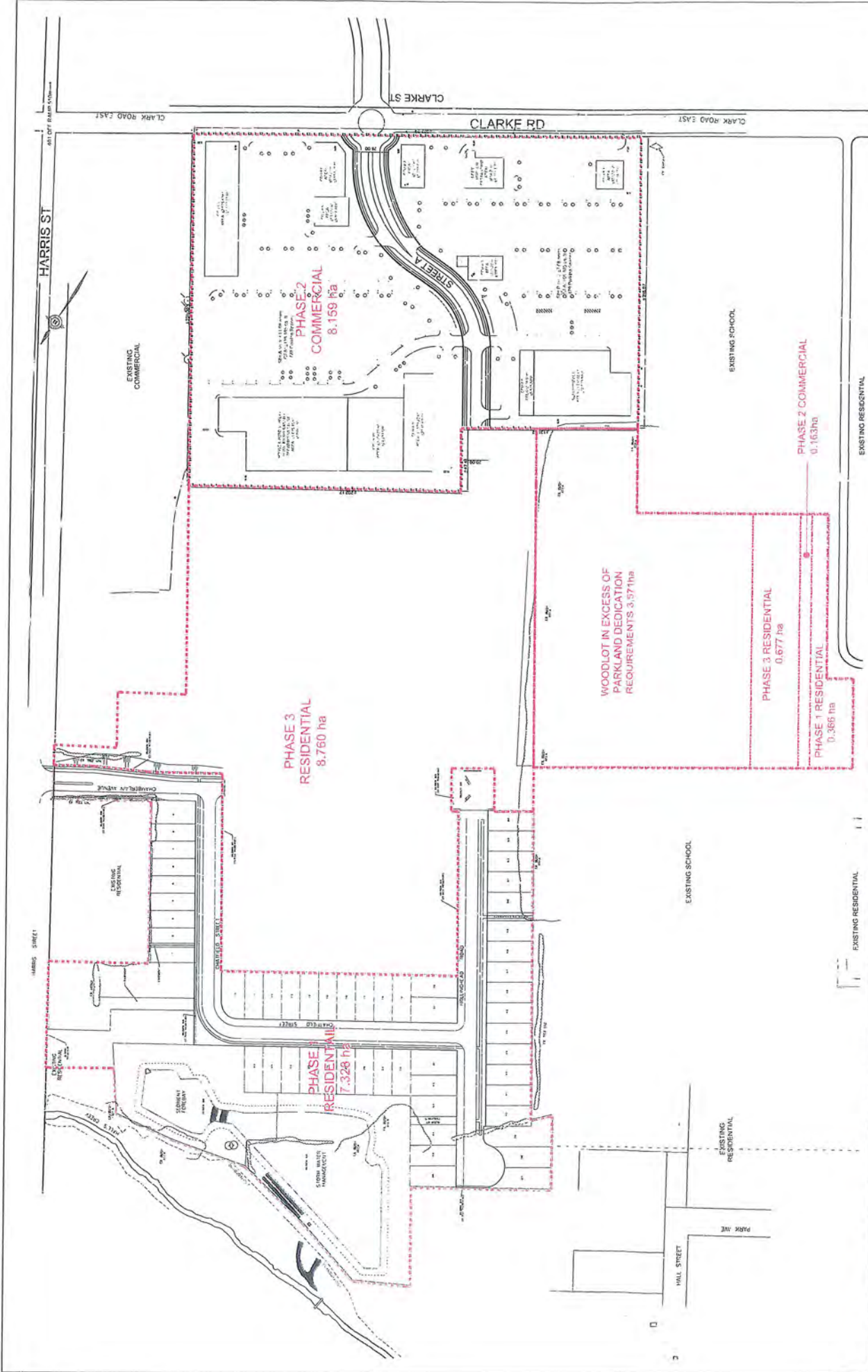
Yours very truly,

**Wood Bull LLP**



Mary Bull

c. Ron Versteegan  
Mike Tucci



PHASE	AREA (ha)	DATE	REVISIONS	NO.	DETAILS	COMMENTS	DATE	COMPLIANT
PHASE 1 RESIDENTIAL	0.366							
PHASE 2 COMMERCIAL	0.163							
PHASE 3 RESIDENTIAL	0.677							
PHASE 3 RESIDENTIAL	8.760							
PHASE 2 COMMERCIAL	8.159							

<p><b>IBI GROUP</b></p> <p>350 Oxford Street West        Suite 200        London, Ontario        Canada N6H 1T3        Tel: (519) 477-3854        Fax: (519) 477-3854</p>	<p><b>Sifton</b></p> <p>Experience. The Difference.</p>	<p>PROJECT NO. 20830</p> <p>PROJECT NAME: INCESSOL DEVELOPMENT SIFTON PROPERTIES LIMITED</p> <p>DATE: 1/20/12</p> <p>SCALE: 1:200</p> <p>SITE CONCEPT</p> <p>SC1119</p>
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October 14, 2008

James Timlin  
Chief Administrative Officer  
The Corporation of the Town of Ingersoll  
130 Oxford Street, 2nd Floor  
Ingersoll, Ontario  
N5C 2V5

Dear Sir:

**Re: Land Exchange with the Town of Ingersoll - Part 1, Reference Plan 41R-8203 - PIN 001650163, Town of Ingersoll, County of Oxford**

Further to our letter of May 22, 2008, as well as our recent discussions with your staff, we wish to finalize our agreement related to the acquisition of the above captioned lands by Sifton, as well as to set the framework for moving forward on a variety of other issues.

Prior to Sifton buying the adjacent property from the Van Ryswyck Bros. Limited in February of 2008, we were provided the attached email correspondence dated December 9, 2005, and two letters between the Town and Lawrence Beckett dated April 19, 2006.

These letters confirm the following conditions of agreement;

- 1) Submit formal applications (OPA, ZBA, Plan of Subdivision) to the Town.
- 2) The Town is prepared to accept ownership (liability, maintenance etc) of the Woodlot on the property and design of a trail system. The size is to be determined by an EIS.
- 3) The Town is prepared to support the application to have the park designation taken off Clarke Road as long as the acreage is in the woodlot.
- 4) The Town is prepared to swap land to which is proposed to be part of the SWM pond as long as this acreage is included in the woodlot. Since these letter and email correspondence Reference plan 41R-8203 has been deposited, identifying the size of land to be included in the swap as .8036 Ha/1.986 acres.

The confirmation of this land swap was a critical component of our due diligence exercise. Our intent has always been to commence construction on phase 1 as soon as possible. Securing our outlets, including lands for the SWM facility, was a necessity. Direction of previous discussions relating to the resolution of the woodlot was also of keen interest. Further to these letter correspondence, On April 16, 2007, the County issued their notice of an amended draft plan to include a number of revisions accepted by the town, one of which included the above captioned town lands in the Draft Plan approval. A copy the amended Draft Plan approval is included for your reference. Clearly this showed to us the intent of the municipality to transfer these lands to the applicant based on an equal land area swap.

Since our last letter of May 22, 2008, we have been provided an appraisal of the proposed town land to be swapped, being Part 1, Plan 41R-8203, completed by Metrix Southwest Inc., on behalf of the town. We understand the desire for the town to complete the appraisal has been due to the existence of By-Law Number 03-4133. A copy of which is also attached. We note that this bylaw was adopted by Council on December 8, 2003. Therefore the existence of this by-law was known to Council and staff when the land swap agreements had been discussed in 2005 and 2005.

We have reviewed this bylaw and draw you to "Procedures for Selling", clause 3 c). It states the following.

"Notwithstanding the requirements of Clause II (2) of the by-law, the Corporation may sell the following classes of real property without obtaining an appraisal. C) Land that does not have direct access to a highway if sold to the owner of the land abutting that land."

We have retained Valco Consultants Inc. to complete a review of the appraisal. A copy of which will be forwarded to you shortly. A major point of disagreement between the two reviews revolves around the point that the Town land does not have frontage on a public road. The appraisal also compares land in other much larger markets east of Ingersoll, all of which (except Tavistock) have significantly higher land value than Ingersoll.

All of these facts tell us the following;

- 1) The town did have intent to transfer the town lands for the proposed SWM pond for an equal area of woodlot.
- 2) Should this equal land swap occur as agreed, the Town's by-law is not infringed.

A few additional points for staff and Council to consider when confirming their position.

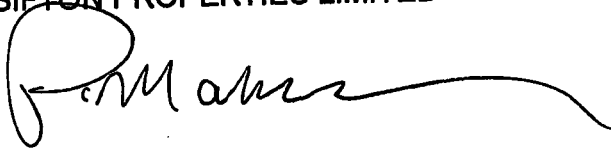
- 1) The SWM land is included in the Draft Plan of Subdivision. Sifton proposes to build a SWM facility that costs an estimated \$429,600. Upon registration of the Plan of Subdivision, these lands will be transferred back to the Town of Ingersoll at no cost. Once the SWM pond is constructed by Sifton, the Town will receive a significant asset in return, again, all at no cost to the Town. On top of the SWM pond at no cost, we agree to also convey an equal size of woodlot. So in fact the town would own 1.983 acres of woodlot in addition to the SWM pond lands. Also, 5% parkland dedication for the land included in the Draft Plan would be conveyed to the town in a future phase.
- 2) The transfer of the SWM pond is required for phase 1 of our development. No phasing is able to be implemented.
- 3) We hope the Town supports our intent to bring phase 1 to market as soon as possible. In an economy that is softening fast, further delays and additional unexpected financial requirements to us is not in the best interests of either party.

4) This development will bring significant new assessment group to the Town. Additional costs to Sifton will just be transferred onto the end user, reducing the competitiveness of the development.

We request the Town of Ingersoll proceed with this equal land swap as agreed to at their earliest possible opportunity. We propose to complete a reference plan to create a 1.986 acre property with frontage on Caffyn Street. This R plan can be deposited within 30 days of confirmation of this agreement, and the transfer can be completed prior to the end of this calendar year. We will continue to work with staff in an effort to come to a resolution on the remainder of the woodlot, as well as a plan for the balance of the lands. We feel given further time to work out these additional issues, a fair and reasonable agreement can be reached by all.

Please let us know the Town's position on the land swap as soon as possible.

Yours truly,  
SIFTON PROPERTIES LIMITED

A handwritten signature in black ink, appearing to read "P. Masschelein", with a long, sweeping horizontal line extending to the right.

Phillip R. Masschelein  
Vice President, Land

cc: Elaine Clark, Town Clerk  
Ron Versteegen, Planner, County of Oxford  
Paul Holbrough, Mayor of Ingersoll

Sifton - Ingersoll / Phase I SWM Costs

COST ESTIMATE PROJECT NO. 10810  
 SCHEDULE OF PRICE ITEMS DATE October 14, 2008

ITEM NO.	OPSS/ COL NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	TOTAL PRICE
<b>PART 'F' - STORMWATER MANAGEMENT</b>						
F.1	180, 201, SP	Clearing and grubbing	l.s.			\$ 2,500.00
F.2	180, 208	Strip and stockpile topsoil Blocks 236 (SWM / pathway). (estimated)	l.s.			\$ 7,000.00
F.3	180, 206, SR, SP	Area Grading / Excavating and Fill				
	a)	Block 236 (SWM / pathway)				
		i) Earth cut and grading	c.m.	27,500	\$ 3.00	\$ 82,500.00
		ii) Earth fill (95% SPD)	c.m.	3,500	\$ 3.00	\$ 10,500.00
	b)	(PROVISIONAL) Sub-excavation of organic material or other	c.m.	2,000	\$ 7.00	\$ 14,000.00
	c)	(PROVISIONAL) Sub-excavation of forebay and replacement	c.m.	3,600	\$ 7.00	\$ 25,200.00
F.4		Placement of topsoil from stockpiles on site				
	a)	150 mm depth in SWM / Pathway area.	c.m.	3,000	\$ 9.00	\$ 27,000.00
	b)	150mm depth in boulevard / walkway areas	c.m.	600	\$ 9.00	\$ 5,400.00
F.5	SP	Headwalls				
	a)	Outlet Headwall - 525 mm pipe, including grate	l.s.			\$ 5,000.00
	a)	Outlet Headwall - 875 mm pipe, including grate	l.s.			\$ 12,000.00
	a)	Inlet Headwall - 1350 mm pipe, including grate	l.s.			\$ 20,000.00
F.6	407, 515, SW	Manholes				
		Dia. (mm)      Approx. Depth (m)				
	a)	Inlet control manhole      1200      2.6	l.s.			\$ 3,000.00
	b)	Quality control outlet      1500      2.0	l.s.			\$ 2,000.00
	c)	Quantity control outlet      1.8x2.4      2.5	l.s.			\$ 7,000.00
F.7	407, 514, SW	Supply and install 600 x 600 ditch inlet catchbasins (DICB) complete with frame and grate.	ea.	2	\$ 1,500.00	\$ 3,000.00
Supply and install the following storm sewers including excavation, bedding, backfilling with select native material to road subbase, dewatering and						
F.8	410, 514, SW	100mm dia				
		Avg. Depth (m)				
	a)	Quality control Inlet to	m	15.0	\$ 100.00	\$ 1,500.00
F.9	410, 514, SW	300mm dia				
		Avg. Depth (m)				
	a)	DICB to outlet manhole	m	13.0	\$ 150.00	\$ 1,950.00
F.10	410, 514, SW	375mm dia				
		Avg. Depth (m)				
	a)	DICB to outlet	m	10.0	\$ 180.00	\$ 1,800.00
F.11	410, 514, SW	525mm dia				
		Avg. Depth (m)				
	a)	Outlet manhole to headwall	m	7.5	\$ 300.00	\$ 2,250.00
F.12	410, 514, SW	975mm dia				
		Avg. Depth (m)				
	a)	Quantity control manhole to headwall	m	12.0	\$ 500.00	\$ 6,000.00
F.13	SP	Supply and construct concrete cutoff walls				

**Martha Wainright**

---

**From:** Joe Heyninck [jheyinck@ibigroup.com]  
**Sent:** Friday, October 10, 2008 2:04 PM  
**To:** Phil Masschelein  
**Cc:** Martha Wainright  
**Subject:** RE: Ingersoll - SWM Pond Cost

Phil / Martha:

We had an estimate that we completed in Mar/08 - prior to having any concept or servicing drawings where we included SWM costs at \$ 120,000. There was little or no science that went into that number - it was really just a figure grabbed out of the air to get an overall idea of the value of the project.

We are currently working on a form of tender etc which will help to prepare a pre-tender estimate for Phase I - in the meantime I have asked Mike and Rob in the office to focus on SWM costs and we hope to have a number by mid-day Tuesday. I trust that will suit you purposes.

**Joe Heyninck, P.Eng.**

Associate  
IBI Group  
350 Oxford Street West, Suite 203  
LONDON, ON N6H 1T3  
T. 519.472.7328, ext. 224  
F. 519.472.9354

[jheyinck@ibigroup.com](mailto:jheyinck@ibigroup.com)  
[www.ibigroup.com](http://www.ibigroup.com)



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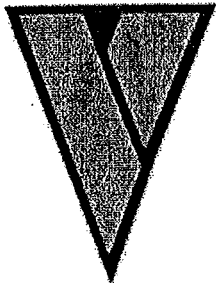
**From:** Phil Masschelein [mailto:pmasschelein@sifton.com]  
**Sent:** Friday, October 10, 2008 1:23 PM  
**To:** jheyinck@ibigroup.com  
**Cc:** Martha Wainright  
**Subject:** Fw: Ingersoll - SWM Pond Cost

Joe, can you forward the info to Martha as soon as possible.  
Thanks

-----Original Message-----

From: Phil Masschelein <pmasschelein@sifton.com>  
To: jheyinck@ibigroup.com <jheyinck@ibigroup.com>  
Sent: Fri Oct 10 11:06:17 2008

10/10/2008



# VALCO CONSULTANTS INC.

Real Estate Appraisers & Counsellors

759 Hyde Park Road, Suite 251  
London, Ontario N6H 3S2

Telephone: (519) 667-9050  
Fax: (519) 667-9087  
Web Site: [www.valcoconsultants.com](http://www.valcoconsultants.com)

B.M. Knowles, AACI, P.App, SRPA, FRI  
D. Laven, B.COMM.  
A.H. Levers, B.COMM., AACI, P.App  
M. McManus  
E.L. Rosevear, AACI, P.App, P.Ag, CAC

D.E.G. Tapping, BA, AACI, P.App, FRI  
J.K. Telford, B.COMM., AACI, P.App  
M.J. Telford, BA  
A. Wood, BA, CRA

October 16, 2008  
Valco File:#0908-25197-2/JT

Sifton Properties Limited  
195 Dufferin Avenue, Suite # 410  
London, Ontario N6A 4M8

Attention: Philip R. Masschelein  
Vice President Land

Re: Proposed Land Swap  
Plank Line/Harris Street  
Ingersoll, Ontario

Valco Consultants Inc. has been retained by Sifton Properties Limited (SPL) to provide consulting services regarding the on going matter of the proposed "land swap" between SPL and the Town of Ingersoll. I have been provided with a variety of correspondence as to previous written agreements regarding the land swap and also a copy of the Metrix appraisal report completed by Walter Webb. My mandate is to review the Metrix report and outline any short comings or deficiencies found in the report which may have an impact on the Market Value. I have simply reviewed the report and made note of areas which require review and have an impact on the overall value. I have not completed an Appraisal Review Report which conforms to the Canadian Uniform Standards of Professional Appraisal Practice as outlined by the Appraisal Institute of Canada. These comments are designed to help clarify issues that I deem pertinent in the valuation process that may have been over looked or not available to the appraiser. I have not been requested to prepare a report which will outline the Current Market Value. Should this be required in the near future I would be glad to provide a narrative report to assist in this matter.

I will outline various points that are considered significant and should be reconsidered in the valuation of the subject. As designated professional real estate appraisers, it is our duty and responsibility to attempt to ascertain all relevant facts regarding a property when determining the Market Value of a property. This includes discussions with municipal officials regarding planning, zoning, municipal services etc. and also to formulate an overview of the general area, as far as future development is concerned. In many cases it is this information that determines the direction of the appraisal report.

A recent survey was completed on the subject indicating that the size of the subject is 1.99 acres not the 2.2 acres as originally thought. This survey was not available in March 2008 when the Metrix report was completed and was only completed in May 2008. Future calculations should be based on the 1.99 acres not the 2.2 acres.



## Review Comments

1. A major area of concern is the fact that the subject is actually landlocked with no access to a road. The Metrix report indicates that the subject has access when in fact it does not. The subject forms part of a larger site and it is the intention of the Town of Ingersoll to maintain ownership of that portion of the site which has frontage along Plank Line/Harris Street leaving the rear land (subject land) with no frontage and land locked. The Metrix report makes mention of the fact that it has access to Plank Line (page 29-Access) and on pages 19 and 21 the site plans clearly show that it is landlocked. The new Reference Plan 41R-8203 also clearly shows no frontage. This has a tremendous *negative effect* on Market Value for a number of reasons. The first of which is the municipally will not grant any permits/approvals to a property that has no access. Building permits, zoning changes etc are not possible in this instance. They also would not permit a severance to a private owner if the severance created a landlocked parcel of land. The only logical buyer of a landlocked parcel is the abutting parcels which may or may not want this parcel. In most instances a landlocked parcel is developed in conjunction with an adjacent owner or purchased by the adjacent owner simply to add to his land base or used as a buffer to neighbouring properties. The demand for landlocked parcels is very limited and the value is tied to a limited number of buyers and the usefulness of the landlocked parcel. In this instance the intended use will be based on an Open Space designation to be used as a Storm Water Management pond. This use is a low intensity use and is at the low end of any value range (\$3,000 to \$4,000 per acre per Metrix report). The Metrix report does not make any reference to the fact it is land locked or make any adjustment for the same.
2. The Metrix report also fails to mention or reference any of the agreements in place between the Town of Ingersoll (their client) and the owners of the adjacent land regarding the subject property. There is a variety of correspondence in 2006 and 2007 between the Town of Ingersoll and the former owners of the adjacent land ( now the Sifton proposed subdivision) which clearly outlined that the subject parcel is to form a key piece of the proposed residential subdivision on the adjacent property (Sifton land) and that an exchange of land, at no cost to either side, will be undertaken. It is the intent of the Town to then to designate the subject Open Space to be used for Storm Water Management (SWM) purposes in the approved Draft Plan of Subdivision. A portion of the site (0.70 acres) is considered to be Flood Plain and is regulated by the Upper Thames River Conservation Authority (U.T.R.C.A.) and is already designated Open Space. The subject is an integral part of the overall Draft Plan of Subdivision and is critical to not only Phase 1 of the proposed subdivision but to the viability of the entire development.

Discussions with the Town of Ingersoll (owner of subject land) would have identified this agreement and would have been readily available, thus providing the appraiser with valuable information necessary in determining a Highest and Best Use for the subject. Given the agreements in place a Highest and Best Use for Open Space uses not Low Density Residential uses would be the most logical. As outlined in the Metrix report (page 35) a value for Open Space and Hazard Lands are in the \$3,000 to \$4,000 per acre range, and the appraiser then selects a rate of \$10,000 per acre for this portion of the site. The rate selected for Low Density Residential land is \$90,000 per acre. The difference in the rate per acre is substantial and suggests that the subject when valued on a Low Density Residential rate, would be significantly over valued. Utilizing the 2.2 acres site size used by Metrix, and using an Open Space rate per acre of \$10,000 a Market Value of \$22,000 is indicated. Using a blended Low Density Residential and Open Space rate of \$90,000 per acre and \$10,000 per acre, respectively, results in a Market Value of \$142,000. The difference is \$120,000.

The Metrix report in not utilizing the agreements fails to acknowledge the fact that the subject will be re-zoned Open Space and used as a SWM pond in the adjacent subdivision. Based on this fact alone the subject should be considered to be Open Space land not Low density Residential.

3. Several of the comparable sales used in the Metrix report are older sales and in much superior locations. Both of these factors would require a downward adjustment to the per unit price. The comparable sales used are for future development land which assumes that the subject is similar in nature. For reasons already discussed it is my opinion that the intended use and correspondence issued by the Town of Ingersoll strongly suggests that the subject will be designated Open Space and used for SWM purposes. Thus, a comparison to Open Space sales is required and not one that uses Residential land sales.

Land values in Kitchener and Brantford are higher than in Ingersoll and are not considered to be a fair comparison to Ingersoll. Sale #3 is a key sale in the Metrix report and was purchased by SPL in February 2008. This parcel abuts the subject and was Draft Plan approved for a residential subdivision with a commercial potential. The subject on the other hand is a 1.99 acre parcel with 0.70 acres deemed flood plain and no access to a road. The subject is destined to be a SWM facility for the SPL subdivision based on all correspondence from the Town of Ingersoll.

As previously discussed the subject should be compared to Open Space and Hazard land sales not Residential sales. The sales used by Metrix should be more comparable based on location ie smaller centres versus larger communities which would tend to present a more realistic value estimate.

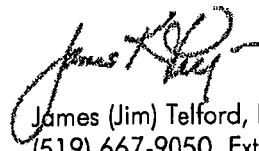
In summary the Metrix report has over stated the Market Value of the subject by using incorrect assumptions and data. It is my opinion that the site was appraised as having road frontage when in fact it is land locked and was then valued as a Residential development site versus an Open Space site. The value difference is substantial.

A comprehensive appraisal review has not been completed at this time only a review of the methodology of the report. The site has been inspected and discussions held with municipal officials in an attempt to obtain all relevant facts. The ongoing correspondence and discussions as to the "land swap" have also been reviewed and it is my belief that it was the intention of both sides to have an equal acreage for acreage swap which would permit the residential subdivision to proceed. At no time was there any indication that a change in the agreement was coming. As an appraiser I must assume that this is factual accurate information that will take place and that I can rely on this information in determining an estimate of value.

Should you require additional information please contact the undersigned.

Yours truly,

VALCO CONSULTANTS INC.



James (Jim) Telford, B.COMM, AACI, P.App  
 (519) 667-9050, Extension 222  
[jtelford@valcoconsultants.com](mailto:jtelford@valcoconsultants.com)

May 22, 2008

The Corporation of the Town of Ingersoll  
130 Oxford Street, 2nd Floor  
Ingersoll, ON N5C 2V5

**Attention: James Timlin, Chief Administrative Officer**

Dear Mr. Timlin:

**Re: Land Exchange with the Town of Ingersoll - Part 1  
Reference Plan 41R-8203  
PIN 001650163, Town of Ingersoll, County of Oxford**

Further to our recent discussions on the above captioned land exchange, we wish to provide our written confirmation of our preferred option for moving forward on this topic.

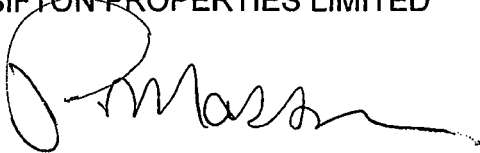
Our preference would be to transfer the town lands now (now totaling approximately 2 acres) with an equal size parcel of woodlot currently owned by Sifton, as shown on the attached plan. We would do this by over dedicating beyond the required 5% of land area in our Draft Plan, in a future phase of development that including the woodlot area, as soon as possible. Due to our phase 1 limits, this dedication would likely not occur until our phase 2 of development, expected later in 2009.

We feel providing the transfer now provides a number of benefits to us and the town. This will allow us to integrate these lands into the first phase of development expected later in 2008. Our SWM pond will be constructed as a requirement of our phase 1 development, and as such the town lands are important to form part of the SWM infrastructure investment. From a legal perspective, also including these lands in our Land Titles application and red line amended Draft Plan at the present time also provides us with greater flexibility and speed of processing the application through the usual planning and legal steps, as well as providing both parties assurance of this agreement.

We understand Baker and Benedict have finalized the Reference Plan, deposited as Part 1, Reference Plan 41R-8203. With your consent to this agreement, we would propose to complete the transfer as soon as possible.

Please let me know if you or your staff has any questions, and any requirements you may have to proceed.

Yours truly,  
SIFTON PROPERTIES LIMITED

A handwritten signature in black ink, appearing to read "Phil Masschelein". The signature is fluid and cursive, with a large initial "P" and "M".

Phil Masschelein  
Vice-President, Land

PM/mg  
Attach.

cc: Elaine Clark, Town Clerk  
Ron Versteegen, Town Planner  
Ron Delanghe, Leners  
~~Maureen Zunti, Sifton Properties~~







**DEPARTMENT: OPERATIONS**

**REPORT NO: OP-140-14**

**COUNCIL MEETING DATE: OCTOBER 14, 2014**

**TITLE: SIDEWALK SNOW PLOWING**

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## **OBJECTIVE**

To provide information to Council and receive direction for awarding partial winter sidewalk control to a contractor.

## **BACKGROUND**

Council addressed the public's desire to have an increased service level for sidewalk winter control in 2001. After scrutinizing all the options available at the time, Council directed Public Works to plow all sidewalks in Town with the assistance of a local contractor.

Previous to that the Town's sidewalks were plowed by Works staff however only half of the walks that could be plowed received service.

Contracts to plow sidewalks north of Charles St are awarded annually beginning November 1<sup>st</sup> and ending April 1<sup>st</sup> of the following year. With the expiration of the contract on April 1<sup>st</sup>, 2014 no funding was allocated in the budget for the renewal of the contractor for November and December of 2014.

## **ANALYSIS**

At the present level of service 77 km of sidewalks are plowed in Ingersoll. There are approximately 4.5 km of walks in Town that can't be plowed because of their narrow width or proximity to utility infrastructure. Town staff plows all the walks south of Charles Street taking 7.5 hours to complete per snow event. The contractor used their own equipment to plow all sidewalks north of Charles St taking 6 hours to complete per snow event.

The five year average for sidewalk dispatches (snow event) per season is 56.

The five year average contractor plow time per snow event is 6.8 hours

The five year average Works staff plow time per snow event is 7 hours

Town owned sidewalk tractor machine rate \$100 hour factoring replacement costs, maintenance and fuel consumption.

Staff labour rate \$40.00 hour, which includes the payroll burdens.

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Public Works was directed by council in the fall of 2013 to explore alternatives to the present level of service. Staff were investigating several options available for the 2014-15 winter control season.

On September 30, 2014 two quotations were opened for sidewalk plowing. The quotations were as follows:

D & D Commercial Property Maintenance	\$88/ hour plus HST
Rock Solid Design	\$90/ hour plus HST

However, Council has now agreed, with the Bargaining Unit, in a Letter of Understanding to maintain the status quo for snow removal including sidewalk plowing for the duration of the new agreement.

Keeping the status quo of plowing all sidewalks with both Town staff and a contractor within 8 hours of the snow event ending.

### **FINANCIAL IMPLICATIONS**

Contractor 56 events x 6.8hours x \$88/hour	= \$33,510
Works 56 events x 7 hours x \$140/hour	= \$54,880
<b>(Snow control season)</b>	<b>Total = \$88,390</b>

### **RECOMMENDATION**

That Council receive report no. D-140-14 as information

And further that D&D Commercial Property Maintenance be awarded the contract for that portion of sidewalk plowing, north of Charles Street, at \$88 per hour plus HST from November 1, 2014 till April 1, 2015.

Prepared by: Doug Wituik, Manager of Public Works  
Reviewed by: Sandra Lawson, P.Eng. Town Engineer  
Approved by: William Tigert, Chief Administrative Officer





**DEPARTMENT: FIRE**

**REPORT NO: F-141-14**

**COUNCIL MEETING DATE: OCTOBER 14, 2014**

**TITLE: RESOLUTION TO SUPPORT FIRE FIGHTERS RIGHTS**

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## **OBJECTIVE**

To provide Council with information regarding "double hatters" and to seek approval of the following resolution.

## **BACKGROUND**

The term "Double Hatter" describes a fire fighter that is employed full time in one department, which would be represented by the International Association of Fire Fighters (IAFF), and at the same time is employed as a volunteer fire fighter in another department. This has been a contentious issue within the IAFF for many years.

The union's position is that they do not want their membership working as volunteer fire fighters and if they insist on continuing to do so they want them dismissed from their full time jobs. The fire fighters position is that they don't feel it is right that any organization should have the authority to dictate what they do on their own time, away from work.

Although there is a section regarding labour relations in the Fire Protection and Prevention Act (FPPA), it is silent on this issue as it is written today. Ontario is one of two jurisdictions in Canada, the other one being Newfoundland, that does not have a provincial law to prevent this type of union interference.

## **ANALYSIS**

Many small towns, including Ingersoll, across the province rely on the fact that community minded individuals step forward to volunteer their time as Fire Fighters. Currently, two of Ingersoll's volunteers are full time firefighters for other municipalities.

All of these Fire Fighters across Ontario are highly trained professionals that require many years to master the skills that they are required to use. Occasionally someone that is already trained from another department will volunteer his/her time in their own community.

One such Fire Fighter is challenging the union's conduct before the Ontario Labour Relations Board but if he loses his argument then the IAFF will be able to put pressure on these men and women to stop volunteering their time or potentially lose their full time jobs.

The impact to the towns and villages that employ these individuals will be one that will take years to recover from. In some cases there have been large portions of a fire department lost at one time, which could put an entire community at risk. The AMO has reached out to all communities in Ontario and requested that Council's pass a resolution to show support for the idea of amending the FPPA in regards to protecting fire fighters freedom of choice in this matter.

## **INTERDEPARTMENTAL IMPLICATIONS**

None anticipated

## **FINANCIAL IMPLICATIONS**

If the Ontario Labour Relations Board upholds the IAFF's position in this matter it is possible that any Fire Fighters presently employed by the Town of Ingersoll and also employed by any other fire service represented by the IAFF will be required to terminate their employment with Ingersoll. This will result in the hiring of new Fire Fighters and the cost of training associated with them.

## **RECOMMENDATION**

That report # F-141-14 be received as information and further that the following resolution be approved;

**WHEREAS** the training of firefighters is established by the Province of Ontario under the *Fire Protection and Prevention Act, 1997*;

**AND WHEREAS** it is the responsibility of municipalities to appoint fire chiefs and to provide fire protection services as they determine may be necessary in accordance with their needs and circumstances;

**AND WHEREAS** many Ontario municipalities rely on both full time and volunteer firefighters in order to provide fire protection;

**AND WHEREAS** the International Association of Fire Fighters ("IAFF") Constitution prohibits full time firefighters from volunteering as firefighters in another municipal jurisdiction (i.e. "Double Hatting");

**AND WHEREAS** the IAFF's stance on Double Hatting is specifically prohibited by legislation in almost all provinces in Canada and much of the United States;

**AND WHEREAS** a volunteer firefighter in the Innisfil Fire and Rescue Service is challenging the IAFF ban on Double Hatting and his expulsion from that union because of his desire to continue volunteering while being employed as a full-time firefighter in another jurisdiction;

**AND WHEREAS** the right of individuals to use their free time in service of their community is a fundamental right in a free, open and democratic society.

**NOW THEREFORE BE IT RESOLVED** that the Council of The Corporation of the Town of Ingersoll requests that the Province of Ontario amend the *Fire Protection and Prevention Act, 1997* with respect to salaried firefighters who also work as volunteer firefighters, such that if a person is denied membership in an association of firefighters, is expelled or disciplined by the association or engages in reasonable dissent within the association in connection with this kind of dual role, the association is not permitted to require the employer to refuse to employ the person as a salaried firefighter, terminate his or her employment as a salaried firefighter or refuse to assign the person to fire protection services.

**AND FURTHER** that this resolution should be sent to the following:

- Hon. Kathleen Wynne, Premier of Ontario
- Hon. Madeline Meilleur, Attorney General
- Hon. Kevin Flynn, Minister of Labour
- Hon. Yasir Naqvi, Minister of Community Safety and Correctional Services
- Hon. Ted McMeekin, Minister of Municipal Affairs and Housing.

## **ATTACHMENTS**

Letter from AMO.

Prepared by: John Holmes, Fire Chief  
Approved by: William Tigert, Chief Administrative Officer

Letter from AMO:

September 18, 2014

## **Double Hatter Firefighter Issue in the Media**

**Issue:** Professional firefighters as volunteer firefighters during their free time.

Yesterday, this issue was profiled in a front page Globe and Mail story about a firefighter who is taking on the union's actions as relates to 'double hatting'. 'Double hatting' is forbidden by the International Association of Fire Fighters and its Ontario union, The Ontario Professional Fire Fighters Association. Over the years, union charges have been brought against individuals who are double haters and as a result, generally stop their involvement as a volunteer. Double haters want to protect family, friends and the community where they live and are an important backbone of fire services within smaller municipalities and its loss proves challenging. Many double haters were volunteer fire fighters before becoming salaried professionals.

Tom Hunse, a Toronto professional fire fighter for 22 years and a 26 year volunteer with Innisfil Fire Services and his union, is demanding that since he has not stopped his volunteer work that he be fired from his Toronto job. Mr. Hunse is taking a principled stand – that how he uses his free time is his to determine. Yesterday's Globe and Mail and other major news outlets are now covering his story. The public's reaction is that Hunse and other double haters should be able to use their skills and knowledge in their free time in his own community without repercussion. An arbitration hearing is set for later this year that would deal with his permanent employment status with the City since he is no longer a member in good standing and only Association members in good standing are able to be members of the full-time bargaining unit.

Mr. Hunse has filed a Duty for Fair Representation Application with the Ontario Labour Relations Board against the Toronto Professional Fire Fighters Association. The "duty of fair representation" provisions of the *Labour Relations Act* stipulate that a trade union shall not act in a manner that is arbitrary, discriminatory or in bad faith in representing employees.

AMO has requested intervener status as this matter affects many municipal governments and the double haters that work. This is a matter of fairness and personal liberty as fire fighters should be able to use their free time as they wish to without reprisal or interference. These volunteers should be supported, not pressured for wanting to protect their neighbours in their home communities. The union does not object to full time firefighters working other jobs which many do.

What is the solution to this threat? A simple change to provincial law would prevent this type of union interference. To our knowledge, every Canadian province has such protection, except for Ontario and Newfoundland. It is time for Ontario to give our volunteer firefighters the same freedom and protection that other employees in Ontario enjoy, as well as those fire fighters everywhere else in the nation.

As mentioned, double hatters are worried about being threatened with job loss and municipal governments have been watching this matter closely. If you feel your municipality is vulnerable, please let us know.



**DEPARTMENT: TREASURY**

**REPORT NO: T-142-14**

**COUNCIL MEETING DATE: OCTOBER 14, 2014**

**TITLE: OPP CONTRACT BILLING 2015**

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## **OBJECTIVE**

To present the 2015 OPP Contract Costing as calculated under the new cost recovery model.

## **BACKGROUND**

After two years of consultation, municipal engagement and review a new OPP billing model has been approved with implementation being in 2015.

Municipalities have been anxiously awaiting the first billing to determine what the impact will be. Each municipality will be effected differently, some will see increases and other reductions. In the case of Ingersoll a significant reduction was anticipated.

## **ANALYSIS**

The 2015 costing statement has now been received which outlines the calculations under the new model including service enhancements arriving at a total cost of \$2,519,813.

This amounts to a reduction of \$653,069 from the prior year amount of \$3,172,882. Based on a cost per household the new amount is \$475 as compared to \$598.

As mandated the reduction will be phased in over a maximum of five years with \$356,346 being the savings realized in 2015. In other words the 2015 budget line for Police Contract can be reduced by \$356,346 as compared to last year.

Although there are significant saving resulting from the change in the costing model the contract enhancements of \$324,146, which are completely optional, are significant as well. Prior to setting the 2015 budget a review of these optional services should be undertaken.

## **INTERDEPARTMENTAL IMPLICATIONS**

None.

## **FINANCIAL IMPLICATIONS**

The savings will have a favourable impact on the 2015 and future budgets as the phase-in is realized.

## **RECOMMENDATION**

**THAT** Council receive the 2015 OPP Contract Costing Report, numbered T-142-14 as information.

And further prior to setting the 2015 budget, a review of these optional contract enhanced services will be undertaken by Council.

## **ATTACHMENTS**

OPP Annual Billing Statement 2015

Prepared by: Jim Brown, Director of Finance, Treasurer  
Approved by: William Tigert, Chief Administrative Officer

**Town of Ingersoll**  
**2015 OPP Annual Billing**

		Cost per Property	\$
Basic Service			
	<u>Property Counts</u>		
	Households	5,048	
	Commercial & Industrial	262	
	<u>5,310</u>	200.51	\$1,064,708
Calls for Service		197.18	\$1,047,043
Overtime		13.39	\$71,119
Court Security		2.41	\$12,797
Contract Enhancements		61.04	<u>\$324,146</u>
Total 2015 Calculated Cost before Phase-In Adjustments		474.53	(1) \$2,519,813
Phase-In Adjustment for 2015			<u>\$296,723</u>
Total Billing for 2015			\$2,816,536
Total Billing for 2014			(2) <u>\$3,172,882</u>
Budget Reduction 2014 to 2015			<u>\$356,346</u>
Full Impact without Phase-In Adjustment		(2) - (1)	<u>\$653,069</u>



# O.P.P. Annual Billing Statement

Ingersoll T

For the period January 1 to December 31, 2015

Please see attachments for notes and additional information

			Cost per Property	\$
<b>Base Service</b>				
	<u>Property Counts</u>			
	Household	5,048		
	Commercial and Industrial	<u>262</u>		
	Total properties	<u>5,310</u>	\$ 200.51	\$ 1,064,708
<b>Calls for Service</b>	(see summaries)			
	Total all municipalities	\$138,122,392		
	Municipal portion	0.7581%	\$ 197.18	\$ 1,047,043
<b>Overtime</b>	(see notes)		\$ 13.39	\$ 71,119
<b>Contract Enhancements</b>	(see summary)		\$ 61.04	\$ 324,146
<b>Court Security</b>	(see summary)			
<b>Prisoner Transportation</b>	(per property cost)		\$ 2.41	\$ 12,797
<b>Accommodation</b>	(per property cost)			
<b>Cleaning Services</b>	(per property cost)			
<b>Total 2015 Calculated Cost before Phase-In Adjustment</b>			<u>\$ 474.54</u>	<u>\$ 2,519,813</u>
<b>2015 Phase-In Adjustment Billing Summary</b>				
<b>2014 Forecasted cost</b>	Total	\$ 2,975,855	\$ 560.42	
<b>2015 Calculated Cost per Property (see above)</b>			\$ 474.54	
<b>Cost per Property Variance</b>		(Decrease)	\$ 85.88	
<b>2015 Adjustment (Maximum per property)</b>		(Decrease)	\$ 30.00	
<b>Actual 2015 Phase-In Adjustment</b>			<u>\$ 55.88</u>	\$ 296,723
<b>Total Billing for 2015</b>			<u>\$ 530.42</u>	<u>\$ 2,816,536</u>
<b>2015 Monthly Billing Amount</b>				\$ 234,711



**DEPARTMENT: TREASURY**

**REPORT NO: T-143-14**

**COUNCIL MEETING DATE: OCTOBER 14, 2014**

**TITLE: BANKING SERVICES RFP**

---

## **OBJECTIVE**

To seek approval to award the Banking Services RFP to the RBC Royal Bank for a period of five years.

## **BACKGROUND**

The current banking arrangement was up for renewal. The Town had been with the current bank for more than ten years and to ensure that the Town was receiving competitive pricing for the services provided a request for proposal for banking services was issued.

The submission closing date was September 24 and four responses were received as follows:

CIBC Commercial Banking  
RBC Royal Bank  
TD Commercial Banking  
Bank of Montreal

## **ANALYSIS**

In the evaluation two proponents came out on top with the same point scoring.

To further differentiate the top submissions a more detailed financial review was undertaken with the result being a minimal difference in pricing. As the method of costing differs between the submissions plus some fees are calculated on transaction volumes which are estimates the final costing is less than 100% accurate.

Taking this into consideration and the fact that one of the top submissions was from our current bank, the time, effort and potential cost of switching banks out weights the minimal potential savings.

## **INTERDEPARTMENTAL IMPLICATIONS**

None.

## **FINANCIAL IMPLICATIONS**

The RFP included a request for costing for the service of converting property tax payments currently being received on faxes, which are manually entered into the Town's accounting system, to an electronic file. With the addition of this service the combined banking fees and interest income budget will not increase

## **RECOMMENDATION**

That the Banking RFP be awarded to the RBC Royal Bank for a five year term.

## **ATTACHMENTS**

None.

Prepared by: Jim Brown, Director of Finance, Treasurer  
Approved by: William Tigert, Chief Administrative Officer



**DEPARTMENT: TREASURY**

**REPORT NO: T-144-14**

**COUNCIL MEETING DATE: OCTOBER 14, 2014**

**TITLE: DEBENTURE ISSUE FOR 2013 CAPITAL PROJECTS**

---

## **OBJECTIVE**

To inform Council that the Royland/Elm/Cedar/Pine Streets Reconstruction and Holcroft Street Reconstruction projects will be debentured prior to the end of this year.

## **BACKGROUND**

In the 2013 capital budget the above projects were identified as requiring financing through the issue of debentures. Shortly after the passing of the budget an application was made to Infrastructure Ontario for financing which was approved. Now that the projects have been completed the debenture process will be initiated and completed prior to year end.

## **ANALYSIS**

The Royland/Elm/Cedar/Pine project is funded both from reserves and debenture financing. The project was budgeted in 2013 with a cost for construction of \$1,556,000 with the final topcoat of asphalt budgeted separately in 2015. With the construction having been completed and with an anticipated asphalt top coat cost of \$200,000 the entire project will be less than the budgeted construction cost alone. The project will be debentured now for the costs incurred to date leaving the reserve revenue to cover next year's asphalt top coat cost.

The Holcroft project is completed with the final invoices to be received within the month at which time the debenture amount can be finalized.

<b>Project</b>		<b>Approved Amount</b>	<b>Debenture Issue</b>	<b>Note</b>
Royland/Elm/Cedar/Pine Streets Reconstruction	3244	1,373,000	1,122,000	(1)
Holcroft Street Reconstruction	3252	582,000	559,860	(2)
		<u>1,955,000</u>		

Notes:

(1) The debenture will cover construction expense to date leaving the revenue from reserves (\$182,773) to cover asphalt top coat cost in 2015.

	<b>Budget</b>	<b>Balance Oct 3/14</b>	
Project Cost Funding	<u>1,556,000</u>	<u>1,122,227</u>	(a)
Reserves	(183,000)	(183,000)	
Debenture	<u>(1,373,000)</u>	<u>(1,122,000)</u>	
	<u>(1,556,000)</u>	<u>(1,305,000)</u>	(b)
Unexpended December 31, 2014		<u>(182,773)</u>	(a) - (b)

(2) Project is complete and awaiting final invoicing. The current costs are \$559,860 with any additional costs to be included in debenture issue.

## INTERDEPARTMENTAL IMPLICATIONS

None.

## FINANCIAL IMPLICATIONS

The debenture issue will provide the cash to carry the Town through the months of January and February until the first tax collection date at the end of February.

## RECOMMENDATION

That Council receive the report on the debenture issue for 2014.

## ATTACHMENTS

None.

Prepared by: Jim Brown, Director of Finance, Treasurer  
 Approved by: William Tigert, CAO



**DEPARTMENT: TREASURY**

**REPORT NO: T-145-14**

**COUNCIL MEETING DATE: OCTOBER 14, 2014**

**TITLE: INTERIM FINANCIAL STATEMENTS FOR THE NINE MONTHS ENDED  
SEPTEMBER 30, 2014**

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## **OBJECTIVE**

To provide Council with a financial review of operations for the first nine months of 2014.

## **BACKGROUND**

A review of the Town's financial operations for the first nine months of 2014 was completed to ensure that actuals are within budget. By identifying variances early in the year corrective actions can be taken to minimize the impact by year end.

## **ANALYSIS**

The attached report reflects actual results on a cash basis whereas the budget is 9/12<sup>th</sup> of the total annual amount. Taking this into consideration the report was reviewed and variances were investigated.

The analysis did not identify any significant revenue or expenditure issues. The \$150,000 budget shortfall in snow removal costs that were incurred at the start of this year and identified in the previous interim report, as expected continues to exist. Taking into consideration a reserve being in place to cover a portion of this expense and the potential for savings in other areas ending the year without a deficit still exists.

## **INTERDEPARTMENTAL IMPLICATIONS**

The report was circulated to all departments for review and comment.

## **FINANCIAL IMPLICATIONS**

None at this time.

**RECOMMENDATION**

**THAT** Council receive the Interim Financial Statement numbered T-145-14 as information.

**ATTACHMENTS**

Interim Financial Statements for the Six Months Ended September 30, 2014

Prepared by: Jim Brown, Director of Finance, Treasurer  
Approved by: William Tigert, Chief Administrative Officer

**THE CORPORATION OF THE TOWN OF  
INGERSOLL**

**Interim Financial Statements for the Nine Months Ended  
September 30, 2014**



**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

**Financial Position**

	Operating Fund	Capital Fund	Reserve Fund	Gas Tax Fund	Consolidated
<b>ASSETS</b>					
INTERFUND	7,995,000	(8,883,107)	90,782	773,977	(23,348)
BANK	2,591,168		694,173	546,663	3,832,004
INVESTMENT IN EARTH	9,613,312				9,613,312
ACCOUNTS RECEIVABLE	807,700				807,700
PROPERTIES TAXES RECEIVABLE	764,434				764,434
LAND FOR RESALE	1,919,129				1,919,129
TANGIBLE CAPITAL ASSETS	61,164,598	4,093,487			65,258,085
	<u>84,855,341</u>	<u>(4,789,620)</u>	<u>784,955</u>	<u>1,320,640</u>	<u>82,171,316</u>
<b>LIABILITIES</b>					
ACCOUNTS PAYABLE	(1,284,501)				(1,284,501)
DEBENTURE DEBT OUTSTANDING	(5,569,823)				(5,569,823)
RESERVES	(5,610,614)				(5,610,614)
RESERVE FUNDS					
SICK LEAVE			(65,830)		(65,830)
INDUSTRIAL LAND			(217,789)		(217,789)
PARKLAND			(70,491)		(70,491)
DEVELOPMENT CHARGES			(430,845)		(430,845)
FEDERAL GAS TAX				(773,977)	(773,977)
PROV & FED GAS TAX				(546,663)	(546,663)
POST RETIREMENT LIABILITY	(6,406,244)				(6,406,244)
	<u>(18,871,182)</u>	<u>--</u>	<u>(784,955)</u>	<u>(1,320,640)</u>	<u>(20,976,777)</u>
<b>SURPLUS</b>					
OPENING SURPLUS	(65,472,310)	4,789,620			(60,682,690)
SURPLUS - YEAR TO DATE	(511,849)				(511,849)
	<u>(65,984,159)</u>	<u>4,789,620</u>	<u>--</u>	<u>--</u>	<u>(61,194,539)</u>
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

**Reserves**

RESERVES-WORKING CAPITAL	192,278
RESERVES - LEGAL FEES	107,863
RESERVES - FIRE	171,637
RESERVES-ADMIN EQUIP/PROGRAMMING	65,636
RESERVES-MUSEUM	210,712
RESERVES - FINANCE	1,057,297
RESERVES-POLICE SERVICE BOARD	1,467
RESERVES-OXFORD N PK LOT PAVING LANE	35,929
RESERVES-CLERKS OPERATIONAL	36,343
RESERVES - HEALTH RECRUITMENT	12,500
CAPITAL CONTINGENCY RESERVE	834,281
RESERVES-ELECTION	46,500
RESERVES-BUILDING INSPECTION	4,710
RESERVES - 130 OXFORD FACILITY	65,598
RESERVES-PUBLIC BUILDINGS GENERAL	163,657
RESERVES-PW MACHINERY/EQUIP	504,434
RESERVES-REPLACEMENT TREES	8,283
RESERVES-ENGINEERING GENERAL	1,589,447
RESERVES-MUSEUM ARTIFACT DONATIONS	1,100
RESERVES RECREATION-ICE FEE INCREASE	148,570
RESERVES - DEVELOPMENT	31,888
RESERVES - PARKS - TRAILS	25,687
RESERVES-SQUASH CLUB	357
RESERVES-I.T. HARDWARE	80,358
RESERVES-PARKS-EQUIPMENT	36,829
RESERVES-PARKS-FACILITIES	32,544
RESERVES-RECREATION-VPCC FACILITY	16,250
RESERVES-PARKS-DOG PARK	5,000
RESERVES-SPORTS HALL OF FAME	10,244
RESERVES-NEW FITNESS EQUIP	(6,327)
RESERVES-RECREATION ADMIN FUTURE USE	38,192
RESERVES-POLICE FACILITY	65,350
RESERVES-POLICE FACILITY	16,000
	<u>5,610,614</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

**Summary All Departments by Revenue/Expense Grouping**

	YTD Actual		YTD Budget	Variance YTD
	2013	2014	2014	2014 Budget vs Actual
				fav (unfav)
<b>CLERKS ADMIN &amp; COUNCIL</b>	235,694	206,923	207,297	374
<b>CHIEF ADMINISTRATIVE OFFICER</b>	237,978	146,490	269,028	122,538
<b>CLERKS</b>				
ADMINISTRATION	192,033	235,089	281,664	46,575
ANIMAL CONTROL	(2,112)	(346)	4,770	5,116
PARKING	6,254	13,284	10,098	(3,186)
PARATRANSIT	54,488	33,077	48,537	15,460
DOWNTOWN IMPROVEMENT	14,637	--	--	--
INFORMATION TECHNOLOGY	252,437	265,302	253,935	(11,367)
<b>TREASURY</b>				
ADMINISTRATION	(143,064)	369,284	530,001	160,717
TAXATION	(9,204,992)	(9,433,887)	(9,468,801)	(34,914)
<b>BUILDING INSPECTION</b>				
INSPECTION	59,779	37,158	45,909	8,751
TOWN CENTRE	69,910	58,599	86,796	28,197
PUBLIC BUILDINGS - OTHER	29,293	34,126	27,549	(6,577)
<b>FIRE</b>				
ADMINISTRATION	653,953	687,618	713,187	25,569
FACILITY	36,546	9,344	12,501	3,157
<b>POLICE</b>				
ADMINISTRATION	2,079,574	2,468,042	2,415,996	(52,046)
FACILITY	(11,680)	(10,377)	4,356	14,733
<b>ENGINEERING</b>				
ADMINISTRATION	1,024,428	501,971	414,909	(87,062)
STREET LIGHTING	147,481	145,974	186,003	40,029
TRAFFIC SIGNALS	7,677	14,719	17,253	2,534
<b>PUBLIC WORKS</b>				
ADMINISTRATION & EQUIPMENT	97,892	290,566	318,501	27,935
BRIDGES & CULVERTS	11,015	17,093	18,504	1,411
ROADSIDE MAINTENANCE	158,542	165,726	179,982	14,256
SURFACE MAINTENANCE	162,689	246,500	277,686	31,186
ROADS, SIDEWALKS & PARKING LOTS	167,583	233,732	228,402	(5,330)
WINTER CONTROL	224,951	382,866	347,004	(35,862)
ENVIRONMENTAL SERVICES	35,337	24,876	87,615	62,739
<b>PARKS AND ARENA</b>				
ADMINISTRATION	136,992	131,816	122,499	(9,317)
ARENA	142,021	133,887	127,116	(6,771)
PARKS	332,715	321,726	320,175	(1,551)
PARKS PROGRAMS	277	(1,461)	16,065	17,526
CAMI PARKS / SUZUKI HOUSE	124,775	88,863	114,822	25,959
<b>VICTORIA PARK COMMUNITY CENTRE</b>				
ADMINISTRATION	3,358	7,368	(19,125)	(26,493)
AQUATICS	79,387	64,986	106,911	41,925
FITNESS	78,230	73,707	85,968	12,261
GENERAL PROGRAMS	(1,581)	(7,037)	7,650	14,687
FACILITY	304,198	297,765	350,397	52,632
<b>YOUTH CENTRE</b>				
FACILITY	78,020	64,542	74,223	9,681
TECHNOLOGY PROGRAMS	28,042	38,194	47,223	9,029
GENERAL PROGRAMS	252,461	252,114	269,748	17,634
CAREER & SKILLS PROGRAM	(65,797)	(74,455)	18	74,473
<b>MUSEUMS</b>				
FACILITY	7,594	8,216	12,078	3,862
PROGRAMS	76,142	90,193	93,636	3,443
<b>ECONOMIC DEVELOPMENT</b>	115,522	106,978	191,664	84,686
<b>CAPITAL FUND REQUIREMENT</b>	458,000	747,000	560,250	(186,750)
	<u>(1,251,321)</u>	<u>(511,849)</u>	<u>--</u>	<u>511,849</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

**Summary All Departments by Revenue/Expense Grouping**

	YTD Actual		YTD Budget	Variance YTD
	2013	2014	2014	2014 Budget vs Actual
				fav (unfav)
<b>REVENUE</b>				
SALE OF GOODS OR SERVICES	(122,133)	(107,907)	(157,797)	(49,890)
PERMITS/LICENSES	(115,816)	(141,295)	(123,039)	18,256
ICE RENTAL	(98,190)	(106,313)	(149,346)	(43,033)
RENT / LEASES	(165,825)	(189,320)	(178,020)	11,300
USER FEES	(306,704)	(174,163)	(164,574)	9,589
MEMBERSHIPS	(108,237)	(92,069)	(126,036)	(33,967)
RECOVERIES	(21,614)	(66,468)	(122,670)	(56,202)
COUNTY RECOVERY	(251,805)	(241,458)	(280,233)	(38,775)
TAXATION	(9,451,910)	(9,770,943)	(9,723,798)	47,145
INTEREST / DIVIDENDS	(348,193)	(416,660)	(412,047)	4,613
GRANTS / SUBSIDIES / REBATES	(417,203)	(389,162)	(351,225)	37,937
PROGRAM REVENUES	(217,313)	(234,414)	(198,432)	35,982
DONATIONS / FUNDRAISING	(111,709)	(109,953)	(78,894)	31,059
	(11,799,517)	(12,040,862)	(12,066,858)	(25,996)
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	4,530,133	4,480,255	4,764,879	284,624
ADMINISTRATIVE EXPENSE	95,800	72,546	132,849	60,303
OPERATING EXPENSE	159,859	108,608	140,247	31,639
COMMUNICATIONS	68,877	72,255	85,437	13,182
INSURANCE EXPENSE	175,935	194,581	161,730	(32,851)
UTILITIES - HYDRO	356,836	344,715	426,618	81,903
UTILITIES - NATURAL GAS	74,537	84,893	88,668	3,775
UTILITIES - WATER	51,703	55,117	60,705	5,588
SUPPLIES	41,824	39,037	62,739	23,702
PROGRAM EXPENSES	104,083	74,692	106,812	32,120
MEETINGS, CONFERENCES, TRAINING	73,598	65,055	109,035	43,980
FUEL / TRANSPORTATION COSTS	87,385	95,809	111,780	15,971
PROFESSIONAL FEES	293,357	133,156	392,454	259,298
CONTRACTED SERVICES	142,310	109,291	131,715	22,424
PROPERTY TAX REFUNDS & ADJUSTMENTS	246,918	337,056	254,997	(82,059)
MARKETING & PROMOTION	106,878	98,975	130,167	31,192
GRANTS TO VOLUNTEER ORGANIZATIONS	104,687	57,901	70,263	12,362
REPAIRS & MAINTENANCE	36,582	39,386	45,657	6,271
LAND MAINTENANCE & IMPROVEMENT	25,273	22,899	40,572	17,673
EQUIP REPAIRS & MAINTENANCE	145,704	79,950	133,713	53,763
BLDG REPAIRS & MAINTENANCE	71,844	67,060	87,282	20,222
SNOW REMOVAL AND SANDING	19,218	58,194	29,619	(28,575)
MAINTENANCE CONTRACTS	90,887	98,343	101,025	2,682
LAND SALE EXPENSES	7,177	7,530	7,497	(33)
MATERIALS - PUBLIC WORKS	153,023	401,734	529,560	127,826
PW EQUIP CHARGEOUT NET OF COSTS	(161,886)	(282,267)	(253,080)	29,187
EQUIPMENT USAGE	206,667	321,819	330,003	8,184
TRANSFER TO BIA	56,250	56,250	57,222	972
TRANSFERS TO CEMETERY BOARD	40,000	85,927	64,449	(21,478)
	7,405,459	7,380,767	8,404,614	1,023,847
<b>NET OPERATING REVENUE</b>	(4,394,058)	(4,660,095)	(3,662,244)	997,851
<b>OTHER</b>				
O.P.P. CONTRACT	2,054,196	2,379,663	2,368,080	(11,583)
OMPF - ONT MUN PARTNER GRANT	(593,325)	(504,375)	(504,378)	(3)
TRANSFER FROM RESERVES & RES FUNDS	(17,001)	(24,157)	(231,039)	(206,882)
TRANSFER TO RESERVES & RES FUNDS	1,142,539	1,111,916	862,470	(249,446)
RESERVE FUND - GAS TAX SUBSIDIES	(215,064)	(4,268)	(9,378)	(5,110)
DEBENTURE PAYMENT	313,393	442,467	616,239	173,772
CAPITAL FUND REQUIREMENT	458,000	747,000	560,250	(186,750)
	3,142,738	4,148,246	3,662,244	(486,002)
	(1,251,320)	(511,849)	--	511,849

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: MAYOR &amp; COUNCIL</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
USER FEES	(51)	--	--	--
RECOVERIES	--	--	(2,700)	(2,700)
	(51)	--	(2,700)	(2,700)
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	112,633	109,233	105,597	(3,636)
ADMINISTRATIVE EXPENSE	1,504	3,871	35,856	31,985
COMMUNICATIONS	3,954	3,349	4,122	773
PROGRAM EXPENSES	5,200	1,028	4,653	3,625
MEETINGS, CONFERENCES, TRAINING	7,925	5,418	7,875	2,457
FUEL / TRANSPORTATION COSTS	--	--	1,872	1,872
PROFESSIONAL FEES	998	1,839	3,753	1,914
MARKETING & PROMOTION	22,844	7,284	24,003	16,719
GRANTS TO VOLUNTEER ORGANIZATIONS	68,687	57,901	43,263	(14,638)
	223,745	189,923	230,994	41,071
<b>NET OPERATING (REVENUE) EXPENSE</b>	223,694	189,923	228,294	38,371
<b>OTHER</b>				
TRANSFER FROM RESERVES & RES FUNDS	--	--	(33,750)	(33,750)
TRANSFER TO RESERVES & RES FUNDS	12,000	17,000	12,753	(4,247)
	12,000	17,000	(20,997)	(37,997)
	235,694	206,923	207,297	374

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>	--	--	--	--
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	112,804	100,895	125,271	24,376
ADMINISTRATIVE EXPENSE	8	--	144	144
COMMUNICATIONS	1,094	557	900	343
PROGRAM EXPENSES	258	855	972	117
MEETINGS, CONFERENCES, TRAINING	249	(264)	1,125	1,389
FUEL / TRANSPORTATION COSTS	--	--	1,872	1,872
PROFESSIONAL FEES	122,076	43,121	136,872	93,751
MARKETING & PROMOTION	1,489	1,326	1,872	546
	<u>237,978</u>	<u>146,490</u>	<u>269,028</u>	<u>122,538</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>237,978</u>	<u>146,490</u>	<u>269,028</u>	<u>122,538</u>
<b>OTHER</b>	--	--	--	--
	<u>237,978</u>	<u>146,490</u>	<u>269,028</u>	<u>122,538</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: CLERKS		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
		2013	2014	2014	fav (unfav)
ACTIVITY:	ADMINISTRATION				
<b>REVENUE</b>					
	SALE OF GOODS OR SERVICES	(2)	(40)	(18)	22
	PERMITS/LICENSES	(21,724)	(17,883)	(13,950)	3,933
	USER FEES	(8,643)	(10,510)	(8,550)	1,960
	RECOVERIES	(400)	--	(3,006)	(3,006)
	LAND SALES	(62,865)	(737)	(747)	(10)
		<u>(93,634)</u>	<u>(29,170)</u>	<u>(26,271)</u>	<u>2,899</u>
<b>EXPENSE</b>					
	SALARIES, WAGES & BENEFITS	216,069	209,698	214,920	5,222
	ADMINISTRATIVE EXPENSE	24,771	15,316	28,737	13,421
	OPERATING EXPENSE	16,361	12,285	10,494	(1,791)
	COMMUNICATIONS	5,462	5,945	5,625	(320)
	PROGRAM EXPENSES	1,906	7,165	14,670	7,505
	MEETINGS, CONFERENCES, TRAINING	6,114	3,749	5,400	1,651
	FUEL / TRANSPORTATION COSTS	1,052	620	1,278	658
	PROFESSIONAL FEES	625	1,486	11,250	9,764
	CONTRACTED SERVICES	305	--	2,997	2,997
	MARKETING & PROMOTION	5,700	429	4,914	4,485
	EQUIP REPAIRS & MAINTENANCE	125	36	153	117
	LAND SALE EXPENSES	7,177	7,530	7,497	(33)
		<u>285,667</u>	<u>264,259</u>	<u>307,935</u>	<u>43,676</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>		<u>192,033</u>	<u>235,089</u>	<u>281,664</u>	<u>46,575</u>
<b>OTHER</b>					
		--	--	--	--
		<u>192,033</u>	<u>235,089</u>	<u>281,664</u>	<u>46,575</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: CLERKS		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
		2013	2014	2014	fav (unfav)
ACTIVITY:	ANIMAL CONTROL				
<b>REVENUE</b>					
	PERMITS/LICENSES	(10,167)	(10,065)	(9,000)	1,065
		<u>(10,167)</u>	<u>(10,065)</u>	<u>(9,000)</u>	<u>1,065</u>
<b>EXPENSE</b>					
	ADMINISTRATIVE EXPENSE	--	--	603	603
	PROGRAM EXPENSES	--	--	36	36
	CONTRACTED SERVICES	8,055	9,719	12,753	3,034
	MARKETING & PROMOTION	--	--	378	378
		<u>8,055</u>	<u>9,719</u>	<u>13,770</u>	<u>4,051</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>		<u>(2,112)</u>	<u>(346)</u>	<u>4,770</u>	<u>5,116</u>
<b>OTHER</b>					
		<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
		<u>(2,112)</u>	<u>(346)</u>	<u>4,770</u>	<u>5,116</u>



**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: CLERKS		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
		2013	2014	2014	fav (unfav)
ACTIVITY:	PARKING				
<b>REVENUE</b>					
	USER FEES	(24,603)	(3,003)	(12,906)	(9,903)
		<u>(24,603)</u>	<u>(3,003)</u>	<u>(12,906)</u>	<u>(9,903)</u>
<b>EXPENSE</b>					
	ADMINISTRATIVE EXPENSE	--	--	684	684
	UTILITIES - HYDRO	590	99	--	(99)
	FUEL / TRANSPORTATION COSTS	116	--	189	189
	CONTRACTED SERVICES	17,820	16,188	21,375	5,187
	MARKETING & PROMOTION	--	--	378	378
	LAND MAINTENANCE & IMPROVEMENT	2,647	--	--	--
	EQUIP REPAIRS & MAINTENANCE	--	--	378	378
	SNOW REMOVAL AND SANDING	9,684	--	--	--
		<u>30,857</u>	<u>16,287</u>	<u>23,004</u>	<u>6,717</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>		<u>6,254</u>	<u>13,284</u>	<u>10,098</u>	<u>(3,186)</u>
<b>OTHER</b>					
		<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
		<u>6,254</u>	<u>13,284</u>	<u>10,098</u>	<u>(3,186)</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: CLERKS		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
		2013	2014	2014	fav (unfav)
ACTIVITY:	PARATRANSIT				
<b>REVENUE</b>					
	SALE OF GOODS OR SERVICES	(10,834)	(9,693)	(13,500)	(3,807)
		<u>(10,834)</u>	<u>(9,693)</u>	<u>(13,500)</u>	<u>(3,807)</u>
<b>EXPENSE</b>					
	SALARIES, WAGES & BENEFITS	28,359	14,165	24,363	10,198
	COMMUNICATIONS	816	857	747	(110)
	MEETINGS, CONFERENCES, TRAINING	--	--	36	36
	CONTRACTED SERVICES	31,348	27,525	39,402	11,877
	MARKETING & PROMOTION	600	--	1,242	1,242
	MAINTENANCE CONTRACTS	4,199	4,491	5,625	1,134
		<u>65,322</u>	<u>47,038</u>	<u>71,415</u>	<u>24,377</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>		<u>54,488</u>	<u>37,345</u>	<u>57,915</u>	<u>20,570</u>
<b>OTHER</b>					
	RESERVE FUND - GAS TAX SUBSIDIES	(34,695)	(4,268)	(9,378)	(5,110)
		<u>--</u>	<u>(4,268)</u>	<u>(9,378)</u>	<u>(5,110)</u>
		<u>54,488</u>	<u>33,077</u>	<u>48,537</u>	<u>15,460</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: CLERKS		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
		2013	2014	2014	fav (unfav)
ACTIVITY:	INFORMATION TECHNOLOGY				
<b>REVENUE</b>					
	RECOVERIES	(1,332)	--	(1,125)	(1,125)
		<u>(1,332)</u>	<u>--</u>	<u>(1,125)</u>	<u>(1,125)</u>
<b>EXPENSE</b>					
	SALARIES, WAGES & BENEFITS	122,776	120,915	124,335	3,420
	ADMINISTRATIVE EXPENSE	42,927	31,837	40,086	8,249
	OPERATING EXPENSE	22,424	20,406	23,625	3,219
	COMMUNICATIONS	2,705	3,625	3,375	(250)
	PROGRAM EXPENSES	177	177	153	(24)
	MEETINGS, CONFERENCES, TRAINING	--	--	12,195	12,195
	FUEL / TRANSPORTATION COSTS	234	614	900	286
	CONTRACTED SERVICES	--	24,728	19,125	(5,603)
	MARKETING & PROMOTION	--	--	225	225
	EQUIP REPAIRS & MAINTENANCE	3,691	1,537	5,247	3,710
	MAINTENANCE CONTRACTS	33,835	36,463	32,175	(4,288)
		<u>228,769</u>	<u>240,302</u>	<u>261,441</u>	<u>21,139</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>		<u>227,437</u>	<u>240,302</u>	<u>260,316</u>	<u>20,014</u>
<b>OTHER</b>					
	TRANSFER FROM RESERVES & RES FUNDS	--	--	(25,128)	(25,128)
	TRANSFER TO RESERVES & RES FUNDS	25,000	25,000	18,747	(6,253)
		<u>25,000</u>	<u>25,000</u>	<u>(6,381)</u>	<u>(31,381)</u>
		<u>252,437</u>	<u>265,302</u>	<u>253,935</u>	<u>(11,367)</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: TREASURY		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
		2013	2014	2014	fav (unfav)
ACTIVITY:	ADMINISTRATION				
<b>REVENUE</b>					
	SALE OF GOODS OR SERVICES	(9,720)	(10,090)	(9,000)	1,090
	USER FEES	(112,161)	(28,161)	(3,150)	25,011
	RECOVERIES	(4,200)	(3,000)	(3,150)	(150)
	INTEREST / DIVIDENDS	(348,193)	(416,660)	(412,047)	4,613
		<u>(474,274)</u>	<u>(457,911)</u>	<u>(427,347)</u>	<u>30,564</u>
<b>EXPENSE</b>					
	SALARIES, WAGES & BENEFITS	310,019	335,148	357,660	22,512
	ADMINISTRATIVE EXPENSE	2,001	2,275	3,177	902
	OPERATING EXPENSE	586	17	378	361
	COMMUNICATIONS	127	--	2,853	2,853
	INSURANCE EXPENSE	174,460	193,398	160,497	(32,901)
	PROGRAM EXPENSES	2,213	6,350	2,061	(4,289)
	MEETINGS, CONFERENCES, TRAINING	1,417	2,037	3,375	1,338
	FUEL / TRANSPORTATION COSTS	30	--	378	378
	PROFESSIONAL FEES	10,088	(1,027)	22,500	23,527
	CONTRACTED SERVICES	12,014	22,001	14,247	(7,754)
	MARKETING & PROMOTION	1,307	516	2,250	1,734
	EQUIP REPAIRS & MAINTENANCE	630	445	1,125	680
	TRANSFER TO BIA	56,250	56,250	57,222	972
	TRANSFERS TO CEMETERY BOARD	40,000	85,927	64,449	(21,478)
		<u>611,142</u>	<u>703,337</u>	<u>692,172</u>	<u>(11,165)</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>		<u>136,868</u>	<u>245,426</u>	<u>264,825</u>	<u>19,399</u>
<b>OTHER</b>					
	OMPF - ONT MUN PARTNER GRANT	(593,325)	(504,375)	(504,378)	(3)
	TRANSFER FROM RESERVES & RES FUNDS	--	(24,263)	(4,203)	20,060
	TRANSFER TO RESERVES & RES FUNDS	--	210,029	157,518	(52,511)
	DEBENTURE PAYMENT	313,393	442,467	616,239	173,772
		<u>(279,932)</u>	<u>123,858</u>	<u>265,176</u>	<u>141,318</u>
		<u>(143,064)</u>	<u>369,284</u>	<u>530,001</u>	<u>160,717</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: TREASURY	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: TAXATION	2013	2014	2014	fav (unfav)
<b>REVENUE</b>				
TAXATION	(9,451,910)	(9,770,943)	(9,723,798)	47,145
	<u>(9,451,910)</u>	<u>(9,770,943)</u>	<u>(9,723,798)</u>	<u>47,145</u>
<b>EXPENSE</b>				
PROPERTY TAX REFUNDS & ADJUSTMENTS	246,918	337,056	254,997	(82,059)
	<u>246,918</u>	<u>337,056</u>	<u>254,997</u>	<u>(82,059)</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(9,204,992)</u>	<u>(9,433,887)</u>	<u>(9,468,801)</u>	<u>(34,914)</u>
<b>OTHER</b>				
	--	--	--	--
	<u>(9,204,992)</u>	<u>(9,433,887)</u>	<u>(9,468,801)</u>	<u>(34,914)</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: BUILDING</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: INSPECTION</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
PERMITS/LICENSES	(83,416)	(112,997)	(99,603)	13,394
USER FEES	(1,220)	(2,106)	(12,753)	(10,647)
	<u>(84,636)</u>	<u>(115,103)</u>	<u>(112,356)</u>	<u>2,747</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	130,601	144,518	146,007	1,489
ADMINISTRATIVE EXPENSE	225	397	468	71
OPERATING EXPENSE	448	314	972	658
COMMUNICATIONS	424	598	378	(220)
PROGRAM EXPENSES	793	449	396	(53)
MEETINGS, CONFERENCES, TRAINING	766	2,408	3,465	1,057
FUEL / TRANSPORTATION COSTS	317	2,337	2,097	(240)
CONTRACTED SERVICES	10,601	793	--	(793)
MARKETING & PROMOTION	240	447	729	282
	<u>144,415</u>	<u>152,261</u>	<u>154,512</u>	<u>2,251</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>59,779</u>	<u>37,158</u>	<u>42,156</u>	<u>4,998</u>
<b>OTHER</b>				
TRANSFER TO RESERVES & RES FUNDS	--	--	3,753	3,753
	<u>--</u>	<u>--</u>	<u>3,753</u>	<u>3,753</u>
	<u>59,779</u>	<u>37,158</u>	<u>45,909</u>	<u>8,751</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: BUILDING</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: TOWN CENTRE</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
COUNTY RECOVERY	(69,670)	(79,260)	(80,856)	(1,596)
	<u>(69,670)</u>	<u>(79,260)</u>	<u>(80,856)</u>	<u>(1,596)</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	52,670	51,205	73,179	21,974
OPERATING EXPENSE	1,558	1,288	2,133	845
COMMUNICATIONS	1,132	1,132	1,377	245
UTILITIES - HYDRO	39,435	34,842	45,189	10,347
UTILITIES - NATURAL GAS	7,640	9,410	10,044	634
UTILITIES - WATER	5,583	5,730	5,328	(402)
CONTRACTED SERVICES	1,200	2,849	900	(1,949)
REPAIRS & MAINTENANCE	551	522	612	90
LAND MAINTENANCE & IMPROVEMENT	295	180	486	306
EQUIP REPAIRS & MAINTENANCE	7,155	707	8,244	7,537
BLDG REPAIRS & MAINTENANCE	8,019	17,154	6,750	(10,404)
SNOW REMOVAL AND SANDING	1,836	625	2,250	1,625
MAINTENANCE CONTRACTS	7,506	7,215	7,407	192
	<u>134,580</u>	<u>132,859</u>	<u>163,899</u>	<u>31,040</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>64,910</u>	<u>53,599</u>	<u>83,043</u>	<u>29,444</u>
<b>OTHER</b>				
TRANSFER TO RESERVES & RES FUNDS	5,000	5,000	3,753	(1,247)
	<u>5,000</u>	<u>5,000</u>	<u>3,753</u>	<u>(1,247)</u>
	<u>69,910</u>	<u>58,599</u>	<u>86,796</u>	<u>28,197</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: BUILDING	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: PUBLIC BUILDINGS - OTHER				
<b>REVENUE</b>				
RENT / LEASES	(22,697)	(25,075)	(23,994)	1,081
	<u>(22,697)</u>	<u>(25,075)</u>	<u>(23,994)</u>	<u>1,081</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	--	5,379	--	(5,379)
OPERATING EXPENSE	5,978	5,896	4,689	(1,207)
UTILITIES - HYDRO	3,331	3,817	5,373	1,556
UTILITIES - NATURAL GAS	1,987	2,195	1,935	(260)
UTILITIES - WATER	625	665	1,476	811
REPAIRS & MAINTENANCE	199	198	531	333
LAND MAINTENANCE & IMPROVEMENT	233	--	756	756
EQUIP REPAIRS & MAINTENANCE	864	498	2,664	2,166
BLDG REPAIRS & MAINTENANCE	1,478	3,752	3,393	(359)
SNOW REMOVAL AND SANDING	--	550	1,125	575
MAINTENANCE CONTRACTS	7,295	6,251	7,101	850
	<u>21,990</u>	<u>29,201</u>	<u>29,043</u>	<u>(158)</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(707)</u>	<u>4,126</u>	<u>5,049</u>	<u>923</u>
<b>OTHER</b>				
TRANSFER TO RESERVES & RES FUNDS	30,000	30,000	22,500	(7,500)
	<u>30,000</u>	<u>30,000</u>	<u>22,500</u>	<u>(7,500)</u>
	<u>29,293</u>	<u>34,126</u>	<u>27,549</u>	<u>(6,577)</u>



**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: FIRE</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: ADMINISTRATION</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
SALE OF GOODS OR SERVICES	(16,096)	(16,723)	(12,267)	4,456
USER FEES	(45,515)	(575)	(747)	(172)
RECOVERIES	(2,839)	(588)	(1,647)	(1,059)
DONATIONS / FUNDRAISING	--	(1,500)	--	1,500
	<u>(64,450)</u>	<u>(19,386)</u>	<u>(14,661)</u>	<u>4,725</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	453,101	444,839	501,705	56,866
ADMINISTRATIVE EXPENSE	853	170	558	388
OPERATING EXPENSE	14,043	13,829	13,617	(212)
COMMUNICATIONS	21,425	22,541	30,726	8,185
UTILITIES - HYDRO	10,259	10,721	10,125	(596)
UTILITIES - NATURAL GAS	2,261	2,882	2,322	(560)
UTILITIES - WATER	1,228	1,317	1,242	(75)
PROGRAM EXPENSES	25,245	5,578	1,368	(4,210)
MEETINGS, CONFERENCES, TRAINING	6,546	14,130	14,076	(54)
FUEL / TRANSPORTATION COSTS	4,094	5,013	4,401	(612)
MARKETING & PROMOTION	2,570	3,857	2,556	(1,301)
EQUIP REPAIRS & MAINTENANCE	9,531	4,037	8,496	4,459
BLDG REPAIRS & MAINTENANCE	866	2,090	3,852	1,762
MAINTENANCE CONTRACTS	381	--	801	801
	<u>552,403</u>	<u>531,004</u>	<u>595,845</u>	<u>64,841</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>487,953</u>	<u>511,618</u>	<u>581,184</u>	<u>69,566</u>
<b>OTHER</b>				
TRANSFER TO RESERVES & RES FUNDS	166,000	176,000	132,003	(43,997)
	<u>166,000</u>	<u>176,000</u>	<u>132,003</u>	<u>(43,997)</u>
	<u>653,953</u>	<u>687,618</u>	<u>713,187</u>	<u>25,569</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: FIRE	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: FACILITY	2013	2014	2014	fav (unfav)
<b>REVENUE</b>				
INTERNAL (REVENUE) EXPENSE	(21,674)	(47,493)	(47,493)	--
	<u>(21,674)</u>	<u>(47,493)</u>	<u>(47,493)</u>	<u>0</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	54,910	51,993	54,504	2,511
OPERATING EXPENSE	2,276	3,308	3,465	157
PROGRAM EXPENSES	--	--	189	189
FUEL / TRANSPORTATION COSTS	--	--	90	90
REPAIRS & MAINTENANCE	--	--	36	36
LAND MAINTENANCE & IMPROVEMENT	182	--	36	36
EQUIP REPAIRS & MAINTENANCE	132	24	378	354
SNOW REMOVAL AND SANDING	--	229	--	(229)
MAINTENANCE CONTRACTS	720	1,283	1,296	13
	<u>58,220</u>	<u>56,837</u>	<u>59,994</u>	<u>3,157</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>36,546</u>	<u>9,344</u>	<u>12,501</u>	<u>3,157</u>
<b>OTHER</b>				
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u><u>36,546</u></u>	<u><u>9,344</u></u>	<u><u>12,501</u></u>	<u><u>3,157</u></u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: POLICE</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: ADMINISTRATION</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
SALE OF GOODS OR SERVICES	(10,216)	(9,308)	(10,971)	(1,663)
PERMITS/LICENSES	(509)	(350)	(486)	(136)
USER FEES	(3,891)	(2,762)	(1,872)	890
RECOVERIES	(423)	(1,984)	(2,961)	(977)
GRANTS / SUBSIDIES / REBATES	(26,078)	(35,921)	(66,006)	(30,085)
	<u>(41,117)</u>	<u>(50,325)</u>	<u>(82,296)</u>	<u>(31,971)</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	47,236	42,194	44,433	2,239
ADMINISTRATIVE EXPENSE	2,393	--	72	72
OPERATING EXPENSE	393	698	900	202
COMMUNICATIONS	489	490	567	77
INSURANCE EXPENSE	840	548	747	199
PROGRAM EXPENSES	12,223	2,169	8,100	5,931
MEETINGS, CONFERENCES, TRAINING	2,600	4,740	8,100	3,360
FUEL / TRANSPORTATION COSTS	156	191	900	709
MARKETING & PROMOTION	25	3,246	2,511	(735)
EQUIP REPAIRS & MAINTENANCE	140	--	747	747
	<u>66,495</u>	<u>54,530</u>	<u>67,077</u>	<u>12,547</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>25,378</u>	<u>4,205</u>	<u>(15,219)</u>	<u>(19,424)</u>
<b>OTHER</b>				
O.P.P. CONTRACT	2,054,196	2,379,663	2,368,080	(11,583)
TRANSFER TO RESERVES & RES FUNDS	--	84,174	63,135	(21,039)
	<u>2,054,196</u>	<u>2,463,837</u>	<u>2,431,215</u>	<u>(32,622)</u>
	<u>2,079,574</u>	<u>2,468,042</u>	<u>2,415,996</u>	<u>(52,046)</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: POLICE</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: FACILITY</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
RENT / LEASES	(67,275)	(92,229)	(78,750)	13,479
INTERNAL (REVENUE) EXPENSE	21,674	47,493	47,493	--
	<u>(45,601)</u>	<u>(44,736)</u>	<u>(31,257)</u>	<u>13,479</u>
<b>EXPENSE</b>				
INSURANCE EXPENSE	635	635	486	(149)
UTILITIES - HYDRO	13,701	13,096	13,905	809
UTILITIES - NATURAL GAS	1,114	1,286	1,332	46
UTILITIES - WATER	1,483	1,624	2,007	383
BLDG REPAIRS & MAINTENANCE	4,942	1,046	6,372	5,326
SNOW REMOVAL AND SANDING	--	286	--	(286)
MAINTENANCE CONTRACTS	46	1,036	--	(1,036)
	<u>21,921</u>	<u>19,009</u>	<u>24,102</u>	<u>5,093</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(23,680)</u>	<u>(25,727)</u>	<u>(7,155)</u>	<u>18,572</u>
<b>OTHER</b>				
TRANSFER TO RESERVES & RES FUNDS	12,000	15,350	11,511	(3,839)
	<u>12,000</u>	<u>15,350</u>	<u>11,511</u>	<u>(3,839)</u>
	<u>(11,680)</u>	<u>(10,377)</u>	<u>4,356</u>	<u>14,733</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: ENGINEERING	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: ADMINISTRATION				
<b>REVENUE</b>				
USER FEES	(750)	(775)	(747)	28
RECOVERIES	(45)	(46,022)	(97,506)	(51,484)
GRANTS / SUBSIDIES / REBATES	(22,357)	--	--	--
	<u>(23,152)</u>	<u>(46,797)</u>	<u>(98,253)</u>	<u>(51,456)</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	297,413	232,637	197,352	(35,285)
ADMINISTRATIVE EXPENSE	1,556	8,891	5,346	(3,545)
OPERATING EXPENSE	53,464	876	1,971	1,095
COMMUNICATIONS	6,878	8,878	4,626	(4,252)
PROGRAM EXPENSES	13,853	1,557	2,511	954
MEETINGS, CONFERENCES, TRAINING	15,123	12,096	17,442	5,346
FUEL / TRANSPORTATION COSTS	6,902	1,868	1,944	76
PROFESSIONAL FEES	11,201	8,600	96,525	87,925
MARKETING & PROMOTION	584	3,349	6,210	2,861
EQUIP REPAIRS & MAINTENANCE	5,237	1,455	5,094	3,639
EQUIPMENT USAGE	--	1,365	--	(1,365)
	<u>412,211</u>	<u>281,572</u>	<u>339,021</u>	<u>57,449</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>389,059</u>	<u>234,775</u>	<u>240,768</u>	<u>5,993</u>
<b>OTHER</b>				
TRANSFER FROM RESERVES & RES FUNDS	--	--	(26,253)	(26,253)
TRANSFER TO RESERVES & RES FUNDS	815,738	267,196	200,394	(66,802)
RESERVE FUND - GAS TAX SUBSIDIES	(180,369)	--	--	--
	<u>635,369</u>	<u>267,196</u>	<u>174,141</u>	<u>(93,055)</u>
	<u>1,024,428</u>	<u>501,971</u>	<u>414,909</u>	<u>(87,062)</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: ENGINEERING	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: STREET LIGHTING	2013	2014	2014	fav (unfav)
<b>REVENUE</b>	--	--	--	--
<b>EXPENSE</b>				
UTILITIES - HYDRO	138,542	133,877	171,000	37,123
EQUIP REPAIRS & MAINTENANCE	8,939	12,097	15,003	2,906
	<u>147,481</u>	<u>145,974</u>	<u>186,003</u>	<u>40,029</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>147,481</u>	<u>145,974</u>	<u>186,003</u>	<u>40,029</u>
<b>OTHER</b>	--	--	--	--
	<u>147,481</u>	<u>145,974</u>	<u>186,003</u>	<u>40,029</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: ENGINEERING	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: TRAFFIC SIGNALS	2013	2014	2014	fav (unfav)
<b>REVENUE</b>	--	--	--	--
<b>EXPENSE</b>				
UTILITIES - HYDRO	2,578	3,364	2,250	(1,114)
EQUIP REPAIRS & MAINTENANCE	5,099	11,355	15,003	3,648
	<u>7,677</u>	<u>14,719</u>	<u>17,253</u>	<u>2,534</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>7,677</u>	<u>14,719</u>	<u>17,253</u>	<u>2,534</u>
<b>OTHER</b>	--	--	--	--
	<u>7,677</u>	<u>14,719</u>	<u>17,253</u>	<u>2,534</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: PUBLIC WORKS</b>		<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY:</b>	<b>ADMINISTRATION &amp; EQUIPMENT</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>					
	SALE OF GOODS OR SERVICES	(1,733)	(2,354)	(1,278)	1,076
	USER FEES	(600)	(390)	(225)	165
	RECOVERIES	(1,690)	(1,896)	(5,256)	(3,360)
	COUNTY RECOVERY	(98,051)	(69,614)	(122,103)	(52,489)
	GRANTS / SUBSIDIES / REBATES	--	(1,890)	(1,260)	630
		<u>(102,074)</u>	<u>(76,144)</u>	<u>(130,122)</u>	<u>(53,978)</u>
<b>EXPENSE</b>					
	SALARIES, WAGES & BENEFITS	234,465	305,123	327,249	22,126
	ADMINISTRATIVE EXPENSE	241	183	657	474
	OPERATING EXPENSE	10,365	16,278	24,525	8,247
	COMMUNICATIONS	5,190	5,836	8,334	2,498
	UTILITIES - HYDRO	6,272	5,712	6,957	1,245
	UTILITIES - NATURAL GAS	5,767	7,965	9,648	1,683
	UTILITIES - WATER	937	1,040	1,161	121
	PROGRAM EXPENSES	779	374	729	355
	MEETINGS, CONFERENCES, TRAINING	18,918	12,606	19,431	6,825
	FUEL / TRANSPORTATION COSTS	52,942	64,618	65,637	1,019
	MARKETING & PROMOTION	1,521	557	675	118
	REPAIRS & MAINTENANCE	328	376	297	(79)
	BLDG REPAIRS & MAINTENANCE	14,420	7,618	14,094	6,476
	MAINTENANCE CONTRACTS	3,864	4,895	6,066	1,171
	PW EQUIP CHARGEOUT NET OF COSTS	(161,886)	(282,267)	(253,080)	29,187
	EQUIPMENT USAGE	15,306	15,796	20,124	4,328
		<u>209,429</u>	<u>166,710</u>	<u>252,504</u>	<u>85,794</u>
	<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>107,355</u>	<u>90,566</u>	<u>122,382</u>	<u>31,816</u>
<b>OTHER</b>					
	TRANSFER FROM RESERVES & RES FUNDS	(9,576)	--	--	--
	TRANSFER TO RESERVES & RES FUNDS	113	200,000	196,119	(3,881)
		<u>(9,463)</u>	<u>200,000</u>	<u>196,119</u>	<u>(3,881)</u>
		<u>97,892</u>	<u>290,566</u>	<u>318,501</u>	<u>27,935</u>



**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: BRIDGES & CULVERTS	2013	2014	2014	fav (unfav)
<b>REVENUE</b>	--	--	--	--
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	8,559	2,825	8,847	6,022
MATERIALS - PUBLIC WORKS	484	13,922	17,253	3,331
EQUIPMENT USAGE	1,972	240	2,151	1,911
	<u>11,015</u>	<u>16,987</u>	<u>28,251</u>	<u>11,264</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>11,015</u>	<u>16,987</u>	<u>28,251</u>	<u>11,264</u>
<b>OTHER</b>				
TRANSFER FROM RESERVES & RES FUNDS	--	106	(9,747)	(9,853)
	--	106	(9,747)	(9,853)
	<u>11,015</u>	<u>17,093</u>	<u>18,504</u>	<u>1,411</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: ROADSIDE MAINTENANCE				
<b>REVENUE</b>	--	--	--	--
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	100,238	75,567	84,150	8,583
MATERIALS - PUBLIC WORKS	13,302	36,688	38,862	2,174
EQUIPMENT USAGE	45,002	53,471	56,970	3,499
	<u>158,542</u>	<u>165,726</u>	<u>179,982</u>	<u>14,256</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>158,542</u>	<u>165,726</u>	<u>179,982</u>	<u>14,256</u>
<b>OTHER</b>				
	--	--	--	--
	<u>158,542</u>	<u>165,726</u>	<u>179,982</u>	<u>14,256</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: SURFACE MAINTENANCE	2013	2014	2014	fav (unfav)
<b>REVENUE</b>	--	--	--	--
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	86,708	93,756	77,364	(16,392)
MATERIALS - PUBLIC WORKS	30,057	110,966	207,900	96,934
EQUIPMENT USAGE	45,924	41,778	63,675	21,897
	<u>162,689</u>	<u>246,500</u>	<u>348,939</u>	<u>102,439</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>162,689</u>	<u>246,500</u>	<u>348,939</u>	<u>102,439</u>
<b>OTHER</b>				
TRANSFER FROM RESERVES & RES FUNDS	--	--	(71,253)	(71,253)
	--	--	<u>(71,253)</u>	<u>(71,253)</u>
	<u>162,689</u>	<u>246,500</u>	<u>277,686</u>	<u>31,186</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: PUBLIC WORKS</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: ROADS, SIDEWALKS &amp; PARKING LOTS</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>	--	--	--	--
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	104,079	76,738	75,204	(1,534)
UTILITIES - HYDRO	--	243	1,125	882
LAND MAINTENANCE & IMPROVEMENT	--	--	11,997	11,997
SNOW REMOVAL AND SANDING	--	29,629	11,250	(18,379)
MATERIALS - PUBLIC WORKS	39,676	110,507	156,762	46,255
EQUIPMENT USAGE	23,828	16,615	25,317	8,702
	<u>167,583</u>	<u>233,732</u>	<u>281,655</u>	<u>47,923</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>167,583</u>	<u>233,732</u>	<u>281,655</u>	<u>47,923</u>
<b>OTHER</b>				
TRANSFER FROM RESERVES & RES FUNDS	--	--	(53,253)	(53,253)
	--	--	<u>(53,253)</u>	<u>(53,253)</u>
	<u>167,583</u>	<u>233,732</u>	<u>228,402</u>	<u>(5,330)</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: WINTER CONTROL				
<b>REVENUE</b>	--	--	--	--
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	93,948	116,445	138,420	21,975
MATERIALS - PUBLIC WORKS	61,461	127,213	107,280	(19,933)
EQUIPMENT USAGE	69,542	139,208	101,304	(37,904)
	<u>224,951</u>	<u>382,866</u>	<u>347,004</u>	<u>(35,862)</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>224,951</u>	<u>382,866</u>	<u>347,004</u>	<u>(35,862)</u>
<b>OTHER</b>				
	--	--	--	--
	<u>224,951</u>	<u>382,866</u>	<u>347,004</u>	<u>(35,862)</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: PUBLIC WORKS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: ENVIRONMENTAL SERVICES				
<b>REVENUE</b>				
SALE OF GOODS OR SERVICES	(4,546)	(4,897)	(9,963)	(5,066)
RECOVERIES	--	--	(72)	(72)
COUNTY RECOVERY	(84,084)	(92,584)	(77,274)	15,310
	<u>(88,630)</u>	<u>(97,481)</u>	<u>(87,309)</u>	<u>10,172</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	104,585	65,859	96,876	31,017
OPERATING EXPENSE	1,010	445	7,875	7,430
PROGRAM EXPENSES	--	--	54	54
MARKETING & PROMOTION	4,353	269	8,154	7,885
MATERIALS - PUBLIC WORKS	8,043	2,438	1,503	(935)
EQUIPMENT USAGE	5,093	53,346	60,462	7,116
	<u>123,084</u>	<u>122,357</u>	<u>174,924</u>	<u>52,567</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>34,454</u>	<u>24,876</u>	<u>87,615</u>	<u>62,739</u>
<b>OTHER</b>				
	<u>883</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>35,337</u>	<u>24,876</u>	<u>87,615</u>	<u>62,739</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: PARKS AND ARENA	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: ADMINISTRATION	2013	2014	2014	fav (unfav)
<b>REVENUE</b>	--	--	--	--
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	97,652	86,902	88,704	1,802
ADMINISTRATIVE EXPENSE	18	(67)	54	121
OPERATING EXPENSE	--	--	72	72
COMMUNICATIONS	1,669	573	630	57
PROGRAM EXPENSES	879	738	864	126
FUEL / TRANSPORTATION COSTS	--	252	225	(27)
MARKETING & PROMOTION	36,774	32,918	24,003	(8,915)
EQUIP REPAIRS & MAINTENANCE	--	--	72	72
	<u>136,992</u>	<u>121,316</u>	<u>114,624</u>	<u>(6,692)</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>136,992</u>	<u>121,316</u>	<u>114,624</u>	<u>(6,692)</u>
<b>OTHER</b>				
TRANSFER TO RESERVES & RES FUNDS	--	10,500	7,875	(2,625)
	--	<u>10,500</u>	<u>7,875</u>	<u>(2,625)</u>
	<u>136,992</u>	<u>131,816</u>	<u>122,499</u>	<u>(9,317)</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: PARKS AND ARENA</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: ARENA</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
SALE OF GOODS OR SERVICES	(16,722)	(17,783)	(19,503)	(1,720)
ICE RENTAL	(98,190)	(106,313)	(149,346)	(43,033)
RENT / LEASES	(8,432)	(7,510)	(4,347)	3,163
USER FEES	(4,323)	(4,139)	(5,337)	(1,198)
	<u>(127,667)</u>	<u>(135,745)</u>	<u>(178,533)</u>	<u>(42,788)</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	140,256	151,599	159,993	8,394
OPERATING EXPENSE	2,410	2,723	4,950	2,227
COMMUNICATIONS	773	2,410	900	(1,510)
UTILITIES - HYDRO	36,303	36,236	49,599	13,363
UTILITIES - NATURAL GAS	9,493	10,572	10,332	(240)
UTILITIES - WATER	3,807	3,825	8,568	4,743
SUPPLIES	7,990	7,916	9,819	1,903
MEETINGS, CONFERENCES, TRAINING	917	--	1,314	1,314
FUEL / TRANSPORTATION COSTS	1,189	1,646	3,636	1,990
MARKETING & PROMOTION	416	--	378	378
REPAIRS & MAINTENANCE	1,083	1,260	4,797	3,537
EQUIP REPAIRS & MAINTENANCE	24,312	8,824	12,447	3,623
BLDG REPAIRS & MAINTENANCE	9,824	8,774	11,682	2,908
SNOW REMOVAL AND SANDING	1,210	4,440	4,050	(390)
MAINTENANCE CONTRACTS	10,495	10,197	8,775	(1,422)
	<u>250,478</u>	<u>250,422</u>	<u>291,240</u>	<u>40,818</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>122,811</u>	<u>114,677</u>	<u>112,707</u>	<u>(1,970)</u>
<b>OTHER</b>				
TRANSFER TO RESERVES & RES FUNDS	19,210	19,210	14,409	(4,801)
	<u>19,210</u>	<u>19,210</u>	<u>14,409</u>	<u>(4,801)</u>
	<u>142,021</u>	<u>133,887</u>	<u>127,116</u>	<u>(6,771)</u>



**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: PARKS AND ARENA</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: PARKS</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
USER FEES	(18,234)	(45,085)	(17,100)	27,985
RECOVERIES	(8,700)	(7,500)	(5,247)	2,253
GRANTS / SUBSIDIES / REBATES	--	(4,200)	(2,628)	1,572
	<u>(26,934)</u>	<u>(56,785)</u>	<u>(24,975)</u>	<u>31,810</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	256,239	249,519	227,484	(22,035)
ADMINISTRATIVE EXPENSE	84	218	72	(146)
OPERATING EXPENSE	4,427	4,828	5,904	1,076
COMMUNICATIONS	2,684	2,496	4,689	2,193
UTILITIES - HYDRO	9,414	8,915	11,628	2,713
UTILITIES - NATURAL GAS	6,485	7,322	6,147	(1,175)
UTILITIES - WATER	5,330	5,606	6,192	586
PROGRAM EXPENSES	3,837	955	3,528	2,573
MEETINGS, CONFERENCES, TRAINING	236	150	378	228
FUEL / TRANSPORTATION COSTS	16,127	15,106	11,628	(3,478)
MARKETING & PROMOTION	1,388	1,360	3,447	2,087
REPAIRS & MAINTENANCE	7,018	7,464	8,514	1,050
LAND MAINTENANCE & IMPROVEMENT	16,335	22,235	22,428	193
EQUIP REPAIRS & MAINTENANCE	16,294	16,668	20,997	4,329
BLDG REPAIRS & MAINTENANCE	10,570	4,572	8,775	4,203
SNOW REMOVAL AND SANDING	835	2,590	675	(1,915)
MAINTENANCE CONTRACTS	2,346	2,820	2,664	(156)
	<u>359,649</u>	<u>352,824</u>	<u>345,150</u>	<u>(7,674)</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>332,715</u>	<u>296,039</u>	<u>320,175</u>	<u>24,136</u>
<b>OTHER</b>				
TRANSFER TO RESERVES & RES FUNDS	--	25,687	--	(25,687)
	<u>--</u>	<u>25,687</u>	<u>--</u>	<u>(25,687)</u>
	<u>332,715</u>	<u>321,726</u>	<u>320,175</u>	<u>(1,551)</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: PARKS AND ARENA	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: PARKS PROGRAMS	2013	2014	2014	fav (unfav)
<b>REVENUE</b>				
SALE OF GOODS OR SERVICES	(18,713)	(14,695)	(12,375)	2,320
USER FEES	275	(774)	(5,670)	(4,896)
	<u>(18,438)</u>	<u>(15,469)</u>	<u>(18,045)</u>	<u>(2,576)</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	162	(12)	2,106	2,118
OPERATING EXPENSE	--	--	783	783
COMMUNICATIONS	--	--	36	36
SUPPLIES	16,728	12,587	15,003	2,416
PROGRAM EXPENSES	--	200	2,997	2,797
CONTRACTED SERVICES	900	210	10,188	9,978
MARKETING & PROMOTION	950	1,023	2,997	1,974
	<u>18,740</u>	<u>14,008</u>	<u>34,110</u>	<u>20,102</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>302</u>	<u>(1,461)</u>	<u>16,065</u>	<u>17,526</u>
<b>OTHER</b>				
	<u>(25)</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>277</u>	<u>(1,461)</u>	<u>16,065</u>	<u>17,526</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: PARKS AND ARENA</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: CAMI PARKS / SUZUKI HOUSE</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
RENT / LEASES	(7,530)	(7,639)	(6,975)	664
USER FEES	--	--	(15,003)	(15,003)
	<u>(7,530)</u>	<u>(7,639)</u>	<u>(21,978)</u>	<u>(14,339)</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	12,827	12,536	23,625	11,089
UTILITIES - HYDRO	29,979	29,561	33,624	4,063
UTILITIES - NATURAL GAS	3,565	4,437	4,131	(306)
UTILITIES - WATER	15,187	16,251	17,298	1,047
GRANTS TO VOLUNTEER ORGANIZATIONS	36,000	--	27,000	27,000
REPAIRS & MAINTENANCE	11,488	12,339	8,703	(3,636)
LAND MAINTENANCE & IMPROVEMENT	4,148	327	4,122	3,795
EQUIP REPAIRS & MAINTENANCE	13,336	7,193	6,606	(587)
BLDG REPAIRS & MAINTENANCE	924	3,864	4,500	636
SNOW REMOVAL AND SANDING	1,785	6,590	2,997	(3,593)
MAINTENANCE CONTRACTS	3,066	3,404	4,194	790
	<u>132,305</u>	<u>96,502</u>	<u>136,800</u>	<u>40,298</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>124,775</u>	<u>88,863</u>	<u>114,822</u>	<u>25,959</u>
<b>OTHER</b>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>124,775</u>	<u>88,863</u>	<u>114,822</u>	<u>25,959</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT:</b> VICTORIA PARK COMMUNITY CENTRE	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY:</b> ADMINISTRATION	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
SALE OF GOODS OR SERVICES	(500)	(1,810)	(747)	1,063
USER FEES	(795)	(633)	(378)	255
MEMBERSHIPS	(107,687)	(90,793)	(123,786)	(32,993)
RECOVERIES	--	(285)	--	285
	<u>(108,982)</u>	<u>(93,521)</u>	<u>(124,911)</u>	<u>(31,390)</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	89,963	77,574	83,205	5,631
ADMINISTRATIVE EXPENSE	9,732	7,474	7,128	(346)
OPERATING EXPENSE	521	302	450	148
COMMUNICATIONS	7,340	6,816	8,253	1,437
PROGRAM EXPENSES	130	40	72	32
MEETINGS, CONFERENCES, TRAINING	--	--	225	225
FUEL / TRANSPORTATION COSTS	154	--	72	72
MARKETING & PROMOTION	--	--	225	225
EQUIP REPAIRS & MAINTENANCE	--	--	153	153
	<u>107,840</u>	<u>92,889</u>	<u>99,783</u>	<u>6,894</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(1,142)</u>	<u>(632)</u>	<u>(25,128)</u>	<u>(24,496)</u>
<b>OTHER</b>				
TRANSFER TO RESERVES & RES FUNDS	4,500	8,000	6,003	(1,997)
	<u>4,500</u>	<u>8,000</u>	<u>6,003</u>	<u>(1,997)</u>
	<u>3,358</u>	<u>7,368</u>	<u>(19,125)</u>	<u>(26,493)</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY: AQUATICS	2013	2014	2014	fav (unfav)
<b>REVENUE</b>				
RENT / LEASES	(11,040)	(10,539)	(9,630)	909
USER FEES	(21,052)	(18,965)	(24,300)	(5,335)
PROGRAM REVENUES	(108,461)	(113,606)	(99,522)	14,084
	<u>(140,580)</u>	<u>(148,160)</u>	<u>(133,452)</u>	<u>14,708</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	206,787	198,746	224,820	26,074
OPERATING EXPENSE	1,365	3,856	2,808	(1,048)
SUPPLIES	2,473	3,063	7,848	4,785
PROGRAM EXPENSES	7,513	2,866	2,871	5
MEETINGS, CONFERENCES, TRAINING	1,458	1,704	1,575	(129)
FUEL / TRANSPORTATION COSTS	263	161	288	127
MARKETING & PROMOTION	108	--	153	153
	<u>219,967</u>	<u>210,396</u>	<u>240,363</u>	<u>29,967</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>79,387</u>	<u>62,236</u>	<u>106,911</u>	<u>44,675</u>
<b>OTHER</b>	<u>--</u>	<u>2,750</u>	<u>--</u>	<u>(2,750)</u>
	<u>79,387</u>	<u>64,986</u>	<u>106,911</u>	<u>41,925</u>

**Town of Ingersoll**  
**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT:</b> VICTORIA PARK COMMUNITY CENTRE	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY:</b> FITNESS	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
USER FEES	(14,115)	(10,739)	(18,027)	(7,288)
PROGRAM REVENUES	(2,681)	(3,753)	(1,872)	1,881
DONATIONS / FUNDRAISING	--	(20)	--	20
	<u>(16,796)</u>	<u>(14,512)</u>	<u>(19,899)</u>	<u>(5,387)</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	88,407	82,885	96,093	13,208
OPERATING EXPENSE	1,095	170	864	694
SUPPLIES	224	184	414	230
PROGRAM EXPENSES	--	--	378	378
MEETINGS, CONFERENCES, TRAINING	540	780	1,107	327
FUEL / TRANSPORTATION COSTS	195	153	414	261
CONTRACTED SERVICES	1,005	1,039	1,125	86
MARKETING & PROMOTION	245	--	225	225
EQUIP REPAIRS & MAINTENANCE	3,315	2,988	5,247	2,259
	<u>95,026</u>	<u>88,199</u>	<u>105,867</u>	<u>17,668</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>78,230</u>	<u>73,687</u>	<u>85,968</u>	<u>12,281</u>
<b>OTHER</b>				
TRANSFER TO RESERVES & RES FUNDS	--	20	--	(20)
	<u>--</u>	<u>20</u>	<u>--</u>	<u>(20)</u>
	<u>78,230</u>	<u>73,707</u>	<u>85,968</u>	<u>12,261</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY:	PROGRAMS	2013	2014	2014	fav (unfav)
<b>REVENUE</b>					
	USER FEES	(49,107)	(44,532)	(36,414)	8,118
	GRANTS / SUBSIDIES / REBATES	--	--	(6,471)	(6,471)
	PROGRAM REVENUES	(101,328)	(103,229)	(83,790)	19,439
		<u>(150,435)</u>	<u>(147,761)</u>	<u>(126,675)</u>	<u>21,086</u>
<b>EXPENSE</b>					
	SALARIES, WAGES & BENEFITS	133,560	125,216	115,011	(10,205)
	OPERATING EXPENSE	783	493	1,125	632
	SUPPLIES	4,790	5,411	6,327	916
	PROGRAM EXPENSES	6,727	6,337	6,894	557
	MEETINGS, CONFERENCES, TRAINING	66	853	522	(331)
	FUEL / TRANSPORTATION COSTS	68	142	621	479
	CONTRACTED SERVICES	2,250	2,057	2,700	643
	MARKETING & PROMOTION	610	215	1,125	910
		<u>148,854</u>	<u>140,724</u>	<u>134,325</u>	<u>(6,399)</u>
	<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(1,581)</u>	<u>(7,037)</u>	<u>7,650</u>	<u>14,687</u>
<b>OTHER</b>					
		<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
		<u>(1,581)</u>	<u>(7,037)</u>	<u>7,650</u>	<u>14,687</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: VICTORIA PARK COMMUNITY CENTRE		YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
ACTIVITY:	FACILITY	2013	2014	2014	fav (unfav)
<b>REVENUE</b>					
	SALE OF GOODS OR SERVICES	(3,128)	(1,892)	(2,250)	(358)
	RENT / LEASES	(6,488)	(6,796)	(7,092)	(296)
		<u>(9,616)</u>	<u>(8,688)</u>	<u>(9,342)</u>	<u>(654)</u>
<b>EXPENSE</b>					
	SALARIES, WAGES & BENEFITS	144,683	140,223	173,943	33,720
	OPERATING EXPENSE	6,218	6,302	9,459	3,157
	UTILITIES - HYDRO	51,530	51,212	56,736	5,524
	UTILITIES - NATURAL GAS	31,221	32,267	34,650	2,383
	UTILITIES - WATER	15,140	16,543	14,598	(1,945)
	SUPPLIES	1,228	978	1,125	147
	MEETINGS, CONFERENCES, TRAINING	89	--	225	225
	MARKETING & PROMOTION	1,727	64	153	89
	REPAIRS & MAINTENANCE	15,545	16,536	18,675	2,139
	EQUIP REPAIRS & MAINTENANCE	25,923	13,304	14,472	1,168
	BLDG REPAIRS & MAINTENANCE	8,263	8,643	15,336	6,693
	SNOW REMOVAL AND SANDING	2,280	6,590	4,122	(2,468)
	MAINTENANCE CONTRACTS	9,967	13,791	16,245	2,454
		<u>313,814</u>	<u>306,453</u>	<u>359,739</u>	<u>53,286</u>
	<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>304,198</u>	<u>297,765</u>	<u>350,397</u>	<u>52,632</u>
<b>OTHER</b>					
		<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
		<u>304,198</u>	<u>297,765</u>	<u>350,397</u>	<u>52,632</u>



**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: YOUTH CENTRE</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: FACILITY</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
RENT / LEASES	(26,107)	(25,829)	(26,910)	(1,081)
RECOVERIES	(100)	--	--	--
	<u>(26,207)</u>	<u>(25,829)</u>	<u>(26,910)</u>	<u>(1,081)</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	49,522	47,400	49,671	2,271
OPERATING EXPENSE	2,904	4,536	2,700	(1,836)
UTILITIES - HYDRO	12,273	10,993	16,632	5,639
UTILITIES - NATURAL GAS	3,970	5,331	5,877	546
UTILITIES - WATER	1,000	1,158	1,638	480
FUEL / TRANSPORTATION COSTS	205	504	153	(351)
REPAIRS & MAINTENANCE	261	--	342	342
EQUIP REPAIRS & MAINTENANCE	16,165	1,442	6,147	4,705
BLDG REPAIRS & MAINTENANCE	10,746	8,628	8,775	147
SNOW REMOVAL AND SANDING	980	4,155	2,403	(1,752)
MAINTENANCE CONTRACTS	6,201	6,224	6,795	571
	<u>104,227</u>	<u>90,371</u>	<u>101,133</u>	<u>10,762</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>78,020</u>	<u>64,542</u>	<u>74,223</u>	<u>9,681</u>
<b>OTHER</b>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>78,020</u>	<u>64,542</u>	<u>74,223</u>	<u>9,681</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: YOUTH CENTRE</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: TECHNOLOGY PROGRAMS</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
SALE OF GOODS OR SERVICES	(27,942)	(15,334)	(61,506)	(46,172)
RENT / LEASES	(13,300)	(13,300)	(14,625)	(1,325)
RECOVERIES	(903)	(2,463)	--	2,463
GRANTS / SUBSIDIES / REBATES	--	(18,391)	(1,872)	16,519
PROGRAM REVENUES	--	--	(189)	(189)
DONATIONS / FUNDRAISING	(33,431)	(32,024)	(22,347)	9,677
	<u>(75,576)</u>	<u>(81,512)</u>	<u>(100,539)</u>	<u>(19,027)</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	86,376	101,944	118,818	16,874
ADMINISTRATIVE EXPENSE	10	622	522	(100)
OPERATING EXPENSE	3,699	3,190	4,617	1,427
SUPPLIES	818	813	3,987	3,174
PROGRAM EXPENSES	--	--	531	531
MEETINGS, CONFERENCES, TRAINING	43	--	261	261
FUEL / TRANSPORTATION COSTS	--	87	1,323	1,236
CONTRACTED SERVICES	1,890	2,118	5,850	3,732
MARKETING & PROMOTION	--	--	1,800	1,800
EQUIP REPAIRS & MAINTENANCE	782	932	2,556	1,624
	<u>93,618</u>	<u>109,706</u>	<u>140,265</u>	<u>30,559</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>18,042</u>	<u>28,194</u>	<u>39,726</u>	<u>11,532</u>
<b>OTHER</b>				
TRANSFER TO RESERVES & RES FUNDS	10,000	10,000	7,497	(2,503)
	<u>10,000</u>	<u>10,000</u>	<u>7,497</u>	<u>(2,503)</u>
	<u>28,042</u>	<u>38,194</u>	<u>47,223</u>	<u>9,029</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: YOUTH CENTRE</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: GENERAL PROGRAMS</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
SALE OF GOODS OR SERVICES	(1,436)	(5,575)	(2,322)	3,253
RENT / LEASES	(2,876)	(353)	(5,625)	(5,272)
USER FEES	(98)	(30)	(117)	(87)
MEMBERSHIPS	(550)	(1,276)	(2,250)	(974)
RECOVERIES	(955)	(2,730)	(5,625)	(2,895)
GRANTS / SUBSIDIES / REBATES	(11,325)	(8,189)	(19,953)	(11,764)
PROGRAM REVENUES	(2,579)	(10,231)	(9,945)	286
DONATIONS / FUNDRAISING	(76,494)	(69,014)	(55,800)	13,214
	<u>(96,313)</u>	<u>(97,398)</u>	<u>(101,637)</u>	<u>(4,239)</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	326,977	323,330	328,707	5,377
ADMINISTRATIVE EXPENSE	1,436	784	1,152	368
OPERATING EXPENSE	2,680	1,960	4,770	2,810
COMMUNICATIONS	5,298	5,124	4,950	(174)
SUPPLIES	4,906	3,469	13,914	10,445
PROGRAM EXPENSES	4,241	12,022	10,458	(1,564)
MEETINGS, CONFERENCES, TRAINING	851	1,431	1,206	(225)
FUEL / TRANSPORTATION COSTS	735	324	2,250	1,926
CONTRACTED SERVICES	584	64	828	764
MARKETING & PROMOTION	970	719	639	(80)
REPAIRS & MAINTENANCE	96	181	1,872	1,691
EQUIP REPAIRS & MAINTENANCE	--	104	639	535
	<u>348,774</u>	<u>349,512</u>	<u>371,385</u>	<u>21,873</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>252,461</u>	<u>252,114</u>	<u>269,748</u>	<u>17,634</u>
<b>OTHER</b>				
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>252,461</u>	<u>252,114</u>	<u>269,748</u>	<u>17,634</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: YOUTH CENTRE</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: CAREER &amp; SKILLS PROGRAM</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
RECOVERIES	--	--	5,625	5,625
GRANTS / SUBSIDIES / REBATES	(147,422)	(175,913)	(132,813)	43,100
	<u>(147,662)</u>	<u>(177,378)</u>	<u>(127,188)</u>	<u>50,190</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	68,898	73,713	78,750	5,037
ADMINISTRATIVE EXPENSE	2,312	364	2,700	2,336
OPERATING EXPENSE	2,819	4,172	5,850	1,678
SUPPLIES	370	1,114	1,971	857
PROGRAM EXPENSES	422	4,755	18,243	13,488
MEETINGS, CONFERENCES, TRAINING	3,161	734	4,599	3,865
FUEL / TRANSPORTATION COSTS	653	1,274	7,029	5,755
PROFESSIONAL FEES	28	--	2,061	2,061
MARKETING & PROMOTION	3,202	16,797	6,003	(10,794)
	<u>81,865</u>	<u>102,923</u>	<u>127,206</u>	<u>24,283</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>(65,797)</u>	<u>(74,455)</u>	<u>18</u>	<u>74,473</u>
<b>OTHER</b>				
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
	<u>(65,797)</u>	<u>(74,455)</u>	<u>18</u>	<u>74,473</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

DEPARTMENT: MUSEUMS	YTD Actual		YTD Budget	Variance YTD 2014 Budget vs Actual
	2013	2014	2014	fav (unfav)
ACTIVITY: FACILITY				
<b>REVENUE</b>	--	--	--	--
<b>EXPENSE</b>				
OPERATING EXPENSE	38	--	153	153
UTILITIES - HYDRO	2,310	2,027	2,475	448
UTILITIES - NATURAL GAS	1,034	1,226	2,250	1,024
UTILITIES - WATER	1,185	1,358	1,197	(161)
LAND MAINTENANCE & IMPROVEMENT	117	157	747	590
EQUIP REPAIRS & MAINTENANCE	32	--	378	378
BLDG REPAIRS & MAINTENANCE	1,762	919	3,753	2,834
SNOW REMOVAL AND SANDING	275	2,510	747	(1,763)
MAINTENANCE CONTRACTS	841	19	378	359
	7,594	8,216	12,078	3,862
<b>NET OPERATING (REVENUE) EXPENSE</b>	7,594	8,216	12,078	3,862
<b>OTHER</b>				
	--	--	--	--
	7,594	8,216	12,078	3,862
	7,594	8,216	12,078	3,862

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: MUSEUMS</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual</b>
<b>ACTIVITY: PROGRAMS</b>	<b>2013</b>	<b>2014</b>	<b>2014</b>	<b>fav (unfav)</b>
<b>REVENUE</b>				
SALE OF GOODS OR SERVICES	(545)	(1,456)	(2,097)	(641)
RENT / LEASES	(80)	(50)	(72)	(22)
USER FEES	(1,821)	(984)	(1,278)	(294)
GRANTS / SUBSIDIES / REBATES	(12,397)	(1,474)	(12,735)	(11,261)
PROGRAM REVENUES	(2,264)	(3,595)	(3,114)	481
DONATIONS / FUNDRAISING	(1,544)	(880)	(747)	133
	<u>(18,651)</u>	<u>(8,439)</u>	<u>(20,043)</u>	<u>(11,604)</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	75,912	72,546	78,246	5,700
ADMINISTRATIVE EXPENSE	1,195	202	1,080	878
OPERATING EXPENSE	1,858	253	945	692
COMMUNICATIONS	387	391	567	176
SUPPLIES	2,297	2,819	2,331	(488)
PROGRAM EXPENSES	5,699	10,556	12,564	2,008
MEETINGS, CONFERENCES, TRAINING	30	75	603	528
FUEL / TRANSPORTATION COSTS	437	31	522	491
CONTRACTED SERVICES	--	--	225	225
MARKETING & PROMOTION	6,462	5,188	7,848	2,660
REPAIRS & MAINTENANCE	13	510	1,278	768
EQUIP REPAIRS & MAINTENANCE	378	61	1,467	1,406
MAINTENANCE CONTRACTS	125	--	1,503	1,503
	<u>94,793</u>	<u>92,632</u>	<u>109,179</u>	<u>16,547</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>76,142</u>	<u>84,193</u>	<u>89,136</u>	<u>4,943</u>
<b>OTHER</b>				
TRANSFER TO RESERVES & RES FUNDS	--	6,000	4,500	(1,500)
	<u>--</u>	<u>6,000</u>	<u>4,500</u>	<u>(1,500)</u>
	<u>76,142</u>	<u>90,193</u>	<u>93,636</u>	<u>3,443</u>

**Town of Ingersoll**

**Interim Financial Statements for the Nine Months Ended September 30, 2014**

<b>DEPARTMENT: ECONOMIC DEVELOPMENT</b>	<b>YTD Actual</b>		<b>YTD Budget</b>	<b>Variance YTD 2014 Budget vs Actual fav (unfav)</b>
	<b>2013</b>	<b>2014</b>	<b>2014</b>	
<b>REVENUE</b>				
GRANTS / SUBSIDIES / REBATES	(197,624)	(143,184)	(107,487)	35,697
	<u>(197,624)</u>	<u>(143,184)</u>	<u>(107,487)</u>	<u>35,697</u>
<b>EXPENSE</b>				
SALARIES, WAGES & BENEFITS	71,942	136,988	138,267	1,279
ADMINISTRATIVE EXPENSE	4,534	9	3,753	3,744
OPERATING EXPENSE	115	183	153	(30)
COMMUNICATIONS	1,030	637	1,782	1,145
PROGRAM EXPENSES	11,988	10,521	11,520	999
MEETINGS, CONFERENCES, TRAINING	6,549	2,408	4,500	2,092
FUEL / TRANSPORTATION COSTS	1,516	868	2,061	1,193
PROFESSIONAL FEES	148,341	79,137	119,493	40,356
CONTRACTED SERVICES	54,338	--	--	--
MARKETING & PROMOTION	12,793	19,411	25,074	5,663
	<u>313,146</u>	<u>250,162</u>	<u>306,603</u>	<u>56,441</u>
<b>NET OPERATING (REVENUE) EXPENSE</b>	<u>115,522</u>	<u>106,978</u>	<u>199,116</u>	<u>92,138</u>
<b>OTHER</b>				
TRANSFER FROM RESERVES & RES FUNDS	--	--	(7,452)	(7,452)
	<u>--</u>	<u>--</u>	<u>(7,452)</u>	<u>(7,452)</u>
	<u>115,522</u>	<u>106,978</u>	<u>191,664</u>	<u>84,686</u>



**DEPARTMENT: PARKS & RECREATION**

**REPORT NO: R- 146- 14**

**COUNCIL MEETING DATE: OCTOBER 14, 2014**

**TITLE: OUTDOOR ICE RINK – VICTORIA PARK – MAIN DIAMOND**

---

## **OBJECTIVE**

To seek Council's permission to install an outdoor ice rink in Victoria Park in the infield of the Main Lighted Diamond, weather permitting.

## **BACKGROUND**

On September 19, 2014 the Director met with Adam Funnel, Rob Parsons, Andy White and Darryl Capern, Parks Manager to discuss the possibility of installing an outdoor ice rink in Victoria Park in the infield of the Main Lighted Diamond.

## **ANALYSIS**

After a review of the proposed site it was determined that it was an acceptable location for the installation of an outdoor rink because it has the following:

- ✓ Flat surface free of mounds, stones, debris etc;
- ✓ Night Lighting;
- ✓ Benches;
- ✓ Waste Receptacles;
- ✓ Storage for Flooding Equipment;
- ✓ Access to Water Supply from VPCC;
- ✓ Parking;
- ✓ Washrooms and Emergency Services available at VPCC.

Staff has contacted Frank Cowan Insurance and was provided with "Risk Management Considerations" for Outdoor Skating Rinks and the "ABC's of Outdoor Rink Maintenance (Attached to Report).

Adam Funnel, Rob Parsons and Andy White will be working with the Department to provide funding and/or donations for the full cost of construction of the outdoor ice rink – tarps, boards, safety signage, hoses, shovels etc and \$500 towards the extra cost of water and hydro.



The ball diamond lights would be utilized for safety and would be on a timer from 5:30 pm to 9 pm daily for evening usage.

Staff is recommending that the installation of the outdoor ice rink be undertaken by Parks Staff and volunteers. The Fire Department has offered to install the water for the ice rink for the first initial flood. Water would be accessed from VPCC for the daily maintenance.

During the winter months the Parks Department is able to flood, clear and perform safety checks on the outdoor ice rink on a daily basis (as per the Frank Cowan ABC's of Outdoor Rink Maintenance).

Maintenance of the outdoor ice rink could take up to 3 hrs per day, pending usage and snow fall. Volunteers will be recruited to help with snow removal and shovels will be provided. Parks staff works a flex schedule during November and December to perform maintenance and checks on the Festival of Lights Displays.

Parks staff has agreed to work a flex schedule during the months of January and February to perform the outdoor rink maintenance duties during weekdays and the weekends at no additional cost to the municipality. Parks staff will also be able to perform their regular winter duties such as equipment repairs/maintenance, garbage pick-up and dismantling Festival of Light Displays while maintaining the outdoor ice rink.

The Parks Department has wanted to install an outdoor rink for many years but did not have the financial resources for the materials.

## **INTERDEPARTMENTAL IMPLICATIONS**

No other interdepartmental implications.

## **FINANCIAL IMPLICATIONS**

No financial implication for the initial construction and maintenance of the outdoor ice rink.

There would be operating costs, labour, water and hydro expenses to the Municipality as well as for material replacement due to usage if it becomes an annual function.

If the outdoor ice rink is successful, the Town might want to consider providing a closer water source to the ice rink for daily maintenance.

## **RECOMMENDATION**

**THAT** Council approves the installation of an outdoor ice rink in Victoria Park, for the winter of 2014-2015, in the infield of the Main Diamond providing all funding is provided via fund raising or donation for the full capital cost of the construction of the outdoor ice rink.

**AND FURTHER THAT** Staff monitor the public usage and the operating costs of the site to determine the long term practicality of operating an outdoor skating rink and the costs associated with doing so, with a report back to Council by May of 2015.

## **ATTACHMENTS**

Frank Cowan Company – Risk Management Consideration for an Outdoor Skating Rinks and ABC's of Outdoor Rink Maintenance.

Prepared by: Bonnie Ward, Director of Parks & Recreation  
Approved by: William Tigert, Chief Administrative Officer

## Risk Management Considerations for Outdoor Skating Rinks

A 35-year-old woman was skating at a local outdoor skating rink when she fell because her skate got caught in a crack in the ice surface. She broke her leg in three places and required surgery in order to repair one of the breaks. The City was held responsible, as it had been negligent in inspecting and maintaining the ice rink.

### Background Information

Outdoor skating rinks are a popular fixture in most municipalities during the Canadian winter. However, the presence of outdoor skating rinks can lead to an increase in liability if they are not properly designed and maintained. Your organization has a duty, as an occupier, to keep the property in a safe condition to accommodate its intended purpose.

### Managing the Risk

#### A) Building the Outdoor Rink

##### Surface conditions

- Outdoor ice rinks should be constructed on surfaces that are flat and free from mounds, heaves, or other irregularities.
- The surface must also be free of stones and other debris and grass should be cut as short as possible.
- With hard surfaces, such as pavement or concrete, a pre-flooding inspection should take place to identify and repair any cracks or holes and to remove any debris.
- With surfaces such as grass, an inspection should take place to remove any sticks or other debris and a plastic sheet should be placed down prior to flooding, both to hold the water and protect the grass.
- Shovel snow off the rink after every snowfall to ensure safe, even surface conditions.

##### Equipment:

- Lighting - there should be ample lighting around the rink and it should also be ensured that rink lighting is in working order for night skates.
- Benches must be provided for users to rest and to put on/take off their skates.
- Waste receptacles also should be available so that garbage isn't left on the ice.
- Flooding equipment – ensure that proper flooding equipment is readily available and safely stored on site. This would include hoses, shovels and an ice blade for scraping edges and bumps.
- Ice Resurfacing Machines – if you choose to use an ice resurfer, you need to ensure that there is enough ice to support its weight. Its dry weight is 7,000 pounds and its weight filled with water is 8,700



pounds. If the ice resurfer is driven over gravel, bits of gravel may be transferred to the outside ice surface, as well as arena ice surfaces.

##### Flooding

- Flood as often as necessary in order to maintain a smooth, safe ice surface.
- Don't flood the ice surface if it is snowing or if there is snow on the ice surface, as it can result in an uneven and potentially harmful surface when it freezes.
- Always perform a pre-flooding inspection of the ice any remove and debris or snow prior to flooding.
- Apply light sprays of water, pre-flush water supply systems to release any build-up and ensure adequate pressure.
- Don't flood on extremely cold days (minus 20 degrees Celsius and below). Flooding in colder temperatures causes ice to crack and boil, resulting in unsafe skating conditions.

##### Ice Thickness and Conditions

- Outdoor ice rink thickness is recommended at 2 to 2.5 inches.
- Any thickness less than this has the potential to thaw more quickly.

##### Rink Boards:

- Rink boards serve to outline the skating surface and in the case of hockey, keep the players and the puck in and the spectators out.
- They can also be used to divide the ice into hockey areas and public skate areas.
- Board all rinks intended for hockey – this helps to ensure the puck stays on the ice, reducing the risk of it hitting a bystander or public skater.
- Rink boards should be installed properly without protruding stakes or other materials.

- If boards have fallen down, repair them immediately or remove them.

**B) Hazards of Outdoor Rinks:**

- All hazards found during inspection should be repaired immediately.
- Rinks should be closed as soon as the hazard is found and remain closed until repairs are completed.
- Common hazards consist of:
  - Cracks.
  - Frost boils.
  - Exposed ground.
  - Chopped up ice surface.
  - Ice shavings.

**C) Maintenance and Inspections of Outdoor Rinks**

- It is recommended that inspections of outdoor ice rinks be made twice a day to ensure the ice remains safe for use.
- Inspections should be documented, including any repairs or maintenance done or maintenance that should be completed.
- Hazards such as cracked ice, frost boils, exposed ground, or chopped up surface should be repaired immediately and the rink should be posted as closed until the repairs are completed.
- Ice shavings pose a risk to children as they can be tempted to eat them or play in them. Shavings can contain bodily fluids and so it should be posted at the rink that they may be unsafe. Rink workers and maintenance staff should remove shavings as soon as possible and should also be informed of this danger.
- Trucks should not be used in the maintenance of the rink or for plowing snow. Vehicles bring debris onto the ice surface such as sand or salt, which can cause melting of sections of ice. Vehicles can also drip oil, gas, anti-freeze, etc. on the surface, creating hazards. Also, having a large vehicle on the ice surface near children is very dangerous, as the truck can't stop quickly or safely if a child were to go on the ice while it was plowing.

**D) Conflicting Uses – Hockey vs. Public Skating**

- Hockey playing and public skating should not be allowed to take place at the same time at one rink.
- Designating certain rinks as hockey rinks or designating certain times as public skates can reduce this risk.
- Providing supervision at public skates can also help ensure that hockey games or other dangerous behaviour does not take place.

**E) Volunteers:**

- Volunteers can help to ensure that rink conditions remain safe by supervising skates or conducting

inspections and maintenance operations.

- Volunteers should be trained by municipal staff in the correct ways to perform their duties.
- The same municipal documents should be used for inspections performed, or incident reports.
- All documentation should be filed with the Municipality.

**F) Signage:**

- Signs should be posted around the rink including information such as:
  - Hours of operation.
  - Rules of conduct.
  - Open or closed for skating.
  - Alcohol prohibited.
  - Helmets are strongly recommended.
  - Children should be supervised.
  - Location of nearest telephone – 911 is a FREE call.
  - Municipal contact number – be sure to acknowledge all calls so that people continue to call in and report problems.
  - Any other warnings.

**Skating on Natural Bodies of Water:**

Skating on natural bodies of water requires an additional set of guidelines in order to ensure safety.

**A) Ice Thickness:**

- 3 inches - stay off.
- 4 inches - ice fishing, walking, x-country skiing.
- 5 inches - 1 snowmobile or ATV.
- 8-12 inches - 1 car or small pick-up.
- 12-15 inches - medium truck pick up or van.

**B) Testing the Ice:**

- The colour of the ice can tell you about its thickness.
- Blue ice is the strongest.
- White/opaque ice contains a high air content, which weakens the ice.
- Grey ice is the least safe. It may contain water from thawing and is not good load bearing.
- Persons testing the ice should be roped together.
- Test holes should be made with an auger.
- If there is water between the layers of ice, only the top level of ice should be measured.
- Have an ice rescue plan in place.

**C) Inspections:**

- Regular inspections need to be made of the ice thickness.
- Inspections need to take place whenever there is a significant rise in the temperature and should be inspected for thickness daily when the temperature is above minus 5 degrees Celsius.
- **DOCUMENT** all inspections and tests that are conducted and file them.

**D) Signage:**

- Signs should indicate the condition of the ice, such as "Thin Ice! DO NOT skate!".
- Do NOT use the phrase "Skate at your risk" – this implies that skating may still take place.

**E) Worker Safety:**

- Worker safety is of the greatest importance when testing the ice.

- Workers should wear floatation devices or floatation suits when testing the ice.
- Have in place an ice rescue plan in the event that a worker falls through the ice.
- Ensure that any stormwater management ponds in your municipality are NOT used for ice skating.
- Place barriers around the ponds to prevent public access – use fencing or "unfriendly" vegetation as a natural barrier.
- Post signs that read "RESTRICTED AREA – DO NOT ENTER" or "UNSAFE CONDITIONS – WATER CONTAINS TOXINS".

---

Frank Cowan Company Limited regularly researches and writes about issues that could affect our clients. These documents provide an opinion on key risk management issues but are not meant to provide any form of legal opinion or official interpretation. No one should act on such information without appropriate professional advice after a thorough examination of the particular situation. All rights reserved ©2012 Frank Cowan Company Limited.

## **ABC's of Outdoor Rink Maintenance**

---

**A**lcohol is forbidden at all ice rinks.

**B**enches should be provided for resting.

**C**racks, frost boils and chopped up surfaces must be repaired immediately.

**D**ocument all inspections, repairs and maintenance.

**E**ven surface preparation in the fall makes for a better skating surface in the winter.

**F**lood the rink as often as needed when weather permits applying light sprays of water.

**G**arbage containers should be provided or else the ice rink will become the container.

**H**ockey should not be allowed during public or open skating.

**I**ce shavings may contain bodily fluids; dispose of accordingly.

**J**ustify your rules to the public in terms of safety and legislation.

**K**now what the different colours of natural ice mean (blue, white, grey).

**L**ights must be in working condition and should point towards the ice surface.

**M**aintain adequate water supply and equipment at all rinks.

**N**o food or drink on the ice.

**O**nly maintained ice is safe ice.

**P**arking should be provided for users.

**Q**uick response to any reports of unsafe conditions can prevent injury.

**R**ules should be posted on signs, websites and in newspapers.

**S**ignage should advise when the ice is OPEN and when the ice is CLOSED.

**T**rucks are not the preferred method of clearing snow.

**U**sers of the rink should be encouraged to report problems with the ice.

**V**olunteers are crucial for any outdoor ice rink program.

**W**earing of helmets by all skaters is recommended.

**X**'plain your policies, procedures and incident reporting protocol to volunteers.

**Y**ou should train your volunteers as if they were your own employees.

**Z**ero tolerance to horseplay on the ice.

---

Frank Cowan Company Limited regularly researches and writes about issues that could affect our clients. These documents provide an opinion on key risk management issues but are not meant to provide any form of legal opinion or official interpretation. No one should act on such information without appropriate professional advice after a thorough examination of the particular situation. All rights reserved. ©2012 Frank Cowan Company Limited.



**DEPARTMENT: PARKS & RECREATION**

**REPORT NO: R- 147-14**

**COUNCIL MEETING DATE: OCTOBER 14, 2014**

**TITLE: FUSION YOUTH CENTRE- UNIVERSITY OF GUELPH IMPACT RESEARCH**

---

## **OBJECTIVE**

To provide information and an update on the progress of the University of Guelph Impact Research being completed on the Fusion Youth Centre. In addition, highlight the recently published article (on the Fusion Youth Centre) in the Research Magazine, 2014 Agri-Food Yearbook Edition (page 22) which is published by the Ontario Ministry of Agriculture, Food, and Rural Affairs and University of Guelph Partnership.

## **BACKGROUND**

*"While the Fusion Youth Centre has enjoyed great success, and there are many stories to corroborate that success, there is need to examine the Centre more systematically".* This was suggested in 2008 by the then Minister of Children and Youth Services, the Honourable Deb Mathews when she toured the Fusion Youth Centre.

Following Minister Mathews' advice, the Fusion Youth Centre sought to secure a research team. In July 2011 the Town of Ingersoll and the University of Guelph entered into Partnership and established an agreement through a Memorandum of Understanding that both parties would benefit through research, service learning and capacity building. Through this MOU the University of Guelph was funded for 4 years under the Ontario Ministry of Agriculture, Food, and Rural Affairs (OMAFRA) to conduct impact research on the Fusion Youth Centre.

The objectives of this research is to determine the impact that participating at the Fusion Youth Centre has on youth, changes in the youths' family relationships, changes in youth/community relationships as a result of the Fusion Youth Centre, and the cost aversion and return on investment that has been accrued as a result of the Fusion Youth Centre. The University of Guelph Research is progressing very well with many published pieces of research, articles, documents and case studies being publish provincially and federally on the success of the Fusion Youth Centre model.



Although there have been many published research articles, specifically in this report we would like to highlight the research which was recently published in the OMAFRA Research Magazine, Annual Yearbook. Once a year the Ontario Ministry of Agriculture, Food and Rural Affairs and the University of Guelph publishes an annual Yearbook which features the top 20-25 research projects in Rural Ontario. That being said, the Fusion Youth Centre was featured in the 2013/2014 Yearbook. This is a significant milestone as the Fusion Youth Centre is featured at the provincial level as being the model of choice.

Since 2011 the University of Guelph has conducted over 10 pieces of research. To date the following research has been completed:

1. *Living at the Intersection: Exploring the Relationship between Youth Health and Wellbeing, Place, and After-School Programs in Small Urban Towns* by: Heather Cross
  - a. Model Connecting Intervening Factors with Youth Health and Wellbeing
  - b. Impact of Centre on Staff
2. *Impact of After-School Programs on Rural Youth: A Case Study of Fusion Youth Centre* by: Bushra Khan
3. *Career, Community and Possible Selves. How do small-town youth envision their futures* by: Lynne Mitchell
4. *More Than Just Hanging Out After School: Afterschool Programs and Youths' Feelings of Inclusion and Exclusion* by: Sarah Ann Christie
5. *Fusion Youth Centre Analysis of Service Level Costs* by: Fred Pries, Kevin McLeod and Amanda MacDougall.
6. *Fusion Youth Centre Impact on Youth Crime in Ingersoll* by: Fred Pries, Kevin McLeod and Amanda MacDougall.
7. *Come and Become: Investigating How Youth Development is facilitated at the Fusion Youth Centre* by: Bakhtawar (Bee) Khan.
8. *Partnership Development: How Rural Communities should leverage partnerships* by Margie Taylor

All research completed to date is posted on online [www.FusionYouthCentre.ca/corporate](http://www.FusionYouthCentre.ca/corporate)

Research currently being conducted:

1. Fusion Youth Centre a Model for Social Innovation
2. Impact on the Business Community since Fusion's Inception in 2006
3. Rural Social Enterprise in the context of municipal operations

Along with the research, the Fusion Youth Centre model has been featured in many provincial case studies and International journals. Recently Dr. Al Lauzon's article "Youth and Lifelong Education" a review of after-school programs as a vital component of lifelong education infrastructure was published in the International Journal of Lifelong Education featuring Fusion as a viable model for community change.



Along with the research the Fusion Youth Centre model has been featured in many provincial case studies. Recently Dr. Al Lauzon's article Youth and lifelong education: after-school programs as a vital component of lifelong education infrastructure was published in the International Journal of Lifelong Education feature Fusion as a viable model for community change.

We will continue to update Council on the researching being conducted. Our next steps are to continue our work at the provincial and federal levels using the University of Guelph Research to leverage additional funding, resources and partnerships.

## **ANALYSIS**

The Ontario Ministry of Agriculture Food and Rural Affairs Annual Research Magazine, 2014 Agri-Food Yearbook Edition is one example of many of the published reports on the Fusion Youth Centre Research. Please see attached yearbook or click this link: [www.issuu.com/universityofguelph/docs/researchyearbook\\_2014\\_web\\_sm/0](http://www.issuu.com/universityofguelph/docs/researchyearbook_2014_web_sm/0)

## **INTERDEPARTMENTAL IMPLICATIONS**

None

## **FINANCIAL IMPLICATIONS**

None

## **RECOMMENDATION**

**THAT** Council receives as information Report R-147-14 - Fusion Youth Centre- University of Guelph Impact Research.

## **ATTACHMENTS**

OMAFRA Yearbook 2013-2014.pdf  
The Fusion Youth Centre article is on page 22

Prepared by: Bonnie Ward, Director of Parks & Recreation  
Jason Smith, Manager of Fusion Youth Centre  
Approved by: William Tigert, Chief Administrative Officer

OMAFRA – University of Guelph Partnership

Volume XXIX · Number 1 · July 2014

# Research

2014 Agri-Food Yearbook Edition

magazine

## Leading the way

New approach helps promote communication between farmers and researchers  
P. 35

Veterinary researcher  
**Steven Roche**

**INSIDE**  
Creative research partnerships foster innovation



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CHANGING LIVES  
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## Farmers, consumers and industry benefit from an innovative agri-food system



# Our partnership in support of research and innovation continues to make a difference

It is a pleasure to welcome you to *Research* magazine's Agri-Food Yearbook, highlighting some of the great work being done as part of the Ontario Ministry of Agriculture, Food and Rural Affairs – University of Guelph Partnership.

The Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) invests more than \$75 million each year to support agri-food and rural research in Ontario.

Investing in research and innovation has always been a core function of our ministries over the years. It's one of the reasons the agri-food sector has become such an important economic driver in the province, contributing more than \$34 billion each year to the province's economy and supporting more than 740,000 jobs.

To help solidify its position in our economy, we have challenged the agri-food sector to double its annual growth rate, create 120,000 new jobs, and to do so by 2020. We believe one of the key ways we can assist the sector in delivering on this vision is through a continued focus on research and innovation.

Under the partnership agreement with the U of G, new programs are underway in zoonotic disease surveillance, Highly Qualified Personnel (HQP), Knowledge Translation and Transfer (KTT), rural development, and improving the commercialization of research.

Collaborations with industry and other government and university partners continue to be critical in moving research-based innovations to industry. This issue of the Agri-Food Yearbook presents several excellent examples of the value of these types of collaborations, including the project investigating a new source of rubber from Russian dandelion which is sponsored in part by Bridgestone Tires, and a project examining liquid feeding for pigs, in which more than 15 companies invested. A new centre in Ingersoll is demonstrating its value to rural youth of the area, initiated through the Rural Development and Agricultural Policy research theme of the partnership.

Our partnership with the University of Guelph is central to our support of research and innovation and it continues to deliver results for the sector and for all the people of Ontario.

**Jeff Leal**  
Minister of Agriculture, Food and Rural Affairs

During my tenure as president of the University of Guelph, I've been thrilled to watch Ontarians' increasing appreciation of our safe and delicious food supply. At the same time, I've also sensed how much we've come to value the efforts of Ontario farmers, the people responsible for producing the food we so enjoy.

The University of Guelph is proud to support farmers' needs, and to contribute to Ontario's superb food system through the research partnership with the Ontario Ministry of Agriculture, Food and Rural Affairs.

By definition, a university touches all aspects of society — as does the partnership. Farmers, consumers and manufacturers all benefit from the partnership, which has been yielded tremendous economic, environmental and health benefits. You'll read about some of the partnership's activities and achievements in this issue of the agri-food research yearbook.

These research achievements make Ontario a better place to live. Independent studies have shown the ministry's annual investment in the partnership results in a \$1-billion-plus return to Ontario, thanks to such developments as new crop varieties and better health management for livestock. And that's not to mention advances in environmental sustainability and informed policy development, matters that go beyond financial returns.

Industry is contributing more and more to the partnership. Consider the new livestock innovation research centre being built in Elora (see story on page 19). Research and innovation initiatives there supported by the partnership and livestock sector will be dedicated to human health, food safety, animal welfare and renewable energy, among other things. Everyone benefits.

The University of Guelph has been named one of the world's top research universities. We could only have achieved this lofty standing with support from the partnership. Like the flourishing Ontario food and agriculture industry itself, I look forward to watching this partnership grow for many years to come.

**Alastair J.S. Summerlee**  
President and Vice-Chancellor  
University of Guelph

uoguelph.ca/research

Volume XXIX · Number 1 · July 2014  
Focus: OMAFRA – U of G Partnership

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## Contents

Volume XXIX · Number 1 · July 2014

OMAFRA – U of G Partnership

### Bioeconomy

Rubber from an unlikely source: The Russian dandelion	5
These tall grasses are good for green fuel	6

### Product Development

Natural process produces organic fertilizer	7
Ontario icewine is the real deal	8

### Environmental Sustainability

New approaches to reducing greenhouse gas	10
Keeping drinking water safe	11

### Emergency Management

Managing a menace: The Spotted Winged Drosophila	12
Identifying high-priority diseases in Ontario	13

### Highly Qualified Personnel Program

Doctoral student aims to reduce viral diseases	14
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### Veterinary Clinical Education Program

Diabetic tools for curing ketosis in dairy cows	15
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### Laboratory Services

Serving a key role in human health and animal health	16
These are the heroes behind every bite	17

### Partners for Progress

18

### Agricultural and Rural Policy

Showcasing rural space for tourism	20
A place to learn, grow and have fun	22

### Production Systems

Mink producers give mom a break	23
Low-cost health food for pigs	24
Red lights mean higher profits	25
An unprecedented buzz in the bee sector	26
Growing Ontario tomatoes in winter	28

### Food for Health

The brighter side of pinto beans	29
Towards smoother food for seniors	30
This tea is in mint condition	31
Deep purple: Making a carrot comeback	32

### Knowledge Translation and Transfer

A bridge between knowledge and users	33
A new online tool for producers	34
Cover story: Talking with farmers about disease control	35



# R CONTRIBUTORS



The University of Guelph Research magazine is written and co-ordinated by students involved in the University's Students Promoting Awareness of Research Knowledge (SPARK) program: [uoguelph.ca/research/spark](http://uoguelph.ca/research/spark)



## Karen

In the summer, fifth-year psychology student Karen Ball enjoys fresh vegetables collected from her garden in her hometown, Oakville. Now she has a new vegetable to plant—purple carrots. Karen writes about the promise of these particularly healthy vegetables on page 32.



## Samantha

Yearbook co-ordinator Samantha Beattie, an International Development student, was extremely excited when she was assigned a story about two of her favourite things—faraway places and wine. After speaking with professor Lefa Teng, she learned all about Ontario icewine and its rising popularity in China. Find out more on page 8.



## Megan

Megan Cowie is a second-year Nanoscience student who loves to keep busy, whether it's trying new recipes, playing soccer, or strumming a ukulele. That's why she was glad to find out about new steps being taken to keep dairy cows healthy and uphold one of her favourite fuels, milk. See her story on page 35.



## Sarah

Nanoscience student Sarah Hollywood combined her passion for science and social media in a story about Prof. Jan Sargeant's user-friendly database for zoonotic diseases. Find out more on page 13.



## Laura

Growing up in small-town Blenheim, ON, Human Health and Nutritional Sciences Master's student Laura Montgomery knows first-hand the importance of having a strong sense of community. That's why she was happy to learn about the positive impact Ingersoll's Fusion Youth Centre is having on the town. She writes about the Centre's success on page 22.



## Andrea

International Development student and Guelphite Andrea Seccafien loves travelling to major metropolises around the world, often while pursuing her passion for running. Her story on innovative rural tourism opened her eyes to the emerging travel possibilities outside big cities. Read the full story on page 20.



## Katharine

As a child, neuroscience doctoral candidate Katharine Tuerke loved dressing up for tea parties. Now an avid tea-drinker, she was excited to learn about a new super spearmint tea that reduces pain for osteoarthritis sufferers and creates opportunities for crop farmers. See her story on page 31.



## Maritza

Maritza Vatta, a Biochemistry Co-op student, is helping co-ordinate production for this issue of the yearbook. She says one of her biggest challenges is venturing outside of her traditional "science world" to find creative, publicly accessible photos and graphics that help tell the researchers' stories.



## Isaac

After meeting with plant agriculture professor David Wolyn, fifth-year marketing student Isaac Sacco learned dandelions aren't all bad... in fact, Russian dandelions may be a possible solution to the natural rubber shortage. Find out more on page 5.

# Rubber match

Will Russian dandelion meet the rubber industry's needs for a new supply source?

BY ISAAC SACCO

Experts are forecasting that the natural rubber industry will likely — and soon — be experiencing a supply shortage. Nearly all natural rubber is now grown in South East Asia, but labour shortages and competition for land has left this region unable to keep up with demand.

Finding a replacement will not be easy. Unlike synthetic materials, natural rubber has the unique ability to handle the extreme demands made on tires, such as those posed by airplanes or heavy equipment.

At the University of Guelph, Prof. David Wolyn, from the Department of Plant Agriculture, is looking into how the Russian dandelion might help address the problem. This rare plant is native to Kazakhstan, but with its bright yellow flower, it looks a lot like the North American dandelion. When its roots are broken, Russian dandelions release a rubbery sap that can be collected and used in the production of a variety of natural rubber products.

The idea of using the Russian dandelion goes back to the early 1940s, as North America tried to find sources of rubber when overseas supplies were cut off. But once the Second World War ended and supplies were restored, the idea was shelved. Supply issues, though, have researchers back on the case.

Research is underway on the Russian dandelion at various locations in North America. Wolyn, a plant breeding expert,

is developing a program for industrial-scale production of the plant in Ontario.

“With almost certain supply shortages in the future, Russian dandelions are a very strategic crop, and luckily we are engaging in research in a timely manner,” says Wolyn.

Having obtained seeds from the United States Department of Agriculture, Wolyn is looking at the best way to breed these crops for maximum yield and efficiency.

By testing different types of soil, as well as growing conditions and seasons, Wolyn hopes to begin growing a practical crop that produces a high yield of rubber in several years.

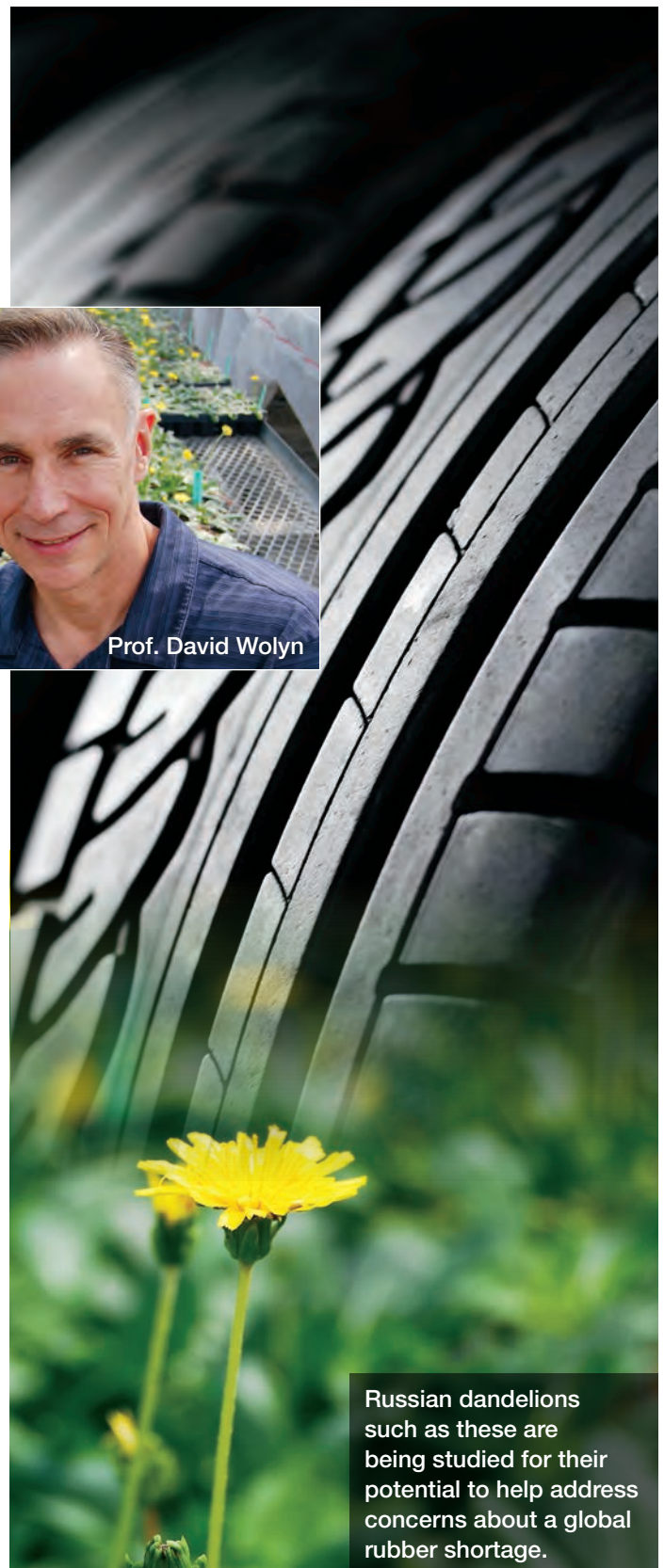
“I believe the Russian dandelion has great potential to be a replacement crop in the natural rubber industry and become an essential and valuable crop in the future,” says Wolyn.

The Canadian Food Inspection Agency has conducted a risk assessment and determined that introducing the Russian dandelion as a new crop would not pose an economic or environmental risk. **R**

■ This research is funded by the OMAFRA – U of G Partnership. Additional funding is provided by the OMAFRA New Directions Research Program, the Canadian Agricultural Adaptation Program, Bridgestone America's Centre for Research and Technology and LANXESS Canada.



Prof. David Wolyn



Russian dandelions such as these are being studied for their potential to help address concerns about a global rubber shortage.



# Tall grasses for green fuel

BY SAMANTHA BEATTIE

**A** green energy source that's as good for the environment as it is for the economy has yet to be found. But researchers believe perennial grass is a promising biofuel source that requires few agricultural inputs yet yields high amounts of energy.

Plant Agriculture Prof. Bill Deen and graduate student Kate Withers are part of a team working to adapt two types of perennial grasses — miscanthus and switchgrass — to Ontario conditions.

They're also evaluating the grasses' bioenergy potential.

"Perennial cropping systems may offer ecological and environmental benefits to the Ontario landscape," says Deen. "They may also offer socioeconomic benefits because they provide an opportunity for producers to diversify their crops and invest in low-risk markets."

Some annual biofuel sources, such as corn and canola, have been criticized for being too nutrient intensive, reducing the long-term productivity of soil. But perennial grasses have two advantages over annual crops: they don't need to be replanted every year, and they have a longer growing season. That results in an extensive root system, enabling the plants to prosper in shallow and fragile soils and requiring less fertilizer and other nutrient inputs, says Deen.

Once these grasses are harvested, they can be burned to produce heat for industrial or residential applications and can be a cost-effective and environmentally friendly fuel. Deen and Withers suggest other uses for perennial grasses in the production of bioproducts, such as succinic acid and cellulosic ethanol, or as agricultural substitutes for livestock bedding and mushroom compost substrate.

But to get to that stage, the plants first have to flourish in Ontario's climate. For her part, Withers is figuring out why some varieties of cold-tolerant miscanthus are particularly able to survive the winter months. From there, she'll develop a way to screen for improved germplasm to narrow the selection down to the varieties best suited for Ontario production.

These efforts are part of a broader initiative to lower the costs associated with establishing perennial grasses.

"It takes three years for perennial grasses to reach their full height, making them



Prof. Bill Deen

quite expensive to establish," says Withers. "That's why it is important to get high yields as quickly as possible."

Along with adapting miscanthus to Ontario's climate, the researchers are also investigating the use of nurse crops (plants of a different species) that can grow in between rows while the grasses are maturing. Nurse crops will help farmers generate income as they switch to perennial crop production. **R**

- Collaborators include University of Toronto Prof. Rowan Sage and Ian McDonald of OMAFRA.
- Funding is provided by the OMAFRA – U of G Partnership.



# Don't waste your waste

Natural process converts chicken manure into value-added products

BY ISAAC SACCO

**F**lies and manure have long had a strong symbiotic relationship, but now University of Guelph researchers are capitalizing on this partnership to create a solution to manure problems that are literally piling up for chicken farmers.

Environmental Horticulture Chair Prof. Youbin Zheng and graduate student Nichelle Lomas, from the School of Environmental Sciences, have been investigating using fly larvae to convert chicken manure into value-added fertilizer and high-protein animal feed and to reduce the manure's smell and transportation costs.

Once processed, the manure becomes a purely organic fertilizer and the larvae (or puparia) have the potential to be used as animal feed.

"Basically we are just taking what Mother Nature already does and trying to do it on a much larger and more efficient scale," says Zheng. "Purely organic fertilizer is hard to come by in the market. Our process is unique in the fact that it is organic, high quality and bountiful."

Zheng and Lomas have shown that by adding fly eggs to piles of fresh manure, the mass of the manure could be reduced by about 75 per cent and its moisture content by 90 per cent. When the fly larvae hatch, they process organic matter and add oxygen

into the mass, significantly reducing its weight and odour.

The researchers say the once foul-smelling manure turns into a light, odourless and high-nutrient fertilizer within a week.

The chicken industry is currently shifting to operating fewer barns with larger populations of chickens. With more chickens comes more manure that needs to be disposed of. Roughly 10 tonnes of manure can be generated each day by an average-sized barn.


Traditionally, manure has been composted by piling it outdoors, where it takes many months for it to become ready as a fertilizer and for the odours to subside. The weight and volume of composted manure can also make distribution an issue.

"What we are proposing is a win-win solution for everyone involved," says Lomas. "The manure is converted into a profitable fertilizer, which is organic and full of nitrogen and other nutrients."

A prototype manure converter has been built by the team, which includes industry

partner Ecospace Engineering. The team's next steps include trying to develop a more commercial-scale machine that is self-contained and can process the substantial amounts of manure that would be coming out of a barn.

The researchers are also developing a way to deal with the flies that will be by-products of the process.

Zheng has confidence that this technology will be sought after by farmers because it manages to solve a manure problem while also generating potential revenue through a fertilizer or animal-feed retail opportunity. 

■ Other researchers involved include Profs. Stephen Marshall and Mike Dixon, School of Environmental Sciences.

■ This research is funded by the OMAFRA – U of G Partnership. Additional funding is provided by Ecospace Engineering and Root Rescue.



Graduate student Nichelle Lomas (left) and Prof. Youbin Zheng have a different twist on fertilizer production.



# Cheers to the real deal

Ontario icewines are highly valued ... so much so that counterfeit products are emerging on store shelves abroad

BY SAMANTHA BEATTIE

Icewine — refreshingly chilled and smoothly sweet — is a luxury drink and a status symbol, particularly in China with its emerging middle and upper classes. And the best icewine in the world, according to Chinese consumers, is meticulously produced by wineries nestled throughout Niagara's verdant and rolling escarpment.

China is the world's largest and fastest growing importer of Canadian icewine. The country bought more than \$7-million worth of icewine in 2011 — twice as much as was purchased in 2008.

But icewine's increasing popularity has led to the emergence of fake products.

Prof. Lefa Teng, College of Management and Economics, wants to help put an end to these imitations. He's teaching Chinese buyers, retailers and consumers how to identify counterfeit companies and products. He's also collaborating with the wine sector to raise awareness about icewine fraud and how it can be avoided.

"Counterfeit wines are harmful to the industry because they undercut market prices and lower consumers' standards," says Teng. "I'm trying to clarify consumer confusion, as well as create a stronger icewine industry that Ontario producers can benefit from."

Counterfeit wines are made from grapes picked in the regular season, around September and October. These wines are then mixed with sugars and some flavours. They still taste sweet, but they don't meet the stringent production standards of real icewine (see sidebar).

Teng urges Ontario wineries to be cautious in using buyers and importers, some of whom will buy real icewine for product tasting but later replace it with counterfeit icewine, still claiming it's Ontario icewine.

A winery's best defense against fraud is to conduct background checks on importing companies and go with buyers who completely control their distribution system.

"For wineries, it's worth the extra effort in the long run to make sure their reputation is protected as a reliable icewine brand," says Teng. "There is a taste and quality difference between icewine and counterfeit icewine that many consumers notice."

Teng found this to be true when he conducted a blind taste test of icewine and late-harvest wine (made with grapes picked earlier in the season, around November, before they fully freeze) with more than 300 Chinese and Ontario consumers. Although those who were less familiar with icewine couldn't initially detect a difference, experienced icewine drinkers — having consumed more than five bottles in their lifetime — could tell the two types apart.

Besides taste, there are other definite indications that a bottle of icewine is counterfeit.

For example, if a bottle (375 ml) is priced at less than \$60 in China, it is definitely not icewine, but late-harvest wine, Teng says.

The label is also revealing. The product is counterfeit if icewine is spelled as two separate words (ice wine); if the VQA (Vintners Quality Alliance) regulatory

Ontario's climate is ideal for producing icewine, as the grapes can only be handpicked after they reach a "hard freeze" or an internal temperature of -8 C. This hard freeze occurs only if temperatures drop quickly and at the right time of year, usually in January. If the weather is too warm, the grapes will spoil on the vine. But if it's too cold, no grape juice can be extracted.

Icewine production is a risky venture, but good-quality icewine is appreciated across the world, particularly in Asia.

symbol guaranteeing the wine originates in Canada is not on the label; or if there are back label errors, such as incorrect postal codes.

In the summer, Teng led a conference in Beijing that educated retailers, buyers and consumers about icewine and how to tell it apart from late-harvest imitations.

Teng is also working with Pillitteri Estates Winery and other Ontario wineries to develop champagne-style icewine to match Chinese taste preferences, which he describes as fizzy yet sweet.

"China-Canada relations are very good right now, and Ontario icewine already has a strong reputation in China," says Teng. "I'm helping local wineries benefit from these opportunities by developing the right products and building credible distribution channels." **R**

- Collaborators include Prof. Jie Chen of the Shanghai Jiao Tong University and Prof. Yingyuan Wang of the University of Science and Technology Beijing.

- This research is funded by the OMAFRA – U of G Partnership. Additional funding is provided by Canbest Group and Pillitteri Estates Winery.





Canada's success at producing icewine is prompting a raft of counterfeit products abroad, says Prof. Lefa Teng.



# Best management for emissions

BY SAMANTHA BEATTIE

**T**hanks to modern technology and research, dairy farmers have more options than ever to improve manure production, storage and application and to reduce greenhouse gas emissions. For farms big and small, best management practices will improve producer profitability and benefit the environment.

These practices include applying manure to fields at the right rate and time, scraping manure from dairy barns continuously, emptying manure tanks completely and installing an anaerobic digester.

Prof. Claudia Wagner-Riddle, from the School of Environmental Sciences, is leading a research team evaluating the effectiveness of these practices.

The team has created three videos that highlight its findings.

“We want to treat manure as a resource and optimize its efficiency, while reducing the harmful side effects,” says Wagner-Riddle. “This research is very applicable to all different types of dairy farms, and we want to convey this to producers through the videos.”

Here’s why it matters. When it comes to global warming, methane is the second-most significant greenhouse gas after carbon dioxide. In Canada, nearly 30 per cent of methane is believed to come from agriculture. That’s why dairy farmers are working toward a greener industry.

The first video shows farmers how they can maximize the benefits of manure application while reducing methane emissions. For example, applying manure to fields as soon as possible after crops are planted maximizes crop production and odour reduction and reduces methane losses into the environment.

The second video focuses on manure storage research. Here, the team talks about the benefits of anaerobic digestion, which can reduce emissions by up to 90 per cent.



Best management practices reduce emissions and increase farmers' profitability, says Prof. Claudia Wagner-Riddle.

If dairy farms are large, enough manure is produced to be stored in an anaerobic digester rather than in a liquid storage tank. The digester converts manure and organic waste into energy, which may be used to heat barns. On one farm, the digester saved a producer about \$25,000 in annual fuel expenses.

Some farms, however, are too small to produce enough manure to benefit from anaerobic digestion. So the team is also looking at how emptying manure tanks completely would limit the growth of microbes that produce greenhouse gases.

The final video examines how to stop emissions at the source, that is, in dairy barns. Strategies include flushing and scraping manure out of the barn continuously and placing straw on gutter systems.

Cow nutrition also has a role to play. Reducing the soluble protein that cows consume reduces the ammonia they end up excreting and lowers the amount ultimately released into the atmosphere.

The team is continuing to analyze management practices to find out which are most effective. Along with informing dairy farmers across Canada about these results, the team will use the new research to influence future environmental and agricultural policy. **R**

■ Collaborators include University of Guelph Profs. Rob Gordon, Bill Van Heyst and John Lauzon, as well as OMAFRA staff Tom Wright and Chris Duke, and Karen Clark from Dairy Farmers of Canada.

■ These videos are funded by the OMAFRA – U of G Partnership through the Knowledge Translation and Transfer program. Additional funding is provided by the Agricultural and Greenhouse Gases program.

■ Check out the videos on YouTube:  
[y2u.be/Yq9QJ4MCWeE](https://www.youtube.com/watch?v=y2u.be/Yq9QJ4MCWeE)  
[y2u.be/I4ZmTQG85Xg](https://www.youtube.com/watch?v=y2u.be/I4ZmTQG85Xg)  
[y2u.be/6Wmyhnb6K90](https://www.youtube.com/watch?v=y2u.be/6Wmyhnb6K90)



Prof. Emmanuelle Arnaud (left) and graduate student Anna Best are analyzing subsurface environments.

# Keeping water safe for drinking

Researchers go underground to see why pollutants persist

BY MEGAN COWIE

**G**uelph's drinking water is among the safest and most vigilantly tested water supplies in Canada. Land management practices in the surrounding county — and through Ontario — have improved over the years through legislation and best management practices designed to protect the province's soil and water resources. But recent research has shown that pollution of the city's aquifer (a natural underground water source) by two common contaminants persists.

The question is why?

Prof. Emmanuelle Arnaud, from the School of Environmental Sciences, and graduate student Anna Best believe the answer lies deep underground. These researchers are investigating how pollutants move from the soil surface to a layer of water-saturated porous rock, deep

underground, called the bedrock aquifer. It is the City of Guelph's primary source of drinking water.

The team is focusing on two pollutants in particular. Nitrate and a fecal indicator bacterium, *E. coli*, have been discovered in the subsurface sediments and underlying bedrock aquifer.

"These pollutants are really important to think about," says Arnaud. "The *E. coli* concentrations are high, and the fact that they're down there just isn't good."

While Guelph's drinking water remains safe, the study will help the city manage these risks. And it will be relevant to people outside Guelph as well, Arnaud says. All of southwestern Ontario and much of southern Canada have subsurface environments similar to Guelph's.

The team is studying three sites: one exposed to fertilizer; another exposed to manure; and finally a control forested woodlot area with minimal human intervention. The researchers want to determine how land management practices and the subsurface environment affect water contamination.

Long core samples are taken from each site, and the geochemistry of the subsurface materials is analyzed for pollutants. Wells installed at varying depths are used to measure underground water pollutant levels.

So far, the team has discovered low-to-moderate nitrate concentrations at the fertilizer site and high-nitrate concentrations at the manure site. The amount of *E. coli* in the underlying bedrock of the manure site spiked after manure application.

Next, the data will be analyzed to evaluate the relationship between pollutants and the characteristics of the subsurface environment at each site. In collaboration with City of Guelph researchers, the best available solutions will be developed to keep Guelph's drinking water safe and mitigate future risks. **R**

■ Other faculty involved include Profs. Kari Dunfield and Gary Parkin, School of Environmental Sciences; Beth Parker, School of Engineering; and Ramon Aravena of the Department of Earth and Environmental Sciences, University of Waterloo.

■ This research is funded by the OMAFRA – U of G Partnership. Additional funding is provided by the Ontario Research Fund and the Natural Sciences and Engineering Research Council.



# Managing a menace

Researchers take aim at Spotted Winged Drosophila, a new invasive species



Prof. Jonathan Newman: “We don’t realize that an invasion is happening until it is already a problem.”

BY ANDREA SECCAFIEN

**F**ruit flies can be a pesky annoyance, but their ability to do significant economic damage has mostly been limited — until now.

A new invader, a small vinegar fly called the Spotted Winged Drosophila (SWD), prefers softer-fleshed fruit and has the ability to cause major damage to berry crops, peaches, grapes, tomatoes and other tree fruits.

And it’s nasty. Most other members of the vinegar fly family are attracted to fermenting (rotting) fruit. But female SWDs cut a slit in healthy and ripening fruit and lay their eggs inside.

SWD hitched a ride across the ocean on fruit imported from Asia and began invading crops on the U.S. west coast, in Oregon, Washington and California. Then it made its way north and east and is now fully entrenched in southern Ontario.

University of Guelph professor Jonathan


Newman, the director of the School of Environmental Sciences, is working to control the pest.

“We don’t realize that an invasion is happening until it is already a problem. It’s too late to contain it or stop it now, but instead we need to learn how to manage it,” Newman says.

Little is known about the SWD, and Newman hopes to fill in some of the gaps. He and his team are now looking at the life history of the insect, including its longevity, rates of reproduction and mortality, and ability to overwinter.

Later, they’ll study the fly’s development time in a variety of temperatures to determine the range of temperature in which the insect can survive. They will also investigate host specificity, that is, the way different fruits affect the insect’s egg laying and development time.

All of this information will ultimately be fed into a mathematical model that will show the pattern of pest load on landscapes through different seasons and temperatures. From there, the best and worst conditions for dealing with the pest can be determined.

“This work will help advise others who are focusing on risk assessment and practical field issues and those who are dealing with this pest and the potential economic loss,” says Newman. 

■ Other collaborators on this project include post-doctoral fellow Geraldine Ryan, doctoral student Aaron Langille and master’s student Lisa Emiljanowicz. Environmental Sciences Prof. Rebecca Hallet leads a team that is working on other aspects of SWD and collaborates closely with Newman.

■ This research is funded by the OMAFRA – U of G Partnership.

# Target: high-priority diseases



## Researchers enlist professionals and the public to help policy makers put dangerous zoonotic diseases first

BY SARAH HOLLYWOOD

**O**utbreaks of zoonotic diseases — those diseases, such as rabies and West Nile virus, transferred from animals to humans — concern the general public and policy makers alike. But not all zoonotic diseases pose the same level of threat, so criteria must be determined to prioritize their control and to help ensure resources are made available to combat the most dangerous diseases first.

Population Medicine Prof. Jan Sargeant and post-doctoral fellow Victoria Ng are exploring what criteria the public, as well as professionals, believe should be the priorities when considering zoonotic diseases.

Once the researchers determine the criteria, they will create a user-friendly database to help government public health and policy staff prioritize zoonotic diseases efficiently based on the level of threat they pose.

“We wanted to consider what people from all walks of life are concerned about when they think of zoonotic diseases,” says Sargeant. “We are going to combine this information with the actual characteristics of the diseases in order to provide the

most well-rounded view possible for policy makers.”

There are many criteria that can be used to prioritize diseases. Examples include the severity and duration of the illness, the economic burden and the case-fatality. However, determining which of these criteria is most important is much more difficult — which is where members of the public come in.

While an expert may see the value in including more subtle characteristics — such as how much is scientifically known about the disease — the public is more likely to give higher priority to diseases with striking characteristics. Public participation allows policy makers to see what the residents in certain geographical areas are concerned about, which also aids in faster and more successful prioritization.

In the study, nearly 1,500 participants prioritized a list of 21 key characteristics of zoonotic diseases. The participants ranged from experts in the field to the general public. The characteristics were then assigned a certain number of points, depending on how they were prioritized, and were applied to 62 zoonotic diseases

of public health importance in Canada and the United States.

Now that they have a list of prioritized characteristics, the researchers are going to create a user-friendly interface that will allow policy makers to prioritize resources more effectively. For example, a human-health organization may be interested in the database, but it doesn't make the animal side of diseases a high priority. Using the interface, then, the organization can pick and choose which characteristics it's interested in and prioritize from there.

“This interface will be a superb tool for disease prioritization,” says Sargeant. “It will allow for fast and easy access to disease characteristics and will help policy makers prioritize dangerous zoonotic diseases more efficiently.” **R**

■ Participants in this project include scientists at the University of Guelph, OMAFRA, the Canadian Food Inspection Agency, the Public Health Agency of Canada, and Public Health Ontario.

■ This research is funded by the OMAFRA – U of G Partnership. Additional funding is provided by the Canadian Institutes of Health Research / Public Health Agency of Canada Applied Public Health Chair, formerly held by Prof. Jan Sargeant.



# Aiming to reduce viral diseases on chicken farms

BY MEGAN COWIE

**V**iral diseases can lead to major financial losses for chicken farmers. It's not known which farm practices affect virus prevalence, making it difficult for farmers to consistently raise healthy flocks.

To help deal with the problem, Dr. Michael Eregae, a recipient of a Partnership-funded "Highly Qualified Personnel" (HQP) scholarship is studying risk factors associated with three particularly problematic viruses on chicken farms.

His goal is to identify practices that affect pathogen prevalence. He ultimately plans to make recommendations that can be used by farmers to decrease chicken disease.

Eregae completed his veterinary and master's degrees at the University of Nairobi, Kenya. He then pursued his PhD in Epidemiology, coming to the University of Guelph, where he was awarded an HQP scholarship.

The HQP program provides graduate students conducting research related to food production with agri-business knowledge and experience. Students in the program take a specifically designed business course — UNIV 6050: Integration of Science and Business — that teaches them about business and innovation, intellectual property, entrepreneurship and commercialization related to the agri-food system in Ontario.

Eregae completed an HQP program work semester at the Chicken Farmers of Ontario (CFO) under the supervision of Dr. Gwen Zellen, vice-president of Food Quality, Operations and Risk Management, and Cathy Aker, manager of Food Quality and Risk Management.

Eregae shadowed field service representatives there as they conducted farm and processing plant audits, and he was able to see first-hand how science can direct policy decisions.

"The HQP Program has benefited me because now I can appreciate where my own research will end up," he says.

Eregae's research may help the CFO




Michael Eregae is helping identify on-farm practices that impede healthy flocks.

develop tighter on-farm biosecurity controls that will reduce chicken disease.

His work is part of the larger, ongoing Enhanced Surveillance Project (ESP), which is evaluating the prevalence of 13 viral pathogens on chicken farms. Led by Eregae's academic advisor, Prof. Michele Guerin, Department of Population Medicine, the project is the first large-scale study to be done in Ontario on this many pathogens.

The ESP team collected biological samples from chickens at processing plants to identify the presence of the pathogens in Ontario. Then they travelled to the corresponding chicken farms to assess farm management and biosecurity practices specific to each sampled flock. Now they're working on analyzing the data.

In the future, Eregae wants to continue to be part of research initiatives aimed at livestock disease control.

"I hope to contribute to disease control anywhere in the world. But because of my experiences in the developing world, I would really get a lot of satisfaction if my influence helped reduce the disease problems in those countries," he says. 

- This research was sponsored by the OMAFRA – U of G Partnership through the HQP program, the Emergency Management theme, and the Animal Health Strategic Investment program, managed by the Animal Health Laboratory of the University of Guelph. Additional funding was provided by the Poultry Industry Council and Chicken Farmers of Ontario.
- Collaborators include the Animal Health Laboratory, OMAFRA, Chicken Farmers of Ontario and broiler hatcheries and processing plants in Ontario.



# More milk and a better cure

Researchers find new diagnostic tools and treatments for ketosis in dairy cows

BY LAURA MONTGOMERY

**F**or dairy producers, the battle of treating ketosis has just become easier. University of Guelph researchers have found that a glucometer — a simple diabetes management tool — can be useful for diagnosing ketosis, which affects 40 per cent of fresh cows.

Ketosis is similar to Type 2 diabetes in that the animals are insulin resistant. Ketosis develops when there is not enough glucose (or sugar) available to the body. Decreased milk production can result. If the ketosis is not treated, it can lead to life-threatening conditions that only surgery can resolve. Doctor of Veterinary Sciences student Jessica Gordon is part of a team of researchers at the Ontario Veterinary College that have found diabetic management techniques can be instrumental in providing more effective, economical and less invasive treatments for ketosis.

“Ketosis is very prevalent in dairy herds,” says Gordon. “So finding solutions to improve animal welfare and also improve economics is very important in agricultural research.”

And that’s what the team has done.

Using a glucometer is one solution. It’s a diagnostic tool that measures both blood glucose and ketones and allows researchers to determine the severity of ketosis. Then, researchers can identify the type of ketosis and decide how effective a treatment might be before administering it. Often there are no apparent signs of ketosis development,



Jessica Gordon is finding more effective and economical treatments for ketosis.

so measuring blood ketones to assess ketosis sub-clinically helps to prevent the condition from worsening. Researchers also found the glucometer inexpensive to operate and durable enough for on-farm conditions.

Gordon and her team also looked at new treatment solutions for ketosis. Unlike humans, cows can’t orally absorb pure glucose, so giving cows sugar wouldn’t increase their blood glucose.

This reality led the team to conduct randomized clinical trials on more than 1,400 cows to see which solution might

work best to treat ketosis. Insulin injections, an injected vitamin B12-phosphorous product called Catosal, and an oral propylene glycol drench were investigated, along with a combination of all three products.

The team found that insulin didn’t cure ketosis in cows. Catosal, however, helped ketotic cows produce more milk and cured them sooner. In addition, the team found the propylene glycol drench helped more severely ketotic cows.

Though Catosal is not yet licensed in Canada, Gordon and her team suspect that giving vitamin B12 alone may have similar effects — and it’s inexpensive.

Looking forward, Gordon and her team plan to investigate further the blood glucose-ketosis relationship to find out its exact mechanism. This research will allow veterinarians to make recommendations for the most effective type of treatment, straight from the field.

“This research contributes greatly to our knowledge of ketosis and is something that can be applied right away,” says Gordon. **R**

- Collaborators include Ontario Veterinary College Profs. Todd Duffield, Stephen LeBlanc and David Kelton, and Michigan State Prof. Tom Herdt.

- This research was funded by the OMAFRA – U of G Partnership through the Veterinary Clinical Education Program. Additional funding was provided by Bayer Animal Health and Vetoquinol.



# Animal health benefits human health

More than half of all infectious diseases in humans have a zoonotic component

BY ROBYN MEERVELD  
RESEARCH ANALYST  
OMAFRA

The health and well-being of Ontario's livestock are essential for the production of safe, quality food products and for industry access to international markets. They're also important to human health. More than half of all infectious diseases have a zoonotic component, including salmonellosis, Q fever, listeriosis and Lyme disease.

The Animal Health Laboratory (AHL) at the University of Guelph plays a key role in animal and human health, thanks to the facility's experts in veterinary pathology, toxicology, virology, bacteriology and other highly specialized fields. They provide rapid and accurate diagnostic services for a wide range of public- and private-sector clients, including veterinarians, the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), the Canadian Food Inspection Agency, researchers, livestock processors and retailers, law enforcement agencies (in forensic investigations) and public health agencies.

OMAFRA relies on the lab's work to develop evidence-based policy and programs that will provide the greatest benefit to the province's livestock industry and the public.

## Getting a handle on animal health

Through the OMAFRA – U of G Partnership's Animal Health Strategic Investment Program, the AHL has increased its capacity in some important areas:

- **Improved diagnostic capability.** More



than 100 new or improved test methods have been developed. Improved equipment has increased the lab's capacity to test not only for a wider range of pathogens, but with more sensitivity, specificity and faster turnaround times.

- **Enhanced disease surveillance.** Baseline levels of various animal diseases in Ontario have been determined, providing a benchmark for early detection of emerging hazards. The projects have also served to train students in field and laboratory techniques, enhancing Ontario's pool of personnel highly qualified in disease surveillance.
- **Responsive emergency management.** In the event of a foreign-animal disease outbreak, the AHL, industry and government each have unique roles to play in mitigating the impact. The AHL's response is tested in regular, full-scale simulation exercises for several livestock species. New high-throughput equipment and postmortem facilities are proving to be valuable assets for both

efficient daily operation and emergency situation management.

## Still more innovation ahead

The AHL and OMAFRA are working with Ontario's livestock industry to support their animal health priorities. In the works are:

- Integration of the AHL lab results with those from other Canadian animal health laboratories and public health networks to provide a coordinated picture of disease epidemiology, in real time.
- Industry-focused surveillance activities, as well as the expansion of cluster analysis and other surveillance tools, to give greater feedback to industry and to get a jump on outbreaks sooner.
- Continual updating and testing of the AHL's emergency response, through regular simulation exercises with industry and government partners, to remain ready and able to respond to needs. **R**

# Putting food through its toughest test: safety

BY ISAAC SACCO

**S**taff at the Agriculture and Food Laboratory (AFL) would never refer to themselves as heroes, yet every day their work helps protect the food and drink consumed by some 13.5 million Ontarians.

Located on Stone Road in Guelph, the University of Guelph laboratory is staffed by more than 150 professionals who are specialized in services as diverse as DNA analysis, microbiology, agrochemical testing, microscopy, nutrient analysis, and testing for drug residues, pesticides and allergens.

The AFL's daily mission is to work together toward a healthier future by providing high-value analytical and diagnostic services and by making sure Ontario residents consume the safest food possible. This mission translates into the annual testing of more than 800,000 raw milk samples, more than 200,000 Ontario food samples, and many more thousands of samples of water, soil and plants.

In addition, lab personnel provide compliance, regulatory and food safety testing for fruit and vegetables, meat, milk, processed food, and soil, water and plant materials. Industry leaders, such as the Dairy Farmers of Ontario, Egg Farmers of Ontario, and Royal Canin, also work closely with the AFL.

Being a not-for-profit organization frees the lab to fund research for the public good, such as the development of more accurate test methods and libraries for pathogen strains, which enable contaminated products to be identified faster. Sharing its expertise with other food safety professionals is an important part of the AFL's operation. Presentations and publications, industry networking, and mentoring of post-graduate students are all done in an effort to increase global knowledge about food safety.

"Every day at the lab we look to identify contamination, including residues or misrepresentation of products by analyzing food, its raw components, water and soils,"



Andrew Moore, supervisor of the Analytical Microscopy Lab


says Lynne Fruhner, a manager at the lab. "With so much diversity located under one roof, the lab goes beyond results and creates a synergy of collective solutions."

The testing facility is dedicated to best practices and is accredited by the Standards Council of Canada, the Canadian Association for Laboratory Accreditation, and others. It is the only non-government food-safety lab in Canada to hold accreditation for test method development, evaluation and non-routine testing in specific laboratory disciplines.

While the AFL has a long-standing service relationship with the Ontario Ministry of Agriculture, Food and Rural

Affairs, it also serves many other federal and provincial government clients, such as the Canadian Food Inspection Agency, Health Canada, and Agriculture and Agri-Food Canada.

The AFL is also the laboratory of choice for many domestic and international brand corporations looking for assistance in monitoring the quality and safety of their products.

With so many different parties relying on its services, the AFL finds it essential to be aligned with current regulations and new technology. With its proven 40-year history, the AFL will strive to continue to support excellence in food safety. 





# Partners for F



Lana Culley, Director of Business Development for Vineland Research and Innovation Centre.

## Working together to establish better crops and profits

BY KAREN BALL

In the rapidly growing horticulture industry, there is a high demand for new products and services that improve profitability and lower growers' costs of production. With the help of industry and government partners, the Vineland Research and Innovation Centre is looking for innovative practices and technologies to meet the demands of the horticulture sector.

The researchers are getting a great response. The number of Vineland's research and innovation projects doubled in 2012–2013 with industry contributions growing to more than \$1 million.

Vineland, which became a not-for-profit organization in 2007, is located on the site of a research station that has been operating since 1906. Through the years, it has become a world leader in horticultural science and

innovation, addressing growers' and consumers' interests in lowering costs and creating high-quality foods, ornamentals and other horticulture products.

For example, Vineland is breeding new varieties of apples that thrive in Ontario's climate by working with the Ontario Apple Growers and using sensory science and consumer panels' taste preferences to select the best types. And in collaboration with Flowers Canada, researchers are developing environmentally friendly alternatives to pesticides, such as using predator insects to control pests.

Vineland also collaborates with the University of Guelph. Two researchers in particular are involved in extensive research on the Vineland grounds: Prof. Jay Subramanian is immersed in new fruit breeding programs with peaches, plums, nectarines, and

sweet cherries; and Prof. Youbin Zheng is examining water- and nutrient-use management in flowers and nursery products. Zheng's most recent work involves best practices for fertilizer application rates.

Working with researchers, producer groups and private companies allows Vineland to deliver superior technologies and products to growers and consumers alike. These partnerships are important in driving research innovations that help Vineland develop sustainable solutions for industry problems.

■ Vineland is funded by the OMAFRA – U of G Partnership; Growing Forward 2, a federal-provincial-territorial initiative; the Agricultural Research Institute of Ontario, industry and other sources.



## New research

BY SAMANTHA BEATTIE AND ANDREA SECCAFIEN

The U of G's new \$25-million Livestock Research Innovation Centre will be a world class dairy facility, funded by both OMAFRA through Agricultural Research Institute of Ontario (\$20 million) and the Dairy Farmers of Ontario (\$5 million). Set to open this fall, the Centre and its associated



Prof. Amar Mohanty (far left) explains and Development Centre is supporting in Ontario to Uganda High Commission Former Vice-President Kevin Hall and on in the background.

# Progress



## centre will be world class

research program will establish an integrated campus for dairy research, technology development and innovation.

Prof. Vern Osborne of the University's Animal and Poultry Science is the design lead for the centre, which is also supported by the Livestock Research and Innovation Corporation (including the Dairy Farmers of Ontario) and OMAFRA.

"The new (centre) creates a unique multi-discipline research cluster designed to incorporate multi-purpose, scalable and flexible research infrastructure to accommodate research needs in the dairy industry," says Osborne.

Dairy research within the facility will bring together educators, industry partners and scientists from many disciplines, and it will include cow health, reproduction,

nutrition, life cycle, emissions and welfare. To facilitate these studies, the building will house laboratories designed specifically for metabolic, lactating, growth and life-cycle research.

In the future, the centre will also incorporate research into other species of livestock, all with the goal of meeting the needs of the various industries in the most effective ways possible.



how the Bioproducts Discovery and Development Centre is driving sustainable product development. Prof. John Nsambu (far right) and Prof. Rumina Dhalla look

## Sustainable solutions for a plastic-dependent world

BY MEGAN COWIE

**P**lastic is an integral part of our lives; in fact, it's difficult to imagine a world without it. But this dependence on plastic may not be sustainable, considering plastic is traditionally made from petroleum, a fossil fuel which ultimately turns into a greenhouse gas.

That's where Guelph's Bioproducts Discovery and Development Centre comes in. It was created to address the world's increasing need for sustainable plastics and other bio-based materials. Now, it serves as a

facility where researchers and industry come together to develop environmentally friendly plastic products that maintain quality and cost-effectiveness.

And it's making progress. Some products developed at the centre, such as biocomposite multi-purpose storage bins (called "bio-bins") are already being sold at leading hardware stores.

Prof. Amar Mohanty, director of the centre, says that biocomposites and green composites — which are made using a combination of plant-based fibres and either traditional plastics or bio-based plastics, respectively — can

substitute a company's petroleum-based plastic use by as much as 80 per cent.

He says the centre is now working with more than 25 industries and institutions worldwide. It received a boost towards this goal in the fall with a \$450,000 grant from OMAFRA, that leveraged a \$1.25-million donation from BMO to develop its next phase.

"Our goal is to expand these partnerships to help usher the world into a more sustainable future," says Mohanty.



# Innovative ideas coming forward

## Research efforts target rural space potential

BY ANDREA SECCAFIEN

**R**ural areas everywhere are facing tough odds, as urbanization spreads and gobbles up their space. Likewise, rural tourism needs help keeping attractions in the countryside popular and profitable. With that in mind, University of Guelph Travel and Tourism Prof. Marion Joppe and several colleagues are identifying and compiling innovative best practices in rural tourism that build on the strengths of the resources in Ontario's rural communities.

"Rural areas are slowly depopulating as their residents are growing older and younger generations are moving to urban areas to be educated and don't return," says Joppe. "This project aims to help the rural tourism industry be adaptive and creative."

**"We are trying to provide an opportunity to make a good living without moving to an urban space." —Prof. Marion Joppe**

Through case studies of rural tourism in destinations ranging from St. Jacobs, Ont., to Scotland, Joppe and her colleagues are fostering new ideas for Canada's rural spaces. Collaborators on this project include University of Guelph School of Hospitality and Tourism Management Profs. Michael Von Massow, Iain Murray, Kerry Godfrey, Stasia Elliot and Tanya Maclaurin.

Elliot's study of 'The Townships' Trail, a culturally themed tourist trail in the Eastern Townships of Quebec, provides an example of a rural tourism destination. The case study explores how the initiative has increased visits to the area by enhancing its heritage, cultural and natural attractions. The trail travels through 31 municipalities and highlights the built and natural heritage of the Eastern Townships.

Joppe says planning such developments requires the collaboration and reconciliation of stakeholders with a wide range of opinions and interests.



Innovation has to be understood as fostering tourism development and can be seen in three distinct forms. First, since tourism operators tend to be risk averse, most innovations consist of incremental improvements or adjustments to an existing situation. These changes are designed to improve performance, increase efficiency, and where possible, boost short-term profits.

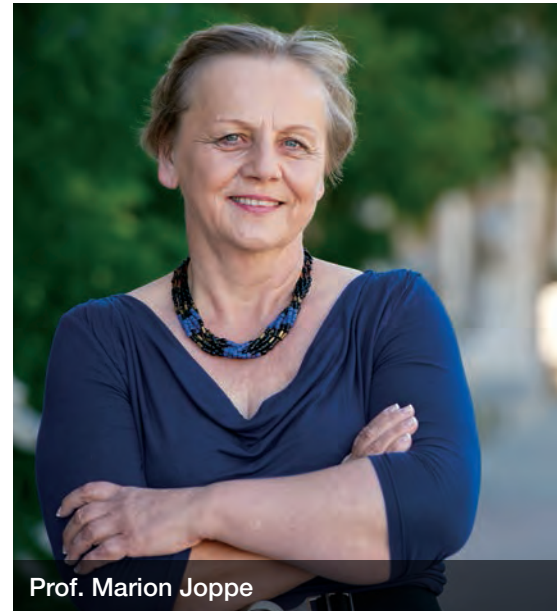
Second, at the opposite extreme, radical innovation introduces a new idea that disrupts current conventions. The visionary

innovator — usually an outsider — is unconcerned with the traditional thinking of an industry or sector. Radical innovations target new customers with unique value propositions that were not operating before. Finally, in between lies liminal innovation, in which existing ideas are lifted from other contexts and adapted to fit local situations. The novelties build on what is already in place.

Whatever type of innovation is introduced, it needs to build on the natural resource base of the community.



# to revive rural tourism



Prof. Marion Joppe

## Rural Ontario holds many opportunities for tourists to experience a variety of attractions, such as horse-drawn buggy rides in St. Jacobs.

Typically, food is a key link in rural tourism and requires connecting farmers with consumers through a maple syrup festival, for example, or a wine trail. New ideas, such

as chocolate trails or garlic festivals, are emerging in rural areas and allow producers to package their product along with a unique experience.

These events bring people into the rural area where they are bound to spend money, not only on the celebrated commodities, but also at a local restaurant or hotel. Ultimately, Joppe says, tourism is about the overall economic activity that helps to sustain the rural environment.

Joppe says government involvement is vital for successful rural tourism and

innovation. Governments can provide support in strategic planning, investment in research, product development, and education and training.

“Our rural areas are under a lot of stress. If there isn’t economic activity, these areas will become deserted. We are trying to provide an opportunity to make a good living without moving to an urban space,” says Joppe. **R**

■ This research is funded by the OMAFRA – U of G Partnership.





Developing new skills at Ingersoll's Fusion centre.

## A place to learn, grow and have fun

Research shows innovative youth centre has a positive effect on a rural community

BY LAURA MONTGOMERY

With a state-of-the-art recording studio, imaginative art lessons, cutting-edge graphic design programs and heart-racing fitness classes, Ingersoll's Fusion Active Youth and Technology Centre is not your average community centre.

By most measures, Fusion is one of the most unique youth centres in the province. And it has University of Guelph researchers examining how investing in youth has changed this rural community for the better and how the centre might be a model for communities and youth elsewhere.

Environmental Design and Rural Development Prof. Al Lauzon and his team of researchers have studied the youth at Fusion for their feelings of acceptance, behavior changes and future career goals.

So far, the results have been positive. The team found that Fusion youth feel included and safer, display better emotional regulation and are more confident in what they want to do in the future.

"The cliques that exist with adolescence are transcended at Fusion. They talk about how everyone gets along, there are no hassles and they hang out with people they wouldn't normally talk to," says Lauzon.

With four per cent of the municipal budget going towards the centre, youth pay just a one-time membership fee of \$5 to participate in unlimited programs from age 12 to 18 years old.

In addition to municipal funding, the

centre is run with an entrepreneurial spirit. The 18,000-square-foot facility can be rented out during the day and leased during non-centre hours, helping to cover the costs of running the centre and paying for the skilled professionals that lead Fusion's programs.

The skills developed at Fusion, such as graphic design or music production, can then be transferred into the community. Many local businesses have been very supportive in hiring Fusion youth.

Miss Ingersoll Family Restaurant's owner Brenda Hendry has hired Fusion youth many times to design logos and paint seasonal windows for her restaurant. She praises the centre for what it's done for youth in the community.

"Fusion youth are good, responsible and respectful when they've worked for me," says Hendry, "I think they are changing the opinion about teens in this town."

Along with assessing Fusion's role in providing employment experience and building respect in the community, Lauzon has partnered with business Prof. Fred Pries to study changes in the youth crime rate.

When the centre opened in 2006, the number of crime incidences was 48.9 cases per one thousand Ingersoll youth. In 2011, the crime rate dropped to 15.2 and is now on par with the provincial average.

Now, Pries is aiming to determine the cost savings associated with Fusion's introduction into the community.

"In addition to the social benefits, when crime rates drop, there is also a positive financial impact on policing costs," says Pries. "The challenge is putting a dollar value on those impacts."

Lauzon, who has lived in Ingersoll for the past 20 years, says you can see the changes in the community just by walking down the street. And, he adds, it is a prime example of what a community can do when it invests in its own youth.

"All too often rural communities invest most of their resources in the youth that are going to leave, not the ones that will settle in the community," he says. "Fusion is an investment in the youth that will stay." **R**

■ Other collaborators include Prof. Andrea Breen, Department of Family Relations and Applied Nutrition, and research associate Carolyn Pletsch.

■ This research was funded by the OMAFRA – U of G Partnership.

# Giving mom a break

**New getaway bunks improve mink welfare, productivity and policy**

BY KATHARINE TUERKE

**P**arenting is challenging, and all mothers need a rest at times — including mink. Stressed, overworked mink mothers engage in more stereotypic behaviours and often get nursing sickness.

But simply adding a shelf to their housing units gives mothers the break they need.

Prof. Georgia Mason, from the Department of Animal and Poultry Science, holds the Canada Research Chair in Animal Welfare. With the help of Ontario mink farmers, she has come to understand how a respite shelf benefits both the mothers and their babies. So she developed a housing unit that includes such a feature.

It's been a hit with the industry. Based on Mason's research, the National Farm Animal Care Council revised its codes of practice this year, and Canada's new guidelines require a shelf be provided for mink mothers. Denmark has also used Mason's research to upgrade its animal-care code.

"This project has been very rewarding — to see that we could make such a difference with this small, simple change," says Mason. "Working with the biology of the animal and mimicking nature will increase animal welfare and productivity for farmers."

Here's what happens. Out in nature, mink mothers have to forage for food, giving them short breaks from infant care.

But on farms, their feed is provided and they don't need to forage, so the breaks they'd normally receive don't exist. By four weeks, the babies combined outweigh their mother, who is then under a lot of pressure.

That's where a getaway bunk comes in. It allows the mother to take a break — just as she would in nature — from the relentless demands of her litter.



Adding a shelf to minks' housing units gives mothers the rest from infant care they would get out in nature.

## About mink farming

Mink farming is a significant industry in Ontario. According to Statistics Canada, mink raised in Ontario generate almost \$40 million annually.

Approximately 123,000 mink, most of them breeding females, live on 60 farms. When they give birth, the population rises to almost 600,000 — about double the number of dairy cows in the province.


To test this approach, Mason and her team compared the behaviour and health of mink mothers with getaway bunks to those in a control group. Over two annual successful breeding seasons, she measured suckling time, kit weight, infant mortality, time resting, teat infection and inflammation.

She found that the mothers used their getaway bunk more frequently as the kits got older, usually for an hour or less each day in total. Mink mothers with larger litters spent more time on the shelf, but their kits continued to grow well. The shelves improved mink health and welfare.

Maternal stereotypic behaviour and infant mortality rates decreased, and in one of the two years, mastitis was less common.

"They don't turn into neglectful, lackadaisical mothers," says Mason. "They still provide care."

She says adding shelves and other enrichments will improve maternal health and kit survival and increase farmer profits.

The current shelf has walls to prevent the kits from climbing up, which turned out not to be a problem. Mason will continue her work to determine the most cost-effective design for farmers and to assess how other strains and breeds of mink respond to the new shelf addition. 

- Collaborators include Prof. Derek Haley, Department of Population Medicine, and graduate students Lauren Dawson and Misha Buob.

- This research was funded by the OMAFRA – U of G Partnership.

- Two peer-reviewed articles resulting from this research have been published in the *Journal of Applied Animal Behaviour Science*.



# Low-cost health food for pigs

## Alternative liquid feeding method beats conventional feed, says researcher

**F**eed is the No. 1 cost in domestic livestock production. High feed costs over the past several years have driven down profitability in Canadian pork production. Research at the University of Guelph is underway to find ways to keep costs down while maintaining or improving feed quality.

For the past 10 years, a team of researchers led by Kees de Lange, a professor in the Department of Animal and Poultry Science and a member of the Swine Liquid Feeding Association, has been working to optimize a liquid feeding process. The goal is to lower feed costs while providing proven health and nutritional benefits to pigs.

A unique feature of liquid feeding is that it allows steeping. Steeping is the partial fermentation of feed with either enzymes or beneficial microbes to improve the feeding value of co-products before they are fed to pigs. De Lange compares aspects of liquid feed to those of yogurt. Through partial fermentation, some of the fibre and other carbohydrates are converted to products such as lactic acid. Lactic acid and some bacteria present in partially fermented liquid feed can provide gut health benefits to pigs and improve feed utilization.

In collaboration with pork producers, various industries and his colleagues, de Lange receives liquid and dry co-products from the bio-fuel and food industries. He then explores ways to improve their nutritional value.

Initially the focus was on improving the availability of phytate-bound phosphorus through the use of phytase enzymes. “We have shown that the effectiveness of added phytase is higher in liquid feeding than in conventional dry feeding systems for pigs,” says de Lange. As a result, the amount of added phytase required to improve phosphorus utilization is less than half of that required in conventional dry-feed systems.

More recently, the team’s focus has



The potential benefits of improving the feeding value of co-products through liquid feeding are substantial.

shifted to improving the feeding value of wheat shorts and corn-dried distillers’ grains, which are high-fibre co-products from the wheat flour and ethanol industries, respectively. Essentially, starch is removed during processing of wheat or corn, reducing the nutritional value of these co-products compared to that of the original grains.

The research team quickly found that simply feeding wheat shorts through liquid feeding systems improved the feed efficiency of growing pigs by about 10 per cent. The researchers also showed that using fibre-degrading enzymes and beneficial bacteria improved the fermentation characteristics of corn distillers’ grains. And that makes it easier for growing pigs to digest it. **R**

- This research program was developed in close collaboration with Ontario pork producers and feed companies.
- This research is funded by the OMAFRA – U of G Partnership. Additional funding is provided by Swine Innovation Pork, Ontario Pork, Natural Sciences and Engineering Research Council, AB Vista, Big Dutchman Pig Equipment, Casco Inc./Corn Products International, Nutreco Canada Inc./Shurgain, Chr. Hansen Animal Health and Nutrition, Lallemand Institute Rosell, Great Lakes Nutrition, Agribrands Purina Canada Inc., Furst McNess, Grand Valley Fortifiers, Daco Animal Nutrition, B.S.C. Nutrition, and Dwyer Manufacturing Ltd.



# More red means more green

**New LED light bulb boosts hen reproduction and profitability — and cuts energy costs**

BY SAMANTHA BEATTIE

**A** six-watt LED light bulb designed for poultry barns significantly boosts egg laying while reducing on-farm energy consumption. This unique bulb emits red-spectrum light — casting a reddish-purple glow — that stimulates the release of reproductive hormones in hens.

Animal and Poultry Science Prof. Gregory Bedecarrats developed the bulb after four years of extensive research into how vision and light affect reproduction. To ensure the bulbs could withstand the dusty and wet poultry-barn environment, Bedecarrats and industry partner Thies Electric Distributing Co. put their product through three upgrades. Now, the one-piece aluminum-sealed bulb housing unit is dustproof and waterproof, as well as easy to clean.

The project began with a special line of naturally blind birds that laid more eggs than their sighted counterparts, indicating that the type of light the eye sees is not important for reproduction, says Bedecarrats. Instead, he says, it's more beneficial if the photoreceptors located in the brain are absorbing light.

The type of light that reaches hens' brains most effectively is not the full-spectrum light emitted by regular bulbs, but rather the

Graduate student Mikayla Baxter (left) and Prof. Gregory Bedecarrats are developing new technology that promotes egg production.

red-spectrum light. When red-spectrum light hits the photoreceptors in the hens' brains, the response is similar to turning on a master switch. Hormones are released that signal the gonads to produce more eggs.

Bedecarrats found pilot farms that installed the red-spectrum bulb experienced a two per cent increase in egg laying. That may not sound like much, but it translates into 900 more eggs per day in a modern barn with 45,000 hens.

What's more, the six- or 10-watt bulbs used for red-spectrum light are more energy efficient than traditional 60-watt incandescent bulbs (which are being phased out in Ontario, anyway), reducing energy

consumption by more than 90 per cent.

The red-spectrum bulb is a financial management tool because it lasts, theoretically, at least five years longer than a conventional bulb, reduces barn energy consumption and boosts egg production. The bulb was released in July and is now available for purchase. Currently, it costs about \$45, but its price is expected to drop as its popularity grows. For his part, Bedecarrats is promoting the data that supports its use. **R**

■ Collaborators include Animal and Poultry Science Prof. Tina Widowski, Agriculture and Agri-Food Canada's Dr. Stephanie Torrey, Agviro Inc. engineer Ron MacDonald, and Thies Electrical Distributing Co.

■ This research is funded by the OMAFRA — U of G Partnership. Additional funding is provided by the Natural Sciences and Engineering Research Council, Thies Electrical Distributing Co. and the Poultry Industry Council.

**Red hues emanate from this specially designed light bulb.**







Thomas Woodcock and Sarah Bates work with a frame of bees at the University of Guelph Honey Bee Research Centre.

# A buzz

Researchers hit new heights promoting pollinator use and conservation

BY SAMANTHA BEATTIE

**B**ees are often celebrated for carrying pollen from flower to flower, enabling plants to produce bountiful fruits and vegetables. But cross-pollination, as such, is only one part of bees' job description. Although it is lesser known, bees also help self-pollinating flowers reach full pollination.

Self-pollinating crops include some clovers, American ginseng, apricots, canola, most beans, and sunflowers. These and other self-pollinating crops can experience still greater and higher-quality yields through insect-mediated pollination (see sidebar).

Prof. Emeritus Peter Kevan, from the School of Environmental Sciences, research associate Dr. Thomas Woodcock, and Canadian Pollination Initiative Network Manager Dr. Sarah Bates are helping Ontario farmers get the most out of pollination.

They've created a website called Best Management Practices for Pollination in Ontario Crops that provides recommendations and information on plant breeding systems. The site profiles more than 40 different fruit, vegetables, oilseeds, forages and cover crops.

"Even though researchers around the world have been studying pollination and its impact on crop production for decades, many farmers have limited information about its



# in the bee sector

importance and how it works,” says Kevan. “We developed this website to organize research results into an accessible format that fills this knowledge gap.”

In creating the website, the team tailored existing scientific literature to Ontario conditions. Along with covering pollination basics, the site features profiles of individual crops. Here, farmers can find out which pollinators suit their crop needs best and why.

For example, both scarlet and runner beans experience up to 10-times greater yield and seed quality when pollinators are present. On the other hand, apricot and peach producers need to be wary of over-pollination, which happens when too many flowers are pollinated. The trees end up producing too much fruit for the resources available, often resulting in undersized fruit and even tree damage sometimes.

The website also provides the researchers with a portal to encourage farmers to use wild pollinators.

Kevan says managed pollinators, such as honeybees and bumblebees, are important to agriculture, but wild pollinators can also be encouraged through low-cost measures, such as ensuring that off-bloom resources (like wild flowers) and nesting sites are available. In Ontario, wild pollinators

## How pollination works

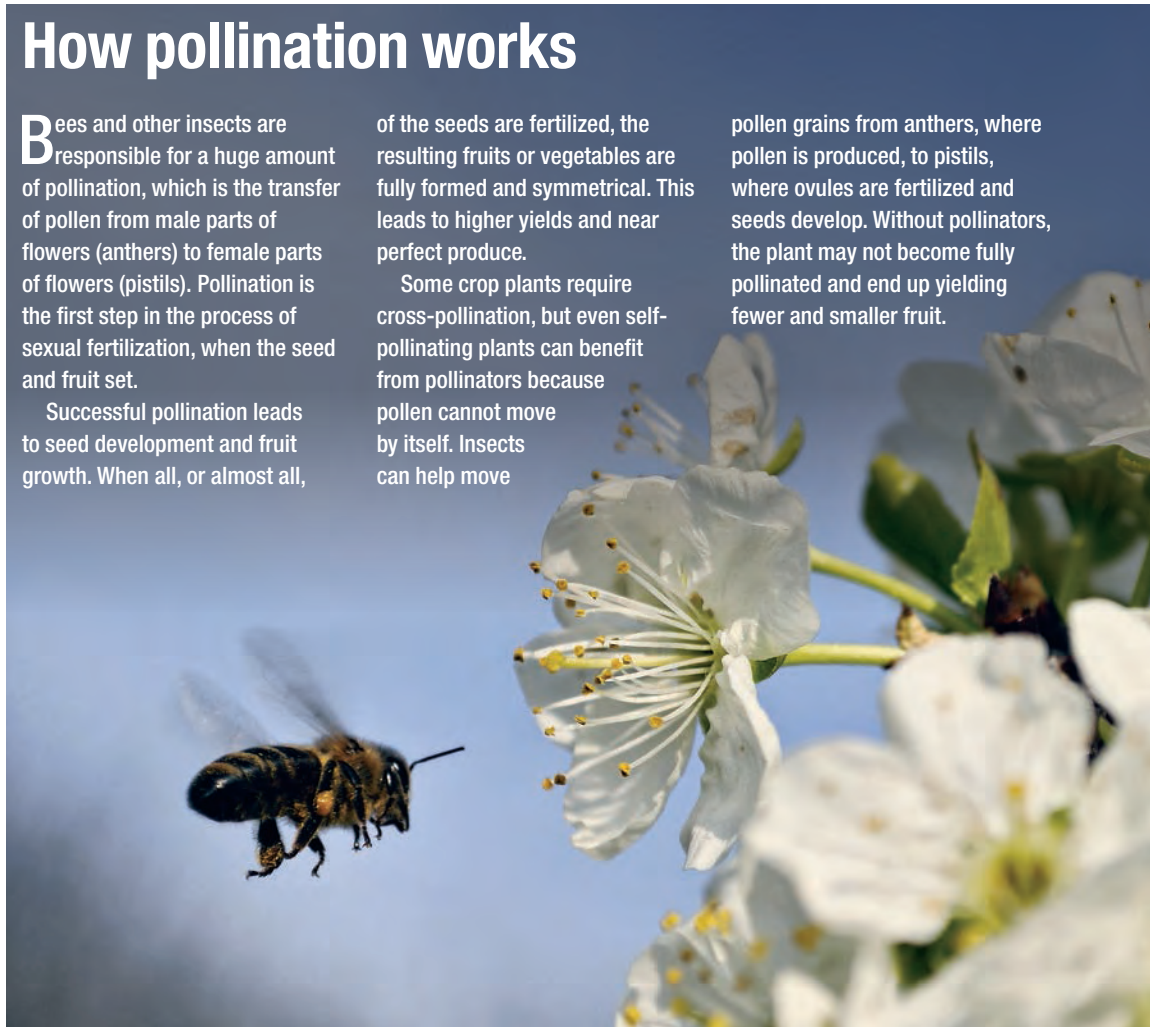
**B**ees and other insects are responsible for a huge amount of pollination, which is the transfer of pollen from male parts of flowers (anthers) to female parts of flowers (pistils). Pollination is the first step in the process of sexual fertilization, when the seed and fruit set.

Successful pollination leads to seed development and fruit growth. When all, or almost all,

of the seeds are fertilized, the resulting fruits or vegetables are fully formed and symmetrical. This leads to higher yields and near perfect produce.

Some crop plants require cross-pollination, but even self-pollinating plants can benefit from pollinators because pollen cannot move by itself. Insects can help move

pollen grains from anthers, where pollen is produced, to pistils, where ovules are fertilized and seeds develop. Without pollinators, the plant may not become fully pollinated and end up yielding fewer and smaller fruit.



include many native bees, wasps and flies, as well as butterflies and moths. These insects are valuable to producers because they help keep the wider ecosystem healthy and their services are free.

Finally, the website helps

convey to farmers the impact of pesticides on pollinators and how pollinator poisoning can be prevented, detected and mitigated.

From here, the team plans to update the website continually with the most current

information on crop pollination and pollinators.

“Promoting full pollination not only boosts crop yields and quality, it also helps our environment,” says Kevan. “That’s why protecting our pollinators is absolutely vital for keeping Ontario’s agriculture strong.” **R**

## Reducing the impact of pesticides

**A**s a leader in pollinator conservation, Prof. Emeritus Peter Kevan participated in the Ontario Bee Health Working Group. The group—composed of beekeepers, farmers,

agri-business representatives, scientists and government staff—has provided options to mitigate the risk to honey bees from exposure to neonicotinoid seed treatments on corn and

soybeans. These chemicals are commonly used to protect soybeans and corn, but they are also under re-evaluation by the Pest Management Regulatory Agency of Health Canada.

■ For more information visit [www.pollinator.ca/canpolin](http://www.pollinator.ca/canpolin).

■ This research is funded by the OMAFRA – U of G Partnership. Additional funding is provided by the Natural Sciences and Engineering Research Council.

# Ontario tomatoes in winter

## New greenhouse growing technique increases winter tomato production

BY KAREN BALL

**G**rowing Ontario tomatoes in winter may be easier and more profitable thanks to a new technique that addresses the low natural-light levels that hamper crop production in the winter.

University of Guelph Prof. Barry Micallef is teaming up with Profs. Bernard Grodzinski, Department of Plant Agriculture, and Mike Dixon, School of Environmental Sciences, to develop new growing techniques that help greenhouse producers extend the tomato-growing season into the winter.

If too lengthy, exposure to artificial light (called “photo-period”) causes the leaves of a tomato plant to turn yellow and die as they develop a disorder called photoperiodic injury. No leaves available for photosynthesis mean no tomatoes.

“Long periods of light are needed for adequate productivity in the winter when using supplemental lighting, but greenhouse vegetables such as tomatoes respond poorly to it,” says Micallef. “The question is how can we improve the tomatoes’ response to long photoperiods?”

To help, Micallef and his team are developing a new technique for greenhouse growers called time-of-day fertigation.

Here’s how it works. Nitrate is the primary form of nitrogen used in hydroponic tomato production. The tomato plants’ uptake of nitrate and their capacity to use it fluctuate throughout the day. This is a classic biological rhythm. Long photoperiods disrupt these natural uptake rhythms, causing an imbalance between nitrate uptake and use by the plant.



Prof. Barry Micallef

If too much nitrate is provided during the plants’ natural low-nitrogen phase, photoperiodic injury occurs.

To solve the problem, researchers are reducing the amount of nitrate provided throughout the day, as well as changing the temperature in the greenhouse to better mimic natural day-and-night rhythms of nitrate uptake and use by the plant.

“This isn’t something people have done before in greenhouse production,” says Micallef. “We can really make a big improvement if we go to time-of-day fertigation.”

Using this technique will help tomatoes grow under longer periods of light, which will allow growers to extend the growing season by four months and boost their revenue during the winter.

Current greenhouse trials, using the new tomato-growing technique at Great Northern Hydroponics and Erieview Acres

Inc., are promising. They have shown that altering the plant’s nitrogen levels during the long periods of light produce healthy, green plants and, in turn, nice red tomatoes.

The new time-of-day fertigation growing technique will provide great economic benefits for greenhouse growers across Ontario.

“One of our greenhouse growers is getting three times more revenue per box in the winter than he would get for his tomatoes in the summer,” says Micallef.

Micallef plans to perfect the growing technique with his team and continue to develop other methods of extending the greenhouse vegetable-growing season. **R**

■ This research is funded by the OMAFRA – U of G Partnership. Additional funding is provided by the Natural Sciences and Engineering Research Council.





# The brighter side of pinto beans

## Post-harvest darkening cuts into producer profits

BY ANDREA SECCAFIEN

**P**into beans begin darkening just a day after harvest. Their background colour turns from light beige to a muddy brown. It's a perfectly normal development, but it's often misinterpreted by consumers who think there's something wrong with the beans and discount them unnecessarily.

University of Guelph plant agriculture Prof. Peter Pauls and Ali Navabi of Agriculture and Agri-Food Canada are determined to keep pinto beans bright. They're developing pinto bean varieties that don't darken and are adapted to Southern Ontario growing conditions.

"The darkening trait in beans is something consumers react to when they make purchasing decisions," says Pauls. "We hope our efforts will allow us to have something that distinguishes the pinto bean grown in Ontario from ones grown elsewhere," mainly in the United States, where most pinto beans originate.

The crop value of dry beans, both white and coloured, is approximately \$100 million per year. Pinto beans represent only a small portion of that, but Pauls believes growers can increase the value of pinto beans in the market by cultivating the non-darkening varieties.

Pauls and his team, including doctoral student Mohammad Erfatpour, have now



Prof. Peter Pauls

produced pinto beans that are non-darkening using conventional plant breeding. They're evaluating the yield potential of the new lines through field tests at the University of Guelph research stations in Elora and Woodstock.

Erfatpour's thesis research also includes studies of the genetic controls of the darkening trait. He is examining different populations of pinto beans with the non-darkening trait to identify the gene responsible and to develop tools to make the breeding process more precise and faster.

Pauls believes some of the compounds involved in darkening could be beneficial for human nutrition and could be

contributing to the antioxidants present in pinto beans. So he also wants to ensure that introducing the non-darkening trait doesn't reduce nutritional value.

Future research is planned in collaboration with Krista Power, a research scientist at Agriculture and Agri-Food Canada's Guelph Food Research Centre, to compare the anti-inflammatory effects of darkening to non-darkening pinto beans.

Pauls says work still needs to be done to develop the variety and make it available for the market — but he's hopeful.

"We want to help Ontario producers sell their product with an edge, or premium, over other beans and protect

the value of the commodity in this large market," says Pauls.

Pauls says master's student Dana McRobert and technician Lori Wright are extending these findings to include cranberry beans, which are white or cream coloured with red stripes. The research may also have applications to light-red and dark-red kidney beans, but this possibility has not yet been explored. **R**

■ This research is funded by the OMAFRA – U of G Partnership. Additional funding is provided by the Canadian Institutes of Health Research and the Canadian Agricultural Adaptation Program.





Prof. Lisa Duizer

# Towards smoother food

## Researchers are developing nutritious puree diets for older adults

BY KATHARINE TUERKE

**O**lder adults with degenerative diseases, such as Parkinson's or Alzheimer's, often have difficulty swallowing and are restricted to eating pureed foods. It's a serious medical concern affecting up to a third of patients in long-term care in Ontario. Food that's too runny will cause them to choke; too thick, and they're unable to eat it.

There are also issues with the consistency of commercially prepared pureed food. For many reasons, many older adults refuse to eat these foods, leading to malnutrition and nutritional deficiencies.


"Our population is getting older, and there is an urgent need to develop nutritional foods with high-sensory quality," says Prof. Lisa Duizer, Department of Food Science.

Duizer has teamed up with long-term care facilities and three Ontario companies that prepare pureed food to determine which sensory properties patients value most. Ultimately, the researchers would like to develop products featuring these properties.

A trained sensory panel was used to evaluate turkey, carrot and bread purees.

The panel compared the texture, flavour, taste, odour and appearance of in-house and commercially made purees. Then, a nutritional analysis assessed the fat, protein, fibre, carbohydrate and sodium content in each puree. Once the recipes were formulated and assessed by the panel, they were tested by patients.

The appearance of the food was key. Duizer says it drove food choices because patients used it as a cue to decide whether to eat it. Identifying the type of food could sometimes be difficult, especially if the purees were all the same colour. Duizer says adding a bit of gravy or cheese sauce helped patients identify the food and made the meal more appetizing.

Determining the right consistency is difficult. Chefs at long-term care facilities need a test to help them get the thickness of purees right, says Duizer. 

- Collaborators on this project include Heather Keller, Schlegel Research Chair in Nutrition and Aging at the University of Waterloo, Agri-food for Healthy Aging, Research Institute for Aging, Bruyère Continuing Care, and Schlegel Villages.
- Food for this study was provided by Campbell's, apetito, Healthcare Food Services, Turkey Farmers of Ontario, and Ontario Fruit and Vegetable Growers' Association.
- This research is funded by the OMAFRA – U of G Partnership. Additional funding is provided by the Canadian Institutes of Health Research and the Canadian Agricultural Adaptation Program.





It's super spearmint tea time for (from left) Profs. Alison Duncan, Laima Kott and Amanda Wright.

# Mint condition



## New low-cost treatment for osteoarthritis may be just a sip away

BY KATHARINE TUERKE

**P**ain relief for osteoarthritis sufferers may be as close as the tea pot.

In animal tests, spearmint leaves from plants with highly elevated levels of rosmarinic acid, an anti-inflammatory compound, developed by University of Guelph plant agriculture Prof. Laima Kott, significantly reduced joint swelling in arthritic horses.

Now, Profs. Amanda Wright and Alison Duncan from the Department of Human Health and Nutritional Sciences are testing whether this “super tea” will likewise reduce pain in human patients with osteoarthritis.

“With no satisfactory treatment options available, the potential impact of this clinical trial is huge,” says Wright.

Osteoarthritis is a common and painful disease that occurs when cartilage in the

joints begins to break down. It affects about 4.5 million Canadians and costs \$27 billion in health care each year.

But this new minty brew could be a low-cost treatment for osteoarthritis patients.

In the University’s Human Nutritional Research Unit, Wright and her team compared knee pain levels of people with osteoarthritis who drank either the rosmarinic tea or conventional commercial tea for four months.

The results were consistent with the horse study — people drinking the high rosmarinic acid tea reported less pain.

And unlike many pharmaceutical products, the tea has no negative side effects.

With promising economic impacts, this low-cost alternative therapy has led the University of Guelph to work with a private company to conduct field trials designed to bring this high-rosmarinic spearmint to market.

Spearmint is also generating excitement for Ontario’s agricultural sector. The plant grows well in the province and can be harvested twice a season. This plant drives away aphids, and its dense canopy

suppresses weed growth, minimizing the cost and use of herbicides and pesticides.

Osteoarthritis isn’t the only ailment this super spearmint might relieve. Kott, who developed the super spearmint plants through selective breeding, has found other research pointing to rosmarinic acid’s effectiveness against allergies, asthma, heart disease, chronic lung disease, arterial blockage, skin grafts and organ transplants. Many of these benefits are due to rosmarinic acid’s anti-inflammatory, anti-viral and anti-oxidant properties.

Another special quality is rosmarinic acid’s ability to cross the blood-brain barrier, a protective gateway between brain tissues and circulating blood that protects the central nervous system. This ability may be the key to flushing stored metals out of the body, which have been linked to disorders such as Alzheimer’s and MS.

So next, Kott will assess rosmarinic acid’s ability to remove heavy metals, such as iron, copper and aluminum from the body. **R**

■ This research is funded by the OMAFRA – U of G Partnership.



Prof. Mary Ruth McDonald

# Deep purple: Making a carrot comeback

These vegetables have unique health-promoting benefits

BY KAREN BALL

Orange carrots have been household staples for hundreds of years, but that hasn't always been the case. Before farmers started genetically selecting orange ones in the early 1600s, purple carrots were more common — and for good reason. It turns out purple carrots have a unique antioxidant called anthocyanin that is believed to provide a buffer against inflammation and diabetes.

University of Guelph Profs. Mary Ruth McDonald, Kelly Meckling and Alan Sullivan, graduate student Chanli Hu and research scientist Rong Cao, from Agriculture and Agri-Food Canada, have found

that purple carrots contain five times more antioxidant activity than yellow and white varieties.

And while a serving of purple carrots has a lower amount of anthocyanin than one of blueberries or plums (which are renowned for their antioxidant properties), the carrots are less expensive.

“Antioxidants such as those found in purple carrots are important for good health,” says McDonald. “Having a lot of fruits and vegetables in your diet reduces the risk of chronic diseases, such as heart disease, stroke, Type 2 diabetes and several cancers. They do all kinds of good things.”

That doesn't mean people should stop eating orange carrots. Carrots of each colour have health benefits: orange carrots contain beta-carotene; red carrots lycopene; white carrots phytochemicals; and yellow carrots xanthophylls. And while most fruit

typically lasts about a week unspoiled, root vegetables such as carrots can be stored for up to eight months.

McDonald is the only researcher in Ontario specifically studying carrot production. People turn to her to solve problems. Most recently, her research team has been conducting trials with animals and humans to determine if eating purple vegetables actually provides health benefits. This is ground-breaking research, and McDonald wants people to know about the advantages of purple carrots so they can eat more and reap the health benefits. **R**

■ This research is funded by the OMAFRA – U of G Partnership. Additional funding is provided by the Campbell Company of Canada, the Ontario Potato Board, the Bradford Co-op and the Holland Marsh Growers' Association.



# A bridge between knowledge and users

## New handbook supports translation and exchange of research knowledge

BY LAURA MONTGOMERY

**R**esearchers from the University of Guelph and the Public Health Agency of Canada have created a new handbook designed to ensure policy-makers are informed by the best available scientific evidence. The researchers hope the handbook will improve communication and links between researchers and policy-makers.

The handbook, entitled *Knowledge Synthesis, Transfer and Exchange in Agri-Food Public Health: A Handbook for Science-to-Policy Professionals*, was created by Population Medicine post-doctoral fellow Dr. Ian Young and Dr. Andrijana Rajić. To make the handbook, Young and Rajić studied similar tools used in healthcare and other sectors, looking for examples of knowledge transfer and exchange (KTE) methods and how these methods could be applied to the agri-food public-health sector.

“It was a challenge trying to figure out what tools and methods would be most useful to this audience because of the diverse backgrounds of the stakeholders,” says Young.

But it was a challenge they met. The handbook consists of five chapters, beginning with definitions of key KTE terms and principles. Next it discusses how to synthesize knowledge, where to find scientific research, and how to better communicate and exchange research between researchers, policy-makers and other stakeholders. And finally, it offers insight into evaluating the implementation of KTE techniques.

To coincide with the release of the



Ian Young with new handbook

handbook, Young and Rajić hosted a two-day workshop to raise awareness about KTE methods in the agri-food and public-health sector and to train individuals on the various methods and techniques presented in the handbook.

In the future, Young and Rajić plan to have more face-to-face workshops, where they can train other users and evaluate the success of the handbook.

- Andrijana Rajić is now with the United Nations Food and Agriculture Organization, which is applying these approaches globally and at the country-level through increasing awareness and capacity building. Ian Young is now with the Public Health Agency of Canada.
- Collaborators of this project were Prof. Scott McEwen and the Public Health Agency of Canada.
- Funding was provided through the OMAFRA – U of G Partnership’s Knowledge, Translation and Transfer Program.

## How to personalize knowledge transfer and exchange

For KTE to be successful, personalized KTE plans must be created for each stakeholder. Here’s how:

- Define your target audience, then determine its members’ interests and needs
- Investigate their background knowledge of terms and concepts
- Determine the key message you want to communicate
- Determine the form of communication most appropriate to each stakeholder group

- Access the publication at this website: [bit.ly/OBGpEF](http://bit.ly/OBGpEF)

## Field Crop News

Home

About

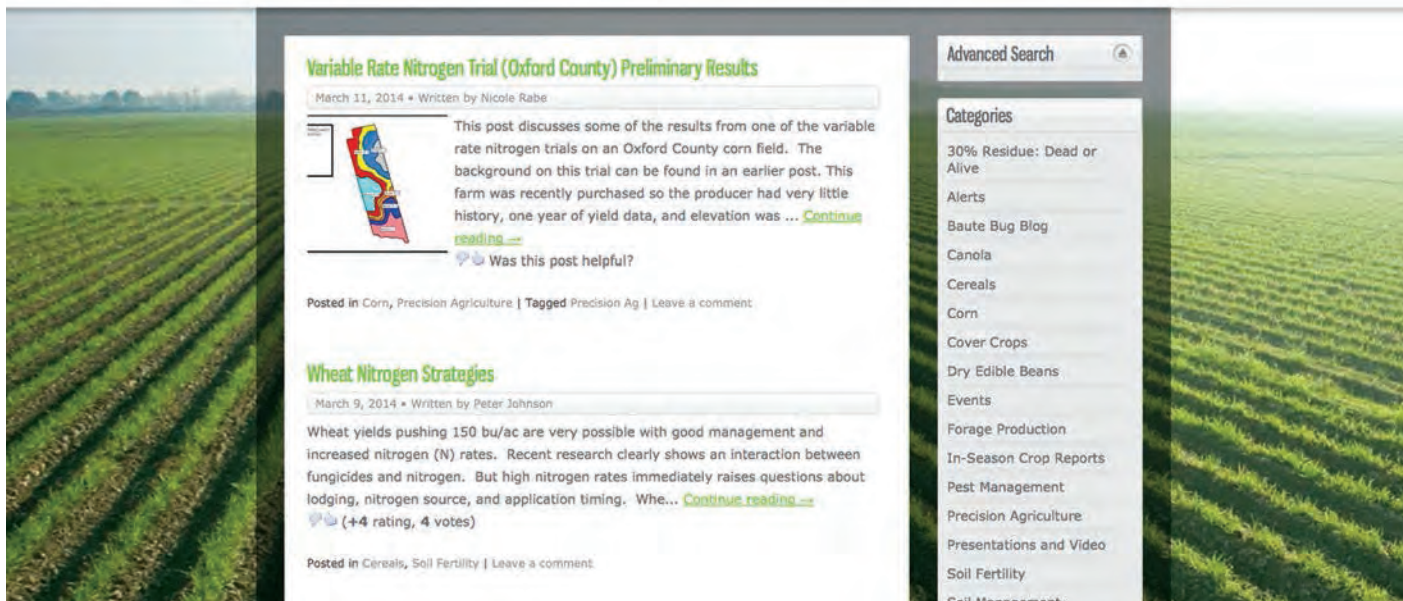
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The screenshot shows the Field Crop News website interface. At the top, there is a navigation menu with links for Home, About, Archives, Authors, Contact, and Disclaimer, along with a search bar. The main content area features two articles. The first article, titled "Variable Rate Nitrogen Trial (Oxford County) Preliminary Results," is dated March 11, 2014, and written by Nicole Rabe. It includes a small map of Ontario and a "Continue reading" link. The second article, "Wheat Nitrogen Strategies," is dated March 9, 2014, and written by Peter Johnson. It also includes a "Continue reading" link and a rating of +4. To the right of the articles is a sidebar with an "Advanced Search" box and a "Categories" list including items like "30% Residue: Dead or Alive," "Alerts," "Baute Bug Blog," "Canola," "Cereals," "Corn," "Cover Crops," "Dry Edible Beans," "Events," "Forage Production," "In-Season Crop Reports," "Pest Management," "Precision Agriculture," "Presentations and Video," "Soil Fertility," and "Soil Management."

# A new online tool for producers

BY SAMANTHA BEATTIE

**S**ocial media and websites are emerging as effective tools to connect producers and researchers. These tools are an outlet for producers to share their field crop expertise, and for researchers to respond with timely posts and tweets about how to improve this year's harvest.

Plant Agriculture Prof. Francois Tardif and OMAFRA Weed Management Field Crops Program Lead Mike Cowbrough are part of this online trend. Together they've created the website *Field Crop News*, which links Ontario producers with research conducted at the University of Guelph.

The purpose of *Field Crop News* is to break down research into plain language, capturing key field crop knowledge generated from the partnership between the University of Guelph and OMAFRA, says Cowbrough.

"Social media is an effective feedback mechanism that gives producers a new role in research," says Cowbrough. "We're entering a time when producers can connect with researchers across the world to help inform



future projects or quickly find out crucial management information.

*Field Crop News* was launched in 2012 and now averages about 5,000 views a month—a 200 per cent increase from 2012. Cowbrough says its unusually long viewing time—about five to six minutes per page, which is about three times more than the average—lies in the content. They're constantly engaging with Twitter and Facebook users to find out what types of information will be meaningful to the agricultural community.

Tardif and Cowbrough are also finding ways to tell their stories better, whether it's by adding videos, information graphics or even a mobile app to the page, or by refining the messages.

Cowbrough says the website has been an important resource for producers dealing with crop issues such as pests, weeds and other management problems. For example, in June 2012, when an armyworm outbreak occurred, Cowbrough and Tardif made sure *Field Crop News* provided management information necessary to help producers cope with the challenge. The outbreak only lasted for one week, but it was extremely popular with farmers—the site's armyworm content remains one of the most viewed pages, reflecting the need for responsive and practical information.

"We can't predict what issue will happen next, when people will be seeking information or what tools will be required, so we are continuing to develop the content on *Field Crop News* so it remains a useful tool for producers now and in the future," says Cowbrough.

■ Access the website at:  
[www.fieldcropnews.com](http://www.fieldcropnews.com)

■ This research is funded by the OMAFRA—U of G Partnership. Additional funding is provided by the Grain Farmers of Ontario.



# Talking about disease control

## Focus Farms strikes up conversations to help combat Johne's disease

BY MEGAN COWIE

**J**ohne's disease is a digestive-system infection that affects about a quarter of dairy herds in Ontario. This fatal disease — caused by bacteria called *Mycobacterium avium* subspecies paratuberculosis — prevents cattle from being able to absorb nutrients.

Dairy farmers are taking preventative measures to benefit their herds, and a number of management strategies to combat Johne's disease have been suggested. But dairy farms differ significantly from each other, so it's hard to find strategies that might work across the industry.

That's why PhD candidate Steven Roche and his advisor Prof. David Kelton, Department of Population Medicine, are taking a new approach in bridging the communication gap between researchers and producers.

The initiative, called Focus Farms, brings dairy farmers and veterinarians together to discuss ways to reduce the prevalence of Johne's disease.

"We want to get away from the idea of telling producers what they should do and move towards a conversational style," says Roche. "We want producers to sit down and talk about what they know and don't know about Johne's disease and learn from each other."

So far, about 250 dairy producers from across Ontario have participated. They meet four times a year in small groups of 10–12 participants.

A typical meeting takes place on a farm. Producers spend half a day touring the farm to see what is being done to manage



Steven Roche is helping lead a new approach called Focus Farms to develop conversations with dairy farmers.

disease. After the tour, they discuss what they saw.

The initiative helps producers create disease-management strategies that are appropriate for their own farms. That means the strategies are more likely to be implemented. About 80 per cent of producers who participated have made changes to improve disease control.

"This approach has really had a positive impact," says Roche. "It has increased the number of people making changes to control Johne's disease, which is what we're hoping for at the end of the day."

The majority of changes have been inexpensive, practical and relevant for producers. One of the most common changes has involved building a pen to separate calves from their mothers as soon as they're born, reducing the calves'

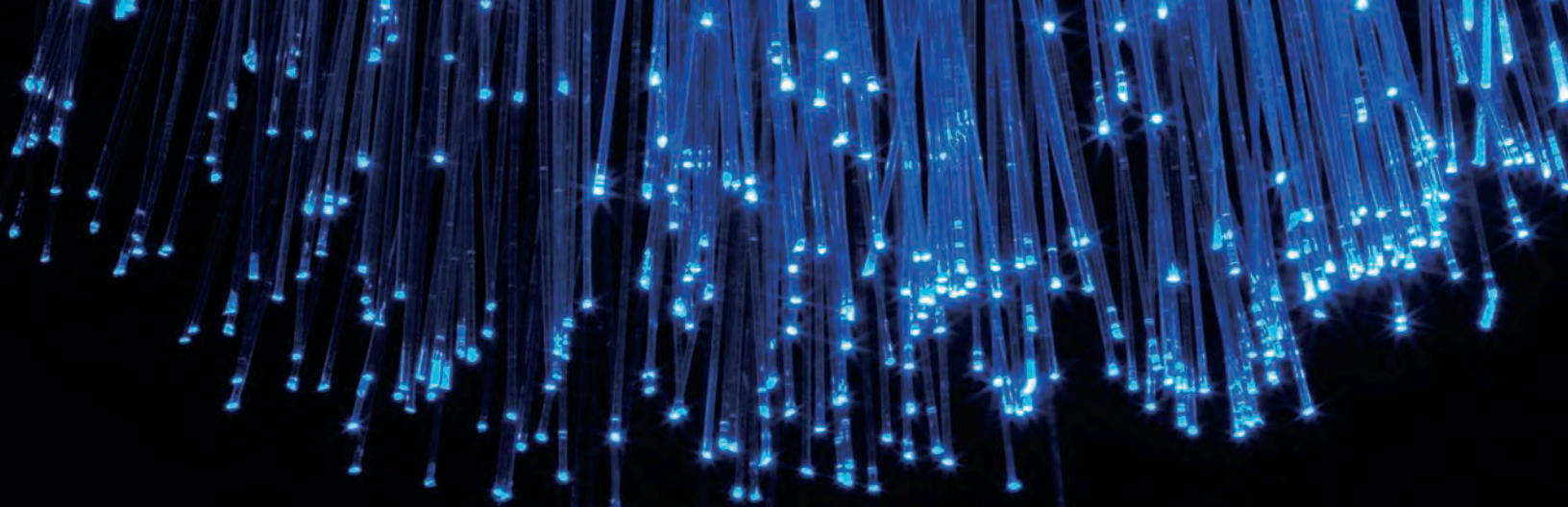
likelihood of contracting the disease. It's a simple fix that often doesn't require any extra money.

In the future Roche hopes that the Focus Farms will be adapted to address other issues, in addition to Johne's. Ultimately, his goal is to communicate the University of Guelph research effectively, so that it will be taken up by people who will benefit the most from it.

"I'm really excited that we've helped producers make these changes," says Roche. "It's rewarding to see people benefit from the work we do as an institution."

■ This research is funded by the OMAFRA – U of G Partnership's Knowledge Translation and Transfer Program. Additional funding is provided by the Agriculture Biosecurity Program.





# Looking to grow?

**University of Guelph can help.**

The Catalyst Centre is your portal to working with the U of G.

Contact us to find out how we can help you grow faster.

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**CENTRE** Growing the value of great ideas

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**DEPARTMENT: CHIEF ADMINISTRATIVE OFFICER**

**REPORT NO: A-148-14**

**COUNCIL MEETING DATE: OCTOBER 14<sup>TH</sup>, 2014**

**TITLE: COUNCIL RATIFICATION COLLECTIVE AGREEMENT – PUBLIC WORKS**

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## **OBJECTIVE**

To receive Council support for the ratification of the Memorandum of Agreement between the Corporation of the Town of Ingersoll and Canadian Union of Public Works Local 107 – Public Works

## **BACKGROUND**

As Council is aware negotiations have been ongoing since the expiry of the current collective agreement on June 30<sup>th</sup> 2014.

On October 2<sup>nd</sup>, 2014 a tentative agreement was reached between the Corporation and Union bargaining committees. The agreement was based on the Memorandum of Agreement dated September 7<sup>th</sup>, 2014 and a Letter of Understanding on Winter Control dated October 2<sup>nd</sup>, 2014.

The Union conducted a ratification vote on October 6<sup>th</sup>, 2014 whereby the members ratified the agreement.

Staff is now recommending that Council ratify the memorandum of agreement and finalize the renewal of the Collective agreement between the parties.

## **ANALYSIS**

The memorandum of agreement is attached for Council's information.



## **INTERDEPARTMENTAL IMPLICATIONS**

The terms and conditions are compatible with the changes that have been made for non-unionized staff.

## **FINANCIAL IMPLICATIONS**

This settlement falls within the approved 2014 budget allocations and allows for financial planning over the next three years.

## **RECOMMENDATION**

**THAT** the Council of the Corporation of the Town of Ingersoll hereby ratify the Memorandum of Agreement dated September 7<sup>th</sup>, 2014 and the new Letter of Understanding dated October 2<sup>nd</sup>, 2014 between the Corporation and the Canadian Union of Public Employees Local 107 – Public Works.

## **ATTACHMENT**

Memorandum of Agreement

Prepared by: William J. Tigert, Chief Administrative Officer

# Memorandum of Agreement

Between

The Corporation of the Town of Ingersoll

And

Canadian Union of Public Employees  
Local No. 107 – Public Works

## Amendments to the Collective Agreement

### ARTICLE 12 SAFETY

**12.05** – Delete

**12.06** – Amend \$500 to \$550 per year Clothing Allowance

#### Article 12.06 (b)

Wording amended to the following;

In the event of an employee is hired after October 1<sup>st</sup>, payment will be pro-rated on the basis of the time remaining to October 1<sup>st</sup> in **the** following year.

### Article 17 Hours of Work and Overtime

**17.04** – Amend \$235 to \$245 per seven day for stand by duty

#### New

**17.07** Meal Allowance - One \$10.00 Meal Allowance will be paid per employee for overtime worked on a weekend or holiday, when accompanied with receipts.

### Article 22 Health and Welfare

#### Major Medical and Dental

1. Implement a \$10.00 capped dispensing fee on prescription medications.
2. Implement Sun life's generic or lowest priced equivalent drug, unless otherwise prescribed by a physician.

3. Replace private room hospitalization with semi-private coverage.
4. Implement a 9 month dental exams, maintain 6 months for dependents under 18.
5. Implement a calendar year maximum for dental basic and preventative services to \$1500.00 per person.

### **Retirement Benefits**

#### **Article 22.04 a renumbered to a (i)**

#### **New added clause numbered a (ii)**

New employees hired after July 1<sup>st</sup> 2014.

The Town will pay 100% of the premium cost of the following benefits to retired employee's in receipt of an OMERS pension (and who are at least 55 years of age ), up to the age of sixty five (65). Effective July 1<sup>st</sup>, 2014 any new employees hired must have a minimum of twenty (20) years' service with the Town in order to be eligible for this benefit.

- Sun Life of Canada E.H.C
- Sun Life of Canada Dental Plan
- Physiotherapy – 100%
- Massage Therapy - \$600.00 maximum per person per calendar year.
- Vision Care - \$ 300 per person maximum benefit every 12 months. Maximum of one optometric examination or one eye refraction per benefit year.
- Hearing Aids - \$400 maximum payable every four years.
- Chiropractic Services – maximum \$350 per person per calendar year for licensed chiropractic services.

### **Article 23 Duration**

**23.01 – 3 Year Term**

### **Schedule A**

1% July 1<sup>st</sup>, 2014

1% July 1<sup>st</sup>, 2015

1.5% July 1<sup>st</sup>, 2016

Dated this 7<sup>th</sup> day of September, 2014 at Ingersoll Ontario.

Canadian Union of Public Employees

The Corporation of the Town of Ingersoll

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LETTER OF UNDERSTANDING

Between

LONDON CIVIC EMPLOYEES, LOCAL 107, INGERSOLL UNIT – PUBLIC WORKS

And

THE CORPORATION OF THE TOWN OF INGERSOLL (“The Town”)

Winter Control, Snow Removal

It is understood and agreed to by the parties, that winter control and snow removal practices will remain status quo to the current practices conducted by the Town for the duration of this contract.

The Town will continue to primarily use its own employees, within the bargaining unit, to perform the duties of winter control and snow removal.

The Town will continue to utilize the services of an outside source to clear sidewalks in the areas that have been done in the past few years. The Town will also be able to contract additional trucks to supplement its own forces, as it has done in past years, to haul away snow from the core and other areas when necessary.

Persons whose jobs are not in the bargaining unit in accordance with section 2.06 of the Collective Agreement, (in other words supervisors and management personnel but not contractors), may continue to perform work in accordance with section 2.06 and this letter of understanding does not limit that ability.

The Town reserves its rights when necessary to respond to unpredictable or unusual circumstances and situations to safe guard the employees, the citizens and the travelling public in a manner it deems appropriate to meet its responsibilities under the law.

Dated this 2<sup>nd</sup> day of October 2014.

Canadian Union of Public Employees

The Corporation of the Town of Ingersoll

\_\_\_\_\_  
President CUPE Local 107

\_\_\_\_\_  
Ted Comiskey, Mayor

\_\_\_\_\_  
National Representative, CUPE

\_\_\_\_\_  
Michael Graves, Clerk

\_\_\_\_\_  
Negotiating Committee Member

\_\_\_\_\_  
Negotiating Committee Member



## OCTOBER 2014 FOLLOW-UP REPORT

Item	Task	Action	Responsible	Entry Date	Anticipated Completion
1)	Boundary Adjustment	Information to be forwarded when received	Administration, Economic Development and Operations	May 2013	To be determined



# TOWN of INGERSOLL - Development Applications Status

## SITE PLAN CONTROL

File	Owner/Applicant	Address	Purpose	Pre-submission Consultation	Appln. Received	Deemed Complete	Agency Circulation	Agency Response Deadline or Review Mtg	Revisions Letter	Revised Dwgs Received	Council / Public Meeting(s)	Decision	OMB Appeal / Decision / Date	Agreement			Building Permit Issued	STATUS	Comments	
														Finalised (sent to Owner)	Executed by Town	Registered on Title				
SPA 001/11	2272264 Ontario Inc. (PharmaSave)	19 King St East	New 3-storey mixed-use Commercial bldg	None	Dec 17/11	???	Jan 4/11	Jan 13/11	???	Feb 29/11	N/A	Approved in principle	N/A	June 10/11 - original Agmt sent to owner was as approved by Council;			May 27/11 (partial permit)	Pending Submission of revised drawings & completion of Agmt	Requires Encroachment Agmt (Bldg Code) and Agmt for work in Rd allowance and Agmt re roof-top leaders connected to storm sewer; etc. ; Sept 13/12 - Staff met with Owner to review outstanding issues. Jan 8/13 - Staff contacted contractor re status of revised dwgs. Aug 20/13 - Resubmission of main Site Plan only. Aug 29/13 - Reviewed by staff - result: still incomplete (key features and drawings missing); Oct 1/14 - pending submission of revised dwgs....	
SPA 002/11	Joe Webb Home Improvements Ltd.	140 Benson St	New Multiple-unit Dwlg (4 units)	None	Jan 26/11	Feb 8/11	Feb 9/11	Mar 4/11	???		N/A	Approved in principle	N/A	June 6/11	????	????	June 10/11	Pending Completion of Agmt....	June 6/11 - Town Council approved new format SP Agmt; Dec 31/11 - Property sold to "Inclusive Housing Corporation of Ingersoll"; Dec 31/12 - Pending execution of Agmt by owner .... May 31/13 - parking area paved by new owner. Oct 1/14 - no further action by new owner.	
SPA 003/11	1060038 Ontario Ltd (Mid Town Motors)	97 & 125 Bell St	Amend Site Plan (from 2010) to add 6-bay garage	None	Apr 26/11			May-11			N/A	Approved in principle	N/A	June 6/11	???	???	July 18/11	Pending Complete Submission	All site works completed prior to approval. Related to Minor Variance #A-5/10 (Granted); and to SP 6-10-05 (proposed 30x44 ft storage bldg); April 26/11 - Planner deemed application to be incomplete. Related to B12-13-06 and ZN 6-12-01 (to address lot addition requirement)	
SPA 004/11	Harold Wierenga & Glenn Wierenga	121 Church St to 13 Duke Lane) (7	4-unit apartment	Aug 26/11	Sept 16/11	Sept 16/11	Sept 19/11	Oct 3/11	Oct 3/11	Oct 4/11 and 6/11	Oct	Approved	N/A	Jan 19/12	Jan 20/12	Jan 25/12	Jan 25/12	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...	
SPA 006/11	HydraDyne Technologies (1002565 Ontario Inc.)	55 Samnah Cres	1780 sq.m. (19,165 sq.ft) addition to manufacturing plant	Oct 30/12	Nov 13/11	Nov 21/11	Nov 16/11	Nov 23/11	Nov 23/11	Jan 9/12 and Feb 23/12		Approved	N/A	May 1/12	May 4/12	May 11/12	May 3/12	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...	
SPA 001/12	1199794 Ontario Limited (Glassford Motors)	30 Samnah Cres	Add 2400 sq.ft "detailing room" to auto dealership	Jan 4/12	Feb 21/12	Feb 22/12	Feb 22/12	Feb 29/12	Mar 3/12	Mar 6/12		Approved	N/A	March 15/12	??	??	March 14/12	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...	
SPA 002/12	BVD Holdings Oxford Inc.	170 & 174 Culloden Rd	Add 110 sq.m. building (Subway restaurant) - being part of plaza.	Jan 30/12	April 2/12	April 2/12	April 2/12	April 20/12 (Deferred)	None	N/A	June 11/12	Approved	N/A	Aug 27/12	??	??	July 27/12	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...	
SPA 003/12	Tiny's Ltd.	200 Carnegie St	New Public Garage (auto repair shop)	March 2/12	May 29/12	May 29/12	June 1/12	June 15/12	June 15/12	July 10/12		Approved	N/A	Aug 1/12	Dec 4/12	Dec 21/12	Feb 5/13	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...	
SPA 007/12	Paul Brown & Son Excavating	430 Thomas St	New Overall structure for Contractor's Yard & Shop	March 14/12	July 31/12	July 30/12	July 31/12	Aug 24/12	Aug 27/12	Sept 9/12		Approved	N/A	Sept 14/12	???	???	Oct 10/12	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...	
SPA 008/12	POW Samnah Property Inc.	50 Samnah Cres.	2 building additions	Jul-12	July 30/12	July 30/12	Aug 1/12	Aug 24/12	Aug 12/24	Aug 29/12		Approved	N/A	Sept 26/12	Sept 26/12	Oct 3/12	Sept 17/12	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...	
SPA 001/13	John Glassford	40 Samnah Cres	New Parking Lot	May 31/13	June 21/13	June 21/13	June 21/13	July 5/13	July 17/13	July 22/13		Approved	N/A	Aug 20/13	Aug 26/13	Aug 29/13	N/A	APPROVED & REGISTERED	New parking lot to be operated in conjunction with Glassford Chrysler dealership at 30 Samnah Cres; Proposal includes private laneway between both properties and no direct road access to Samnah Cres (at this time) or any new buildings. Oct 1/14 - Pending release of securities ...	
SPA 002/13	Ontario Refrigeraton Services Inc.	450 Thomas St	Amend site plan (c. 2008) to enable expanded warehouse operation and recognize one new building, 1 bldg expansion and other works not previously approved	June 17/13	June 26/13	July 3/13	July 3/13	July 17/13	Aug 7/13	pending...		pending ...	N/A						Pending re-submission of revised drawings & add'l SWM info	No agent. Modifications to previously approved (2002/2004/2008) Site Plan - some work done without necessary approvals; building addition for lift-truck storage/maintenance, expand 1 mechanical building and modify NE; area to show services, fire laneway, etc. Aug 20/13 Owner/agent met with UTRCA to discuss Stormwater Management (SWM) issues. Dec 31/13 - No new info - appln "On Hold"; Oct 1/14 - Pending receipt of SWM report and clearance by UTRCA.
SPA 003/13	Warren Sinclair Construction Ltd.	175 Ingersoll St North	41 Townhouse units	Feb 28/13	July 4/13	July 4/13	July 4/13	July 17/13	Aug 21/13	Aug 28/13 & 23/13	Oct	Approved	N/A	Dec 10/13	Mar 20/14	Mar 24/14	Apr 14/14	APPROVED & REGISTERED	Related to UTR #A-1/13 (approved - May 16/13). Oct 1/14 - Pending release of securities...	
SPA 004/13	Canadian Tire Corporation	98 Mutual St	Amend Site Plan to improve stormwater system and reconfigure parking area/spaces	June 6/13	Oct 24/13	Nov 5/13	Nov 7/13	Nov 22/13	Dec 2/13	Dec 18/13		Approved	N/A	Jan 14/14	Mar 28/14	Apr 3/14	May 5/14	APPROVED & REGISTERED	Oct 1/14 - Pending release of securities ...	
SPA-001/14	1002565 Ontario Inc. (Hydra Dyne Technologies)	55 Samnah Cres	Amend Site Plan (2012) to enlarge manufacturing plant by approx. 2934 sq.m.	Feb 12/14	May 2/14	May 8/14	May 16/14 and May 27/14	May 30/14	June 4/14	July 21/14		Approved	N/A	July 23/14	N/A	N/A		APPROVED	June 26/14 - Revised drwg submitted but missing key revisions. July 21/14 - 2nd revisions rec'd; July 23/14 - Approved drawings replace drawings already registered on title.	
SPA-002/14	B. & E. Clayton Enterprises Inc.	90 Clark Rd West	Create new "Contractor's Yard and Shop"	April 7/14	May 23/14	Sept 8/14	Sept 9/14	Sept 15/14	?	Sept 26/14								Agency circulation under way	No agent. April 3/14 - Owners started site work (new driveway). April 7/14 - Mtg with staff; owners advised to cease work and submit Site Plan appln. Aug 20/14 - Revised appln rec'd but did not include required building profile drawings.	
SPA-003/14	Loblav Properties Limited	273 King St W	Modify storm sewer services on site	May 26/14	June 16/14	June 17/14	June 20/14	July 4/14	July 9/14	July 21/14		Approved	N/A	Aug 22/14	N/A	N/A	N/A	APPROVED	July 9/14 - Minor revisions required to clarify minor issues w.r.t. drawings details and notes	
SPA-004/14	Universal Vedic Ashram Inc.	37 William St	Convert former Princess Elizabeth Elem. School into Long Term Care Facility (19 beds) & Place of Worship w/ Assembly Hall	Nov 4/13	June 30/14	July 29/14	July 29/14	Aug 6/14	?									Agency circulation under way	Initial submission digital dwgs only. July 29/14 - printed drawings received. Sept 2/14 - Town staff met with owner and agent at UTRCA office to discuss SWM issues related to change in use to include residential accommodations. Oct 1/14 - pending receipt/review of SWM info...	
SPA-005/14	Coilplus Canada Inc.	12 & 18 Underwood Rd	Enlarge west side of warehouse by 1,858 sq.m.	Nov 19/12	Aug 19/14	Aug 25/14	Sept 4/14	Sept 11/14	?									Agency circulation under way	Pre-submission consultation occurred in Oct & Nov 2012. Development involves use of Town-owned drainage ditch & merger with Owner's property at #12 Underwood Rd. Aug 11/14 - Town Council agrees to sale of drainage ditch.	

# TOWN of INGERSOLL - Development Applications Status

## DRAFT PLANS of SUBDIVISION and CONDOMINIUM

FILE No. (Related Files)	Owner/Applicant	Legal Description / Address	Purpose	Appln. Received	Agency Circulation	Town Public Meeting(s)	County Public Mtg	County Council Decision	Notice of Decision	Appealed to OMB	OMB hearing date	OMB Decision date	Draft Plan Lapsing Date	Agmt to Council	Agmt Executed	Agmt Registered	Final Approval	Phases & (Regstrn. Dates)	STATUS	Comments
32T-87004	Oak Country Homes Ltd.	Lot 17, Conc 1 (West Oxford)	Red line amendment to increase lots from 60 to 70 SFD	Mar 11/11	Mar 21/11	Apr 11/11	n/a	Approved with modified conditions	Apr 27/11	No	N/A	N/A	None	May 14/12	June 26/12	June 27/12	July 16/12	41M-278	Pending Final Approval for Phase 7 ...	Phase 1 41M-166 (1998); Phase 2 41M-175 (2000); Phase 3 41M-203 (2004); Phase 4 41M-214 (2005); Phase 5 41M-253 (2009); Phase 6 (41M-278); pending final approval of Phase 7 (48 lots, 1 TH blk & 1 Apt blk remaining). Feb 10/14 - Town Clerk prepared Dev. Agmt. Owner disputed clauses in Agmt that require completion of Walker Rd, from Fuller Dr to David St and removal of temporary SWM facility, together with required securities. May 12/14 - Owner attends Town Council to raise objection to Dev. Agmt clauses; Council "receives delegation" (no decision regarding dispute). June 6/14 - Amendment application received (see below).
32T-87006 (ZN 6-11-05)	Reeves Realty Corp.	Pt Lots 1, 2, 5 Block 84, Plan 279; w/s McKeand St	Amend approved Draft Plan to allow 16 Semi-detached lots.	Dec 2/11	Dec 23/11	Apr 10/12 and May 14/12	n/a	Approved with modified conditions	May 23/12	No	N/A	N/A	May 15/15	Sept 10/12	Sept 19/13	Sept 19/13	Feb 7/14	Phase 1, 41M-109 (Feb 1989) 5 lots; Phase 2, 41M-294 (Feb 2014) - 19 lots.	REGISTERED	Original owner: 719292 Ontario Ltd (A. Riddell). June 10/88 - original plan approved by County Council. Phase 2 41M-294 (Feb 2014) - 19 lots (based on R2 zoning, potential total of 33 dwelling units)
32T-91001	Janet McHugh / Ingrox Limited	Pt Lots 13 & 247 Block 75 Plan 279; 515 Victoria St	Create 10 SF Residential lots and 1 Commercial block	1991	Apr 16/91	Oct 12/94	Nov 10/94	Approved with conditions	Nov 23/94	No	N/A	N/A	None						Pending Final Approval	Draft Plan NOT subject to Lapsing Date; No action taken by owner since mid-1990s...
32T-07007	Town of Ingersoll	Lots 20, 21 & 22, Conc 2 (West Oxford) 180 Clarke Rd East	Create large Industrial Blocks	Aug 3/07	Aug 20/07	May 12/08	May 14/08	Deferred											Inactive	Pending Council resolution to revise draft plan, as related to status of Town's solar farm project
SB 12-01-6	County Contracting of Wheatley Inc.	s/s Carnegie St	Create 8 Industrial Lots	March 5/12	March 28/12	June 11/12	June 27/12	Approved with conditions	July 12/12	No	N/A	N/A	July 1/15	n/a	Dec 19/13	Feb 10/14	July 9/14		Pending Plan Registration	Originally, comprised 8 lots in Plan 279 (c. 1905), which merged on title post purchase. Most services already in place. Dec 20/12 - staff met with owner and Eng to review draft Dev. Agmt. Dec 1/13 - Agmt Revised per owner's further requests; 3 copies of Agmt provided for execution; July 8/14 - Town Clerk clearance memo received.
SB 12-02-6 (ZN 6-12-02)	Schout Group Inc.	Kirwin Drive at Clark Rd East	Create 45 SFD Residential lots and 1 Open Space block (SWM)	May 9/12	May 17/12	Nov 12/12	Nov 28/12	Approved with conditions	Nov 29/12	No	N/A	N/A	Dec 12/15						Pending Final Approval	No appeals; draft plan includes 2+ lots owned by Town but subject to P&S Agmt (not completed). Aug 2014 - Servicing drawings submitted for review...
SB 12-03-6 (OP 12-06-6 & ZN 6-12-03)	ATSA Corporation Inc.	228 Whiting St	Create 21 SF Residential Lots & 1 Open Spcae block	June 26/12	June 28/12	Dec 10/12	Jan 9/13	Approved with conditions	Jan 23/13	No	N/A	N/A	Jan 23/16						Pending Final Approval	No appeals; awaiting clearance of conditions...
SB 13-01-6 (OP13-06-6 & ZN6 13-01)	ATSA Corporation Inc.	38 Glenn Ave	Create 14 SF Residential lots & 5 part lots	June 27/13	July 5/13	Oct 15/13	Oct 23/13	Approved with conditions	Dec 6/13	No	N/A	N/A	Oct 23/16						Pending Final Approval	Related to SB 12-03-6 (both sites to match up with roads and lots)
SB 12-03-6-1 (Amendment)	ATSA Corporation Inc.	228 Whiting St	Red line amendments to reconfigure plan to match with SB13-01-6	June 27/13	July 5/13	Oct 15/13	Oct 23/13	Approved with modified conditions	Oct 24/13	N/A	N/A	N/A	Oct 23/16						Pending Final Approval	Red Line amendments to match this site with SB 13-01-6
SB14-02-6 (ZN6-14-03)	Sifton Properties Ltd.	n/s Clarke Rd East	Create 128 SF Resid. Lots, 3 TH Blocks, 2 Comm Blocks, 1 Park Block	Apr 11/14	Apr 17/14	Pending...	Pending...												Under agency circulation	Harrisview - Phase 2; Agency circ determined T.I.S. was incomplete - revisions required. June 18/14 - County & Town staff met with Sifton's Traffic P.Eng (P. Grubb) to discuss T.I.S. issues. Sept 4/14 - Revised Traffic Impact Study received. Sept 25/14 - Town staff met with developer to discuss parkland issues.
32T-87004 (amendment)	Oak Country Homes Ltd.	Fuller Dr / Walker Rd	Amend DA Conditions to allow next 2 phases to proceed w/o Walker Rd southerly extension from David St	June 5/14	June 9/14	Aug 11/14	Aug 13/14	Denied	Aug 20/14	n/a									File Closed	May 6/14 - Initial inquiry by Agent. June 5/14 - Agent advises Town Dev. Agmt is not satisfactory to Owner.

# TOWN of INGERSOLL - Development Applications Status

## ZONE CHANGE

Application File No. (Related Files)	Owner/Applicant	Legal Description / Address	Purpose of Application		Appln. Received	Agency Circulation	Public Meeting(s)	Council Decision date	Council Decision	Notice of Decision	Appealed to OMB	OMB hearing date	OMB Decision date	STATUS	Comments
			From Zone	To Zone											
ZON 6-06-9; (32T-07001)	Town of Ingersoll	Lots 20, 21 & 22, Conc 2 (West Oxford) / 180 Clarke Rd East	Development (D)	General Industrial (MG)	Oct 5/06	Oct 23/06	May 12/08	May 12/08	Deferred					Inactive	Pending Council resolution to revise draft plan, as related to Town solar farm project
ZON 6-06-10; (32T-07001)	Town of Ingersoll	Lots 20, 21 & 22, Conc 2 (West Oxford) / 180 Clarke Rd East	Development (D)	Open Space (OS) for Storm water block & park block	Oct 5/06	Oct 23/06	May 12/08	May 12/08	Deferred					Inactive	Pending Council resolution to revise draft plan, as related to Town solar farm project
ZON 6-08-4	Beth Papias, Romeo Papias & Julie Papias	99 & 103 King St West	Residential Type 2 (R2)	Special R2-xxx to allow 3rd Dwg unit above new detached garage	Aug 22/08	Sept 16/08	Jan 12/09	Jan 12/09	Approve in Principle					Pending By-law adoption	Dec 31/10 - Pending receipt from Owners of new detailed information regarding new building with upper apartment unit. Oct 1/14 - no actions by owner....
ZN6-10-01; (OP 10-01-6)	Southside Group of Companies	Lot 19 Conc 2 (West Oxford) (w/s Harris St @ s/s Clarke Rd East)	Special Highway Commercial (HC-9)	Special HC-xxx zone to allow up to 350,000 sq.ft. shopping centre	Mar 5-10	Incomplete (March 18/10)								Incomplete Application	March 18/10 - Letter to owner regarding "incomplete information" for application - Traffic Impact Study required; Oct 1/14 - awaiting new information from agent/owner ....
ZN6-10-06	Roy Bourgeois	58 Cambridge St	Residential Type 2 (R2)	Special R2-xxx to allow 2nd Dwg unit	Oct 1-10	Oct 12-10	Dec 13/10	Dec 13/10	Deferred					Deferred - Pending action by owners ...	Jan 18/11 - Staff met with owner to review outstanding issues related to "converted dwg"; Jan 19/11 - Letter to owner advising action Re Bldg Code violations must be taken by April 30/11; Oct 1, 2014 - no new info submitted...
ZN6-14-03	Sifton Properties Ltd.	n/s Clark Rd East at w/s Harris St	Development (D * D-1), Residential Type 1 (R1) and Residential Type 3 (R3-16)	Residential Type 2 (R2), Residential Type 3 (R3) and Open Space (OS)	Apr 11/14	Apr 17/14	Pending...							Agency circulation under way	Related to Draft Plan of Subdivision - Harrisview Phase 2 (SB14-02-6).
ZN6-14-04; (B14-33-6)	Blayne and Brenda Wilson	12 Cedar St (severed lot)	Residential Type 1 (R1)	Special R1-xxx to allow detached garage as principal main use on severed lot.	May 14/14	May 27/14	July 14/14	Aug 11/14	Approved	Sept 16/14				No appeals.	July 14/14 - Council decision to Defer to allow owners to consider Temporary R1 zone (3 yr max) in lieu of permanent zoning that would allow detached accessory structure as principal main use on severed lot. Aug 11/14 - Council considers Clerk's 'supplementary' report re use of Temporary R1 zone and "approves in principle" Clerk's recommendation. Owner advised by CAO survey sketch required for amending by-law. Sept 3/14 - pending receipt of survey. Sept 8/14 - Amending By-law adopted [R1-13(T)].
ZN6-14-05; (B14-01-6)	Theresa Bushell	6 Royland Cres (severed lot)	Residential Type 1 (R1)	Special R1-xxx to establish 15m CPRail setback for new Dwg	July 23/14	July 24/14	Sept 8/14	Pending...						pending adoption ....	New R1-14 zone to apply only to west side (severed lot).





**Ingersoll Cheese & Agricultural Museum**  
290 Harris Street, Ingersoll, ON N5C 3K1 (Centennial Park)  
Mailing Address: 130 Oxford Street, Ingersoll, ON N5C 2V5  
Phone: 519-485-5510

Email: [curator@ingersoll.ca](mailto:curator@ingersoll.ca)

September 18, 2014

Council, Town of Ingersoll  
130 Oxford Street, 2<sup>nd</sup> Floor  
Ingersoll, ON  
N5C 2V5

**RE: Ingersoll Cheese & Agricultural Museum Pumpkin Fest Event**

Dear Members of Council,

This year's Pumpkin Fest event is scheduled for Saturday, October 18, 2014. This annual event is well attended by families who come out to enjoy an afternoon of fun fall activities, such as wagon rides, pumpkin carving, Halloween-themed games and crafts, and much more. Join us on October 18, 2014 from 12:00 PM until 4:00 PM for this great family event!

On behalf of the staff and volunteers of the Ingersoll Cheese & Agricultural Museum, I am requesting permission to close Centennial Lane through the museum grounds for the duration of the event.

**Road Closure:** Centennial Lane

**Date:** Saturday, October 18, 2014

**Time:** Road closed from 12:00 PM to 4:00 PM

**Purpose:** Ingersoll Cheese & Agricultural Museum Pumpkin Fest Event

Thank you in advance for this consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott Gillies". The signature is written in a cursive style.

Scott Gillies

Curator

Ingersoll Cheese & Agricultural Museum

**cc: Sgt. Sam Horton, OPP Oxford**  
**Chief John Holmes, Fire Department**  
**EMS Oxford**  
**Doug Wituik, Director of Public Works**  
**Bonnie Ward, Director of Parks and Recreation**



October 8, 2014

Council, Town of Ingersoll  
130 Oxford Street, 2<sup>nd</sup> Floor  
Ingersoll, ON  
N5C 2V5

**RE: BIA Moonlight Madness & Lighting of the Lights Celebration 2014**

Dear Members of Council,

This year's BIA Moonlight Madness & Lighting of the Lights Celebration is scheduled for Thursday, November 20, 2014. BIA businesses will be open from 9:00 AM until 11:00 PM to offer holiday specials and deals to launch the Christmas shopping season. Holiday musical performances and activities will take place in the Heritage Square Gazebo from 5:00 PM until approximately 7:30 PM, with the official Lighting of the Lights taking place at 7:00 PM.

On behalf of the merchants of the Ingersoll BIA, I am requesting permission to close Thames Street South between Charles Street and King Street for the duration of the Lighting of the Lights Ceremony.

**Road Closure:** Thames Street from King Street to Charles Street  
**Date:** Thursday, November 20, 2014  
**Time:** 6:45 PM to 7:30 PM  
**Purpose:** BIA Moonlight Madness & Lighting of the Lights 2014

By copy of this letter to Sgt. Sam Horton, we would also request the assistance of the Oxford OPP to close Thames Street South, at the King Street and Charles Street intersections, with OPP cruisers from 6:45 PM until 7:30 PM.

We would also request permission for the Parks Department to be allowed to temporarily park behind the Heritage Square Gazebo in order to drop off and pick up supplies. We also request that music groups be permitted to temporarily park behind the Gazebo in order to drop off and pick up sound equipment.

Thank you in advance for this consideration.

Sincerely,

Mike Bowman  
President  
Ingersoll BIA





**CORPORATION OF THE TOWN OF INGERSOLL  
BY-LAW NO.14-4775**

**A by-law to authorize the execution of an agreement between The Corporation of the Town of Ingersoll and Canadian Union of Public Employees Local No. 107 – Public Works**

**WHEREAS** the Town of Ingersoll are desirous of entering into an agreement with Canadian Union of Public Employees Local No. 107 – Parks and Recreation.

**NOW THEREFORE** the Council of The Corporation of The Town of Ingersoll enacts as follows:

1. That the Mayor and Clerk are hereby authorized to execute an agreement between the Town and Canadian Union of Public Employees Local No. 107 – Public Works for the purposes of a an amendment to the Collective Agreement, and to affix the seal of the Corporation of the Town of Ingersoll thereto.
2. That a copy of the said agreement in substantially the same form shall be annexed to and form part of this by-law.

**READ** a first and second time in Open Council this 14th day of October, 2014.

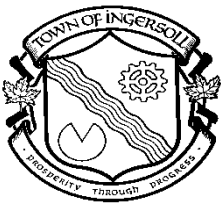
**READ** a third time in Open Council and passed this 14th day of October, 2014.

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**Edward (Ted) Comiskey, Mayor**

---

**Michael Graves, Clerk**



**CORPORATION OF THE TOWN OF INGERSOLL  
BY-LAW NO.14-4771**

**A By-law to amend Zoning By-law Number 04-4160, as amended.**

WHEREAS the Municipal Council of the Corporation of the Town of Ingersoll deems it advisable to amend By-law Number 04-4160, as amended.

THEREFORE, the Municipal Council of the Corporation of the Town of Ingersoll, enacts as follows:

1. That Schedule "A" to By-law Number 04-4160, as amended, is hereby amended by changing to "R1-14" the zone symbol of the lands so designated "R1-14" on Schedule "A" attached hereto.
2. That Section 6.4 to By-Law Number 04-4160, as amended, is hereby amended by adding the following subsection at the end thereof.

6.4.14        LOCATION: 8 ROYLAND CRESCENT, R1-14

6.4.14.1       Notwithstanding any provision of this By-law to the contrary, no *person* shall within any R1-14 Zone use any *lot*, or *erect*, *alter* or use any *building* or *structure* for any purpose except the following:

*all uses permitted* in Section 6.1 to this By-law.

6.4.14.2       Notwithstanding any provisions of this By-law to the contrary, no *person* shall within any R1-14 Zone use any *lot*, or *erect*, *alter* or use any *building* or *structure* except in accordance with the following provisions:

6.4.14.2.1     DWELLING SETBACK FROM RAILWAY RIGHT-OF-WAY

Minimum	15.0 m (49.2 ft)
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6.4.14.2.2     PERMITTED PROJECTIONS INTO REQUIRED YARDS

Notwithstanding any other provision of this By-law, a covered, unenclosed deck may project into a required side yard and there shall be no limit to the extent of the said projection, provided that the minimum setback between a covered, unenclosed deck and an interior side lot line abutting a rail line shall be 4.0 metres (13.2 ft).

6.4.14.3       That all the provisions of the R1 Zone in Section 6.2 to of this By-Law, as amended, shall apply, and further that all other provisions of this By-Law, as amended, that are consistent with the provisions herein contained shall continue to apply *mutatis mutandis*."

3. This By-Law comes into force in accordance with Sections 34(21) and (30) of the Planning Act, R.S.O. 1990, as amended.

READ a first and second time this 14<sup>th</sup> day of October, 2014.

READ a third time and finally passed this 14<sup>th</sup> day of October, 2014.

---

Edward (Ted) Comiskey, Mayor

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Michael Graves, Clerk

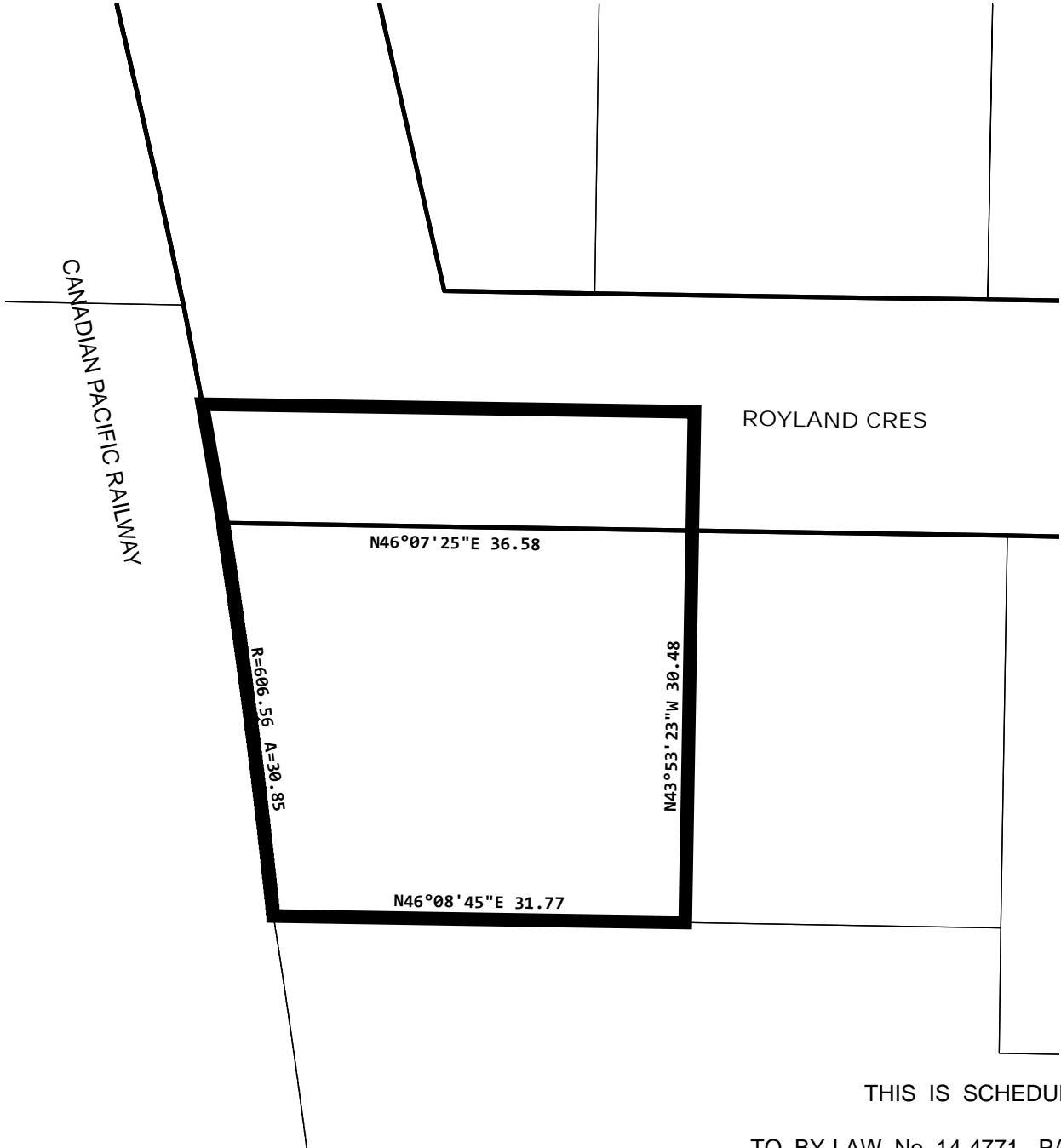
# SCHEDULE "A"

TO BY-LAW No. 14-4771

PT LOT 20, CONCESSION 1 (WEST OXFORD)



TOWN OF INGERSOLL



AREA OF ZONE CHANGE TO R1-14

NOTE: ALL DIMENSIONS IN METRES

THIS IS SCHEDULE "A"  
TO BY-LAW No. 14-4771, PASSED  
THE 14TH DAY OF OCTOBER, 2014

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK